



Shoreline Community College

16101 Greenwood Avenue North
Shoreline, WA 98133

GST PROGRAM ADVISORY COMMITTEE MEETING (Sub-Committee for NATEF Self-Evaluation)

PROGRAM: GST

PLACE: Room 2120

DATE: March 13, 2013

TIME: 12:00 p.m.

Present:

Kristina Kelly, Carter Subaru

Cindy McDowell, Town & Country Chrysler, Jeep, Dodge

Tom Wilson, High Road Automotive

Larry Johnson, Town & Country Chrysler, Jeep, Dodge

Mark Hankins, Shoreline Community College

Bob Biesiedzinski, Shoreline Community College

Jacquie Ogilvie, Shoreline Community College

Welcome and Introductory Remarks

Mark Hankins opened the meeting and thanked the subcommittee for taking the extra time and care to self-evaluate the GST program for NATEF. The purpose of this meeting is specifically to go through each NATEF standard and evaluate the GST program to complete the self-evaluation phase.

Once we have completed this evaluation, Mark will complete the NATEF application for initial certification. Once NATEF has accepted the application, the next phase will be to evaluate the standards with an on-site team that is not affiliated with the college or the advisory committee. Mark is currently requesting individuals if they can be available for the on-site. He wants to diversify the team to reflect the advisory committee membership by having a good mix of dealership and independent shop representatives.

NATEF Evaluation

Lunch was served and the next three hours were spent evaluating the notebooks and visiting the shop facility. Most standards were evaluated at level 4 or 5, with only a few at level 3.

Other Business

Mark used time at the end of the evaluation session to cover some new business. He stated that he didn't think we would have another advisory meeting again until fall and would send an email to the entire committee with summary updates. We have been leaning on the committee for a lot of support this year for advisory meetings (both GST and two-year programs), NATEF evaluation, student informational interviewing, and dealership and shop tours. We have also been in contact with committee members on a regular basis as many members provide internships and employment for our students.

Carl Perkins grant has allowed us to buy three more simulators to help our students learn electrical fundamentals. We now have a total of eight simulators and can easily train a class of 16 students.

The GST program has been permanently assigned to the classroom and shop area that we have shared with Volvo over the years. This gives us more shop, class room, and storage space. Volvo may still use the class room if GST is not in session, but if Volvo needs to provide training while classes are in session, they will use the Snap-On training quad. There is a lot of storage available for them in the Snap-On Quad

We are moving class hours from the afternoon – early evening schedule to morning – afternoon hours. The new hours for Fall, Winter, and Spring Quarters will be 8:00 a.m. to 2:20 p.m. Since summer is a short quarter, we must meet for more hours each day. Summer quarter hours will be 7:30 a.m. to 3:20 p.m. We still meet four days a week with no class on Friday. There may be students available to work part-time on Fridays, Saturdays, and late afternoon...

Mark has slightly revised the internship employer evaluation form after input from our last advisory committee meeting. He will send the evaluation and revised definitions to the entire committee through email.

Meeting adjourned at 4:45 p.m.

Respectfully submitted,

Jacquie Ogilvie
Dept. Secretary