



Purchasing and Supply Chain Management Advisory Committee

Minutes

October 4, 2011 meeting

4:00-6:00 PM

Central Conference Room, 1000 Bldg.

Present:

Members:

Present:

Heather Rai, Theresa Dodge, George Sigler, Ken Grover, Brent Frimodig, Jan Hagestad, Sandy Lee, and Aleksey Belov

SCC Staff:

Present:

Gillian Lewis, David Cunningham, Steve McCloskey, and Jerry Baker

Not Present:

David Davis, Art Mendel, Timothy Gates, Adam Bogart, Mike Morelli, and Marty Manegold

1. Introductions and Announcements:

Heather Rai, Chair, called the meeting to order at 4:04 PM. She introduced Sandy Lee and Aleksey Belov as new members. She then welcomed all in attendance and roll was taken.

2. Sustainability Certificate:

- a. Jerry invited Steve McCloskey to join the meeting to explain and discuss the three sustainability classes, BUS 207, Fundamentals of Sustainable Business, 208, Sustainable Marketing, and 209, Sustainable Business Strategies that he teaches. The committee members discussed the classes and ask Steve several questions.
- b. Jerry distributed a proposed Sustainable Purchasing and Supply Chain Certificate of Completion that contained the three sustainability classes and the 6-core purchasing and supply classes.
- c. Heather Rai moved to approve the creation of a Sustainable Purchasing and Supply Chain Certificate of Completion; the motion was seconded by Theresa Dodge. The committee approved the motion unanimously.
- d. Heather thanked Steve for his participation and contribution.

3. Program Update:

- a. Jerry Baker reported enrollments as follows:

Fall quarter 2011

- BUS 141, W1, Purchasing and Supply Chain Management 10
- BUS 142, W1, Sourcing and Supplier Development 12
- BUS 141, N1, Purchasing and Supply Chain Management 19
- BUS 203, N1, Contract Management 22

Total 63

- b. Jerry distributed newly formatted copies of the planning guides for the AAAS degree, certificates of proficiency and certificate of completion for review. The planning guide format has been changed by the college and the purchasing and supply management guides are now current.
- c. Jerry shared a copy of an article written this spring about the purchasing and supply chain program. The article can be viewed by visiting <http://edpath.com/images/shorelinePSCM.pdf>.
- d. Jerry and Gillian Lewis discussed the up-coming external review of the purchasing and supply chain program to be conducted during winter and spring quarters. Additional information will be provided at the February meeting.

4. DACUM Results:

- a. Jerry reported he had completed a review of the DACUM results and has made or will make several changes to the existing 6-core classes. Most of the changes are minor and add supply chain content and new or revised learning objectives to selected classes.

5. Program Changes:

- a. Jerry asked the committee to review the requirements for the Purchasing and Supply Chain Certificate of Completion and delete the BUSTEC 215 or ENGL 101 requirement.
- b. Jerry pointed out that the certificate currently requires the ESL test placement into ESL 100 or COMPASS placement into ENGL 100 as a prerequisite. Jerry said he reviewed the other business division certificates of completion and other certificates of completion do not require the additional English class. Most of the other certificates require the same prerequisites.
- c. Theresa Dodge moved to eliminate the BUSTEC 215 or ENGL 101 requirement from the Certificate of Completion; the motion was seconded by Jan Hagestad. . The committee approved the motion unanimously.

6. Articulation Agreements:

- a. Jerry reported he had meet with representatives from Central Washington University (CWU) about creating an articulation agreement allowing students completing the Purchasing and Supply Chain AAAS Degree to continue their education to achieve a 4 year degree.
- b. CWU representatives indicated that SCC's AAAS Degree could meet their transfer requirement is a reasoning class, PHIL& 106, Introduction to Logic, was added to the degree requirements.
- c. Theresa Dodge moved to add PHIL& 106, Introduction to Logic, as an elective to the Purchasing and Supply Chain AAAS Degree requirements; the motion was seconded by George Sigler. The committee approved the motion unanimously.
- d. Jerry also reported he was initiating discussion with the Western Governor's University about the feasibility of creating an articulation agreement. WGU is a not-for-profit university that offers all its classes online.

7. Name change

Jerry reported that the name change approved at the spring meeting was being completed.

8. New Members

- a. The committee discussed the need to elect a new chairman at the spring meeting and to add one or two new members.
- b. The committee also indicated it would be helpful to have a current student join the group. Jerry indicated he would invite a current student to join the February meeting.

9. Future Meeting:

Tuesday, February 7, 2012

Tuesday, May 8, 2012

10. Online Availability of Minutes and agenda:

To find current meeting agenda and past meeting minutes go to <http://www.shoreline.edu/proftech/>

11. Adjournment:

Heather thanked all members for their valuable contributions and the meeting was adjourned at 5:42 PM.

Submitted:

R. Jerry Baker

November 3, 2011