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I hereby request a “fresh start” at Shoreline Community College as described in the Fresh Start policy.  
I understand and agree to the following conditions of this policy:

If you have not been in attendance at Shoreline Community College, or any other institution of higher learning, for a period of 18 months, you may request a “Grade Forgiveness” of your previous credits and grade point average (GPA) under certain circumstances. Please be aware that ALL of your previous courses at Shoreline Community College will be affected by this process prior to the term in which you intend to re-enroll.

- For example: If you wish to re-enroll for Fall 2024, any and all courses that you took at Shoreline 18 months prior to the Fall 2024 term will be impacted.

Your academic record and transcript will continue to show the previous courses taken and grades received, but these grades will not be used in the calculation of the student’s Shoreline college-level GPA. These previous credits will also not satisfy any graduation requirements.

Courses within the date range of the Fresh Start petition cannot have been used toward a previously earned degree.

If a student wishes to transfer to another college or university, the receiving institution may accept credits and recalculate the GPA according to its own policies.

Requests for a Fresh Start may only be done once. Please contact the Director of Enrollment Services for any questions.

Period of Time to be Affected by this Request

From \_\_\_\_\_ To \_\_\_\_\_

Credits and grades earned prior to your re-enrolling at Shoreline CC will not count towards graduation or GPA calculation.

\_\_\_\_\_  
Print Student’s Name

\_\_\_\_\_  
Student Identification Number (ctclink)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

☐

APPROVED

☐

REJECTED

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recorded on Transcript by (Staff):

\_\_\_\_\_  
Date

**Send the Fresh Start form to:**

**Mail: Registrar’s Office/Shoreline Community College, 16101 Greenwood Avenue North, Shoreline WA 98133**

**Email: [enrollmentservices@shoreline.edu](mailto:enrollmentservices@shoreline.edu) | Fax: (206) 546-5835**

Shoreline Community College is committed to nondiscrimination and to providing access and reasonable accommodation in its services, programs, and activities for individuals with disabilities. To request disability accommodation contact Student Accessibility Services, at least ten days in advance at: 206.546.4545, or e-mail at [sas@shoreline.edu](mailto:sas@shoreline.edu).