

setting up new NLN accounts. If they log in and set up accounts any other way, their results <u>WILL NOT</u> be tied to your institution which may result in having to retake and repay for exam(s).

TO:

FROM: NLN Testing Services

DATE: October 18, 2020

RE: Unique URL Information / HyFlex Testing

Students

- 1.) Please review the **Student User Guide** attached it will assist you with everything you need to know to setup your new NLN testing portal, how to purchase prep materials and tests, as well as how to review scores.
- 2.) LINK TO SET UP NEW NLN ACCOUNT: Shoreline Community College

You will only use this link once to create the account. (Please see note above)

- A. Enter First Name, Last Name
- B. Enter Date of Birth
- C. Enter the information requested by your institution in the Details Field (Your entry will be labeled Details in our database). If you are a Shoreline Community College student, please use your Student Identification number (SID). If you don't have one, leave blank.
- D. Enter City, State, Phone and Click Create New Account
- E. You will receive a confirmation email, please confirm to activate your account and set your password. (This link is good for 24 hours)
- F. Be certain to check / change the time zone if necessary.
- **3.)** After setting up your new account log into <u>www.nlntest.org</u> to purchase and complete your exam(s), to review your assessment report and to notify the institution that you have completed the exam.

ADA Candidates: Please note the NLN no longer requires or accepts requests for ADA testing needs. Should a student require additional time, please direct the student to purchase the ACC version of the test in the student store. The cost of the exam is the same as the standard version.



Students the NLN **800 # is currently Not in Service.** The quickest way to request assistance is to follow our Student Assistance link please go here for your inquiries and a team member will get back to you as soon as possible.