

# **Continuing Education**

# **Summer Youth Camps 2022** | Parental Consent Form

Please fill out ALL information completely and return this form to us via email at <a href="mailto:continuing-ed@shoreline.edu">continuing-ed@shoreline.edu</a> or Mail to: Shoreline Community College – 16101 Greenwood Avenue North – Shoreline, WA 98133

- Bring a copy on the first day of class to ensure the College has all of your child's information.
- Additional copies will be available on the first day of class.
- Participants without a completed form will not be able to participate in the program.

NAME OF CAMP:			DATES:	
Participant's First Name			Last Name	
Date of Birth mm/dd/yyyy)				
Street Address				
Grade Entering				
Student's Cell Phone #:				
Student Email (if available):				
Parent/Guardian's Name(s)				
Parent Cell Phone #:				
Parent Email:				
A 11 - 1 - 1 A 1 1 A 2 1 A 1 1 A 1 A 1 A 1 A 1 A 1 A 1 A				
Name (First and Last)	and Emergency Co	ontact(s) – providin	g transportation (ii d	other than parent/guardian)
Home Phone	( )		Work Phone	( )
Alt. Phone			Relationship	,
1	,			
Name (First and Last)				
Home Phone	( )		Work Phone	( )
Alt. Phone	( )		Relationship	
Drop Off/Pick Up Please mark how your camp campers will be checked in	and escorted to ar	nd from the classroo	om.	
Dropped off/picket		Walking	Bus	Bicycle

# **Medical Information**

If your child has any significant medical conditions that our summer staff should know about, please list and describe them on a separate attachment (or write on the back of this page). If you answer "yes" to any of the allergy questions, please provide additional information.

Current Medication(s)	Frequency				
Will it need to be taken during the summer program?	☐ Yes	□ No			
Does your child have any allergies? If yes, please list below:	Yes	☐ No			
Medications:	Food:				
Insects:	Other:				
Does your child carry an EpiPen?	☐ Yes	□ No			
Participant's Physician	Phone No.	( )			
Medical Insurance Company					
Name	Policy No.	Policy No.			
Medical Authorization  By checking this box, I understand that Shoreline Communication directly or indirectly with this program will not administ or liability for my child, including expenses for medical grant my authorization to secure medical treatment for any and all medical procedures deemed necessary by	er medications and a treatment. In the cas my child. I hereby c	ssume no financial obligation se of accident or illness, I onsent to the administering of			
Vaccine Attestation  By checking this box, I am confirming that I have submitt at: <a href="https://shoreline.formstack.com/forms/nonemp">https://shoreline.formstack.com/forms/nonemp</a>					
Photo Release					
By checking this box, Shoreline Community College may take and use photographs, videos, or statement excerpts of me and/or my child. I understand these may be used for public information purposes, such as college publications, website, displays, news releases, video presentations, and advertisements used to promote the College only. I do not expect any compensation or gratuity from the College.					
Parental Permission/Responsibility					
I approve of my child's enrollment in the Shoreline Community Cohave read the Summer Youth Camp information sheet. I will take with appropriate student behavior guidelines. I understand that will result in dismissal from this program and there will be no refis accurate and true.	e responsibility for se any inappropriate be	eing that my child complies havior or discipline problems			
Parent/Guardian Signature		Date			



# **Continuing Education**

# Welcome to Continuing Education Summer Youth Camps!

Thank you for enrolling your child in our Summer Youth Camp program. We are excited about the upcoming summer course offerings! This packet of information includes details regarding:

- General Information about Shoreline Community College
- Drop off/Pick up procedures
- Behavior Expectations and Safety
- Withdrawal, Refund, and Cancellation policies
- What to Bring
- Health & Medical information
- Specific Camp Details

# **General Information:**

Address: 16101 Greenwood Avenue North, Shoreline, WA 98133

Parking: Free in all legally designated parking spaces on campus. Maps Home | Shoreline Community College

Campus Security: 24/7 phone: #206-235-5860

# Drop Off/Pick Up:

For students who are being dropped off, we request that they be dropped off no earlier than 15 minutes before the scheduled class and picked up promptly at the end of class. An adult will be present 15 minutes before each class starts and 15 minutes after each class ends.

