



Board of Trustees Regular Meeting of Wednesday, March 18, 2026

3:30 PM – Regular Session

Room 9208 (“Quiet Dining Room”) – Building 9000

<https://us02web.zoom.us/j/88349708605>

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1. **Convene Regular Session & Land Acknowledgement** Chair Kim Wells

 2. **Report: Chair, Board of Trustees** Chair Kim Wells

 3. **Report: Opening Remarks – Board of Trustees (10 minutes)** Trustees

 4. **Consent Agenda** Chair Kim Wells
 - a. **Approval of Previous Meeting Minutes**
 - i. Regular Meeting of February 25, 2026
 - ii. Special Meetings of March 11, 2026 & March 13, 2026
 - b. **2028 – 2029 Academic Calendar** •Tab 1
 - c. **Lab/Course Fees for Fall 2026** •Tab 2

 5. **Communication from the Public**
 - **Public comment(s) will be presented to the Board verbally and by the individual signing up to provide the public comment.**
 - For in-person attendees: Please sign-up to provide a public comment on the speaker sign-in sheet in room 9208 (“Quiet Dining Room”) between 3:15 PM – 3:30 PM on March 18, 2026.
 - For online attendees: Please sign-up to provide a public comment via the Chat function in Zoom between 3:15 PM – 3:30 PM on March 18, 2026.
 - The Board Chair will call upon each speaker to provide public comment with two (2) minutes allotted per speaker.
 - For the entering of a public comment into the record and attaching to the minutes of the March 18, 2026 meeting, please send written public comment with your name to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the March 18, 2026 meeting.

 6. **Action: Renewal of First-Year Tenure Track Faculty Candidates** Vice President Ryan Aiello
•Tab 3

 7. **Action: Renewal of Second-Year Tenure Track Faculty Candidates** Vice President Ryan Aiello
•Tab 4

 8. **Action: Tenure Considerations** Vice President Ryan Aiello
•Tab 5

20 Minute Break

9. **Constituent Report: Shoreline Classified Staff (WFSE)** (5 minutes) WFSE Co-Chief Shop Steward Norah Peters
10. **Constituent Report: Shoreline Associated Student Government (ASG)** (5 minutes) ASG President Tiger Cheng
11. **Constituent Report: Shoreline Faculty** (5 minutes) SCCFT President Eric Hamako
12. **Constituent Report: Shoreline Faculty Senate** (5 minutes) Faculty Senate Chair A.J. Mendoza
13. **Report: Finance & Budget** (15 minutes) Vice President Joe Mazur
14. **Report: Recruitment Updates** (10 minutes) Assistant Director Liz Agapito
15. **Report: Accreditation** (5 minutes) Associate Vice President Ann Garnsey-Harter
16. **Discussion: Topics for Shoreline School District Board's April 7, 2026 Study Session** (10 minutes) Chair Kim Wells
17. **Adjournment of Regular Session** Chair Kim Wells

SHORELINE COLLEGE
DISTRICT SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF FEBRUARY 25, 2026

The February 25, 2026 regular meeting (study and regular sessions): held via hybrid modality.

- In-person: Board Room (#1010M) - Building 1000
 - Remotely:
 - Via link: <https://us02web.zoom.us/j/88349708605>
 - Via telephone: (253) 215-8782 • Meeting ID: 883 4970 8605
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STUDY SESSION

Vice Chair Stark called the study session of the Board of Trustees of Shoreline College District Seven to order at 3:00 PM. A quorum of the Board was present.

Supporting Immigrant and International Students

Brian Crisanto Ramos, Office of yəhaw Vice President, presented an informational report (attached) outlining the Office of yəhaw's current initiatives and activities designed to support the College's immigrant student population.

International Student Services & Operations Associate Director Yushin Wung and International Outreach Associate Director Bo Fu spoke about steps the International Education department is taking to support current international students and the steps the department is taking to attract new international students to the campus. (Report attached.)

REGULAR MEETING ("Session")

Chair Wells called the regular meeting ("session") of the Board of Trustees of Shoreline College District Seven to order at 3:37 PM and read a section of the College's Land Acknowledgment.

A quorum of the Board was present.

MEMBERS PRESENT

Trustees Rebecca Chan, Rebecca Ringer, James (Jamie) Stark, and Kim Wells were present.

Assistant Attorney General (AAG) Michael Hemker from the Office of the Attorney General was present.

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REPORT: CHAIR, BOARD OF TRUSTEES

Chair Wells highlighted the phenomenal initiatives and accomplishments at the College and spoke about holding a focused discussion on enrollment at a future Board meeting. She emphasized what she heard years ago, that “enrollment is truly everyone’s responsibility.”

Chair Wells shared that the Board continues to advocate at the state level on funding issues, noting recent advocacy related to Running Start which included writing letters and meeting with legislators.

REPORT: OPENING REMARKS – BOARD OF TRUSTEES

While acknowledging ongoing global challenges, Trustee Stark recognized the College’s progress with improvements in operations, processes, and organizational practices. He added that the shift to milder weather and observances such as Ramadan, Lunar New Year, and Lent contribute to a broader sense of renewal and reflection

Trustee Chan reported on attending a recent Shoreline City Council meeting, where Resolution 560 on supporting immigrant community members drew an unusually large turnout. In her public comments to the Council, she connected her own family’s experience with the 1882 Chinese Exclusion Act and its generational impact. She closed by speaking about the Year of the Fire Horse as a symbol of courage, resilience, and hope.

Trustee Ringer shared that:

- The Board is closely tracking legislative activity affecting community and technical colleges—in Olympia and Washington, D.C. and has responded to rapid turnaround calls to action.
- Key issues under discussion include Running Start funding and related policy proposals.
- A major Ways & Means Committee hearing included a proposal that could involve closing a community or technical college. “There is a need to support all 34 Washington community and technical colleges during this period of heightened review.”
- Trustees continue to advocate with legislators in the hope that their efforts will help maintain stability across the system.

CONSENT AGENDA

Chair Wells asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a. Minutes from the regular meeting of January 28, 2026

Trustee Stark pointed out that January 28, 2026 Board meeting minutes included a written submission not read during the public comment period of the January 28 meeting.

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Motion 26:05: Motion by Trustee Stark to strike the “statement as it was not read or presented at the meeting.”

Motion seconded by Trustee Chan. All Trustees present for the action item voted *aye* to approve the motion.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the February 25, 2026 regular meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally and by the individual signing up to provide the public comment.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 3:15 PM–3:30 PM on February 25, 2026.

-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 3:15 PM–3:30 PM on February 25, 2026.

The Board Chair will call upon each speaker signed up to provide public comment with two (2) minutes allotted per speaker.

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Courtney Hemmelgarn’s public comment included:

- Co-op preschools and how they support child development and parent education—especially for mothers.
- That the SBCTC has funds.
- That ending funding without a transition plan is harmful and unethical.
- Claims that parent ed is not workforce development devalues parents’ work.
- Challenging Nate Humphrey’s statements and ensuring that the SBCTC keeps its funding commitment.

Mareesa Rane: Statement attached.

Olivia Lowell: Statement attached.

Kate Melton: Statement attached.

Cameron Johnson: Statement attached.

