



## Accounting Advisory Committee

Friday, February 14, 2020, 10 – 11:30 a.m.

Shoreline Community College, 1000 Building, 1020 Conference Room  
16101 Greenwood Ave N, Shoreline, WA 98133

### MINUTES

**Advisors Present:** Lisa DeGoede, Lake Washington Partners  
Satoko Prigmore, Shoreline Community College  
Kendyl Prosser, Deloitte Touche

**Staff Present:** Dan King, Faculty  
Brad Fader, Faculty  
Lauren Hadley, Director of Employer Engagement  
Kyle Winslow, Acting Associate Dean, Business & PE

**Welcome and Introductions** – Dan welcomed the members and asked those present to introduce themselves.

**Approval of Minutes** – The April 29, 2019 minutes were approved as amended with the correction of meeting participants.

**Continuation of Kick-off Discussion** – Dan handed out and overview of the program and showed where additional software could be introduction. The committee also discussed options for Excel. There may be some overlap with the new Business Informatics and Data Analytics degree.

The committee also discussed the value of introducing students to multiple software products such as Google and the value of presentation skills. Additional skills valued by industry are:

- Data analytics
- Excel
- Being comfortable with “big data”
- Keeping up with the new requirements for reporting

A discussion occurred about the value of internships and work experience for students. Jobs are extremely competitive currently. The committee shared various internship opportunities. The college historically has offered internships in the business office and Lisa shared that Lake Washington Partners would consider getting involved with internships.

Kendyl shared the value of resume writing and interview skills specifically the need to have a resume that can be scanned.

**Advisory Committee Recruitment Discussion** – The committee discussed recruitment and brainstormed the following areas to have representation:

- Payroll
- AR/AP
- General Ledger
- Accounting Manager
- Non-profit Accounting
- Government Accounting
- Bank
- Bookkeeper
- AIPB Bookkeeper Certification

Specific referrals were:

- Protivity, Senior Consultant – Kyle
- Replacement from the college business office – Satoko
- Review a list of companies that hire our graduates
- Account Temps

**Schedule Spring Meeting** – The next meeting was scheduled for May 8, from 10 – 11:30 a.m.

The meeting adjourned at 11:30.