



***Criminal Justice Program Shoreline Community College***

Linda Forst– Program Director (206) 546-4781

e-mail – [lforst@shoreline.edu](mailto:lforst@shoreline.edu)

<p><b>CRIMINAL JUSTICE ADVISORY COMMITTEE MEETING MINUTES</b> <b>Thursday, May 17, 2018 – 2:30 pm</b> <b>Central Conference Room, 1000 Bldg.</b></p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------

**1. Sign-in and Introductions and update on membership:**

**In attendance:**

Chief (ret) Rex Caldwell, CJTC; Trooper Travis Shearer, WSP; Chief Al Compaan, Edmonds PD; Investigator Edward Golden, City of Everett; Officer Myron Travis, Mukilteo PD; Captain Pat Raftis, Shoreline PD; Captain Sean O’Donnell, Seattle PD

**Shoreline CC Faculty & Administrators:** Linda Forst, Faculty, CJ Program; Amy Kinsel, Dean of Social Sciences; Lauren Hadley, Acting Director of Manufacturing (for Guy Hamilton, Executive Dean of Workforce)

**2. Approval of minutes of November 2017 meeting:**

Approved as written (Caldwell, Compaan)

**3. Update on enrollment in CJ classes:**

All classes have robust enrollment. The online classes fill especially quickly. Again held a discussion about dual listing CJ 135 and Dean Kinsel noted we would attempt to get that done next year to get the enrollment up for this valuable class that all students regardless of major would significantly benefit from.

**4. Faculty status: NEOGOV usage**

**5. Status of internships this year:**

Discussed current assignments and projects and thanked agencies for their assistance and support. (DVS, Mukilteo PD, Lynnwood PD, State Liquor and Cannabis board, Lynnwood PD social worker, Lake Forest PD, CJTC, Bellevue PD, and an online Parenting organization, and a store loss prevention unit.)

**6. Status of / update on videos:**

The Mukilteo PD presentation from November about biased based policing added to online Intro class this quarter. The outstanding quality of SCC’s current video recordings through distance learning was shared with the committee and a discussion was held about developing a short video that could be added to the CJ webpage entitled “Why Criminal Justice?” or similar with some brief interviews with some of the advisory committee and / or their personnel. I will talk to staff in distance learning about putting something together, pending the completion of our new website at SCC.

**7. Graduation:**

All advisory committee members were given info about the graduation on Thursday June 21 at 6pm and what their next steps would be should they desire to participate or attend as a spectator.

**8. Other business:**

Commander O'Donnell requested an update on the issue of "Coffee with a Cop" being held on campus as a way to connect with students. It was felt that a quarterly presence in the PUB (or courtyard area) with support from Starbucks would be a win/win. I will pursue conversations with the Administration at SCC and the Starbucks liaison.

I also requested the advisory committee fill out the survey I was given the day before the meeting from the State about advisory committees- which I forwarded to them in an email.

**9. Set date for fall 2018 meeting:**

The fall meeting will be held on Thursday, November 8 at 1430.

Minutes submitted by

Capt. (ret) Linda S. Forst Ed.D  
Professor/Chair of Criminal Justice Program