

## Unit Annual Review 2018-19

Employee Name (Last ) Kosin, Mari I	(First) (M.I.)	Position Title Interim Director of the Honors College
Review Period September 2018 – June 2019	Discussion Date July 24, 2019	Name and Title of Supervisor Marisa Herrera, VP of Students, Equity and Success

**Please provide an overall description of your unit and what services & activities it provides for students.**  
The Honors College at Shoreline Community College offers a unique curriculum, opportunities to work directly with faculty on projects of interest and a community of scholars where students can share learning experiences and build connections for peer support.

The Honors College at Shoreline provides 15 designated Honors courses in all academic disciplines fulfilling the General Education Requirements for transfer degrees (AA, AS Track 1 & 2, AFA). The courses focus on student-centered and highly interactive teaching methodologies that allow for in-class discussions, creative project-based assignments, presentations and research.

The Research Track option offers students an opportunity to conduct a year-long research project of their choice while enrolling Research seminars and receiving mentoring. At the end of the Research Track, they participate in presenting at the UW Undergraduate Research Symposium as well as a final poster session at the College.

The Honors College is committed to providing designated advising, coaching and support services including student engagement activities for students. The activities are designed to help students build close-knit cohorts of learners, which are central to the Honors experience. Students will receive individualized guidance and attention to prepare for their successful university transfer. At the time of graduation after completing the Research Track or the Honors courses, their transcripts are noted with Honors Recognition or Honors Graduates, with or without Distinction (Research Track students).

**Annual Events & Programs (list name of event, dates and attach addendum of program materials, flyers, ect..)**

Student Support Services related:

- New Honors Welcome and Orientation (Fall, Winter and Spring Quarters)
- UW Transfer Thursday & Departmental Advising Field Trip (HNRS 201 Transfer Seminar in Fall)

Student Engagement Activities:

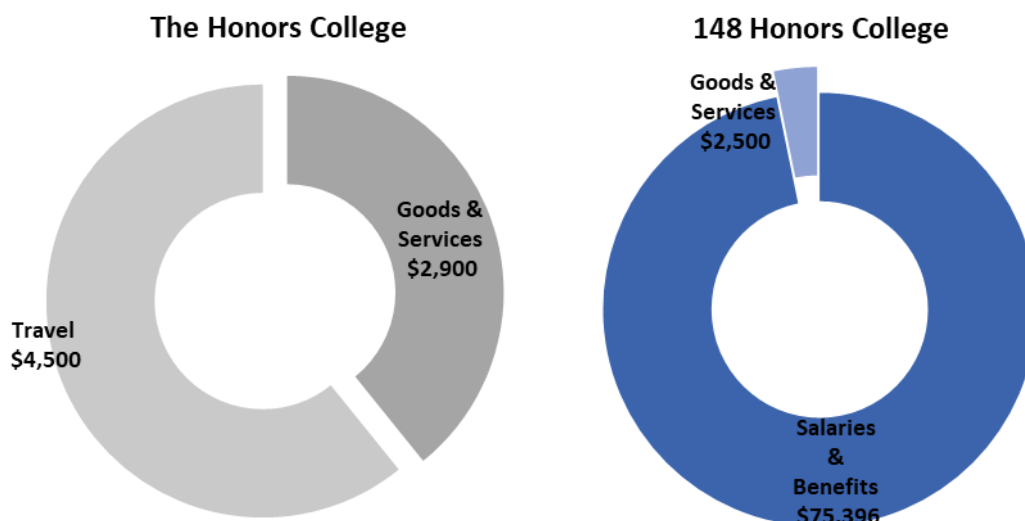
- Honors Student Council sponsored events such as Dream Dinner, Food Lifeline Volunteering, Study Break, Tasty Tuesday, First Thursday of Month Lecture Series, Trivia Day, and Graduation Dinner.

