

Purchasing and Supply Chain Advisory Committee Meeting Minutes

Wednesday, November 18, 2020

4:30-6:00 p.m.

Teleconference via Zoom

Attendees: Presley Palmer, Brigid Nulty, Tim Wright, Kathryn Schrenk, Sandy Lee, Matt Versdahl, Sam Kaplan, Mian Rice and Jason Bruce.

4:30 – 4:35 Welcomed attendees and Introductions

4:35 – 4:40 Approved May 2020 Meeting Minutes:

- Motioned to approve, 2nd that, Minutes approved.

4:40 -5:00 College and Program Updates (Matt Versdahl/Tim Wright - Budget and Enrollment).

Matt:

- The Certificate and the Certificate of Proficiency, show Sustainability. The Supply Chain Management Certificate, has been around for a long time.
- AAS (two-year degree, transfer degree, continuing education) offered at North Seattle, Lake Washington Institute of Technology, and Seattle Central Community College.
- Students are very interested in program, they are looking for change or to move up in their careers. Classes are full at this time.
- All classes are online
- We work with students looking to transfer to Universities.
- Goals for the program: update courses and outcomes, promote the program, increase enrollment, and to offer open house events.
- An unexpected outcome of COVID and the economy, displaced students are looking for this program.
- Working with Central Washington and Western Washington Universities for students looking to transfer to a university.
- Apprenticeship- look at company's needs, offer a pilot project. Some companies are interested in offering an apprenticeship.

Tim:

- COVID: Late March started working remotely. When remote for Spring, Summer, Fall 2019, and Winter 2021. Some programs (Dental Hygiene and Auto Manufacturing) still on Campus.

- Being online has brought up the question of Equity. Students access to high speed internet, and laptops. Shoreline has bought more laptops for students to use.
- Accreditation visit- commended on staff and faculty support of students.
- Budget deficit, 5.2 million
- Revenue short falls, budget cuts 15%
- Enrollment is down 12%, big drop.
- Cuts/lay-offs across all areas – Classified staff, Administration, and Full-time Faculty.
- Some programs still have growth – looking at growing these programs. Adding courses for displaced workers, who are well trained, just need help in becoming a student again.
- Realignment of Divisions to three larger Divisions (Social Sciences, Humanities, and Science-STEM), cost effective.
- Received COVID relief funds, used money to buy computers.

5:00 – 5:15 Recruitment Update: What is going on in the industry?

- Need to solicit other companies to join us.
- Incorporate what other companies are doing.
- Critical to have a broader perspective on what hiring managers are looking for.
- Match displaced workers with program and their needs. Example: Boeing worker with 20 years of experience in accounting can transition into Supply Chain Management or start their own business.
- Tracking students is important, knowing how and why they are coming into the program will help with recruitment.
- Connect with SPCD help center to build program and to build partnerships.

5:15 – 5:40 What are employers looking for?

- Employers are looking for buyers, or project managers (project management skills).
- Soft skills are critical: Highly organized, detailed, and experience in buying are nice skills.
- Looking for applicants with new ideas, transferable skills, and a base knowledge.
- Some work experience is important, it's a positive.
- Soft skills needed in project management (procurement), supply management, and good communication skills.
- Skills in negotiation and an understanding of contracts.
- Overall looking for applicants with a good attitudes, smart, quick learners, good background and skills.

5:40 – 5:55 COVID Updates/New Practices?

- Fishing industry – remote areas are more difficult, they did fantastic job responding to COVID19.

- Followed the CDC's and the Governor's recommendations.
- Everything has gone remote, some believe it will be back to normal soon. However, people will be more cautious.
- Some believe it will not go back to normal, that online is faster. People realize we can work from home. We can get out of leases, adjusting practices, which has caused a shift in the industry.
- We are creating better ways to be productive.
- COVID has caused us to change our skill set: More savvy with our computer skills, which will increase our productivity. Some have learned new software, increase communication skills, phone skills, and zoom skills.

6:00 pm Lauren will schedule next meeting for Winter and Spring.

6:02 pm Meeting Adjourned.