

Your **2018-2019** Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so your financial aid will not be delayed.

**A. Student Information**

Last Name	First Name	Middle Initial
Social Security Number	Student ID Number	Date of Birth

**B. Family Information** - List below the people in your household. Please include:

**Dependent Students**

- Yourself and your parent(s) even if you do not live with them. Must include step-parent if your custodial parent is remarried as well as parents that live together regardless of marital status or gender.
- Your parent(s)' other children if your parent(s) provide more than half of their support from July 1, 2018 through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-2019. Include children who meet either of these standards, even if they do not live with your parent (s).
- Other people ONLY if they live with your parent(s) now, AND your parent(s) will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.

**Independent Students**

- Yourself and your spouse, if married.
- Your children, if any, and if you will provide more than half of their support from July 1, 2018 through June 30, 2019, or if the children would be required to provide your information if they were completing the 2018-2019 FAFSA. Include children who meet either one of these standards, even if they do not live with you.
- Other people ONLY if they live with you now AND you will continue to provide more than half of their support from July 1, 2018 through June 30, 2019. ***We may request legal/court documentation to verify support of these additional household members.***

Full Name	Age	Relationship to Student	College
		self (student)	Shoreline Community College

**Note:** Include the name of the college for any household member, excluding your parent(s), who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2018 and June 30, 2019. If more space is needed, attach a separate page with your name and student ID number at the top.

**C. Student and Spouse (if married) Tax Forms and Income Information**

Did you or your spouse file a 2016 U.S. Federal Tax Return? Please check one box only.

- Yes**, and I used the IRS Data Retrieval Tool to directly import my income information into the FAFSA.
- Yes**, but I did not use the IRS Data Retrieval Tool. I am attaching a copy of my IRS Tax Return Transcript OR will submit by \_\_\_\_\_ (enter date).
- No**, but I am required to file a 2016 U.S. Federal Tax Return. I will file my taxes and submit my tax transcript by \_\_\_\_\_ (enter date).
- No**, I am not filing and I am not required to file a 2016 U.S. Federal Tax Return. I have attached a copy of a **2016** IRS Verification of Non-filing status letter dated on or after October 1, 2017 and W-2 Form from each employer. **(See section E and F)**
- No**, not applicable. I am a dependent student and did not work or was not required to file.

**D. Parent (if dependent) or Spouse (if filing separately) Tax Forms and Income Information**

Did you (the parent or spouse) file a 2016 U.S. Federal Tax Return? Please check one box only.

- Yes**, and I used the IRS Data Retrieval Tool to directly import my income information into the FAFSA.
- Yes**, but I did not use the IRS Data Retrieval Tool. I am attaching a copy of my IRS Tax Return Transcript OR will submit by \_\_\_\_\_ (enter date).
- No**, but I am required to file a 2016 U.S. Federal Tax Return. I will file my taxes and submit my tax transcript by \_\_\_\_\_ (enter date).
- No**, I am not filing and I am not required to file a 2016 U.S. Federal Tax Return. I have attached a copy of a **2016** IRS Verification of Non-filing status letter dated on or after October 1, 2017 and W-2 Form from each employer. **(See section E and F)**

**E. Verification of Non-Tax filer-2016 Income.**

If you (your spouse if applicable) and your parent(s) (if applicable) were not required to file a 2016 IRS Income Tax Return, a 2016 IRS Verification of Non-filing Letter dated on or after October 1, 2017 must be submitted. You can request this letter:

- On line at [www.irs.gov](http://www.irs.gov) using Get Transcript Online
- Or complete the IRS Form 4506-T, check box 7 and send it to IRS. You can mail or fax the form to the IRS.

You must also submit copies of all of your (your spouse's if applicable) and your parent(s) (if applicable) 2016 W-2's and/or 1099's issued by employers. A "2016 Wage Transcript" form can be requested from the IRS, by going to [www.irs.gov](http://www.irs.gov) if W-2s were misplaced.

- Check here if confirmation of non-filing status is provided
- Check here if confirmation of non-filing status will be provided. Date when documents will be provided \_\_\_\_\_.
- Check here if you are a dependent student and not required to submit a Non-filing letter from the IRS.

**F. Verification of 2016 Income information for Non Tax Filers:**

- Check here if you and/or your spouse if applicable were not employed and had no income earned from work in 2016.
- Check here if your parent(s), if applicable were not employed and had no income earned from work in 2016.
- Check here if you (your spouse if applicable) and your parent(s) (if applicable) were employed in 2016 and have listed the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is provided. Please list employers below.

**List of employers:**

Name of Employer	W-2	Student/Parent/Spouse	Amount Earned in 2016

*If more space is needed, attach a separate page with your name and Student ID number at the top.*

**G. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both. Do not mail this worksheet to the U.S. Department of Education.

**If dependent, the student and one parent must sign and date this worksheet.**

\_\_\_\_\_

Student's Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent's Signature (if dependent)

\_\_\_\_\_

Date