Outreach/Recruitment Initiatives:

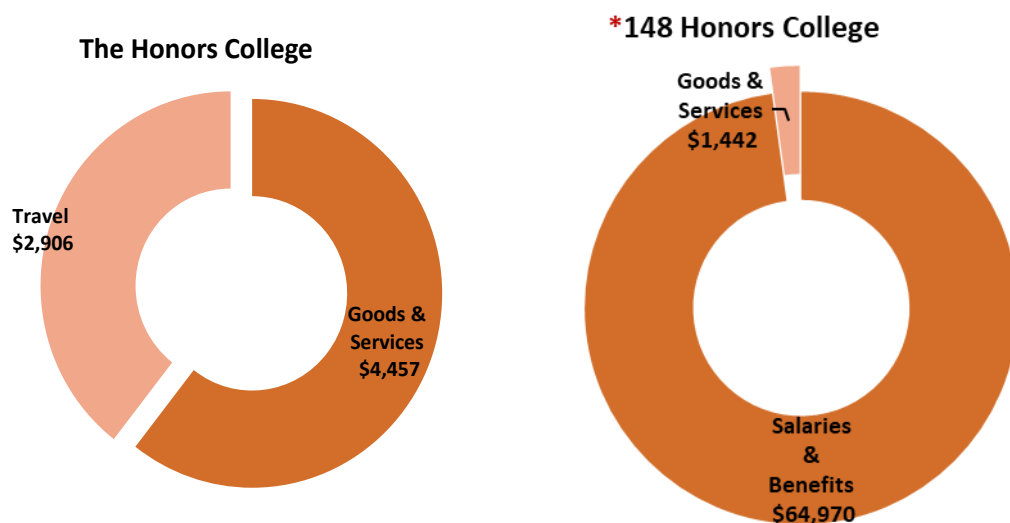
- Honors Open House at the Honors Lounge (F, W, Sp)
- 2 Major College Conferences and 15 high school visits
- Running Start Information Night presentation (4/18)
- Experience the Honors College Day (2/21 & 4/23)
- “Out Story by the Honors Students” poster story telling campaign (5/6 – 5/31 at PUB Main Entrance)
- Targeted email campaigns throughout 2018-19 academic year

Budget recap for 2018-19 (list expenditures, revenue, etc.). Feel free to utilize graphs to visually show a breakdown of your unit's total revenue/funding. (Attach any supplemental spreadsheets or graphs to this document)

## The Honors College and 148 Honors College Budget **BPS ALLOCATIONS | 2018-19**



## The Honors College and 148 Honors College Budgets **BPS EXPENDITURES | 2018-19** (This number reflects from FMS as of 5/9/2019)



**\*By the end of FY2018-19, 148 Honors College Budget will cover all but \$9,566 of the Director's salary & benefits.**

**How has your unit responded to changes in funding levels over the previous two (2) fiscal years? What are your unit's short (1-2 year) and long term (3+ year) organizational goals? What are your unit's strategies for achieving these goals? Please explain the impact these goals will have on students and your funding, both from the college and other sources.**

**Short (1-2 year) and long term (3+ years) organizational goals:**

Short-term (FY2019-20) goal:

Our short-term goal for 2019-20 is to reach a target enrollment of fifty Honors students (combination of domestic, Running Start and International Students). Please see insert **148 Honors Fee Forecast Version 060119** for the projected enrollment target and revenue calculation for 2019-20.

- As of June 2019, we have admitted **18** students for Fall 2019, compared to **2** students at the same point approaching Fall 2018.
- We are seeing that **61%** of newly admitted students for Fall 19 are either Running Start or first-year College students (including International Students), up from **25%** of the same group admitted for Fall 2018.

Student Retention work particularly around the First-Year College experience will be crucial this coming academic year to ensure those First Year students have the best chance of returning in Fall 2020. One academic-focused student retention strategy my team discussed at our May 31, 2019 annual retreat:

- Redesign current HNRS101 Seminar in Fall quarter to incorporate a faculty mentoring component, in which each Assistant Dean works with a small group of new students on small group projects, worksheets, online and in-person meetings as well as one-on-one check-ins. They will also use resources available on the revamped Canvas for the Seminar.
- Consolidate Canvas content for HNRS101 Seminar and the Honors College to create practical platform of resources, class descriptions and other information, including a sample syllabus and time-management worksheets.
- The HNRS101 Seminars will be led by Brooke Zimmers (HC release time) and Terry Taylor (HC release time) with administrative support by Mari Kosin (Director).

