



**Shoreline Community College**

16101 Greenwood Avenue North

Shoreline, WA 98133

## **HEALTH INFORMATICS AND INFORMATION MANAGEMENT**

### **MEETING MINUTES**

**NOVEMBER 14, 2013**

#### **MEMBERS**

Kay Andersen, Jill Burrington-Brown, Tim Downie, \*Carol Garsi, \*Nancy Gladish, \*Sheila Green-Shook, Bev Hillinger, Jean Iverson, \*Joyce Kobagashi, Laura Koster, Jean Kreibeil, Susan Lingle, Sean Longosky, Jim Mazurk, \*Toni McKay, \*Kathy Peterson, \*Rhona Moses, Nicole Tamrakar, \*Nancy Wyer, Shari Wilson

#### **COLLEGE REPRESENTATIVES**

\*Ellen Cadwell, \*Gloria Anderson, Gillian Lewis, \* Fikru Diro for David Cunningham

#### **STUDENT REPRESENTATIVE**

\*Don Crevie

#### **VISITER**

Ann Garnsey-Harter

#### **Welcome – Sheila Green-Shook, Chair**

The meeting was called to order at 1430 hours

Introductions and New members

Joyce Kobagashi, Providence Health & Services and Don Crevie, student

#### **Approval May 2013 Minutes**

The May 9, 2013 were reviewed and approved as written.

#### **Program Status – Ellen Cadwell**

##### **a) Program Metrics including annual RHIT Exam Analysis**

46 2<sup>nd</sup> year students and 122 1<sup>st</sup> full and part time students

During the 10/12 thru 9/13 cycle 24 2<sup>nd</sup> year HIT students sat for the national AHIMA RHIT exam with a pass rate of 100%. Shoreline's overall scores were 113% of the national average

**b) Professional Practice Experience Update**

The 2<sup>nd</sup> year cohort for the 2014 PPE is the largest group we have had to date. Sites are cutting back on taking students or taking student for a shorter period of time. The program has started to develop a "virtual" PPE. Students are using projects, article reviews, online education programs, professional meetings etc. to complete their PPE hours. Discussion ensued about additional ideas such as alternative sites such as veterinarian clinics, billing companies, etc.

Traditional settings such as hospitals are becoming virtual. Ellen will look into what online training is available to new employees at facilities and determine if they could be used for students. She will call an ad hoc committee if needed.

**c) Professional Certificate Approval Process (PCAP) update**

At the time of the meeting there had not been approval of the PCAP review. Additional clarifications and information had been supplied as requested. In December 2013 the program was notified they had received a three year program approval without recommendations for improvement.

**d) CAHIIM Health Information Technology Annual Program Assessment Report (APAR) update**

CAHIIM is still in the process of reviewing new programs to use for the Health Information Technology Program Annual Program Assessment Report (APAR). Like last year the school will be required to submit Metrics as well as student and employer surveys.

**e) Program Tracks Project**

Gloria and Ellen will be meeting over Christmas break to design a draft of what the program would look like as we move toward specialization tracks. Under consideration are: Coding, Post-Acute Care and Cancer Registry. More information will follow.

**f) Program Marketing**

Ellen gave a brief overview of the current HIT program and its potential for growth. The program can accommodate more students but not from the Seattle area. Two factors come into consideration, PPE sites and job market needs. To grow the program it must look outside the Seattle area for new students. Ann Garnsey-Harter, Director of the Virtual College, described a new program marketing strategy for the program. Several areas in Washington State have been identified as having good potential for new students. They are primarily rural areas that do have centers for health care, physician clinics and post-acute care facilities. These area will be targeted for advertising our HIT program. As student are recruited affiliation sites for PPE will need to be identified and contracted with to accept students. Having a regular feed of students from a targeted area and contracted sites will ease the burden of finding a site for one out of area student. The plan is being coordinated with schools Information Office.

**g) Electronic Medical Record Review**

A potential program (NEEHR) for an Electronic Medical Record has been identified. The faculty will be reviewing the program this winter. Because of the expense the program will need to be used in multiple classes. The AHIMA encoders for coding would still need to be available. Ellen will report again in the spring.

**h) Course Name Change – Math 80 Elementary Algebra to Math 80 Intermediate Algebra – Impact**

The school has changed the name of Math 80 Elementary Algebra to Math 80 Intermediate Algebra I. This is essentially the same course. There will no longer be a Beginning Algebra. Program documents and web sites will need to be updated. (As of this writing Math 80 has been removed from the catalog. It is now Math 98 Intermediate Algebra I)

**Coding Program Update – Gloria Anderson**

- a. Gloria reported that Fall 2013 is the last course that would be taught in ICD-9. This is an optional course for students who wished to learn the basic of ICD-9.
- b. Committee members reported they were in various stages of training. Dual coding was being used at some facilities and Computer Assisted Coding (CAC) programs were being installed. Nancy Gladish reported that Swedish-Providence was beginning a “grow your own” program to train up to 30 coders. They were seeking new grads, current employees and nursing personnel looking to change the direction of their careers. The apprenticeships will be pain positions.

**Other**

There was no additional business.

The meeting was adjourned at 1550 hours.