



SHORELINE COMMUNITY COLLEGE

TOYOTA T-TEN PROGRAM ADVISORY COMMITTEE MEETING Approved Minutes

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| PROGRAM: | Toyota T-TEN | DATE: Nov. 13, 2024 |
| PLACE: | Virtual Meeting | TIME: 10:00 A.M |

In Attendance

Brian Hebert – Toyota, Scott Sanford – Toyota, Andrew Keller – Toyota, Ryan Dawson – Toyota, Jeff Cromwell – Shoreline, Raphael Smither – Shoreline, Gary Fantozzi – Shoreline, Anton Sivayev – Lithia, Ben Rossman – Lithia, Doug Gates – Wilder, Flor Pijpers – Burien, Joe Sandford – Doxon

Meeting started 10:15

Introductions by Raphael Smither and Jeff Cromwell

Jeff asked the committee for input on some observations Raphael has made, being new to teaching.

Ben-motion to approve the minutes and Brian-seconded, minutes approved.

Updates

11 students graduated, 6 are ASE masters.

78 combined ASE's4T-Ten community is adjusting and realigning curriculum; this is done with all the instructors across the country. This is done through a committee of instructors. Hiring a consultant to evaluate all the curriculum for relevance and stay updates.

Raphael will be attending new instructor training Spring 2025

Graduation at the college took students to Go-Karting as a reward.

There are graduation gifts from Toyota based on ASE certifications.

Listed Program structure for next year.

T-Ten graduates

| | Total on time | Certified | Expert |
|-------|---------------|-----------|--------|
| 2021 | 8 | 0 | 8 |
| 2022 | 12 | 0 | 11 |
| 2023 | 14 | 0 | 13 |
| 2024 | 11 | 0 | 11 |
| Total | 45 | 1 | 43 |

Jeff class Fall 2024

Engine emissions, brakes, steering and suspension.

Showed students ASE's that have been attained, 48 for the class so far; goal is 120 by end of program.

Raphael class Winter 2025

Fundamentals and Electrical

Jeff asked if there are any questions, anything that needs to be added or removed.

Winter quarter has 3 seats open; Fall has 13 seats open.

Dealer needs survey last year 59% no response; this needs to be done more than once a year.

Recruiting, high schools, Auto show, dealerships.

The advisory members ask about T-Ten skills USA competition, why is there not a footprint there. Suggested getting students to be judges.

On a national level, Toyota participates in Skills USA. They are looking to redirect funds to the local level.

Following up with potential students, students will apply to several dealers and don't hear back from anyone. We are looking for a more efficient way for us, the student and the dealer being able to see the application and provide interviews. Advisory requests that we contact them directly and let them know who applied. Dealers are asking for time to vet the potential student.

Budget

Updated new SST tools.

T-Ten Annual fees increased from \$500.00 to \$750.00. The funds provide:

- Recertification
- Peer consulting
- Financial need for professional development

Shoreline budget

We have \$40,000 for consumables; this is shared with other auto programs.

We were granted another year on our FTE grant; grant has \$88,000, very little has been spent.

Old Business

ASE-EF/T-TEN recertification

Toyota recertification

3rd instructor

Developing warranty claim process, presented an example of worksheet currently in use.

New Business

Recommend getting a time clock, have students get used to punching in and out. Could have a DSPM come in and teach/discuss why this is important.

Warranty and FRFT training

¼ time, getting student to understand importance, it is a tool in your toolbox, possible having someone outside come in and teach MPI

Brian Hebert spoke about the new facility coming online December 2026; they will have an open house when this happens.

Brian spoke about the new recognition program, still has medallions, but is moving towards a gear(T-Ten) looking plaque that you add to.

Recruiting must be ongoing; dealers should be involved in the process along with TPSM

Adjourned 12:15

Next meeting May 21, 2025