Long-term goals (3+ years):

1. Our unit's long-term goals require further discussions with my team and the College; however, our overall program mission is to continue to **attract academically eligible students with diverse ethnic and socioeconomic backgrounds and experiences and make the program accessible and affordable**. By doing so, we increase student enrollment over time. We need further discussion and support from the College to identify existing barriers, bring resources to support students, and maintain on-going retention services to help ALL students succeed in the Honors College at Shoreline.
2. The Honors College Council (Honors faculty group) and the Honors College continue to brainstorm ways to make the program more accessible to students for whom program fees may be barriers.
3. When we begin admitting 50 or more students in the program, the program also will need additional staffing and resources to maintain the quality of student retention and marketing services.

**Noteworthy achievements- How did you meet the goals, objectives and projects you established for the 2018-19 school year?**

Please see insert *Successes of the Honors College 2018-19* document for detail achievements in 2018-19.

**Goals / objectives / projects for 2019-20 school year**

1. Continue on-going collaborative work with campus departments to help meet the programmatic short-term goals for 2019-20 (please see previous section of Short and Long Term Goals).
2. Engage in targeted student recruitment and outreach initiatives that worked particularly well in 2018-19 and continue exploring new and creative initiatives to attract both first and second year students to the Program. Please see below for the 2019-20 strategies identified as of July 2019.

**2019-20 Strategies for Student Outreach and Increasing Enrollment in the Honors College:**

- Created Honors College Student Ambassador Internship position (volunteer) where a recent HC graduate spends 3 weeks in the office meeting with both prospective and admitted new students for fall. The intern ensures that their questions are answered, connected with current Honors students through social media and are on track with registering classes and meeting with the advisor prior to Fall 2019. Please see insert for the position description and contract.
- Revamp Honors College promotional video on website prior to Fall 2019.
- Host "Experience the Honors College Day" (Midwinter Break & Spring Break of local **public and private** high schools)
- Host "Our Story by Honors Students" Poster Session (Annual student interviewing and photo-shooting)
- Quarterly/semi-quarterly Newsletters to High School Counselors (pilot in 2019-20)
- Set up EAP 90 & 99 Class Visits (Quarterly)
- Set up Chemistry 121 Class Visits (Spring & Summer)
- Present HC session during International New Student Orientation (Quarterly)
- Hold HC table during International Student Registration Week (Quarterly)
- Present HC session during Running Start Information Night (April)
- Hold HC table during Veterans Resource Center Coffee Hour (April)
- Schedule targeted Email Campaigns (Quarterly)
- Attend and present at High School College Fairs and High School visits
- Promote student and faculty participation for Honors Student Council Events
- Outreach to Renton and Auburn high school students with 7000 CampusLiving option

**Training or development opportunities for 2019-20 school year (either for you or your unit).**

1. To work with Brigid Nulty and identify a group of Shoreline faculty and administrators who have done work for the First Year Experience and join the group to learn about their best practices and resources available for me to apply to First Year Honors students. I would like to seek grant opportunities to attend [the First Year Experience National Conference in February 21-24, 2020 in Washington D.C.](#)
2. To fund from the Honors College budget (149-011-1M13) support for Brooke Zimmers' presentation of "Innovating Undergraduate Research (UGR) Opportunities in Two-Year Honors Programs" at National Collegiate Honors Council Annual Conference in November 2019.
3. To identify financial resources or grants to send faculty and Research Students to [Western Regional Honors Council Annual Conference](#) in March 27 – 29, 2020 at Southern Utah University.

4. To support and assist new Honors teaching faculty (Michael Overa, English 101H and Guy Ting Chemistry 171,172, 173H).
5. To expand MOU partnerships with Honors programs at 4-year institutions like Western Washington University and others.

#### Identify management support desired.

1. **Ongoing participation and support for** the Honors College's sponsored events where faculty and administrators will meet and build relationships with Honors students so they feel more connected and valued by their learning community.
2. **Ongoing support and recognition of the Honors College** as an academic program that is deeply embedded in the Instruction by co-locating with academic departments while the Student Equity and Success division partners to guide the work of student retention, services and advising.
3. **Stronger advocacy** in establishing financial assistance and scholarships especially supporting Honors students to pay their Honors fees.