# Camp Schedule and Details:

Details for the camp schedule will be provided by the camp facilitator on the first day of camp.

# **Behavior Expectations & Safety:**

The safety of students is of the highest priority. Program staff and instructors work diligently to maintain an environment where students can participate safely in activities. If a student is significantly injured while attending a summer camp, the staff will immediately call 911 as well as notify the parent or guardian. In the event of a natural disaster, students will follow the standard procedures in place for all buildings on campus.

Disruptive behavior will not be tolerated at any time. Parents will be notified if major behavioral problems occur. Larger issues that lead to expulsion include physical endangerment of self/others, property damage, or theft.

Any student found with an illegal object(s) or substance(s) will be immediately removed from the program. Students will NOT receive tuition refunds if asked not to return due to disciplinary action.

#### Withdrawal, Refund, and Cancellation:

To cancel a registration and withdraw from a class, contact the Continuing Education office by phone at (206) 546-6966 or emailing continuing-ed@shoreline.edu three (3) business days prior to the start of the class. You will be refunded 100% of the course minus a \$10 processing fee. No refund will be made after that date. There are no partial refunds. Students who get sick after the camp has started will need to provide a doctor's note to obtain a refund for the camp or class, and if approved, the refund will be pro-rated based on the number of sessions missed.

Shoreline Community College reserves the right to cancel a class. In the rare event of a cancellation, you will be notified at the latest one week before the class's start date and will receive a 100% refund.

#### What to Bring:

See notes below about your specific camp for specific needs.

- Dress: Comfortable clothing and shoes, and a light jacket in case the weather is wet and cold. Not all campus buildings are air-conditioned.
- Food/Snacks: Lunch and/or snacks are not provided. Please have your child bring lunch. Limited vending machines are available on campus in our PUB (9000 building) when the college is open. **No nuts please!**
- Supplies/Books: Writing utensil and paper for notetaking. You will be emailed a supply list for the specific camp your child is attending for additional supplies or books, if needed. You may also call (206) 546-6966 to inquire about supplies for any class being offered.

#### **Health & Medical Information:**

If you wish to discuss any special needs of your child prior to the start of a class, please contact <u>continuinged@shoreline.edu</u> or call (206) 546-6966 to speak to a staff member.

#### **Health Care:**

Campers need to report all injuries or illnesses, no matter how small, to a camp staff member. If they require medical care, camp staff will contact campus security and/or call 911 for medical attention. Students will be taken to a medical facility or hospital, and parents/guardians will be notified immediately. Parents/guardians are responsible for your student's health care costs.

The Parental Consent Form provides critical information for us regarding the health conditions our students may have and how to contact you in case of any emergency. Please complete the attached Parental Consent Form and bring it to the first day of class. You may also mail it to us prior to class as long as we have received it prior to the first class. Your child will not be allowed to attend class without a completed Parental Consent Form.

Shoreline Community College **is not a "nut free" campus.** We will make every effort to minimize risk to vulnerable students. Instructors are informed of any student who has allergies so that accommodations may be accommodated, as needed, with regard to materials used during activities. If your child has any food/substance, allergies, please note them on the Parental Consent Form. Parents/guardians are responsible for providing any necessary medical supplies (e.g., EpiPen).

# Covid-19 Protocols and Vaccination Attestation:

- At this time, wearing a mask on campus is voluntary in all buildings on campus.
- Students who are sick need to stay home! It is allergy season, so we understand that there are other
  reasons students may show signs of runny noses, etc. In this case, please have your student take a PCR or
  rapid covid test ASAP before class starts and report to us. If the test is inconclusive or the student has covid,
  they will need to stay home, per Shoreline Community College, CDC and WA State Health Department
  regulations.
- The up-to-date covid protocols are linked on the college website at: <a href="www.shoreline.edu">www.shoreline.edu</a>. <a href="COVID-19">Coronavirus (COVID-19)</a> Updates | Shoreline Community College.
- If you have not completed the <u>vaccination attestation form</u> for your student, please do so and submit before the first day of camp. Student are required to be fully vaccinated or have an eligible exemption. This information remains private and is not shared.

