



Shoreline Community College
 16101 Greenwood Avenue North
 Shoreline, WA 98133

**HEALTH INFORMATICS AND INFORMATION MANAGEMENT (HIIM)
 ADVISORY COMMITTEE
 MEETING NOTES
 November 14, 2019**

| Community Members | Shoreline Representatives |
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| Lara Broussard- Present via Zoom Swedish | Mary Burroughs, Dean - Present |
| Sheila Green-Shook - Present UW Medicine | Melanie Meyer, Director - Present |
| Lynette Colis – Present Kaiser Permanente | Gloria Anderson, HIIM Full-Time Faculty - Present |
| Joyce Kobayashi – Present via Zoom Providence Health | Lauren Hadley, Director of Employment Engagement - Present |
| Leticia Parks – Present VA Puget Sound Healthcare System | Beverly Hillinger, HIIM Associate Faculty – Present via Zoom |
| Kathleen Peterson – Present University of Washington | Dawn Liu, HIIM Associate Faculty – Present via Zoom |
| | Toni McKay - HIIM Associate Faculty – Present via Zoom |
| | Sally Zeibak, HIIM Associate Faculty – Present via Zoom |
| Not Present: Amanda Flahaven Kim Glockner Laura Pittsford Peggy Ostergaard Amy Hertel | |

| TOPIC | DISCUSSION / ACTION ITEMS |
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| A. Welcome & Introductions | Chair welcomed attendees to the meeting. Introductions were made. |
| B. Minutes Review – May 9, 2019 | Motion to approve minutes – Lynnette Colis, Gloria Anderson Motion Approved |
| C. Accreditation Update – CAHIIM Site Visit Report (Handout #1) | <p>Shoreline HIIM had a very successful CAHIIM site visit on October 15-16. A copy of the summary report was shared with the Advisory Committee.</p> <p>The two primary areas reviewed are curriculum mapping and the program evaluation plan.</p> <ul style="list-style-type: none"> • There were three competencies where we needed to update the assignment to meet a higher level of competency. • We were also asked to have a stronger focus in the “communities of interest” standard of the program evaluation plan. This is the standard where Shoreline faculty and students volunteer or support the community in some way. We have added two goals to address this area – opening three HIIM classes to the community (i.e. open enrollment) and supporting two service-learning projects this year. <p>Discussed ideas for service-learning projects and how to track.</p> <ul style="list-style-type: none"> • UW has students do independent study projects – one example was temp work (paid internship). • Other example projects: data cleanup (duplicate #s), mini audits, compliance project support. • Could also post an announcement on the WSHIMA website soliciting projects and/or offering volunteer support. |
| D. Program Status & Evaluation <ul style="list-style-type: none"> • Program Stats (see below) • RHIT Exam Results (see below) • HIIM Program Evaluation 2019-2020 (Handout #2) <ul style="list-style-type: none"> ○ Communities of Interest - Service Learning | <p>New student applications were flat compared to last year. We are having more students attend part time, and students often may need to take a quarter off due to other demands. Graduate #s are very low compared to last year. Just in last week two students had to drop due to family and/or health issues.</p> <p>AHIMA PCAP certification is due in February 2020. This is similar to CAHIIM accreditation only for our coding program.</p> <p>Shoreline RHIT exam pass rate was 96% for 2018-2019. Go students!</p> <p>Last year our lowest domain area was “compliance.” This year “compliance” was the highest scoring area and “data</p> |

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| | <p>content, structure, and IG” lowest. We do have a new Health Data Management class coming in spring that will bring more focus to this domain.</p> |
| <p>E. Assignment / competency review</p> | <p>Gloria presented the curriculum map for HIIM 171 Basic ICD-10 Coding and discussed some example assignments.</p> <ul style="list-style-type: none"> • Code changes/updates each year require updates to answer keys. • Feedback: <ul style="list-style-type: none"> ○ Important to include strategies for how to communicate with clinicians (e.g. how to respond to a nasty physician email). ▪ Query assignments are included in classes. ○ Important to emphasize that coders may be asked to educate other staff or clinicians. |
| <p>F. Curriculum Updates – MCOs HIIM 125, 134, 174, 175, 219, 225 (Handout #3)</p> | <p>Discussed changes to the HIIM 225 Computers in Health Care -> will become “Introduction to Health Informatics” in Fall 2020. Reviewed course outcomes and outline. Discussed example projects: MU audit, downtime procedures (planned, unplanned), how to handle ransomware attack.</p> |
| <p>G. Program Marketing / Recruiting</p> <ul style="list-style-type: none"> • Career Flyer (Handout #4) | <p>We are really wanting to grow our enrollment. New flyers are available that feature the various HIIM programs.</p> <p>Showing the progression of programs (entry level certificate to AS degree) is helpful. Suggestion to show that degrees represent a “ladder” and are stackable.</p> <p>One flyer is specifically for the new Health Information Foundations certificate.</p> <p>Please share the flyers with anyone who may be interested!</p> <p>Discussed outreach efforts – local high schools, Running Start, Workforce Development. Melanie has been working with Shoreline’s Workforce team and attended some outreach meetings in community. She will meet with the Workforce Director in two weeks to discuss further.</p> <p>We also have recruiters from local employers who are looking for entry level staff and can share flyers with these contacts.</p> <p>Suggestion to target urgent care and pharmacies expanding into retail health – perhaps HR staff at these organizations.</p> |

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| <p>H. Environmental Scan</p> <ul style="list-style-type: none"> • Informatics & Analytics Career Paths (Handout #5) | <p>Reviewed career paths for informatics and analytics areas. Leticia had done an initial review – thank you!</p> <p>Informatics – discussed adding graduate levels (masters, PhD). These degrees could be in a different area than HIM – for example, computer science. AMIA is now working on an informatics certification (masters level). Could also include other certifications – CPHIMS, CPHQ, PMP.</p> <p>Analytics – discussed adding graduate level. Lots of interest and need in data science. Add additional certifications – CHDA.</p> <p>May add career path for privacy, security, and compliance – good to include Health Care Compliance Association (HCCA) certification.</p> |
| <p>I. Committee Schedule, Reminders</p> <ul style="list-style-type: none"> • Proposed Next Meeting: May 7, 2020 | <p>Confirmed date for next meeting: May 7, 2020</p> |
| <p>J. Adjournment</p> | <p>3:45pm</p> |