

Honda PACT Program Advisory Committee Meeting

May 12, 2021

Minutes

Members Present: Bob Biesiedzinski, SCC Honda PACT Instructor; Brandie Biering, SCC; Guy Hamilton, Executive Dean STEM/Workforce Education, SCC; Lauren Hadley, Director of Employer Engagement, SCC; Jordan Hernandez, American Honda Motor Co., Inc; Daniel Legg, TC Coordinator, AHM Portland Training Center; Ryan Hoffman, AHM Portland Training Center; Arvin Merino, Honda of Seattle; Rich Grey, Lynnwood Honda; Michael Starke, West Hills Honda

Meeting Started @ 11:35 a.m.

1. The meetings were approved from the last meeting on Nov 19, 2020
 - I. Ryan Hoffman was there instead of Daniel Legg

2. **State of the Program:**
 - I. No confirm COVID cases in the automotive center. We still do have protocols in placed.
 - II. Bob is ahead of recruiting currently compared to last year. The college wants 12 students to run. Honda is being reasonable about needing the 12 students to authorize to run. The college is considering placing a program on hiatus for one year if enrollment numbers are not sufficient. If the college puts the program into hiatus, Bob would go into retirement a year early. Then there would be no one at the college to help the transition to a future instructor. Bob does not think this would happen though as he is encouraged with current enrollment trends.
 - i. If you know anyone that has proper work ethic and potential have them get in contact with Bob.
 - III. Fall recruitment:
 - i. 7 students as of now are enrolled for fall classes.
 - 1 student is from a dealer (Lynwood Honda)
 - ii. Students can enroll up till the first day of class
 - iii. If the dealers find someone who is interested as late as Aug 30th call or email Bob and he will make it happen.
 - iv. There is a lot of funding right now. If you have any questions reach out to Bob. The earlier we know the more likely the student is to get some of that funding.

3. **Deans Announcement**
 - I. Budget:

- i. The College is asking for budget cuts for the automotive in Goods and Services and Travel. Guy is requesting that the budgets not get cut, especially travel since the instructors have not been able to travel this year.
- II. Miscellaneous:
 - i. Guy Hamilton indicated that the college needs to begin a succession plan to address Bob's upcoming retirement at the end of the 2021-22 program year.
 - ii. We have the opportunity to get the Honda program endorsed as a Career Connected Learning Program – state funding. We started this process last year, we have endorsement letters from Lynnwood Honda, Honda of Seattle, Kirkland Honda and Carter Acura. The college needs to reconfirm them. The college will change the date of the endorsement if that is okay with the dealers.
- III. General:
 - i. Soft Skills: what do you want a student to know and be able to do when entering the workforce?
 - **Arvin** - communication- working as a team, how to receive information. Exp. A student got set up with a team lead, didn't excel because the lead didn't communicate, but as soon as the student received a new lead started to learn better. Know how a student like to learn.
 - **Michael** - computer skills, how to use laptops (typing side) Basic Keyboarding skills
 - **Rich** - Basics, communication of what the student is doing in the classroom so that during down time they can learn more and practice. There is a lack of motivation per some individual. Math skills.
 - **Daniel** - Basic Skills like reading and math, follow direction, basic arithmetic, communication, and teamwork.

4. Old Business

- I. Bob sent out a few documents to a couple of people for the grant. Most people already responded.
- II. The college has agreed to update the classroom to a smart classroom (highest level of technology) should be completed by June/July 2022.
- III. Received approval for ASE-EF program recertification.
- IV. The college has hired a fulltime outreach recruiter is a plus. Bob has received several leads that have been accepted in the program at this time.
- V. Bob had a lengthy conversation with Jason Courter from the Honda Auto Center of Bellevue store. They have agreed to move forward with an initiative to promote the program through their Facebook page. Maybe we Bob can have you promote the Honda program from your in-house Facebook and/or social media platforms. Rich commented about the possibility to include a link in the Lynnwood Honda webpage "crawl" images. Bob likes this idea and will approach the other dealers in the area to see if it would be possible to do the same with their webpages.

5. News from American Honda:

- I. Some of the training centers are doing web-based training and do not know when will open to in-person. Bob needs to complete one IST Skill Module and Dan indicated there may be a possibility of completing it remotely.
- II. Jordan informed the group that the annual Honda PACT Instructor meeting in July has been canceled due to the pandemic.

6. Adjournment

- I. Bob called for adjournment at 12:38pm