



Criminal Justice Program Shoreline Community College

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CRIMINAL JUSTICE ADVISORY COMMITTEE MEETING MINUTES

October 27, 2011 – 2:00 pm

1. Sign-in and Introductions

Present: Chief Rex Caldwell, Mukilteo PD; Chief Carol Cummings, Bothell PD; Major Corinna Hyatt, King County Dept. of Adult & Juvenile Detention; Major Doug Jeske, Snohomish County SO; Chief Eric Olsen, Kirkland PD; Steve Perry, former SNOCOM director; Chief Dennis Peterson, Lake Forest Park PD; Major Daniel Pingrey, Chief of Shoreline PD; Linda Forst, SCC ; Tony Costa, SCC; Dean Robert Francis, SCC and guest Officer Cheol Kang of Mukilteo PD.

2. Introduction of Dean Robert Francis

3. Approval of minutes of May 2011 meeting

4. Status of CJ program and faculty

The positive “program review” which was conducted in the Spring of 2011 was discussed as well as the recommendations made in the review for improved website presence for the CJ program, improved marketing of the programs and improved accessibility of program information. The recommendation of follow – up regarding criminal justice students and their career paths was also made by the consultant in conjunction with assessing the programs outcomes. These items are being examined by the college staff and some are being worked on as the budget issues allow.

- Ken Conder’s resignation in June was discussed and the adjunct faculty selected to fulfill his teaching commitments were mentioned: Chief Caldwell is teaching Ethics; Major Jeske is teaching Criminal Law and Officer Kang is teaching Crime prevention.
- The latest headcount of 110 CJ advisees was mentioned as well as the fact that most classes are full and several had wait lists
- The college’s desire to increase online education was also discussed and while the advisory committee is not opposed to this direction they strongly support the need for continued face to face classes to improve the interpersonal communications skills of students and future job candidates. They feel that verbal skills and relating to individuals in person are extremely important to minimizing the chance for misunderstandings between criminal justice personnel and citizens.

- The demographics of SCC students was illustrated with a report from the Community and Technical College Division in WA which also mentioned the CJ program as one of the highest enrolled professional-technical programs at the school
- Recent letters from a few former students regarding the contribution the SCC Criminal Justice program made to their careers were shared as well as the information regarding one of our students receiving the State of Washington WAVE award. Professor Forst's continued marketing and networking efforts were mentioned including participation on advisory committees for a couple of school districts and the purchasing of ads in athletic programs around the area.

5. Need for Chair of CJ Advisory Committee

Chief Dan Pingery graciously agreed to serve as the chair of the Advisory Committee.

6. Internships

The need for internship opportunities for our students in winter and spring was addressed. It was noted that the budget crisis has created a shortage of staffing that can make it difficult to host an intern. Most chiefs agreed they would try and overcome some of those obstacles and it was mentioned that with the right intern and the right fit, an intern could help to contribute to projects that have been put on the back burner due to staffing issues. Brainstorming at the meetings produced some ideas of projects an intern could work on for agencies.

7. Exploration of Partnerships for additional training for in-service officers and / or beneficial pre-service career education we can assist with.

Three possibilities were discussed, all in the area of communications:

- a. A seminar for pre-employment individuals looking to improve their performance in the various stages of the hiring process especially the oral review board.
- b. A training session for in-service (line) personnel working on their ability to relate to their community in a positive manner and to minimize the chances of misunderstanding. This would include a multi-cultural component to the communication process.
- c. Professional level communications for higher ranking personnel looking to move up in the ranks and / or become a chief of police. The emphasis here would be in taking the line personnel used to working the streets and educating them on the finer points of communications and relating to varied constituencies. This might include "meet and greets," city council or county commission meeting presentations, working with the media, networking in Rotary or Kiwanis etc.

These possibilities are being explored further by college staff.

8. Other Business

Information regarding the 2011 ASIS Puget Sound Scholarship was given to staff by Chief Olsen to share with students.

9. Set date for Spring 2012 meeting

The next meeting is scheduled for Thursday May 17, 2012.