



Purchasing and Supply Chain Management Advisory Committee Minutes for November 12, 2013 meeting

1. **Attendance:**

Members:

David Davis, Theresa Dodge, Heather Rai, Sandy Lee, Brent Frimodig, and Jan Hagestad

SCC Members:

Gillian Lewis, Fikru Dingle, Ann Garnsey-Harter, and Jerry Baker

Guest:

Meg Ryan, Director, Center of Excellence for Global Trade and Supply Chain Management, Highline Community College

Not Present:

Gail Kelley, Marty Manegold, Mike Morelli, Sara Jaenicke, Ken Grover, Maciej Porslo, and George Sigler

2. **Introductions and Announcements:**

Dave Davis, Chair, called the meeting to order at 4:06 PM. He welcomed all in attendance and roll was taken.

3. **Program Update:**

Jerry Baker reported fall quarter 2013 enrollments as follows:

BUS 141, N1, Purchasing and Supply Chain Management	25
BUS 142, N1, Sourcing and Supplier Development	11
BUS 203, N1, Contract Management	<u>24</u>
Total	60

4. **Center of Excellence for Global Trade and Supply Chain Management:**

Dave Davis introduced Meg Ryan, Director - Center of Excellence for Global Trade and Supply Chain Management, Highline Community College. Meg explain center’s role, Highline’s logistics programs and offered to collaborate with the PAC.

5. **External Review Action:**

The Program Guides for the AAAS Degree, Certificate of Proficiency, Certificate of Completion and the Certificate for Sustainable Purchasing and Supply program objectives/outcomes were discussed.

Several modification to the existing program objectives/outcomes were made and Jan Hagestad move to adopt the following revised statement of program objectives/outcomes and Theresa Dodge second the motion. The motion passed.

AAAS Degree and Certificate of Proficiency

Students who successfully complete this program should be able to:

- a. Apply the skills necessary to collaborate across the organization, understand and support the organization’s policies, and adapt to the ever changing work environment.
- b. Utilize supply chain concepts and vocabulary related to sourcing, production, quality, transportation, storage, and negotiation to effectively procure, move, and store goods and services.
- c. Apply mathematical concepts to conduct price-cost analyses and make appropriate supply chain decisions.
- d. Apply principles of materials and contract management.
- e. Establish and maintain systems to track, control, and protect materials and information.
- f. Apply principles of finance, accounting, international business, logistics, business law and economics to purchasing and supply chain activities.
- g. Effectively communicate both verbally an in writing in a variety of business and work environments.”

Certificate of Completion

Students who successfully complete this program should be able to:

- a. Apply the skills necessary to collaborate across the organization, understand and support the organization’s policies, and adapt to the ever changing work environment.
- b. Utilize supply chain concepts and vocabulary related to sourcing, production, quality, transportation, storage, and negotiation strategies to effectively procure, move and store goods and services.
- c. Apply mathematical concepts to conduct price-cost analyses.
- d. Apply principles of materials and contract management.

- e. Establish and maintain systems to track, control and protect materials and information
- f. Effectively communicate both verbally and in writing within a variety of business environments.”

Sustainable Purchasing and Supply Chain Management

Students who successfully complete this program should be able to:

- a. Describe the importance of sustainable business practices.
- b. Apply principles of materials and contract management.
- c. Establish and maintain systems to track, control, and protect materials and information
- d. Identify and describe sustainable business initiatives and marketing practices.
- e. Develop sustainability assessments and report on sustainability progress and results”

6. 2014 DACUM:

Jerry Baker reported that the next DACUM is scheduled for February 11, 2014 from 11:00 AM until 5:00 PM. Tony Costa will lead the DACUM and it will be held in room 9201 in the PUB.

The committee suggested several individual who could participate in the DACUM.

7. Other topics of interest:

- a. Dave Davis, Heather Rai, and Theresa Dodge discussed issues relating to system implementation.
- b. Dave Davis, Gillian Lewis discussed several initiatives to bring returning veterans back into the workforce.
- c. Sandy Lee discussed the ISM-WW’s March 2014 one-day conference.
- d. Jerry reported that Timothy Gates had retired and he would recommend new members at the May13th meeting
- e. Jerry announced that the State Board for Community and Technical Colleges will consider approval of Lake Washington Technical College’s applied baccalaureate degree in transportation and logistics. Highline and North Seattle Community colleges have similar requests pending. Jerry will attempt to develop articulation agreements with the three community colleges when the applied degrees have been approved.

- f. Jerry reported that he had been contacted by Portland State University about a new online supply chain BA Degree program starting spring quarter 2014. Efforts will be initiated to develop an articulation agreement with Portland State University

8. **Future Meeting:**

February 11, 2014 (DACUM)

May 13, 2014

9. **Online Availability of Minutes and agenda:**

To find current meeting agenda and past meeting minutes go to

<http://www.shoreline.edu/proftech/>

10. **Adjournment:**

Dave thanked all members for their valuable contributions and the meeting was adjourned at 5:03 PM.

Submitted:

Jerry Baker

December 2, 2013