



Satisfactory Academic Progress Appeal

Print clearly:

Name: _____
Last name, First name

Social Security Number: _____

Student ID Number: _____

Phone Number: _____

go.shoreline.edu e-mail: _____

I am appealing reinstatement to receive aid (circle one):
Fall Winter Spring Summer Year _____

My appeal is based on (check all that apply):

- Unusual Circumstances
- Improved my completion rate to at least 75%
- Raised my cumulative g.p.a. to at least 2.0
- Grade Change or late grade submitted
- If required, attach the Academic Plan form with required signature of Advisor or Advising Center staff

Directions: Please Print or Write Clearly; use the back if needed or attached a typed page

- 1) In your own writing, explain the unusual circumstances and the specific reason(s) you were unable to make Academic Progress. Use the space below or attach a signed written statement. Please write or print clearly.
- 2) Describe the steps you have taken to ensure this situation will not happen again; explain how the unusual circumstances have been resolved.
- 3) To strengthen & support the appeal, you are strongly encouraged to provide some type of supporting documentation from another source, with a date; examples might include a letter from a doctor, teacher, advisor, counselor; medical bills/records, police/insurance report; obituary notice; appeals will be considered without documentation.
- 4) Submit the Appeal & supporting documentation to Financial Aid. Responses will be sent to your go.shoreline.edu email. Students who earn 0 credits during any quarter might owe repayments of their financial aid and of some tuition even if their appeals are approved. Federal and State repayments are not waived when a student's appeal is approved.

Student statement only: Please explain the specific reason(s) you did not make Satisfactory Academic Progress; be sure to attach any supporting documentation, and include relevant dates and other relevant information:

Student statement only: Describe the steps you have taken to prevent the situation from happening again: _____

Student Signature _____ Date _____

Financial Aid Office Use Only:

() Approved () Denied () Deferred, needing: ____ Academic Plan form; or needs ____ supporting documentation _____

Financial Aid _____ Date _____