#### Additional Comments

We also have elected **Honors Student Council officers for 2019-20:**

President – Travis Tribble

Vice President – Brenden Beuler

Community Engagement Chair – Kayla Calhoun

Communication Chair – Mashaal Shameem

**Inserts:** Successes of the Honors College 2018-19; 148 Honors Fee Forecast Version 060119; HC Student Ambassador Summer Internship Job Description and Contract.

Employee Signature

Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## STUDENT SUCCESS

- **Average CUM GPA of Honors students is 3.58 as of Winter '19** which is 0.10 higher than Winter '18 (3.48)
- **27% of Honors students received QTR GPA of 3.9 – 4.0 in Winter '19**
- **41 Honors students are currently enrolled as of Spring '19** which is 5 students less than Spring '18 (46)
- We are expecting **24 students graduating** in Spring and Summer 2019 (20 students in 2018)
- The Honors Research Track had **9 students enrolled in 2019 and 8 presented at UW Undergraduate Symposium**. (14 students enrolled in 2018 and 9 presented at the Symposium in 2018). Final Poster Session on campus is scheduled on June 19<sup>th</sup>, 1:30 – 3:20 p.m. in QDR.
- The Honors College at Shoreline signed **MOU with Washington State University's Honors College** for the invitation to enter the WSU Honors College and \$2,000 scholarships (see next page).
- Admitted **8 new students for Fall 2019 in April through June 2019 and 75% of the new students are first-year college or Running Start students**. This is a positive result from our intentional outreach work to recruit more first year college students including Running Start and International students to the Honors program. In 2018 between April through June, we only admitted 2 students for Fall '18 and none of them were first year students.
- Two Honors students, Shujah Sial and Ting-Yu Sung were **the recipients of All Washington Academic Team** scholarships and attended a reception with Gov. Inslee in Olympia, WA. Shoreline News featured their story.
- Azia Lualhati is Student Speaker for Commencement 2019.
- Shraddha (Shay) Malla and Qinyang Shawn Zeng (former Honors) are the recipients of Student Service Award 2019.
- Honors Student Council organized multiple engagement events such as Dream Dinner, Rock Climbing, Food Lifeline visits, Trivia Day, Tasty Tuesdays, and Graduation Dinner. They also have submitted additional funding requests and received additional \$600 toward their supplies, admissions and food for their events.
- Honors Graduation Dinner was held on June 12<sup>th</sup> and it was a great turnout. We had about 40 people joining the event celebrating with graduates receiving their Honors regalia and special recognitions. Honors Student Council shared some photos from this past year and exchanged their baton to a newly elected Honors Student Council 2019-20.

## DISCIPLINED EXCELLENCE (CONTINUOUS IMPROVEMENT)

- Hosted "Experience the Honors College Day" in February and April during Shoreline School District's Mid-winter and Spring breaks inviting high school seniors to visit campus, sit in the Honors classes (CMST220H and MCS105H) and have lunch with current Honors students for Q&As. 75% of the participants had already applied and been admitted to the Honors College by May. We propose to repeat this initiative and expand to additional districts next year in hoping to receive funding from SCC Foundation to provide refreshments.
- Hosted the "Honors College Event Series" in May featuring the *Poster Series by Honors Students* featuring 7 Honors students with their quotes and professional quality photography. The work was done collaboratively with Rob Berg from eLearning, Rylan Good from International Education, Lori Maxfield from C&M and Azia Lualhati from Ebttide. The Event Series also included a Drop-in Information Session which attracted some students to stop by as well as Trivia Day by Honors Student Council.
- Built a stronger and consistent partnership with Running Start program and gained access to their report server to identify 11<sup>th</sup> and 12<sup>th</sup> grade RS students for better outreach purpose. Over the summer, I will continue to visit their filing system and actively outreach those who are eligible to apply for the Honors College this fall.
- Brooke Zimmers is presenting "Innovating Undergraduate Research Opportunities in Two-Year Honors Programs" at National Collegiate Honors Council National Conference in New Orleans in November 2019.

