

POLICY

IN ORDER TO MAKE POSSIBLE THE PROPER MANAGEMENT OF THE COLLEGE AND TO OFFER A QUALITY EDUCATIONAL PROGRAM, IT IS NECESSARY FOR THE COLLEGE TO CHARGE TUITION AND FEES AND, UNDER CERTAIN CIRCUMSTANCES, TO LEVY FINES. THIS WILL BE DONE IN ACCORDANCE WITH STATE LAW AND COLLEGE POLICY AND PROCEDURAL GUIDELINES.

Approved by:
Board of Trustees.....11/22/74

Procedural Guidelines

All amendments to the “Schedule of College Fees” will be adopted through the applicable college governance procedures and in accordance with the following general guidelines:

- A. Tuition—State law, past practices and equity will be considered when establishing tuition fee amounts.
- B. Fees related to courses—Such fees may be established to meet a critical need for reimbursement of expendable materials costs, for the rental of necessary equipment and/or facilities, to obtain insurance coverage when required or to purchase course materials, etc., on a volume basis which will constitute a savings for the students.
- C. Workshop and conference-related fees—The fee charged will be adequate to cover all incurred expenses relative to the workshop, conference, etc.
- D. Other fees and fines—The need for and amount of these charges will be determined by the relevant bodies and processes of the college governance system.

Approved by:
Planning Council.....11/05/74