

HEALTH INFORMATICS AND INFORMATION MANAGEMENT MEETING MINUTES

Thursday, June 14, 2018

3:00 – 4:30 pm

Room 9201, Pagoda Union Building (PUB)—9000 Building

Members Present *

Lara Broussard – Present via Phone	Laura Pittsford - Present	School Representatives
Carol Garsi	Shari Wilson	Gloria Anderson
Sheila Green-Shook - Present	Lynette Colis - Present	Ellen Cadwell - Present
Joyce Kobayaski - Present	Aaron Richards Student	Guy Hamilton
Jean Krehbiel	Leslie Swab	Lisa Malik -Present
Toni McKay		Lauren Hadley – Present (representing Guy Hamilton)
		Sally Zeibak -Visitor Present
Kathleen Peterson (phone)		Angie Carranza - Present

- a. Welcome – Sheila Green-Shook, Chair
- b. Review December 7, 2017 Minutes
 - Motion to approve minutes by Sheila Green-Shook
 - Motion seconded by Joyce Kobayashi
 - All in favor – Yes
 - Motion approved
- c. Committee Charter Update
 - Charter apparently approved by CAHIIM. Did not get any feedback on Self Study.
- d. New Program Director
 - Melanie Meyer will be joining us in September as the new Director of HIIM
- e. Program Status – Ellen Cadwell
 - 1) Program Enrollment
2018 Applicants
 - 36 new applicants to date for Fall 2018
 - Estimate 29-30 student applications to join the 2nd-year program Fall 2018
 - 2) Accreditation Updates

CAHIIM Health Information Technology Self Study 2017 submitted May 1, 2017.
Amended report submitted the week of 12/1/2017. Amended report and

resubmitted 6/8/2018. Ellen had been in contact with CAHIIM and was told that the Self Study can sometimes be resubmitted 5 times. CAHIIM likes to have that piece pretty much finalized prior to the site visit.

Annual CAHIIM Health Information Technology HIT Attestation submitted November, 2017. Approved without recommendation

Annual AHIMA Medical Coding and Reimbursement Specialist (MCRS) Attestation submitted November 2017. Approved without recommendation

f. Advisory Committee Membership – New Members

- Lynette Colis – Kaiser Permanente
- Leslie Swab – Evergreen Healthcare

g. Program Evaluation

- Review of revised HIIM Program Evaluation Plan was planned. A general discussion
 - Not approved yet.
 - CAHIIM is wanting to see the Advisory Committee involvement with respect to what is new and current in the industry and if our courses reflect these.
 - Joyce asked about course objectives and where there may be gaps in what employers look for when they hire.
 - Discussion regarding CAHIIM objectives v. what employers want.
 - There was discussion of initiating a full review of the program's courses to include Course Objectives and Learning Outcomes. The tracking mechanism will most likely be a spreadsheet.
 - Communities of Interest – One of the CAHIIM standards requires that the school give back to the community. It was suggested to work with WSHIMA and SHIMA to offer to host a meeting or in-service for CEUs. Another suggestion was to create "mini" in-services that could be available on line. AHIMA now will grant ½ CEU for 1 one half hour of training
- AHIMA Registered Health Information Technology (RHIT) Exam Results 2016-2017 Pass rate for 1st time taken
 - 86% v. last year's 79%
- No timeline for CAHIIM site visit
- We have received requests for two more annual attestations and reports. One for the Coding program and another for the HIT AAAS degree.

h. Other Business

- Next meeting date set for Nov. 8, 2018, 2:30 PM – 4:00 PM

i. Adjournment