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Jeannette Green: Statement attached.

Esther Lim: Statement attached.

Kathryn Tran: Statement attached.

REPORT: ACCREDITATION

Planning, Institutional Effectiveness & Project Management Associate Vice President/Accreditation Liaison Officer Ann Garnsey-Harter's report (attached) included updates from the Planning & Accreditation Committee (PAC), information on the PRFR (Policies, Regulations, and Financial Review) Report for the NWCCU, updates on the Accreditation Recommendation on Learning Outcomes Assessment, and information on Program Reviews.

Associate Vice President Garnsey-Harter distributed copies to the Board of the [Fall 2025 Ad Hoc Report: Response from the NWCCU](#).

REPORT: FINANCE & BUDGET

Business & Administrative Services Vice President Joe Mazur went over the Fiscal Year-to-Date (YTD) at 1/31/2026 documents (attached) for State Support, Grants, and Contracts Funds.

CONSTITUENT REPORT: SHORELINE CLASSIFIED STAFF (WFSE)

Program Specialist & Classified Staff Union/WFSE Local 304 Co-Chief Shop Steward Norah Peters read the Classified Staff Union's report (attached).

CONSTITUENT REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT (ASG)

Associated Student Government (ASG) President Tiger Cheng's report included updates on a new student organization, the work of the Services & Activities (S&A) Committee, and information on past and upcoming campus events and programming. He spoke about the cultural celebrations, club initiatives and collaborative projects and expressed gratitude for the continued support of faculty, staff, and partners who make such events possible.

CONSTITUENT REPORT: SHORELINE FACULTY (SCCFT)

Professor & SCCFT Local 1950 Union President Eric Hamako read the SCCFT President's Statement to the Board of Trustees (attached).

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CONSTITUENT REPORT: SHORELINE FACULTY SENATE

Professor & Faculty Senate Chair A.J. Mendoza read the Faculty Senate Chair Statement (attached).

FIRST READING: 2028-2029 ACADEMIC CALENDAR

Admissions, Enrollment & Outreach Director David Berner presented the 2028-2029 academic calendar to the Board as a first reading.

FIRST READING: LAB/COURSE FEES FOR FALL 2026

Student Affairs Vice President/Academic Affairs Interim Vice President Ryan Aiello and Business & Administrative Services Vice President Joe Mazur provided an overview of the documents contained in tab 2 [First Reading: Lab/Course Fees for Fall 2026].

ACTION: FACULTY SABBATICAL LEAVE PROPOSALS (2026-2027)

Student Affairs Vice President/Academic Affairs Interim Vice President Ryan Aiello provided an overview of tab 3 [Action: Faculty Sabbatical Leave Proposals (2026-2027)].

Trustee Chan asked how faculty members choose which courses to redevelop for their sabbatical projects and whether those redesigned courses can transfer directly to four-year institutions.

Motion 26:06: Motion by Trustee Ringer to approve the granting of sabbatical leave during the 2026-2027 academic year to:

- Henry García and Kristine Petesch, at 100% compensation, for 2 quarters each.
- Rachel David, Duygu Erdoğan Monson, Trysteen Thanh-Binh Tran, Lauren Wilson, and Alan Yates, at 100% compensation, for 1 quarter each.

Motion seconded by Trustee Stark. All Trustees present for the action item voted *aye* to approve the motion.

ACTION: APPOINTMENT OF ADMINISTRATIVE LAW JUDGE (ALJ)

President Kahn referenced tab 4 [Action: Appointment of Administrative Law Judge (ALJ)].

Motion 26:07: Motion by Trustee Ringer to authorize the College to send a request to the Washington Office of Administrative Hearings to assign an

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Administrative Law Judge to be the presiding officer for faculty reduction in force dismissal hearings.

Motion seconded by Trustee Chan. All Trustees present for the action item voted *aye* to approve the motion.

REPORT: RESIDENCE HALL (7000 CAMPUS LIVING)

Dean of Student Engagement & Retention Derek Levy, Director of Student Leadership & Residential Life Lavina Seawright and Business & Administrative Services Vice President Joe Mazur presented an Occupancy & Planning Update for the residence hall, 7000 Campus Living. (Presentation attached.)

WAVES OF GRATITUDE

President Kahn extended his waves of gratitude to Associate Vice President Ann Garnsey-Harter for her extraordinary leadership with accreditation.

ACTION: ADJOURNMENT OF REGULAR SESSION

Motion 26:08: Motion by Trustee Ringer to adjourn the meeting.

Motion seconded by Trustee Chan. All Trustees present voted *aye* to approve the motion.

Chair Wells adjourned the meeting at 5:55 PM.

Signed _____
Kim Wells, Chair

Attest: March 18, 2026

Lori Y. Yonemitsu, Secretary

The Office of yəhaw' would like to provide the following updates regarding the campus activities to support training, education, and community support on campus in relation immigration enforcement.

Below are a variety of ways in which Office of yəhaw' is supporting our campus.

1. Our yəhaw' Center for Student Empowerment continues to serve undocumented students directly with our Retention Specialist Elle Rivera Soto. Elle continues to meet with Undocumented students in private one on one meetings supporting their Shoreline onboarding and retention.
2. HR & The Office of yəhaw continue to explore options with our AAG including updates to policies such as our Co-Op childcare locations and Off-site Clinical sites for Nursing.
3. The College is working with Campus Safety and the Communications units to establish ongoing notification protocols related to federal officers on campus, as part of an overall increase in campus communication. Through RAVE alerts and intranet updates, our campus community will be notified of any ongoing activities and their conclusion.
4. As of 2025 we have created and continued an Undocumented Student Taskforce that is developing regular, recorded, training opportunities, recommendations to the Office Of yəhaw', and remains updated on best practices.
5. We communicate Keep WA Working policy and associated "Know your Rights" information provided at the State level on a quarterly basis.
6. The Undocumented Student Taskforce, in collaboration with our Office of Campus Security, will deliver a new campus training on Feb 24th for staff and faculty. This training will
 - a. Provide general de-escalation training to help support the campus during any high stress activity.
 - b. Review employee's role to redirect/connect immigration officers to Safety & Security via campus policy and procedure
 - c. Develop and provide a new one-page script, policy review, and know your rights hand out.
 - d. New, Undocumented Student Ally & welcome material that staff and faculty can place in their work area.
 - e. This training will be recorded and updated as we refine our training.
7. We have provided Off-campus community organizations with all information on how to set up in public areas on campus for their community advocacy.
8. We are moving to official signage of all public vs private areas on campus. This was encouraged before, but it is of vital importance we designate all areas appropriately.

BOARD OF TRUSTEES STUDY SESSION – February 25, 2026

Supporting International Students

Prepared by

Samira Pardanani, Associate VP, International Education (IE)

Yushin Wung, Associate Director, International Student Services and Operations

Bo Fu, Director, International Outreach

Presented by

Bo Fu and Yushin Wung

I. Purpose

Per President Kahn’s request, this is an update to the Board of Trustees of the steps IE is taking to support current students and attract new ones to the College in the current environment.

II. Current Students Impacts

International education nationally is experiencing increased volatility. Media coverage, global uncertainty, and policy discussions are influencing student and family perceptions. Currently:

- We have not received reports of enforcement activity directly affecting Shoreline’s F-1 students.
- Student awareness and concern levels vary.