- Approved to offer Chemistry 17X sequence over Fall '19, Winter '20 and Spring '20. We are actively recruiting students to register in Chemistry 171H through our joint-messaging from Chemistry and Honors College in Spring 2019 and through Summer.
- Revised information and cover photograph on the Honors College Viewbook for 2019-20
- Snapshot of the MOU with the Honors College of Washington State University signed in January 2019 (below)



## **MEMORANDUM OF UNDERSTANDING**

**between**

**Shoreline Community College**

**and**

**The Honors College of Washington State University**

Shoreline Community College (SCC) and Washington State University (WSU) hereby enter into a memorandum of understanding (MOU) pertaining to satisfaction of WSU Honors College requirements for bachelor's degrees.

This MOU is intended to eliminate duplication of coursework and better integrate programs to ensure a more efficient pathway to graduation through the WSU Honors College for students completing the Direct Transfer Agreement (DTA) or Associate in Science-Transfer (AS-T) degrees through the Shoreline Community College Transfer AA Honors Program.

Students who graduate from Shoreline Honors College with a DTA degree with a cumulative grade point of at least 3.50 and who are admitted to WSU will be guaranteed the following:

- Invitation into the WSU Honors College;
- \$2,000 in scholarship support from the WSU Honors College (a \$1K scholarship for the first year and a \$1K for students who engage in an approved experiential activity while at WSU, such as education abroad, internships, or research);
- Waiver of 100-and-200-level course requirements of the Honors College curriculum (the basic math and science requirements, English 298, Honors 270, Honors 280, and Honors 290).

# I48 Honors Fee Forecast

2018-19 Forecast					2019-20 Projected Target			
PROJECTED REVENUE	Domestic F33, W30, Spr 30 (-9%)	Running Start F2, W4, Spr 4 (0%)	International F7, W6, Spr 9 (0%)	18-19	Domestic	Running Start	International	19-20
# of students enrolled in HC				37	30	10	10	50
<b>Revenues</b>								
Fall	\$16,335	\$990	\$4,865	\$22,190	\$14,850	\$4,950	\$6,950	\$26,750
Winter	\$14,985	\$1,980	\$4,170	\$21,135	\$14,850	\$4,950	\$6,950	\$26,750
Spring (projected)	<b>\$14,850</b>	<b>\$1,980</b>	<b>\$6,255</b>	\$23,085	\$14,850	\$4,950	\$6,950	\$26,750
Summer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$46,170	\$4,950	\$15,290	\$66,410	\$44,550	\$14,850	\$20,850	\$80,250

PROJECTED EXPENSES	2018-19	2019-20
<b>Wages &amp; Benefits</b>		
Kosin/AC 03 yearly	\$53,550	\$53,550
Benefit/AC 03 yearly	\$21,223	\$21,223
<b>Goods &amp; Services</b>	\$2,500	\$3,500
Honors Activities		
Total	\$77,273	\$78,273





# HONORS COLLEGE STUDENT AMBASSADOR SUMMER INTERNSHIP

## CONTRACT 2019

**Objectives:** To provide prospective students with the Honors College program overview including Honors courses, Research Track option, available resources, and the experiences of the honors students. To meet with admitted students for fall 2019, answer any questions they may have and help them connected with current Honors students via social media (Honors College group chat).

**Term:** 7/26 (Fri), 7/31 (W), 8/2 (Fri), 8/5 (M), 8/7 (W), 8/9 (Fri), 8/12 (M), 8/14 (W), 8/16 (Fri)

**Hours:** 11:00 a.m. – 1:00 p.m.

**Ambassador:** Shay Malla

**Site Supervisor:** Mari Kosin

### **Learning Outcomes:**

1. You will be able to communicate concisely about the program benefits as well as academic experiences as an Honors student/graduate. (Integration and Application)
2. You will be able to identify questions for you to be able to answer, as well as make referrals as necessary. (Cognitive complexity)
3. You will be able to help prospective students identify whether the Honors College is a good fit for their goals. (Interpersonal competence)
4. You will be able to meet with admitted students for Fall 2019 and guide them to see if they are on track with starting in fall 2019. (Interpersonal development & Practical competence)