



ADVISORY COMMITTEE MEETING Minutes

November 14, 2018 3:00 – 5:00 pm

Call to order at: 3:01pm

Welcome and introductions

Attendees: Bob Biesiedzinski, Louise Petruzzella, Guy Hamilton, Lauren Hadley, Jake Weaver, Brian Sligh, Martin Leigh, Marc Clauson, Jason Takayoshi, Rob Lacher, Geoff Walla, Rich Gray, Rob Dykstra, Daniel Legg, Brian Moore, Mark Velez

Approval of previous meeting's minutes:

Advisory Committee Operation – Lauren Hadley

Director of Employer Engagement at SCC. We are one of 22 advisory boards. Lauren is here to change the way the boards are run to get the actual input from the advisors. Presented: a new prof-tech education advisory committee member handbook. We trained the faculty last year to work with an advisory committee and they have shown success from the new structure and methodology. The handbook shows best practices and guidelines that can help people who are fresh into the situation to be able to function effectively. Would like to implement a chair (to run the meeting) and a vice-chair that will step up into the chair role the next year. The vice chair learns from the chair and becomes the chair at the next meeting. Also, attendance is taken. Proxies in organizations are recommended. If your organization cannot make the meetings, or it is the wrong fit, that is okay too.

A quorum is needed (50% plus one is needed for approval of items and moving business forward.) SCC asks that the committee meets 3 times a year in order to get things done more efficiently.

- a. Election of Committee Chairperson: Rob Dykstra volunteers for the committee chairperson. NO opposition. Jake Weaver volunteers to be the vice-chair.

State of PACT Program

- a. Enrollment: Enrollment for this quarter was lower last quarter, partly by design to accommodate the change to 3 days a week. Fall quarter has 18 students in teams of 3. It appears to be working very well. As we look forward to next fall, the entire group will be finished with the program (in August). Between now and then, if the managers have current employees that might be interested in becoming a tech, or has potential, direct them to Bob, and he can try to enroll them into the PACT program as a future technician. Some former and current students are still out applying for jobs currently. If any come in to see you, they will come in with Bob's business card and Bob encourages you to contact him with any questions.
- b. Current Subject: Brakes, steering, and suspension is being taught currently. They have finished suspension and alignment. Currently using Hunter alignment equipment. Will use John Bean equipment when it becomes available. Next quarter is electrical. The next after that is HVAC.
- c. PACT Graduation Event: Tonight is the PACT graduation ceremony. These students have completed the program as far back as last March. 4 will be completing in December. If you would like to stay here for the graduation, please do. We are expecting 100 people or so. Rob Dykstra will be giving a keynote speech at the beginning of the ceremony.

New Honda PACT Program Model

- a. Benefits to students and
- b. Question: Brian Sligh: To prevent students enrolling without sponsors, is there a plan to help them with finding one? Answer: With traffic being so bad, and distances being long, we are building a dormitory on campus, and there should be space available for automotive students to apply for one and they can live nearby and not have as much of a problem with getting to school. There are dealers that are looking to pick up some students that can live in local dormitories.
- c. Q: How will the residence hall situation be managed? Answer: Guy Hamilton: There is a property manager, and they will generally be having 9 month leases. The exact details of where in the halls they will be is still being worked out. With many different programs on campus, there may be a bloc of rooms that will have students coming and going over a period of time, depending on need and space available.
Bob: What are the needs of the students at the shops? Brian Sligh: There is a need for MTW staff, which is when the students are here. There are situations where there are 3 extra guys on TFS, and they are short

on MTW. Bob: At this point going forward, everything is on the table. Are there other classes happening Thursday through Saturday? Bob: no, the CAP, ASEP, and PACT programs are Monday through Wednesday, and T-Ten and GST are Monday through Thursday. Prior to now, the students enrolled in 20 credits while in school, and went to work on alternating quarters. The students started looking at it and asked why they are paying for going to work. The program started to have online modules that they made mandatory while the student were at their coop quarter. Back in February or so, we worked with the office of instruction to put together a survey sent to all honda dealers in Washington asking what they wanted. We analyzed what we were told. How could the number of days change? How can the students be put through the program in a shorter time? 1 Yes they could have the students here for 3 days a week. There were different choices given, but the overwhelming choice was MTW. That is what we changed to. However, it isn't set in stone. The days can be changed if it is wanted by the dealers. If it doesn't work out, we can go back to the old model, we could change the days to MWF. It depends on what the dealers would like. Q: Could a second class be held on Th F S? A: the problem is space constraint. Depending on the subject worked on, in order for another class to use the space, there is a vehicle in pieces. It would be difficult to have that car apart and back together in a short amount of time in time for the second class. Guy: There Are some challenges per the curriculum and running 2 cohorts. If we had the need to have a second, we would have to have another instructor. It is difficult to find a qualified instructor. Machine department had a day cohort, an evening cohort, and a weekend cohort. Currently they are just in the evening because it's hard to find the students to fill the classes because they are all working. There are many factors involved in creating a second cohort. Q: are you currently looking for a new instructor? If bob were to retire, what would happen with the program? A: Guy: as the dean of workforce programs, I can say that all of the professional technical programs are different from 15 years ago. Then, the economics wasn't much different from the professionals and the instructors. Today, one would have to sacrifice to move from the professional ranks to becoming an instructor. (note the director of automotive is out until the December on medical leave) The state looks at how classes stack up with similar programs as to how many credits are offered. Shoreline required 150 credits. Other schools were completing in 100 credits. We were asked what made us more special than other schools that we needed 50 more credits? It led SCC to review their coop system and redo how the training was delivered, and to redo the number of credits. As it stands right now, The 2019-2020 quarter is offering 115-130 credits, which is in line with the other schools offering the same program.

- a. Honda Guided Pathway
 - a. Currently agreements are pending with Sno-Isle Tech Skill Center, Bellevue High School and West Sound Skill Center
- b. Dorms
 - a. The Residence Hall construction is progressing according to schedule and rooms should be available for Fall Quarter 2019.
- c. Nc3 Training
 - a. Bob has attended two-week long training sessions with NC3 this year. He is currently embedding into the Honda PACT Curriculum the certifications he was trained in.

News from American Honda

- a. Brian Moore
 - a. Honda has released a promotional video for the colleges to use in promotional recruiting events. American Honda remains committed to the success of the PACT Program and is actively working to support schools nationally.
 - b. Brian asked to college to consider a succession plan as Bob is approaching retirement age at the school. Honda is looking to the future, not any immediate issues.
- b. Daniel Legg
 - a. First quarter training opportunities are available for the dealerships to plan for their technician training needs.

Dealer submissions

- a. Brian Slish asked about the current class schedule to see if other options might be available as he is experiencing scheduling issues in his service department. Bob explained that the current class schedule plan was determined after the completion of a survey of Honda and Acura dealerships in the state. At this time there is no plan to change the schedule, but will consider a change to the schedule if the dealer groups requests a change.

Open discussion

- a. No additional comments at this time.

Adjournment