III. Actions Being Taken to Support Current Students

- Check-ins with students to understand concerns and provide reassurance
- Proactive communication confirming that we have not seen enforcement activity impacting our students and reminding them how to remain prepared
- Continued diligent monitoring of the SEVIS system and records; expanding one-on-one appointments with F-1 specialists as needed
- Coordination with faculty when attendance or status questions arise
- Continued engagement programs and leadership opportunities
- Continued academic and transfer advising to support retention and university pathways

Our priority is stability - ensuring students feel informed, supported, and able to focus on their studies.

IV. Current Recruitment Landscape

- Students continue to enroll, but recruitment is more competitive and requires more communication and reassurance than in prior years
- Institutions are seeing a decline in interest in studying in the U.S. at the current time. Families are expressing concern because of negative news coverage
- Visas are being issued, but there is increased uncertainty related to timelines and issuance in some regions
- That said, Shoreline has a mature international education program with deep expertise and a proven track record of resilience
- Shoreline remains among the top 20 community colleges nationally in international enrollment

V. Actions Taken to Recruit New Students

IE is actively responding to these external factors. Efforts include:

1. Increasing outreach in emerging markets
2. Expanding and marketing online offerings to bypass visa barriers
3. Launching a new ACE Scholars program to build an earlier academic pipeline
4. Expanding partnerships: Transnational Exchange (TNE) programs, Transfer Admission Guarantee (TAG) agreements, and high school partnerships
5. Increasing virtual recruitment activities such as Education USA webinars
6. Implementation of a new Agent Portal to improve communication and training of agent partners
7. Implementation of Friends of Shoreline newsletter to partners around the world
8. Enhancing digital engagement and CRM-supported outreach
9. Implementing new “Know Before You Go” sessions to increase yield rate and housing applications
10. Implementation of 24/7 AI chat box on IE webpage “Global DolphIE” for quicker responses to prospective international student inquiries
11. Actively exploring new government-sponsored student programs
12. Actively engaging with national and state networks to stay informed of developments and opportunities

Our approach is to be responsive, agile, and innovative as we actively seek to identify opportunities and adapt to changing external conditions. Our focus remains on supporting current students and recruiting new students through adaptive efforts aligned with the College’s mission.

From: [Mareesa Rane](#)
To: [Lori Yonemitsu](#)
Subject: Written Statement Board of Trustees meeting
Date: Thursday, February 26, 2026 10:03:50 AM

Hello Ms. Yonemitsu,
Here is my statement from the Board of Trustees meeting yesterday that I would like entered into the public record:

"My name is Mareesa Rane and I am a student at Shorenorth Co-op Preschool with my 4 year old and 6 month old daughters. By changing the Parent Education program to "Continuing Education" our instructors will no longer be paid a living wage, effectively ending our program as no instructors will be interested in the position.

You have already heard and will continue to hear many arguments on why the program should continue as is, but I want to point out the people who suffer most from these changes: unemployed mothers and their children. In the Seattle area, preschool and daycare are unaffordable for so many and no public preschool exists for these children. It is difficult to survive in Seattle making little enough to qualify for either federal or state run daycare. What about those who make just a little too much, but too much to qualify? Day care and preschool can run from \$1,000-3,000 per month in this area which is more than I can personally afford. The only affordable option is co-op preschool. Without it, most of these children would not receive any schooling before kindergarten which we know is so detrimental for their success."

Thank you so much for your time,

Mareesa Rane

From: [Olivia Lowell](#)
To: [Lori Yonemitsu](#)
Subject: Public Comment For Board of Trustees Meeting
Date: Wednesday, February 25, 2026 4:04:15 PM

My name is Olivia Lowell I am a parent at Shorenorth Co-op Preschool. My daughters currently attend and we've been at the school for 5 years.

It is deeply saddening that the co-op preschools affiliated with SCC are on the chopping block. I just heard during this meeting how much you value the community outside your day to day actions at campus and accolades for support for your students. You also say enrollment is low. What about your Parent Education students?

Your leadership said you would find a way to continue your support for the co-op schools after threatening to remove funding this time last year. Having a closed door meeting with the SBCTC last week without Parent Ed Staff present is alarming and conflicting. Making a policy change with no plan provided for transitioning out the program so that it doesn't dissolve overnight is unethical and not in alignment with the culture of Shoreline College and how we value education in our community.

We need Shoreline College to make your actions speak louder than words. We need you to advocate with SBCTC to continue to label the Parent Ed Program as workforce development. From my personal experience, I have learned so much in the class room about childhood development and early education that I feel a job in this industry is something I could pursue. During my five years on the Shorenorth Board I have learned how non-profits operate, how boards work, I've led a team of procurement volunteers to set new records for our auction fundraiser and I've completely redesigned our website and learned more about marketing. These are all skills that will help me get back into the workforce when my kids go to elementary school.

I saw Jack Kahn's email today about how if he cannot get SBCTC to change their mind, he is looking at continuing ed as a possibility.

If that is the case, I have questions for him directly - will he make a commitment to maintain the salary and benefits currently in effect for parent ed faculty so that they can earn a living wage?

He said he will be meeting with Parent Ed representatives tomorrow in his email. None of the co-op faculty members have been invited to this meeting? Who is he meeting with exactly?

I would like to make a formal request for Jack Khan to come visit all of the seven co-op preschools before he makes a definitive change to the program.

From: [Kate Melton](#)
To: [Lori Yonemitsu](#)
Subject: Public Comment for BOT meeting
Date: Wednesday, February 25, 2026 4:25:32 PM

Kate Melton

I'm here to advocate for the Parent Ed Program
How many of the decision makers are or have been full/part time care givers?
How many of the decision makers are or have been employed by school districts as an employee directly working with children?

These skills overlap. The parent education program solidifies that skill set.

Framing parent education as separate from development of our workforce is minimizing and undercuts the foundational role that families play in developing our economy. We want to work together. Who is the Par Ed Rep attending the meeting tomorrow with college presidents? When is Jack Khan going to visit a co-op preschool as he previously committed to?

For me personally, I just had my second child on Monday. Co-Op preschool is a priority for me and my children. Co-op preschool has given me the confidence that taking time away from paid work will not leave me unprepared to re-enter the workforce after giving birth and raising multiple WA State voters.

Thank you for your leadership and for recognizing the critical role Parent Education plays in strengthening families and our regional economy. Families like mine are depending on your leadership.

From: [Cameron L. Johnson](#)
To: [Lori Yonemitsu](#)
Subject: SCC Board of Trustees Comments
Date: Wednesday, February 25, 2026 4:34:07 PM

> I'm Cameron Lothrop Johnson. I have a Ph.D. in history, and have taught and coached students at both a community college and a university. And I have been a Shorenorth Cooperative Preschool dad for 5 years. Parent Education is one of the most efficient kinds of workforce development investments we can make because it benefits both parents in or soon to be returning to the workforce as well as their children - our state's future workforce. Parent Educators teach the emotional intelligence and soft skills that are the foundation of any workforce development program -- skills that young people and adults desperately need. Shifting parent education to continuing education is only a viable option if the intent is the slow death of the program, because Parent Educators would no longer earn a living wage. I know this, having been forced to leave community college teaching for lack of a living wage and benefits myself.

