

Honda PACT Program Advisory Committee Meeting

November 19, 2020

Minutes

Members Present: Bob Biesiedzinski, SCC; Lauren Hadley, SCC; Pete McCue, Bellevue High School; Jason Takayoshi, Acura of Bellevue; Brandon Johnson, Burlington Honda; Paul Svenkerud, Carter Acura; Peter Smith, Cascade High School; Rich Gray, Lynnwood Honda; Drew Sturm, Lynnwood Honda; Randy Bridgewater, American Honda; Roy Stiff, America Honda; Dan Legg, American Honda; Felisa Bryant, Urban League; Guy Hamilton, SCC

1. Bob started the meeting at 11:32 a.m. on 11/19/20. Bob asked everyone if they had reviewed the previous meeting minutes and requested any revisions. He then asked if there was a motion to them. Paul Svenkerud was first, Peter Smith seconded the motion. The vote was taken, and the minutes were approved as written.

2. Program Update:
 - a. Election of the committee chair was called, and Drew Sturm accepted the continuation of his position as the committee chair for the next year.
 - b. Bob showed everyone how he has a camera in the classroom set up. Also showed how he has the classroom set up with plexiglass separating the two students at one desk. So that all the students can be in the classroom. Bob went on to explain the Covid-19 procedures that are being used on campus; temperature check-ins, masks, gloves, review series of questions, safety glasses before they come into the classroom. Since coming back into the classroom in May the Automotive department has not had any Covid-19 cases.
 - c. Recruiting:
 - i. Bob explained the Live Feed Video Presentation Tour. Which is a video presentation basically a shop walkaround and tour. Along with program information and a little bit of a meet and greet with instructors of each of each of the different programs throughout the building. Coordinating with the instructors of the schools around the area and setting up times when they have students to do the Q&A. Dale with Brian Robbins, He has a job shadow piece that he has his students job shadow. And we asked the question if it would be possible to have their students job shadow at the school. To have them come in and observe the program. Also observe the students as they go through their

day and their training activities. High school instructors mention numbers are down. We are going to need to look internally at the dealerships for possible candidates for filling the program seats. The second thing we are doing is the word of mouth piece through our current and previous students. Having them talk to their co-worker, their buddies, their friends, etc.

- ii. Roy Stiff explained a new collaboration between the National Urban League and America Honda.
 1. Felisa Bryant introduced herself as the workforce director of the Urban League of Metropolitan Seattle.
 - iii. Bob told everyone that a Career Navigator has been hired on due to a grant through the Toyota and GMASEP program. Guy went into more detail about what that position fully does. She will be recruiting and doing outreach with prospective students for all of the automotive programs.
 - iv. Drew asked what the requirements are for the program. They are: employable driving record, passing a drug test, prefer high school graduates or GED but not required, and a desire and willingness to learn and work hard. If you have anyone interested have them email Bob as soon as possible.
3. ASE Education:
 - a. Bob did a self-score of the program. And showed everyone his scores. A two means that category stayed the same, three mean it improved, and one means it need improvement. The only categories that are not a two are categories four and six. Bob sent out the review to everyone and got an approval back from Pete McCue at Bellevue High School and from Richie del Puerto at Sno-Isle. Paul Svenkerud and Peter Smith approved as well.
 4. Dean Updates:
 - a. Exec. Dean Guy Hamilton went into detail about the budget. He explained that last year the facility went through a exercise to see if the program was in the red or black with revenue. Automotive was in the positive based on the determination that automotive programs are in an enhanced FTE status with the state funding system.
 5. Old Business Updates:
 - a. A conversation was entered about recruitment and recruiting opportunities for future students. With the current state of high school automotive programs being online only, in school presentation and recruiting efforts are not available. Bob asked again for all service managers to look internally at their employees to identify potential students for the next start date in September 2021.
 - b. The availability of updated vehicles for the PACT Program is currently on hold from American Honda Motor Co., Inc. primarily due to the impact of the Coronavirus Pandemic on the company. Vehicles will start to become available again soon.
 6. News from American Honda:
 - a. Brian Moore has retired from American Honda Motor Co., Inc. and Randy Bridgewater has taken the lead in oversight of the PACT Program. Currently each school is working with their local Honda Training Center manager to resolve any issues that may arise.
 - b. Daniel Legg has indicated that he will supporting the PACT Program at SCC.
 7. Open Discussion:

- a. Covid-19 has negatively impacted all the dealerships, American Honda Motor Co., Inc. and the school. The school has implemented appropriate safety protocols to protect the students and the consensus is that we are doing a good job.
8. Adjournment:
 - a. Drew Sturm called for adjournment at 12:54 pm.
 - b. Bob thanked all members for their attendance.