



**SHORELINE COMMUNITY COLLEGE
TOYOTA T-TEN PROGRAM ADVISORY COMMITTEE MEETING**

PROGRAM:	Toyota T-TEN	DATE: April 13, 2021
PLACE:	Virtual Meeting	TIME: 1:30 P.M.

Committee Members Present:

Dealership Personnel	Partnering Dealership
Randy Jager	Foothills Toyota
John Dascher	Lexus of Bellevue
Josh Kieffer	Lexus of Bellevue
Kevin Nelson	Magic Toyota
Brent Mareno	Marysville Toyota
Ben Rossman	Michael's Toyota of Bellevue
Brian Coward	Michael's Toyota of Bellevue
Russ McDuffie	Michael's Toyota of Bellevue
Paul Lee	O'Brien Automotive Group
Sean Mackin	Toyota of Kirkland
Matt Malich	Toyota of Renton
Arvin Merino	Toyota of Seattle
Jeff Manning	Toyota of Tacoma
David Krafsky	Wilder Toyota

Toyota Motor North America	
Jeff Harbaugh	TMNA Portland Region CSOM
Brian Hebert	TMNA Portland Region TSTM
Steve Burton	TMNA Lexus Western Area TS&CFM
Ryan Dawson	TMNA Portland Region FTS
Andrew Hume	TMNA Portland Region FTS
Jill Saunders	TMNA T-TEN Department Supervisor

Shoreline Community College	
Guy Hamilton	Dean of Workforce and STEM
Lauren Hadley	Director of Employer Engagement
Jeff Cromwell	T-TEN Instructor/Coordinator
Kevin Roner	T-TEN Instructor/Coordinator
Nollan Worrell	T-TEN Instructor/Coordinator
Zoe Withered	Automotive Navigator

Agenda

- Approval of previous Minutes
- Student Progress Updates
- Instructors, Tools, and Grants
- Hybrid Course for T-TEN
- Recruiting Efforts and Incoming Cohort
- Toyota Portland and National Updates
- Next Meeting Date

Meeting called to order at 1:30 P.M.

Opening and Introductions

- Kevin Roner, called the meeting to order, introduced the agenda

Previous Minutes

- Minutes from November 12, 2020 were approved without adjustments
- Motion to approve – Kevin Nelson
- Second to approve –Ryan Dawson
- Audible vote: approved unanimously

Student Progress Updates

- Majority of Graduates from 2016 through 2020 are Expert / Senior Tech's
 - 41 Toyota Expert or Lexus Senior Technicians
 - 8 Certified Technicians
 - Graduating Class (2020 Cohort) – 9 Students from 8 different dealerships
- Second Year Students (2021 Cohort)
 - 11 Students from 10 different dealerships
 - These 11 Students have accumulated 30 ASE Certifications plus one L1
 - Will be the first group to receive Hybrid Credentials at time of graduation this year

- First Year Students (2022 Cohort)
 - 16 Students from 11 different dealerships
 - 3 ASE's for these 16 students
 - Kevin's group in 1st Internship
 - Nollan's group in Electrical class

Instructors, Tools, and Grants – Guy Hamilton, Dean of STEM and Workforce

- College budget, COVID-19
- WA State Board of Career and technical Colleges
 - Complete New Dealer Equipment kit
 - Hybrid Vehicle Equipment (3 toolboxes)
 - Navigator to support recruiting efforts
 - Instruction Support Technician to support vehicle fault installation
- Instructors
 - Nollan Worrell added to the team in Fall
 - Growing very well into the role
 - Jeff Cromwell
 - Doing very well, implemented virtual recruiting from an idea
 - Kevin Roner
 - Leaving the college at the end of Spring Quarter 2021
 - Going to become a Sr. Analyst for TMNA.
 - He will work with all T-TEN colleges on curriculum development and delivery nationwide
- Transition plan
 - Kevin's cohort goes on pause for Summer and will roll into Nollan's cohort in Fall 2021. Merged students will attend the brakes, suspension, and engine emissions classes in Fall.
 - Begin search for Kevin's replacement in Fall 2021
 - Kevin's replacement will launch the Summer Cohort in 2022

Hybrid Vehicles course for T-TEN

- Co-creating with Technical Development at TMNA
- Pilot schools: Clark, Eastfield, Ranken, Shoreline, and Gateway
- TMNA provided one Prius Prime vehicle and one Hybrid Vehicle toolkit
- The College pursued grants that paid for three additional Hybrid Vehicle toolkits

Recruiting Efforts

- Dealership Needs Survey on 11/25/2020
 - Market area needs 32 students launched in 2021; needs 35 students in 2022
- Virtual Recruiting through ZOOM, Teams, or Google Classroom
- Compared dealership individual needs to local high schools, presented in their classrooms, gathered leads, and made connections to dealerships
- Please send any other candidates you find to us

Toyota Motor North America Updates – Regional

- People and Processes
- Driving Parts& Service Traffic
- Health and Safety
- T-TEN Support from the Region
 - Adopt a school through recruiting efforts with T-TEN
 - Donations
 - TECS
 - WrenchWay

Toyota Motor North America Updates – National

- Recruiting is the biggest challenge right now, need students in seats
- Shoreline has invested in the expansion, let's take advantage of this
- Courses 351 (4WD Diagnosis) and 874 (Engine Controls 2) are now granted to the T-TEN Graduates
- ASE Recognition program

Next Meeting Date:

- Thursday, October 7, 2021
- or
- Tuesday, October 12, 2021

Adjournment

- Meeting adjourned