>

From: [Jeannette Green](#)
To: [Lori Yonemitsu](#)
Subject: Public comment from board meeting
Date: Wednesday, February 25, 2026 4:23:29 PM

Hi Lori,
Here is my statement from the board meeting.
I appreciate you.
Jeannette Green

Hello, my name is Jeannette Green and I have been a proud member of the Parent Ed faculty here at Shoreline College for over 10 years. I'm here with students and board members from our program and even though we aren't as visible on campus, we do make up 25% of prof/tech FTE (35% of prof/tech headcount) and we hope that our distinguished trustees are advocating on our behalf to preserve allocation funding for the college tied to our headcount. Thank you.

Good Afternoon Everyone!

I am here to urge you to reconsider the proposed reduction-in-force or non renewal of Nicole Lupinacci tenure track position and the potential downsizing of the **Medical Laboratory Technology** program. This decision doesn't just affect one faculty member; it threatens the long-term viability of a high-demand healthcare pipeline.

Nicole Lupinacci is a cornerstone of our **NAACLS-accredited** curriculum. Her specific microbiology expertise allows our students to qualify for board exams and immediate employment.

We must also correct the narrative on enrollment. While the administration claims 50% enrollment, the program is actually at **100% capacity**. Our growth is strictly limited by the number of **clinical rotation sites** available, not a lack of student interest. Simplistic labeling of these vital clinical partners as 'reliable' or 'not' ignores the operational complexities of medical education. Additionally, the MLT department **enrollment numbers increased by a whopping 131%** in just **two years post ransomware**, the 2600 building fire, and moving into the new Cedar building. Despite all of these tragedies, the MLT faculty on their own marketed the MLT program during each student practicum visit and social media and executed its own outreach with nearby high schools.

MLT department has been pressured to either combine our laboratories and increase the faculty:student ratio, despite safety concerns, or eliminate in person student labs. Our clinical affiliates, including **UW Medicine, Kaiser, the VA, Providence...** They expect students to arrive with mastered hands-on skills in microscopy and pipetting. Moving to a remote model would cause these partners to withdraw their practicum sites, effectively ending the program.

I urge the board to consider the long-term, detrimental impact of weakening an essential healthcare program that has a graduate completion rate of **93%**, employment placement rate of **100%**, and Board Exam pass rate of **97%**. **The Medical Laboratory Technology Program is a Shoreline success story.**

I trust that you will make a decision that ensures the continued success and quality of the MLT program, its faculty, and its students. Thank you.

Sincerely,

Esther Lim, MSML, BSBME, MLS(ASCP)^{CM}, MA-P

Director | Professor

Medical Laboratory Technology & Phlebotomy

Shoreline Community College

www.shoreline.edu | 206.546.6947

Pronouns: she, her, hers



From: [Kathryn Tran](#)
To: [Lori Yonemitsu](#)
Subject: Parent Education Comment for Public Record
Date: Wednesday, February 25, 2026 4:21:02 PM

Hi Lori,

Please see my statement below.

As a dual military veteran family, and now members of the co-op preschool community, this community has been an essential resource in our transition and growth. The support, connection, and parent education we've received have helped us grow as parents and build stability for our family. Just as important, the program's affordability made participation possible for us.

Through my experience with military-to-civilian career transitions, I've seen how critical strong support systems are to workforce readiness. The transition parents make while raising young children and preparing to return to the workforce is just as significant. Parent Education plays a vital workforce development role by strengthening families, building parenting confidence, and helping parents re-enter the workforce with stability and support. This program is vital to our community.

I want to highlight three concerns about Parent Education.

First, it has been misclassified. Separating Parent Education from workforce development minimizes the essential role families play in building our economy. While fixing the classification matters, the larger issue is the decision to shift funding away from children and families.

Second, the State Board has funds within the current two-year cycle. Reallocating them without teaching out the program is not responsible. At minimum, students should be transitioned to another provider or a sustainable model.

Third, moving Parent Education into Continuing Education is not a neutral change. It could effectively dismantle the program and devalue both the profession and the educational offering.

I appreciate that Parent Educators are now being included in the conversation. Going forward, transparency and direct communication will be essential.

Parent Education strengthens families, our workforce, and our communities and decisions should reflect that value.

