HEALTH INFORMATICS AND INFORMATION MANAGEMENT
MEETING MINUTES
MAY 22, 2014
Board Room, 1000 Bldg.

MEMBERS

*Kay Andersen, Jill Burrington-Brown, Tim Downie, *Carol Garsi, *Nancy Gladish, *Sheila Green-Shook, *Bev Hillinger, Jean Iverson, Joyce Kobayashi, Laura Koster, Jean Kreibeil, Susan Lingle, Sean Longosky, Jim Mazurk, Toni McKay, *Kathy Peterson, *Rhona Moses, Nicole Tamrakar, Shari Wilson

COLLEGE REPRESENTATIVES

*Ellen Cadwell, *Gloria Anderson, Gillian Lewis, * Kim Cambern for Dan Fey

STUDENT REPRESENTATIVE

Don Crevie

VISITER

Ann Garnsey-Harter from eLearning and Jim Hills from the Public Information Office

Welcome – Sheila Green-Shook, Chair

The meeting was called to order at 1430 hours.

Approval November 2013 Minutes – The minutes were reviewed and approved with the correction of the spelling of Joyce Kobayashi's last name. It was requested to have the minutes emailed to the committee member along with the meeting reminder and agenda. Ellen will contact Atsuko Donavan in Workforce.

Program Status – Ellen Cadwell

1. **Metrics The following Metrics were reported:**

    Metrics: 2013-2014 Academic Year Spring Report

    - 46 second year students
        - 11 Spring Graduates – HIT Only
        - 25 Spring Graduates – HT and MCRS
        - 10 students not graduating until Fall 2014
    - 44 New Students for Fall 2014 Accepted *(Several applications still in process)*
    - 31 Applications to 2nd Year of HIT program (*Application process still open*)
    - 71 Remaining Part Time students
    - For the 2013-2014 academic year we have assisted 202 individuals with program information.

2. **Professional Practice Experience Update**

   Forty-six second year students were schedule for PPE this year. Because of the number of sites, in Seattle and other areas, undergoing ICD-10 training, OS and computer assisted coding installations our available sites for students was drastically reduced. Students are still working on the PPE site visits this spring and several will move into summer. I am hoping that for the 2015 PPE site season more of our usual facilities will be able to accept students.

3. **Professional Certificate Approval Process (PCAP) update**

   We final received notice that our coding program had been approved through AHIMA for the Professional Certificate Approval Process without recommendation. Annual updates will be required and the certification is for 3 years. Historically this had been 5 years.

4. **CAHIIM Health Information Technology Annual Program Assessment Report (APAR) Update**

   CAHIIM is still upgrading its electronic approval process. I received notice that a new system would be in place this summer but I have had no further information.

5. **Program Tracks Project**

   The program's plan was to start rolling out the new tract system starting in 2015. The first tract was to be specialized coding. Due to the delay in ICD-10 we have decided to delay the tract system until we see if ICD-10 will actually roll out in 2015. If not, the HIIM faculty will decide how to move forward.

6. **Program Marketing**

   Late last year the HIIM department had decided they wanted to do marketing to attract potential students out of the greater Seattle area with concentration in six areas in Washington State that would potentially benefit from our programs. Jim Hills and Ann Garnsey-Harter explained what had been done during the past few months. A flyer was mailed to employers/clinics in the identified areas. Additionally, the marketing when through Facebook and created an HIIM landing page if you clicked on the link. The amount of hits was huge but no one filled out the form for more information. There may be some residuals that we are not aware of. We do know that 3,000 clicked on the ad and 1900 clicked on the form but went no further. We will be looking at the project to see what the possibilities are to hone in on the student base in areas outside of Puget Sound.

   Another related suggestion by Sheila is that we start to target high school students as HIM being a way to build a long last career. This would lower to age of the overall workforce.

   Jim asked the group what they thought about future growth for the RHIT credential. All agree that HIT was more than coding but are concerned for the number of coders facilities have been bringing on to meet the need of ICD-10. Nancy from Swedish was worried that if there is an ICD-10 delay beyond October 2015 her facility would have to consider laying off employees. Sheila

noted that the biggest growth would be the number of new job titles to meet the growing need of professionals to work effectively with electronic records.

Kim Cambern from Workforce, volunteered that her group can develop CEU specialized training for specific projects such as training on a new computer system. Cohorts are created and the course is run through the college.

7. **Electronic Medical Record Selection**
   The Program has made an agreement to work with NEEHR Perfect as an electronic medical record tool. It will be rolled out this fall in Hospital and Clinic Records to replace the AHIMA Virtual Lab. It is interactive and will give our students a sense of how the HER is set up and used. The 2015 coding courses will also use the system but will still use the AHIMA 3M and Quantum encoders.

8. **Revised AHIMA Competencies- Gap Analysis and Timeline**
   CAHIIM is rolling out the new competencies for HIM professionals. I will be working on these this summer to get a sense of what work needs to be done with our courses. The new competencies must be in place by August 2017.

   A request was made to send a copy of the new competencies to the Advisory Committee to help them review job competencies in job descriptions.

Coding Program Update – Gloria Anderson

1. ICD-10 Delay
   Gloria reported that Shoreline would continue to teach ICD-10 to our students. ICD-9 is addressed in each of the courses so our students have had some exposure. She will be teaching an elective 2 credit ICD-9 (P/NC) course this fall. The ICD-10 delay has directly affected 25,000 students nationwide.

2. AHIMA Response - Tools being provided
   AHIMA has stepped up to the plate as far as providing resources for students. The credentialing and certification exams were schedule to start using ICD-10 this spring. With the delay the exams will be in ICD-9. AHIMA is offering a 90 training video ICD-9 Back to the Basics. In addition, AHIMA is offering a self-assessment tool for students graduating soon. There will be access codes provided to the program director and given out upon request of the student.

Other Business
There was no additional business to be discussed

Adjournment
The meeting was adjourned at 1610. Ellen will coordinate with Workforce to have the November meeting date and room set.