

**HEALTH INFORMATICS AND INFORMATION MANAGEMENT
MEETING Minutes
December 1, 2016**

Members Present *

Carol Garsi *	Jean Krehbiel *	School Representatives
Nancy Gladish *	Toni McKay *	Gloria Anderson - Faculty
Sheila Green-Shook *	Rhona Moses	Ellen Cadwell - Director *
Bev Hillinger *	Kathleen Peterson (phone) *	Guy Hamilton - Workforce
Linda Kidder	Laura Pittsford	Cathy Otto - Dean *
Joyce Kobayaski	Erin Rung *	
	Kim Glockner – Student *	

- a. Welcome – Sheila Green-Shook, Chair
- b. Introductions – Kim Glockner, Student Representative for the 2016-2017 school year
- c. The minutes of the May 19, 2016 minutes were reviewed and approved
- d. Program Status – Ellen Cadwell
 - 1) Metrics – HIIM Program Reporting outcomes – Please see attached.
 - 2) Professional Practice Experience Update – Placement status for Winter/Spring 2017

Work has begun on the placement of our second year students. This year it seems that we will have adequate local facilities to place students. There are concentrations of students both to the north and south of Seattle. As always these students, as well as the out of area students, are more difficult to place.

During our May 2016 meeting discussion had open about the time and money it takes to execute both original and continuing affiliation agreements. At this point. There has been a movement in states, as well as Washington to have just one contract per site to include affected facilities and programs. Another thought was to have AHIMA to design a contract for each HIIM facility including affiliation sites that would work across the board to many facilities. AHIMA would become the gate keeper for these contracts.

Ellen will contact the Lead on the PPE workgroup with the suggestion.

3) CAHIIM Updates

CAHIIM Health Information Technology Annual Program Assessment Report (APAR) update – Received notice that the Health Information Technology program was approved for 2017 without recommendation.

CAHIIM Self Study 2017 will be due May 1, 2017. The last time a full review and site visit was done was 2001. Should have been every 5 years.

AHIMA Professional Certificate Approval Program (PCAP) study was submitted this past week. This occurs every three years and takes approximately 3+ months to complete. Will wait for clearance or recommendations.

e. Coding Program Update – Gloria Anderson not available. Ellen Cadwell Reporting

1) ICD-10

The 2016-2017 coding guidelines and ICD-10 Codes have been incorporated into the coding sequence. The students are getting the most current information available for their training.

2) Core Competencies for the AHIMA Professional Coding Annual Certificate (PCAP) have up been updated for 2016-2017 based on the certificate gap analysis.

f. Discussion AHIMA White Paper

Discussion opened on the significance of the AHIMA whitepaper called Health Information Management Reimagined (HIMR) is the beginning movement to provide guidance for advancement to the HIM professional. Changes will occur overtime but it is believed the movement will promote the proficiency and management skills of the HIM professional. The recommendations of this whitepaper may be found on the AHIMA website.

Course Revision Updates – Professional Practice Experience

HIIM 234 Professional Practice Experience (PPE) course: In response to facilities being unable to host students or, hosting them for a shorter period of time, the PPE course has updated the lab portion of the course. Rather than going into the field for 90+ hours students will do site of 40-80 hours visit was updated to include a lab element that will help the student prepare for the RHIT. This fall we will be using the AHIMA Preparing for the Registered Health Information Technician (RHIT) exam. Using the domains and sub-domains students will find exposure to all the course they have taken in the program

g. The next scheduled meeting will be May 18, 2017. Room to be determined.

h. Other Business (*Note from Ellen*) Nancy Gladish announced her retirement from Providence Swedish Medical Center effective mid-December. Nancy has been a member

of this advisory committee since 2006. We will all miss her enthusiasm for our programs, commitment to the profession, insightful observations and good advice. Have a good new life!

Nancy has asked a member of her staff to be her replacement on this committee. Lara Broussard is the HIM Coding Manager for Providence Swedish and I am confident she will have good input for this committee.

i. Adjournment

There being no further business the meeting was adjourned at 3:30 PM.

j. The next scheduled meeting will be May 18, 2017. Room to be determined.