Thank you,
Kathryn Tran

Accreditation Report

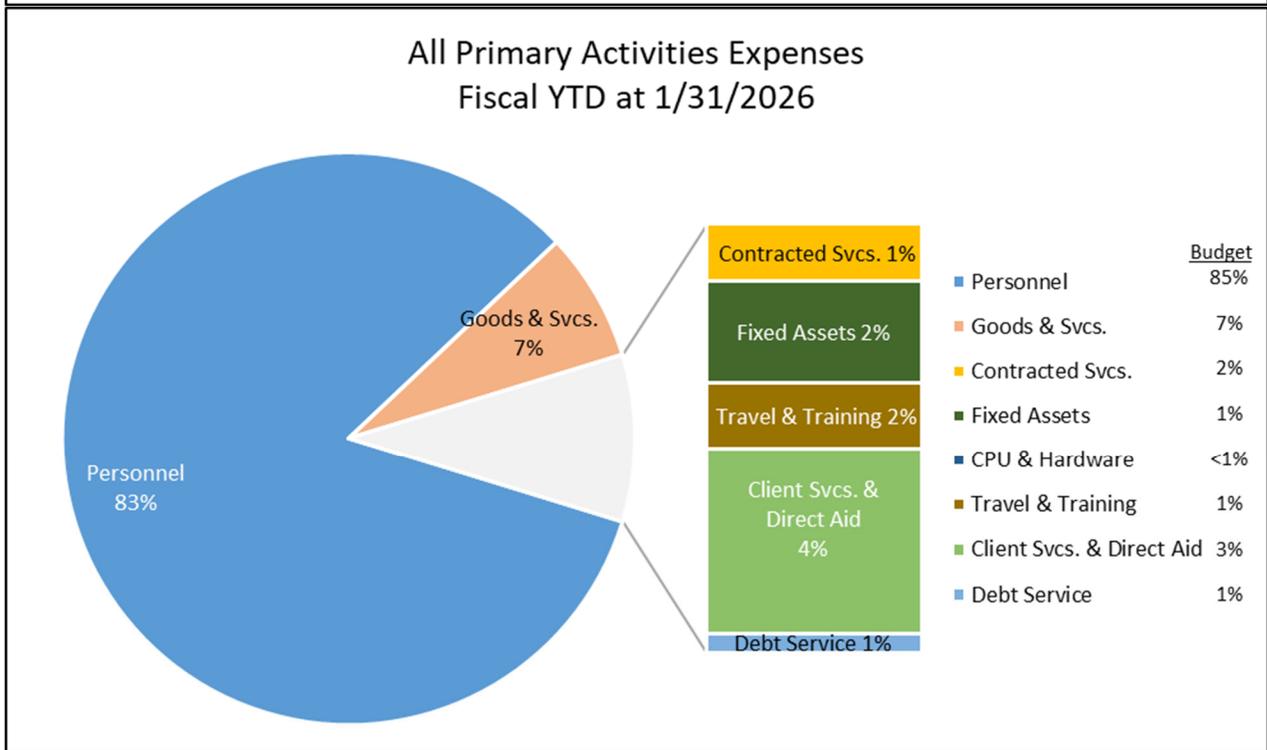
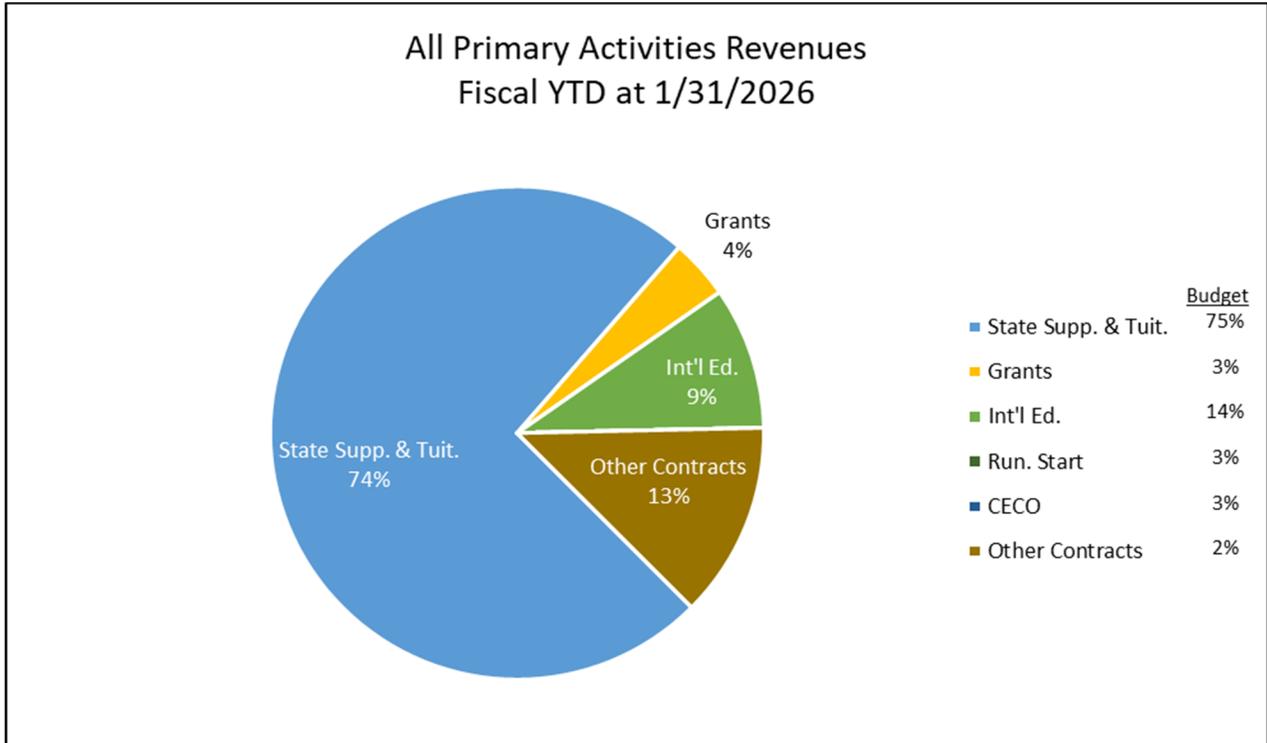
By Ann Garnsey-Harter, Accreditation Liaison Officer

Board of Trustees

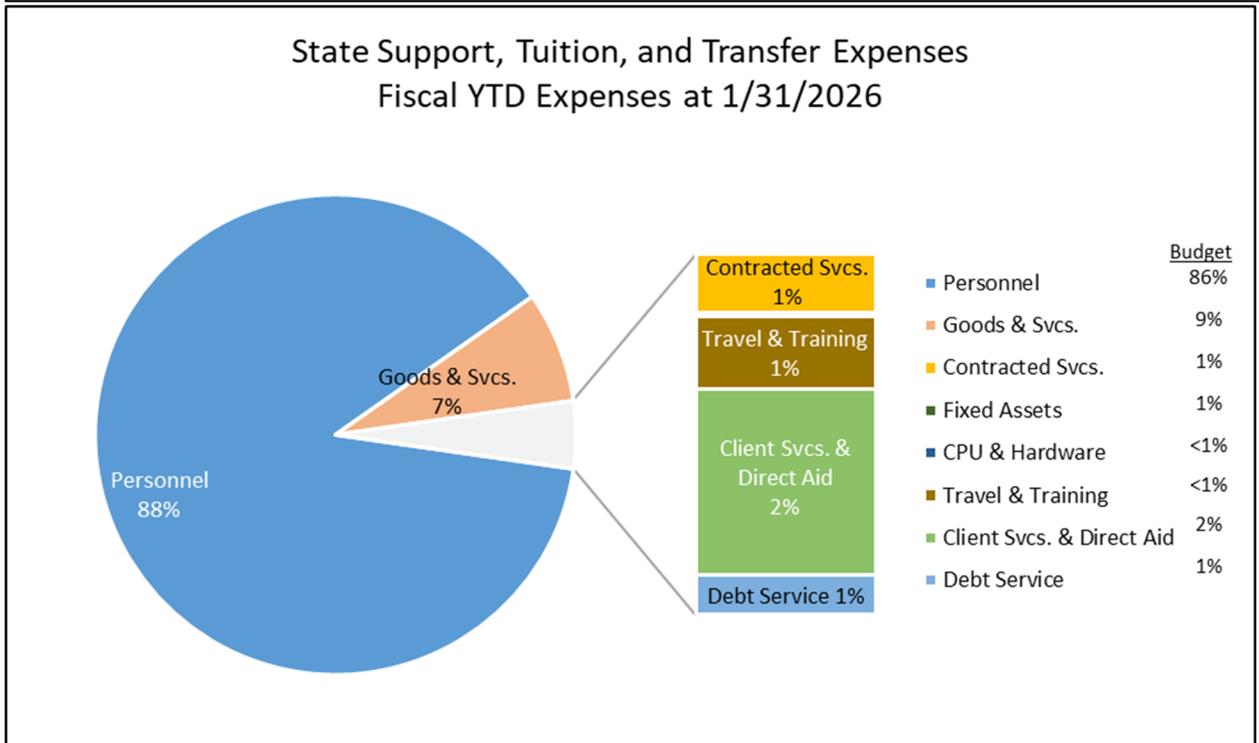
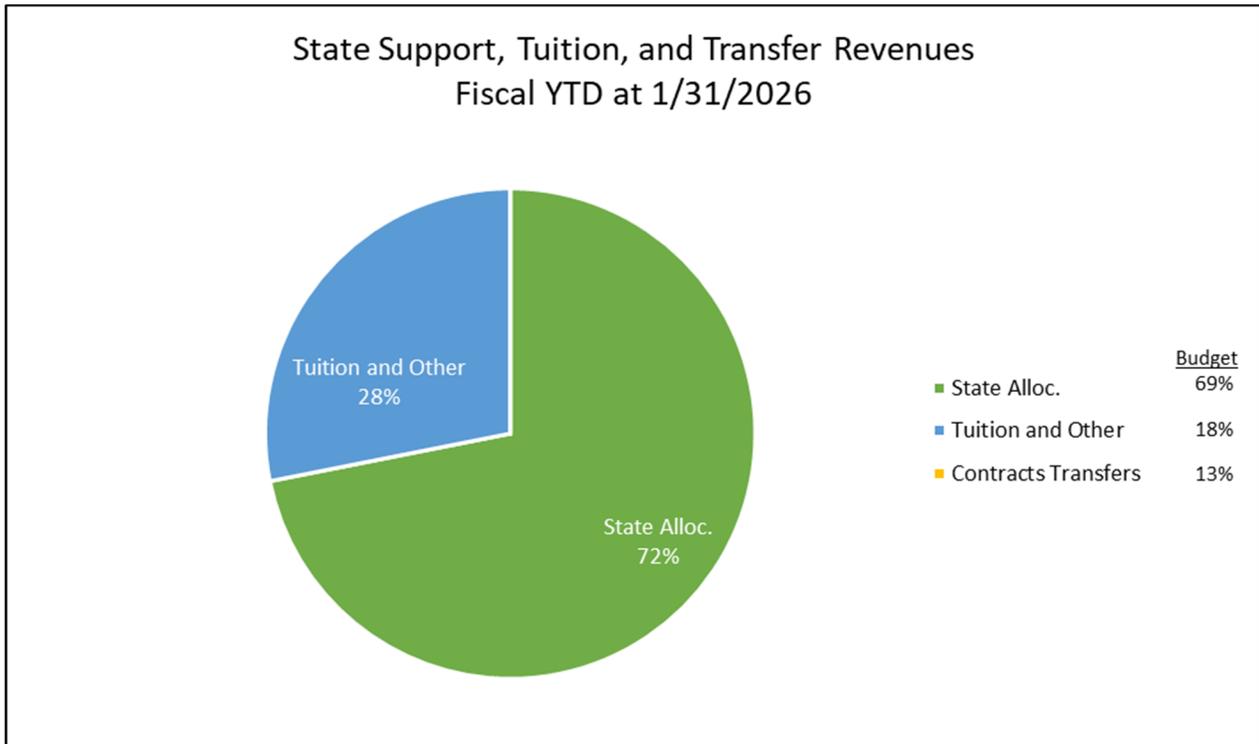
February 25, 2026

