

Fall Quarter 2015

Students may be eligible for a Short-term Loan for books and course required supplies administered by the Multicultural Center and Women's Center.

LOANS:

- **Books and Course-required Supplies:** Applications accepted **Wed., Sept. 16-Wed., Oct. 7**
Cost verified with SCC Bookstore estimate. (See below)
- **Emergency:** An emergency constitutes a hardship which would prevent a student from continuing school or fulfilling class requirements.

LOAN REQUESTS MAY TAKE TWO (2) BUSINESS DAYS TO PROCESS.

Loan repayments due by December 4, 2015

ELIGIBILITY CRITERIA:

- Must currently be registered at SCC.
- Priority given to those completing SCC Financial Aid file as of July 27, 2015
- If ineligible to apply for Federal Financial Aid, other documentation will be required, such as a pay stub.
- Must be at least 18 years old.
- Continuing students must have at least a 2.0 cumulative Grade Point Average, G.P.A.
- First quarter students may apply for books and course-required supplies; other documentation may be required.

APPLICATION PROCESS:

- **Complete** a Short-term Loan Screening Application
 - Available online: www.shoreline.edu/womenscenter or www.shoreline.edu/multicultural/
 - Hard copy available in the Women's Center, & Multicultural Center PUB 9301
- **Print** a copy of your Registration/Class Schedule for Fall Quarter 2015
- **Print** a copy of your Unofficial SCC transcripts
- **Obtain an estimate receipt from the SCC Bookstore**, (if requesting a loan for books/supplies)
 - Take desired books/supplies to the "Agency Charges" check-out line in the SCC Bookstore.
 - Request estimate receipt, sometimes called a "training receipt", **must include tax!**
 - If loan is approved, a voucher will be issued to purchase the items.
- ☒ **and submit all items to Front Desk in Women's Center and Multicultural Center-PUB 9301**
 - ☐ Short-term Loan Screening Application
 - ☐ Class Schedule
 - ☐ Unofficial SCC transcript
 - ☐ Bookstore Estimate-if requesting books
- **Front Desk Staff** will then schedule your loan appointment with Lynette Peters or Jamie Ardena
- **Note:** Additional information may be requested during your loan appointment
- **Questions?** Please phone Lynette Peters (206) 546-4715
- **LOAN APPOINTMENT:** Date _____ Time _____

IMPORTANT:

- Submitting an application does not guarantee financial assistance.
- Only one (1) loan will be awarded per quarter.
- Loan cannot pay for already purchased books, prior quarter debts, fines, collection accounts.
- Loan is made for the current academic quarter; cannot pay tuition balances owed to vendors such as nelnet®.
- Restrictions may apply for Short-term Loans requested by distance learning students.
- Loan decisions are made on a case-by-case basis and fund availability