

# HEALTH INFORMATICS AND INFORMATION MANAGEMENT (HIIM)

## ADVISORY COMMITTEE

### MEETING MINUTES

November 4, 2021

2:30-4 PM

<u>Community Members</u>	<u>Shoreline Representatives</u>
Leticia Parks – VICE CHAIR - <b>Present</b> VA Health System	Mary Burroughs, Dean, Health Occupations
Lara Broussard – <b>Present</b> Swedish Health	Melanie Meyer, HIIM Director - <b>Present</b>
Sharon Curtiss – <b>Present</b> UW	Gloria Anderson, HIIM Full-Time Faculty - <b>Present</b>
Kim Glockner – <b>Present</b> UW	Lauren Hadley, Director of Workforce Education - <b>Present</b>
Amy Hertel – <b>Present</b> Seattle Children’s	Beverly Hillinger, HIIM Associate Faculty – <b>Present</b>
Syreeta Kinnard – <b>Present</b> UnitedHealth	Toni McKay - HIIM Associate Faculty – <b>Present</b>
Jim Condon – <b>Present</b> University of Washington	
Not Present: Sheila Green-Shook - CHAIR Stephanie Callahan Lynette Colis Jenn Foskett Joyce Kobayashi Jodi Moore Peggy Ostergaard Salome Scherer	

TOPIC	DISCUSSION / ACTION ITEMS
A. Welcome	We did a quick check-in to confirm current job titles and organizations – roster to be updated.
B. Minutes Review – May 6, 2021	Motion to approve – Bev, Toni
<p>C. Environmental Scan</p> <ul style="list-style-type: none"> <li>• How are “health data analysts” used in your organization?</li> <li>• What is the HIM job outlook for the next 12 months?</li> </ul>	<p>Feedback on “Health Data Analyst” type roles:</p> <ul style="list-style-type: none"> <li>• Seattle Children’s has many analyst roles – examples: Support Service, Data Quality Services focused on training, productivity metrics. HIM Analysts – operational in nature – support MyChart. Data Integrity Analysts support amendments and chart corrections. Critical thinking skills are important to all roles. Analysts – need to grow into role (usually not entry level). Foundational knowledge of HIM, technical support required. There are analysts in revenue group for coding. Other skills: Familiarity with Epic, ability to pull reports.</li> <li>• Syreeta – Blue Cross, UHG – hired into analyst role upon graduation. Did need to know medical codes (e.g., E/M codes). Knowledge of claims data, telling data story (e.g., outliers, pull out key points). Also, has had consultant/analyst roles -- Quality analyst, provider credentialing, working with HEDIS measures.</li> <li>• Leticia – is working with Health Informatics competencies, AMIA 10x10, national level. Completed an assessment of who provides data analytic services in organizations. An analyst at the VA may be more focused on clinical performance, clinical operations support, QI/PI. May have an IT background vs. HIM though HIM professionals know data. Advanced analysts often focused on research, QI activities.</li> </ul> <p>12-month outlook for HIM</p> <ul style="list-style-type: none"> <li>• Amy / Seattle Children’s – facility volumes continuing to grow. Local market turnover occurring, ties to the “Great resignation” on the news. Push in the job market to increase pay, be more competitive. Doing market analysis for some jobs to assess.</li> <li>• Lara / Swedish – lots of retirement. Vaccine mandates have impacted staffing.</li> </ul>

	<ul style="list-style-type: none"> <li>• Syreeta / UHG – Seasonality may be a factor with turnover. Businesses are evaluating / re-evaluating market opportunities. Good time to look for a job and do projects to build skills.</li> </ul>
<p>D. PPE in Winter Quarter (Jan-Mar 2022)</p>	<p>Discussed student placements and what may be feasible.</p> <p>Swedish – still remote. Limited onsite presence. Virtual the way to go.</p> <p>UHG – large % remote. Trainings are virtual. Hospitals may be different.</p> <p>CAHIIM accreditation site review (Jim participated for a university in Alaska) – all virtual PPE is OK but still must meet standards.</p> <p>Seattle Children’s all remote.</p> <p>VA projects from last year: VA data analytics, dashboard development. PowerBI use. CDI nurse worked with students to develop brochures, training materials for clinicians for CDI target areas.</p> <p>Students are required to completed 40-80 hours for their PPE.</p> <p>For a list of courses that the students complete prior to their PPE (HIIM 234), see the sample schedule here: <a href="https://www.shoreline.edu/programs/health-information-technology/health-information-technology-aaas.aspx">https://www.shoreline.edu/programs/health-information-technology/health-information-technology-aaas.aspx</a></p> <p><u>Action Item:</u> Melanie to send list of example PPE projects.</p>
<p>E. Program Status &amp; Evaluation</p> <ul style="list-style-type: none"> <li>• Program Stats</li> <li>• CAHIIM 2018 Competencies Status</li> <li>• HIIM Program Evaluation 2021-2022 <ul style="list-style-type: none"> <li>○ Discuss Communities of</li> </ul> </li> </ul>	<p>Program stats – see end of document. We have a record number of MCRS certificate graduates this fall. More students are working now so many are cutting back on their school schedules.</p> <p>We submitted the required CAHIIM accreditation updates for 2018 competencies in July (due 10/1). Now waiting to hear back from CAHIIM.</p>

<p>Interest Goal</p>	<p>Discussed Communities of Interest goal that is part of the annual CAHIIM program evaluation. This goal is external facing – focused on what the program can do to support the community.</p> <p>Goal: "Interpret, monitor and/or otherwise demonstrate responsiveness to the needs of the various communities, including how program serves as a source of continued education for its communities of interest."</p> <p>We have opened up many HIIM classes to the public (open enrollment) in the past few years.</p> <p>Leticia mentioned the importance of supporting diversity and equity work – this may be an area to pursue.</p> <p>High school student outreach was mentioned.</p> <p>Participation in community events of some sort would be another option.</p>
<p>F. Course Review: HIIM 228 Medical Coding Practicum</p>	<p>Gloria provided an overview of the HIIM 228 course and walked through one assignment. Students code 75-100 real patient charts (all types) in this class for their virtual practicum.</p> <p>Assignment example was a self-assessment students complete after coding a certain case. Assessment is very detailed – requires good critical thinking skills.</p> <p>Gloria mentioned she is thinking of having students grade each other's assignments in the future. There was positive feedback regarding this suggestion.</p> <p>Both Sharon and Kim shared that they found the practicum very helpful when they completed the program. Bev also commented that she thought the self-assessments looked great.</p> <p>This course also helps students prepare to join the workforce as a coder – what positions may be an option, career paths, next steps for certification, etc.</p>
<p>G. Committee Schedule, Reminders</p> <ul style="list-style-type: none"> <li>• Proposed Next Meeting: May 5, 2022</li> </ul>	<p>Confirmed May 5 for the next meeting. Melanie to send a calendar invite.</p>

H. Adjournment	Meeting adjourned at 3:30pm.
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## **HIIM Program Status – Fall 2021**

### Graduates – Fall 2021

- Medical Coding and Reimbursement Specialist Certificate (19) (vs. 17 in 2020)

### Enrollment – Fall 2021

- New Students (32)
- Continuing Students (52)
- PPE Students (21)
- Foundation Certificate Students (15)
- Health Data Analyst Certificate Students (4)
- TOTAL = 124 (vs 125 in 2020)