- Planning & Accreditation Committee (PAC)
 - PAC learned about Medical Laboratory [Technology](#).
 - Accredited by the [National Accrediting Agency for Clinical Laboratory Sciences](#).
 - Accreditation site visit March 11 – 12, 2026.
- PRFR (Policies, Regulations, and Financial Review) Report for the NWCCU
 - Due September 1, 2026.
 - Wrote sections on:
 - Standard 2.C.2 The institution’s policies and procedures related to student rights and responsibilities should include, but not be limited to, provisions related to academic honesty, conduct, appeals, grievances, and accommodations for persons with disabilities.
 - Standard 2.E.3 Financial resources are managed transparently in accordance with policies approved by the institution’s governing board(s), governance structure(s), and applicable state and federal laws.
 - Standard 2.G.4: The institution provides an effective and accountable program of financial aid consistent with its mission, student needs, and institutional resources. Information regarding the categories of financial assistance (such as scholarships, grants, and loans) is published and made available to prospective and enrolled students.
 - Standard 2.G.5: Students receiving financial assistance are informed of any repayment obligations. The institution regularly monitors its student loan programs and publicizes the institution’s loan default rate on its website.
- Accreditation [Recommendation](#) on Learning Outcomes Assessment
 - Learning outcomes assessment continues to become more institutionalized.
 - The Winter 2026 Learning Outcomes Assessment [Newsletter](#).
 - Dr. Erdogan Monson is highlighted in the newsletter as someone who has closed the assessment loop.
- Program [Reviews](#):
 - Next deadline: Monday, March 16, 2026.
 - Complete the Program Review if you are asking for:
 - Innovation Grants
 - All other resource requests except for instructional equipment requests.
 - Instructional equipment requests are not due until May 8, 2026.

Shoreline College
Total of Primary Activities
Fiscal Year-to-Date (YTD) at 1/31/2026



