

## **Purchasing and Supply Chain Management Advisory Committee Minutes for October 21, 2014 meeting**

**Present:**

**Members:**

**Present:**

David Davis, Theresa Dodge, Jan Hagestad, Marty Manegold, Patrick Eggers, Heather Rai, Maciej Porslo, George Sigler,

**SCC Members:**

Dan Fey and Jerry Baker

**Not Present:**

Kathleen Allen, Brent Frimodig, Gail Kelley, Meg Ryan, Mike Morelli, Sara Jaenicke, Sandy Lee and Alison Leahy

**1. Introductions and Announcements:**

Dave Davis, Chair, called the meeting to order at 4:05 PM. He introduced new members, welcomed all in attendance and roll was taken.

Jerry Indicated that Ken Grover, a member since 1982 will no longer participate.

Jan Hagestad moved that a certificate of appreciation be sent to Ken Groves recognizing his contribution to Shoreline Community College and thanking him for his years of service. Heather Rai seconded the motion and it was unanimously approved.

Dan Fey stated he would issue an appropriate letter/certificate of appreciation to Ken Grover.

**2. Program Update:**

Jerry Baker reported enrollments as follows:

a. Fall quarter 2014:

BUS 141, N1, Purchasing and Supply Chain Management	26
BUS 142, N1, Sourcing and Supplier Development	12
BUS 203, N1, Contract Development	<u>24</u>
<b>Total</b>	<b>62</b>

Jerry stated that three of the core supply chain classes have been recognized as meeting the Quality Matters' standards, the classes are BUS 141, BUS 142 and BUS 143. BUS 144 and 203 are currently being reviewed by a team of three people. BUS 245 will be ready for review during winter quarter 2015. We expect all 6 classes will meet the Quality Matters standards.

**3. Plans for 2014/2015:**

Jerry report that the following items will be accomplished during the 2014 and 2015 academic year:

- a. Complete the Quality Matter review of BUS 144, 203 and 245.
- b. Complete a comprehensive review and initiate content changes to the program and/or individual courses indicated by the DACUM results complete in spring quarter.
- c. Update the Certificate of Proficiency's planning guide to reflect the quantitative requirement as BUS 102, Business Math, replacing BUSTEC 105, Computer Application. BUSTEC 105 no longer meets the quantitative requirements of the college.
- d. Support the Make It In Washington Grant efforts working with The Global Trade and Supply Chain Management Center for Excellence and the State of Washington's Workforce Training and Education Coordinating Board.

**4. Certificate of Proficiency – Planning Guide:**

Jerry briefed the committee about resent changes relating to the quantitative requirement of the college. BUSTEC 105, Computer Applications no longer is accepted as meeting the quantitative requirement. Jerry recommended that BUS 102, Business Math, be substituted for BUSTEC 105. BUS 102 meets the quantitative requirement.

Theresa Dodge moved to approve the substitution of BUS 102 for BUSTEC 105 as the quantitative requirement for the Certificate of Proficiency. Marty Manegold seconded the motion and the committee unanimously approved the motion.

**5. Other Topics of Interest:**

The committee discussed several topic of interest, including volunteering, part number system, and imports from china, ISM's career work shop and the Lean Transportation conference.

**6. Future Meeting:**

February 10, 2015

May 12, 2015

**7. Online Availability of Minutes and agenda:**

To find current meeting agenda and past meeting minutes go to

<http://www.shoreline.edu/workforce/advisory-committees/purchasing.aspx>

**8. Adjournment:**

Dave thanked all members for their valuable contributions and the meeting was adjourned at 5:03 PM.

**Submitted:**

**R. Jerry Baker**

October 21, 2014