W-2 Electronic Consent

Navigation: Employee Self Service (Homepage) > Payroll (Tile)

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SBCTC Careers	Time	Payroll	Immunization Attestation
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Personal Details	Benefit Details		

The **Payroll** tile page displays.

1. Select the W-2/W-2c Consent tile.



The W-2/W-2c Consent page displays.

- 2. If your current status is listed as receiving paper forms by mail and you want to receive your W-2/W-2c electronically, read the text box information.
- 3. Select the check box to indicate your consent.
- 4. Select the **Submit** button.



The W-2/W-2c Consent Form page displays with updated information.