**Shoreline College
State Support Funds
Fiscal Year-to-Date (YTD) at 1/31/2026**



**SHORELINE COLLEGE
FINANCIAL REPORT - STATE SUPPORT FUNDS
MONTH ENDED JANUARY 31, 2026**

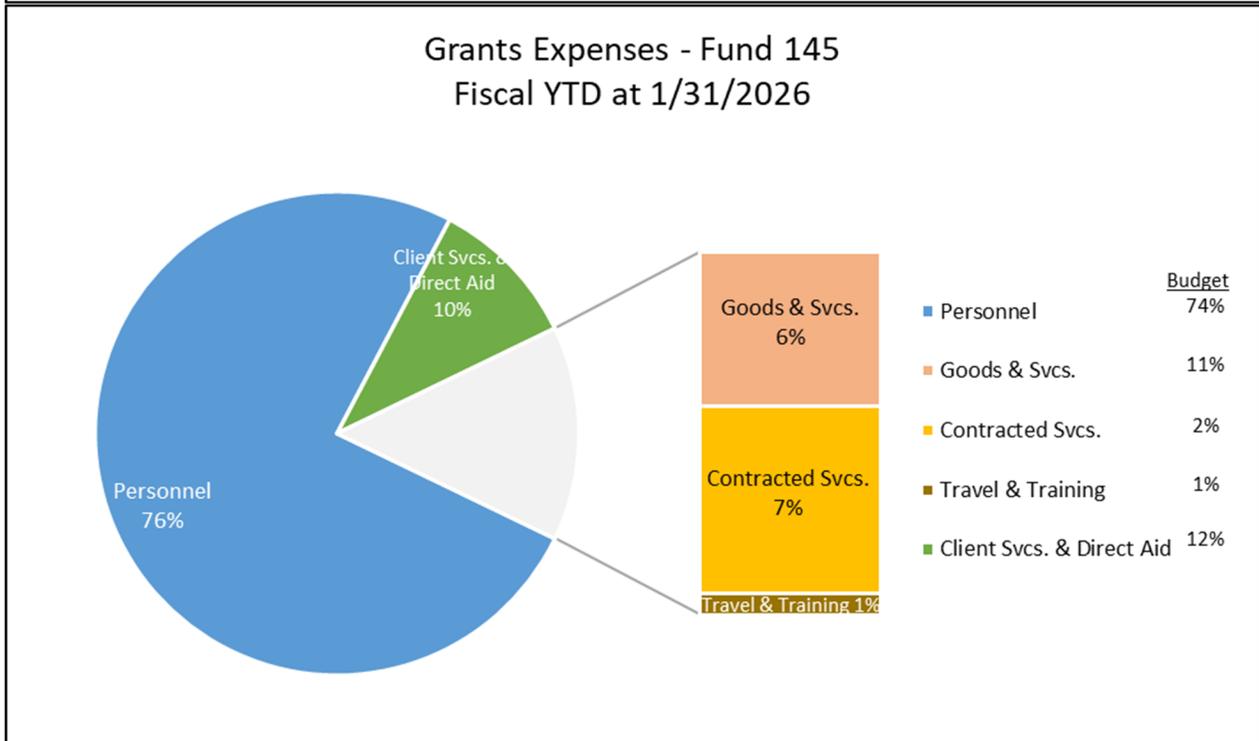
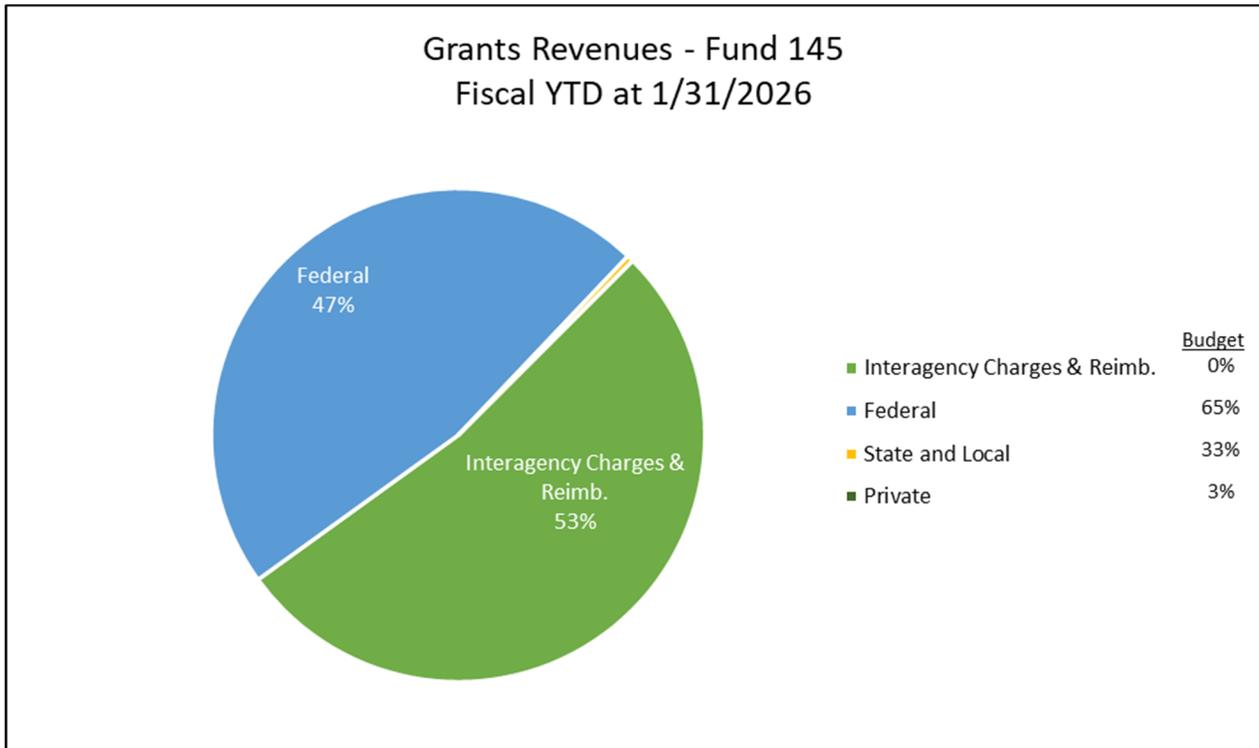
Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget	
	(A)	(B)	(B) - (A)	Year-over-Year % Change	(C)	(B) / (C)
	Prior Fiscal Yr. 01/31/2025	Current Fiscal Yr. 01/31/2026	CY to PY Inc./(Decr.)		2025-26 Budget	% of Budget
State Allocations, Tuition, and Contract						
Transfers Revenues						
1.	\$ 15,643,413	\$ 18,649,088	\$ 3,005,675	19.2%	\$ 39,491,635	47.2%
2.	\$ 6,477,978	\$ 7,087,129	\$ 609,150	9.4%	\$ 10,271,613	69.0%
3.	-	205,620	205,620	-	100,000	-
	22,121,391	25,941,837	3,820,445	17.3%	49,863,248	52.0%
Contract Expense Transfers:						
4.	12,950	-	(12,950)	0.0%	4,995,681	0.0%
5.	1,109,970	-	(1,109,970)	0.0%	1,925,000	0.0%
6.	275,948	-	(275,948)	0.0%	473,048	0.0%
7.	-	-	-	0.0%	50,000	0.0%
	1,398,868	-	(1,398,868)	0.0%	7,443,729	0.0%
	\$ 23,520,259	\$ 25,941,837	\$ 2,421,577	10.3%	\$ 57,306,977	45.3%
State Support Expenses						
Personnel Expenses						
8.	3,705,826	3,966,541	260,716	7.0%	\$ 6,788,741	58.4%
9.	5,534,779	5,834,294	299,515	5.4%	12,105,313	48.2%
10.	6,315,606	6,764,312	448,706	7.1%	9,262,407	73.0%
11.	4,676,846	4,690,723	13,877	0.3%	8,394,905	55.9%
12.	211,425	259,501	48,075	22.7%	444,954	58.3%
13.	6,830,364	7,234,823	404,459	5.9%	12,165,239	59.5%
	27,274,847	28,750,195	1,475,348	5.4%	49,161,559	58.5%
Current and Capital Expenses						
	2,241,358	2,322,652	81,294	3.6%	4,923,919	47.2%
14.	236,005	153,173	(82,833)	-35.1%		
15.	120,073	120,191	118	0.1%		
16.	808,380	843,912	35,532	4.4%		
17.	58,545	26,572	(31,973)	-54.6%		
18.	119,303	92,418	(26,885)	-22.5%		
19.	180,014	117,384	(62,630)	-34.8%		
20.	20,620	45,771	25,151	122.0%		
21.	405,195	551,339	146,144	36.1%		
22.	118,756	37,696	(81,061)	-68.3%		
23.	95,041	70,710	(24,330)	-25.6%		
24.	73,924	136,404	62,481	84.5%		
25.	5,502	127,082	121,580	2209.9%		
26.	382,338	240,196	(142,143)	-37.2%	556,226	43.2%
27.	19,385	14,159	(5,226)	-27.0%	577,480	2.5%
28.	21,795	781	(21,014)	-96.4%	241,911	0.3%
29.	219,317	296,617	77,299	35.2%	167,408	177.2%
30.	727,479	768,889	41,410	5.7%	1,078,474	71.3%
31.	291,265	163,179	(128,086)	-44.0%	600,000	27.2%
	\$ 3,902,938	\$ 3,806,473	\$ (96,465)	-2.5%	\$ 8,145,418	46.7%
	\$ 31,177,785	\$ 32,556,668	\$ 1,378,883	4.4%	\$ 57,306,977	56.8%
	\$ (7,657,525)	\$ (6,614,831)	\$ 1,042,695	-13.6%	\$ -	
	\$ 4,072,760	\$ 2,184,142	\$ (1,888,618)	-46.4%	\$ 2,184,142	
32.	\$ (3,584,765)	\$ (4,430,689)	\$ (845,923)	23.6%	\$ 2,184,142	

Note: Please refer to next page for explanations and variance analysis for selected items.

