ORCA Card
Regional PugetPass Reimbursement Process
 for SCC students

Sustainable Commuter Option Fee (SCOF) entitles SCC students to receive a subsidy in the form of a reimbursement of up to $105.00 per quarter.

(Up to $35.00 per month)

**Reimbursement = Discount**

1. You must first purchase an ORCA card (presently $5) and then load/purchase a Regional **PugetPass (not an E-purse)** onto your ORCA card. See **“Purchasing Directions”** below for details.
2. Save your **Receipt!**

Important: If you purchase with a debit or credit card, you will also need to submit a copy of
 your **Bank** or **Credit Card Statement** that shows proof of purchase.

1. Complete the **“Claim of Bus Pass Subsidy”** form. You must submit your “**Claim of Bus Pass Subsidy**” form within 15 calendar days of the end of the month for which the pass was purchased: for example, subsidy for a September pass must be claimed by October 15. A check will be mailed to you at the address provided on your official college record. Allow 20 days from the date you submit your form to receive payment.
2. Take the following documents to the **Campus Cashier**:
	1. Completed **“Claim of Bus Pass Subsidy”** form
	2. **Receipt**
	3. Copy of your **Bank** or **Credit Card Statement** showing proof of purchase (if applicable)
	4. **Valid Identification Card (I.D.)** verifying proof of age and current SCC enrollment
3. To be reimbursed, you must be enrolled and have purchased your monthly pass during the quarter as follows:

 **Quarter** **Reimbursement for the following monthly passes**

 Fall October, November, December

 Winter January, February, March

 Spring April, May, June

 Summer July, August, September

**Note:**

* Only enrolled SCC students who have paid all quarterly charges, including the SCOF fee will be reimbursed.
* Subsidy will not exceed the cost of the pass. Only a Regional PugetPass will be reimbursed (not E-purse purchases.)

**For questions, please stop by the Student Leadership Center, PUB 9301**

**Category of Fares**

(Fares effective August 2010. Please check organizations for updated information)

**Metro Transit Fares**

<http://metro.kingcounty.gov/tops/bus/fare/fare-info.html>

|  |  |  |  |
| --- | --- | --- | --- |
|  | Off-Peak All Zones | Peak One Zone | Peak Two Zone |
| **Adult** age 19-64 | **$2**($72/month) | **$2.25**($81/month) | **$2.75**($99/month) |
| **Senior** with Regional Reduced Fare Permit | **75c**($27/month) | **75c**($27/month) | **75c**($27/month) |
| **Disability and Medicare card holders** with Regional Reduced Fare Permit | **75c**($27/month) | **75c**($27/month) | **75c**($27/month) |
| **Youth**age 6-18 | **75c**($27/month) | **75c**($27/month) | **75c**($27/month) |

**Peak Hours:** Monday to Friday 6-9a.m. and 3-6p.m.

**Community Transit Fares**

<http://www.commtrans.org/Fares/FaresAndPasses.cfm>

|  |  |  |  |
| --- | --- | --- | --- |
|  | Local | CommuterSouth/Everett | CommuterNorth/East |
| **Adult** age 19-64 | **$1.75**($63/month) | **$3.50**($126/month) | **$4.50**($162/month) |
| **Reduced Fare**(65+, Disabled, Medicare) | **75c**($27/month) | **$1.50**($54/month) | **$1.75**($63/month) |
| **Youth**age 6-18 | **$1.25**($45/month) | **$2.75**($99/month) | **$3.75**($135/month) |

**Sound Transit Express Fares**

<http://www.soundtransit.org/Riding-Sound-Transit/Fares-and-Passes/ST-Express-Bus.xml>

|  |  |  |  |
| --- | --- | --- | --- |
|  | One-Zone | Two-Zones | Multi-county |
| **Adult** age 19-64 | **$2.00**($72/month) | **$2.50**($90/month) | **$3.00**($108/month) |
| **Reduced Fare**(65+, Disabled, Medicare) | **75c**($27/month) | **$1.25**($45/month) | **$1.50**($54/month) |
| **Youth**age 6-18 | **$1.00**($36/month) | **$1.75**($63/month) | **$2.50**($90/month) |

**Purchasing Directions**

1. **If you do not have an ORCA Card, you will need to purchase one:**
* **Online**
1. Go to **www.orcacard.com**
2. Click on **Need a Card**
3. On the bottom, click on the link **Create My ORCA Account now!**
4. Fill out the Personal details form to create account.
5. Confirm your New Account
6. Click **Have a Card** then Log In
7. Pick “**Purchase a Regional Puget Pass”** valid on one or more Agencies’ services
8. Choose the type of fare depending on your **Category of Fares**
9. Purchase the amount needed.
10. Print and keep the **Receipt**.

