



Policy Name:	Standards for Ethical Conduct
Policy Number:	4125
Applicable Code/Law:	RCW 42.52

**Policy:**

The policy of Shoreline Community College District Number Seven (7) is to ensure an environment where employees and officers operate in accordance with the Washington State Ethics in Public Service Chapter 42.52 RCW. The Ethics in Public Services law applies to all officers and state employees, including members of the Board of Trustees, and all employees at Shoreline Community College.

Complaints may be filed directly with the Washington State Executive Ethics Board. Complaints must name a specific state officer or state employee and the alleged conduct that could violate the state's ethics law if true. The Executive Ethics Board is required under law to investigate any complaint that alleges conduct in violation of RCW 42.52.

Complaints also may be filed internally, within the College, following whatever complaint procedure or investigative process applies to the state officer or state employee who is alleged to have violated the ethics law.

All ethics complaints are protected under Whistleblower protection as identified in Chapter 42.52.410 RCW. Employees found to have violated this policy may be subject to disciplinary action as well as penalties imposed by the Executive Ethics Board under WAC 42.52.520.