# Safety Rules:

Students are expected to use the equipment with care and adhere to all safety and camp rules. The College and Camp staff take the following position in order to provide a safe and healthy environment for all program participants and staff members. Our concern for the physical and emotional well-being of program participants is reflected by the following non-negotiable items. Failure to comply with any of these rules will be cause for immediate suspension from the program with no refund of the camp registration fee.

- 1. The possession, use and/or consumption of alcohol, tobacco (cigarettes, chewing tobacco, etc.), marijuana, or illegal drugs is not allowed during any PROJECT BIOTECH program or activity.
- 2. Camp staff and Shoreline Community College will not tolerate any form of physical or verbal abuse on the part of program members. This includes such actions as hitting, punching, kicking, shoving, spitting, or unreasonable teasing.

- 3. Camp staff will not tolerate any form of sexually abusive behavior such as inappropriate touching or sexual harassment.
- 4. Camp participants must follow all classroom and Lab safety rules, including wearing appropriate clothing (described below in the Camp Section details). Lab Safety Rules will be discussed in depth on the first day of camp.

# **Shoreline Continuing Education contact information:**

Email: continuing-ed@shoreline.edu

Phone: (206) 546.6966

Thank you again for enrolling in Summer Youth Camps. We look forward to seeing you!



# **Computer Coding and Design Camp Information**

All computer camps will be held in the #1300 Computer Lab on campus. Maps Home | Shoreline Community College.

# Camp Schedule and Details

The camp schedule for the week and specific details will be provided on the first day of camp.

# **Computer Lab Safety Rules**

Students are expected to use the equipment with care and adhere to all safety and camp rules. Camp staff want to provide a safe and healthy environment for all program participants and staff members. Our concern for the physical and emotional well-being of program participants is reflected by the non-negotiable terms in this document. Failure to comply with any of these rules will be cause for immediate suspension from the program with no refund of the camp registration fee.

To ensure an enjoyable and enriching experience for all campers, participants are expected to comply with the following Lab Citizenship Rules. Failure to do so will result in a discussion between camp staff, the camper, and the camper's parents or guardians and could result in suspension from the program with no refund of the camp registration fee.

- Camp participants are expected to participate in camp activities, follow schedules and instructions given by camp staff, and behave in a professional manner so as not to disrupt the experiments and experiences of other camp participants.
- Camp participants are not to leave the Computer Lab or associated classrooms without permission (such as to use the restroom). Restrooms are public and located across from #1301 and #1302 computer labs.
- Snack breaks and lunch breaks are scheduled at specific times throughout the day.
- Camp participants are expected to be courteous in their use of cell phones. Cell phone use for personal calls, texts or games is restricted to designated breaks and lunch.
- No food or beverages are permitted near the technology in the campus Computer Labs.

# **Athletics Camp Information**

All Athletics camps will be held in the #3000 Gymnasium Building on campus. Maps Home | Shoreline Community College. Park in the #2900 parking lot located on the east side of campus.

# Camp Schedule and Details:

The camp schedule for the week and specific details will be provided on the first day of camp.

# Safety Rules:

Students are expected to use the equipment with care and adhere to all safety and camp rules. Camp staff want to provide a safe and healthy environment for all program participants and staff members. Our concern for the physical and emotional well-being of program participants is reflected by the non-negotiable terms noted in this document. Failure to comply with any of these rules will be cause for immediate suspension from the program with no refund of the camp registration fee.