 Note: It takes up to 24 hours for transportation products that have been purchased

 online to be added to your card. You must tap the card at an ORCA card reader to move the value out of ‘pending’ status.

* **In Person**
	+ Purchase the ORCA Card at **ORCA Customer Service Office**
* Purchase the **Regional PugetPass** amount needed for the month.
* Keep your **Receipt**

  **2. Once you have an ORCA card you can purchase/load monthly Regional PugetPasses:**

* Online
	1. Click **Have a Card** then Log In
	2. Pick “**Purchase a Regional PugetPass”** valid on one or more Agencies’ services
	3. Choose the type of fare depending on your **Category of Fares**
	4. Purchase the amount needed.
	5. Print and keep the **Receipt**.
* At **ORCA Customer Service Offices**
* At participating **ORCA Retail Outlets**

**ORCA Customer Service Offices**

Note: The days and times of operation of the customer service offices and the retail outlets can change. Please be sure to contact them before going to ensure they are open.

**King County Metro Transit** provides public transportation services throughout King County.

* King Street Center 201 S. Jackson St. Seattle, WA
* Westlake Customer Stop Downtown Seattle Transit Tunnel Westlake Station (west end on the Mezzanine near Macy's) Seattle, WA
	+ Disabled or Temporary Regional Reduced Fare Permits not available at this location. Senior permits are available.

 <http://metro.kingcounty.gov> Rider information: 206-553-3000 TTY Relay: 711, 888-889-6368

**Community Transit** provides public transportation services throughout Snohomish County.

* Lynnwood Transit Center 20110 46th Avenue W Lynnwood, WA. 425-348-2350

[www.communitytransit.org](http://www.communitytransit.org) Rider information: 425-353-RIDE (7433) Toll-free: 800-562-1375 TTY: 711 / 425-353-7433

**Sound Transit** provides public transportation services throughout King, Pierce and Snohomish counties.

Sound Transit does not have a walk-in center available to sell passes [www.soundtransit.org](http://www.soundtransit.org)
888-889-6368 TTY Relay: 711/1-888-889-6368

**ORCA Retail Outlets**

**First-time purchase of an ORCA card cannot be made at a Retail Outlet**

**King County**

Saar’s Market Place

• 14905 4th Ave SW – Burien

• 3208 NE Sunset Blvd – Renton

• 9000 Rainer Ave S - Seattle

Safeway

• 1423 NW Market St - Ballard

• 300 Bellevue Way – Bellevue

• 27035 Pacific Ave S – Des Moines

• 6911 Coal Creek Parkway - Newcastle

• 8704 Greenwood Ave – Seattle

• 4754 42nd Ave SW – Seattle

Vashon Thriftway

9740 SW Bank Road, Vashon

Bartell Drugs

1404 3rd Avenue, Seattle

**Island County**

Freeland Liquor/Ken’s Cubby

1614 E Main Street, Freeland

**Kitsap County**

Kingston IGA

10978 SR 104, Kingston

Safeway

• 2890 NW Bucklin Hill Rd – Silverdale

• 1401 NE McWilliams - Bremerton

• 900 N Callow – Bremerton

• 253 High School Rd NE - Bainbridge Island

**Pierce County**

Saar’s Market Place

• 6411 Lakewood Towne Ctr Blvd – Lakewood

• 13322 Pacific Ave S - Parkland

• 6414 Yakima Ave - Tacoma

• 1015 N Pearl St - Tacoma

**Snohomish County**

Roger’s Market

23120 56th Ave W, Mountlake Terrace

Safeway

20500 Olympic Place