



BUSTC Advisory Committee

Thursday, December 5, 2019, 2:30 – 4:30 pm
 Central Conference Room, 1000 Bldg.

Minutes

Advisory Committee Members Present:	James Doike-Foreman Sara Lane, City of Shoreline Tammy Lessley, City of Shoreline Eric Salzer, PEMCO Joe Sperry, ICHS
Shoreline Staff Present:	Lauren Hadley, Director of Employer Engagement Ailsa Kellam, Faculty Kyle Winslow, Associate Dean Business & PE

Welcome and Introductions

Joe called the meeting to order and asked members to introduce themselves.

Approval of Winter and Spring Minutes

The minutes of the February 25, 2019 and April 25, 2019 were reviewed and approved by the committee.

New Degree Plan Based on April Outcomes Meeting/Discussion

Ailsa Kellam, faculty for Business Administration has been working on developing the curriculum. She provided an overview of the progress on degree development. The committee confirmed the degree was moving forward on the right track. When discussing targeting the degree towards a specific industry, the committee felt it was more important to build a program where graduates could enter a variety of fields.

Objectives Review and Discussion

The committee discussed desired outcomes for the degree and confirmed that their work from the April outcomes meeting were reflected in the work that Ailsa has done to develop the new program design. The committee expressed interest in ensuring the degree had options to transfer or articulate to a bachelors program. The committee will work on fine tuning learning outcomes at the next meeting.

The committee discussed collaboration tools and the value of incorporating them into the program.

Workplace Learning/Internship Discussion

The committee discussed the value of internship and examples of internship opportunities available at their companies. They endorsed the value of an internship coordinator and the need for career services support for students. Additionally, they acknowledged the change in the effectiveness of the advisory committee work since the implementation of the director of employer engagement position.

Additionally, the committee discussed networking opportunities students can leverage to find internship placements including LinkedIn.

Schedule Next Meeting

February 6, 2020, 4 - 5:30 p.m.

Adjourn

Joe adjourned the meeting at 5:40 p.m.