# Appropriate Clothing:

- Campers should wear comfortable athletic clothing, and appropriate footwear
- Bring your own kneepads

# Safety and Citizenship Rules

To ensure an enjoyable and enriching experience for all campers, participants are expected to comply with the following citizenship Rules. Failure to do so will result in a discussion between Camp staff, the camper, and the camper's parents or guardians and could result in suspension from the program with no refund of the camp registration fee.

- 1. Camp participants are expected to participate in camp activities, follow schedules and instructions given by staff, and behave in a professional manner so as not to disrupt the experiments and experiences of other camp participants.
- 2. Camp participants must follow all Safety Rules, including wearing appropriate clothing (described above). Safety Rules will be discussed in depth on the first day of camp.
- 3. Camp participants are not to leave the #3000 Building without permission.
- 4. Snack breaks and lunch breaks are scheduled at specific times throughout the day. Campers may not leave the building or classrooms outside of, or for longer than, these scheduled times.
- 5. Camp participants are expected to be courteous in their use of cell phones and cell phone use for personal calls, texts or games is restricted to designated breaks and lunch.

# What to Bring:

- Water bottle
- Campers attending 6-hour camps should bring a snack and sack lunch/dinner with them each day.

# Project BioTech & KimSeattle (Kids in Medicine) Camp Information

All science and biotechnology camps will be held in the #2900 Biotechnology Lab and other labs/classrooms in the building. Parents can drop off students in the #2900 parking lot, located on the east side of campus. <a href="Maps Home">Maps Home</a> | Shoreline Community College

### Camp Schedule and Details:

The camp schedule for the week and specific details will be provided on the first day of camp.

# **Safety Rules:**

Students are expected to use the equipment with care and adhere to all safety and camp rules. PROJECT BIOTECH and KIMSeatle camp staff want to provide a safe and healthy environment for all program participants and staff members. Our concern for the physical and emotional well-being of program participants is reflected by the non-negotiable rules noted in this document. Failure to comply with any of these rules will be cause for immediate suspension from the program with no refund of the camp registration fee.

# Appropriate Clothing:

- You will be provided with a lab coat and safety glasses during camp.
- Pants or skirts that cover the knees
- IMPORTANT: Closed-toed shoes are REQUIRED

# **Inappropriate Clothing:**

- Hats worn indoors
- Belly baring shirts, or ultra-low rise pants exposing skin
- Pants or skirts that do not cover the knees
- Open-toed or flip flop type shoes

### Lab Citizenship Rules:

To ensure an enjoyable and enriching experience for all campers, PROJECT BIOTECH and KIMSeattle participants are expected to comply with the following Lab Citizenship Rules. Failure to do so will result in a discussion between Camp staff, the camper, and the camper's parents or guardians and could result in suspension from the program with no refund of the camp registration fee.

- Camp participants are expected to participate in camp activities, follow schedules and instructions given by Camp staff, and behave in a professional manner so as not to disrupt the experiments and experiences of other camp participants.
- 2. Camp participants must follow all Lab Safety Rules, including wearing appropriate clothing (described above). Lab Safety Rules will be discussed in depth on the first day of camp.
- 3. Camp participants are not to leave the SCC Biotechnology Lab or associated #2900 labs or classrooms without permission (such as to use the restroom).
- 4. Snack breaks and lunch breaks are scheduled at specific times throughout the day. To ensure that the timing of experiments is not disrupted, campers may not leave the lab or classrooms outside of, or for longer than, these scheduled times (except for use of the restroom, as described above).
- 5. Camp participants are expected to be courteous in their use of cell phones. Cell phones may be used to document experimental results (i.e., take photos) and camp activities will be live tweeted throughout the week. However, cell phone use for personal calls, texts or games is restricted to designated breaks and lunch.

# What to Bring:

- · Writing implements (pens and/or pencils)
- · Calculator, if you have one
- · Small backpack or bag to carry items
- · Lunch
- · Rainwear, if needed you may be moving between SCC buildings
- · Cell phone (optional)
- · Water bottle (optional)
- · Positive attitude ©