



Purchasing and Supply Chain Management Advisory Committee

Minutes for February 12, 2013 meeting

Present:

Members:

Present:

David Davis, Theresa Dodge, Brent Frimodig, Ken Grover, Jan Hagestad, Sara Jaenicke, Sandy Lee, Maciej Porslo, and George Sigler

SCC Members:

Gillian Lewis and Jerry Baker

Guest:

Savena Garrett

Not Present:

Timothy Gates, Gail Kelley, Marty Manegold, Heather Rai, Mike Morelli and David Cunningham,

1. Introductions and Announcements:

Dave Davis, Chair, called the meeting to order at 4:10 PM. He welcomed all in attendance and roll was taken.

2. Program Update:

Jerry Baker reported enrollments as follows:

a. Fall quarter 2012:

BUS 141, W1, Purchasing and Supply Chain Management	23
BUS 142, W1, Sourcing and Supplier Development	20
BUS 245, N1, eProcurement	<u>28</u>
Total	71

b. Shoreline’s Virtual College:

Jerry updated the committee about SCC’s Virtual College Initiative for online programs and the Purchasing and Supply Chain Management program’s involvement. As a result of the participation, fall and winter quarter enrollments are up about 11 to 15 per cent compared to fall 2011 and winter 2012 enrollments.

3. External Review:

a. Jerry reviewed each of the outside consultant’s recommendation and the committee discussed the items in detail.

b. One of the recommendations was:

“Ask advisory committee to review and provide feedback on program outcomes and discuss suggestions for assessment of these outcomes.”

- c. The committee’s discussions resulted in the following statements.

Degree and Certificate of Proficiency Outcomes and suggested the following.

“Students who successfully complete this program should be able to:

1. Identify the skills necessary to collaborate across the organization, understand and support the chain of command, and adapt to the ever changing work environment.
2. Utilize supply chain concepts and vocabulary related to sourcing, production, quality, transportation, storage, and negotiation to effectively provide, goods and services.
3. Apply mathematical concepts to conduct price-cost analyses and make appropriate supply chain decisions.
4. Apply principles of materials and contract management.
5. Establish and maintain systems to track and control materials and information.
6. Apply principles of finance, accounting, international business, logistics, business law and economics to purchasing and supply chain activities.
7. Effectively communicate in a variety of business and work environments.”

Certificate of Completion Outcomes and suggested the following.

Students who successfully complete this program should be able to:

1. Utilize supply chain concepts and vocabulary related to sourcing, production, quality, transportation, storage, and negotiation strategies to effectively procure, move and store goods and services.
2. Apply principles of materials and contract management.
3. Establish and maintain systems to track and control materials.
4. Effectively communicate both verbally and in writing within a variety of business environments.

Sustainable Purchasing and Supply Chain Management Outcomes and suggested the following.

Students who successfully complete this program should be able to:

1. Understand the role of Business in society and the importance of sustainable business practices.
2. Apply principles of materials and contract management.
3. Establish and maintain systems to track and control materials.
4. Identify and describe sustainable business initiatives and marketing practices.
5. Develop sustainability assessments and report on sustainability progress.

The committee agreed to finalize the statements at the May 2013 meeting.

4. **Building a Competitive Supply Chain Management Workforce:**

The committee discussed issues relating to building a competitive supply chain.

See the summary of comments on attachment 1. *(See next page)*

5. **Other topics of interest:**

- a. Dave announced that Sound Transit had received the NIGP Pareto Award for public procurement excellence.

6. **Future Meeting:**

May 14, 2013

7. **Online Availability of Minutes and agenda:**

To find current meeting agenda and past meeting minutes go to

<http://www.shoreline.edu/proftech/>

8. **Adjournment:**

Dave thanked all members for their valuable contributions and the meeting was adjourned at 5:38 PM.

Submitted:

R. Jerry Baker

April 10, 2013

Attachment 1 – Summary of comments expressed during February 12, 2013 meeting. *(See next page)*

Attachment 1 – Summary of comments expressed during February 12, 2013 meeting.

1. Ensure data quality.
2. Building business requires integration of activities.
3. Early involvement in acquisition process.
4. Identify needed core procurement skills.
5. Proactively seek business by going to business units.
6. Early involvement in sourcing decision process.
7. Make company look better to customers and employees.
8. Guide to ad in building a solid organization, including productivity and union issues.
9. Look to lean concepts
10. Focus on little things that impact customers and employees.
11. Safety concerns and issues
12. Recognize the impact of risk/reward activities
13. Understanding change management
14. Communication issues