**SHORELINE COLLEGE
 FINANCIAL REPORT - STATE SUPPORT FUNDS
 VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$100,000 AND 10%
 MONTH ENDED JANUARY 31, 2026**

Line	Description	Analysis
REVENUES		
1.	State Allocations	Federal pass-through-funding award letters delayed while under legal review by WA Attorney General's Office, and \$1.8 million timing difference of additional State Allocations drawdown.
2.	Operating Tuition	Increase in year-over-year Fall quarter enrollment.
3.	Interest Income	Recording interest income consistently this fiscal year (FY) compared to prior year (PY).
CONTRACT EXPENSE TRANSFERS		
4.	International Education	Operating expense transfers to Fund 146 paused this FY due to reduction in Int'l Ed. enrollment revenue.
5.	Running Start	
6.	CECO	
CURRENT AND CAPITAL EXPENSES		
16.	Utilities, Recycling, and Waste Disposal	More expenses this FY compared to PY due to increases in energy costs.
21.	Software License And Maint. - Non-Cap.	Increase in expenses this year compared to last year in Guided Pathways, Library Operations, CTCLink, Student Disability Services, and Campus Security.
25.	Banking and Merchant Fees	Bank Merchant fees for prior years (PY) not entered into general ledger. Merchant fees are reflected correctly in the current fiscal year (FY) because we completing bank reconciliations timely.
26.	Contracted Services	Reduced expenses this FY compared to PY and correctly charging Accounting Consultant fees to "Legal, Accounting, and Audit Services" line 18.
31.	Debt Service	Decrease in expenses this FY compared to PY due to clean up of FY 2024 debt service entries.
32.	State Support Reserves at 01/31/20XX	Reduction in Operating Reserves compared to prior year due to general ledger clean up as approved at the August 14, 2025 Board of Trustees Special Meeting. \$1.8 million timing difference of additional State Allocations drawdown not reflected in general ledger.

**Shoreline Community College
Grants Funds 145
Fiscal Year-to-Date (YTD) at 1/31/2026**



Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget		
	(A) Prior Fiscal Yr. 01/31/2025	(B) Current Fiscal Yr. 01/31/2026	(B) - (A) CY to PY Inc./((Decr.)	Year-over- Year % Change	(C) 2025-26 Budget	(B) / (C) % of Budget	
Ln. Grant Revenues							
1.	Intercollege and Interagency Charges & Reimbursemen	\$ 540,882	\$ 722,308	\$ 181,426	33.5%	\$ -	
2.	Federal	402,303	646,499	244,195	60.7%	1,508,617	42.9%
3.	State and Local	-	5,725	5,725	0.0%	758,818	0.8%
4.	Private	-	-	-		64,500	0.0%
	Total Grant Revenues	\$ 943,185	\$ 1,374,532	\$ 431,347	45.7%	\$ 2,331,935	58.9%
Grant Expenses							
Personnel Expenses							
5.	Exempt Employee Salaries and Wages	106,048	82,426	(23,621)	-22.3%	\$ 295,285	27.9%
6.	Full-Time Faculty Salaries and Wages	59,555	19,382	(40,174)	-67.5%	136,940	14.2%
7.	Part-Time Faculty Salaries and Wages	139,180	38,570	(100,610)	-72.3%	375,917	10.3%
8.	Classified Employee Salaries and Wages	203,171	378,352	175,182	86.2%	364,163	103.9%
9.	Part-Time Hourly and Students Wages	71,263	111,476	40,213	56.4%	131,316	84.9%
10.	Employee Benefits	163,785	197,257	33,473	20.4%	424,752	46.4%
	Subtotal Personnel Expenses	743,001	827,463	84,462	11.4%	1,728,373	47.9%
Current and Capital Expenses							
11.	Goods and Services	54,641	66,585	11,944	21.9%	249,361	26.7%
12.	Supplies and Materials	5,084	10,709	5,625	110.6%		
13.	Other Goods and Services	48,951	39,345	(9,606)	-19.6%		
14.	Utilities, Recycling, and Waste Disposal	-	-	-			
15.	WA State Agency Services	-	-	-			
16.	Legal, Acct., and Audit Services	-	-	-			
17.	Insurance Premiums	-	-	-			
18.	Furniture and Equipment - Non-Cap.	-	1,858	1,858			
19.	Software License And Maint. - Non-Cap.	300	14,144	13,844			
20.	Subscriptions and Periodicals	-	300	300			
21.	Repairs and Maintenance	-	-	-			
22.	Voice and Data Transmission Services	306	229	(77)	-25.2%		
23.	Banking and Merchant Fees	-	-	-			
24.	Contracted Services	17,913	81,198	63,285	353.3%	55,250	147.0%
25.	Capital Outlays - Fixed Assets	-	23,586	23,586			
26.	Computers and Related Hardware - Non-Cap.	7,949	-	(7,949)	-100.0%		
27.	Travel and Training	20,700	8,952	(11,748)	-56.8%	24,715	36.2%
28.	Client Services and Direct Aid	106,684	110,792	4,109	3.9%	274,236	40.4%
29.	Debt Service	-	-	-			
	Subtotal Current and Capital Expenses	\$ 207,886	\$ 291,113	\$ 83,227	40.0%	\$ 603,562	48.2%
	Total Grant Expenses	\$ 950,887	\$ 1,118,576	\$ 167,689	17.6%	\$ 2,331,935	48.0%
	Grant Reserves Increase (Decrease)	\$ (7,701)	\$ 255,956	\$ 263,658	-3423.5%	\$ -	

Note: Please refer to next page for explanations and variance analysis for selected items.

**SHORELINE COLLEGE
 FINANCIAL REPORT - GRANT FUNDS 145
 VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$25,000 AND 10%
 MONTH ENDED JANUARY 31, 2026**

Line	Description	Analysis
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GRANT REVENUES

1.	Intercollege and Interagency Charges & Reimbursements	WA Dept. of Commerce Energy Grant Reimbursement in this FY for energy efficiency projects.
2.	Federal Grants	We are current on invoicing and drawdown of federal grant funds and more expenses in current year due to filled positions compared to vacancies in prior year.

PERSONNEL EXPENSES

6.	Full-Time Faculty Salaries and Wages	Less BEdA expenses this FY compared to PY.
7.	Part-Time Faculty Salaries and Wages	Reduced part-time and faculty stipend expenses this FY compared to PY fiscal year in BEdA, AANAPISI, and SIP Grants due to uncertainty in continuation of funding for the remaining year.
8.	Classified Employee Salaries and Wages	Increase in expenses this FY compared to PY position vacancies in AANAPISI and SIP Grants
9.	Part-Time Hourly and Students Wages	Increase in part-time classified and student hourly expenses this FY compared to PY in the AANAPISI Grant.
10.	Employee Benefits	Increase in expenses this FY due to PY position vacancies in AANAPISI and SIP Grants

CURRENT AND CAPITAL EXPENSES

24.	Contracted Services	More expenses in NSF Grants this FY compared to PY for Assessment Independent Contractors.
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SHORELINE COLLEGE
LIST OF ALL FEDERAL, STATE, AND LOCAL GRANT AWARDS
MONTH ENDED JANUARY 31, 2026

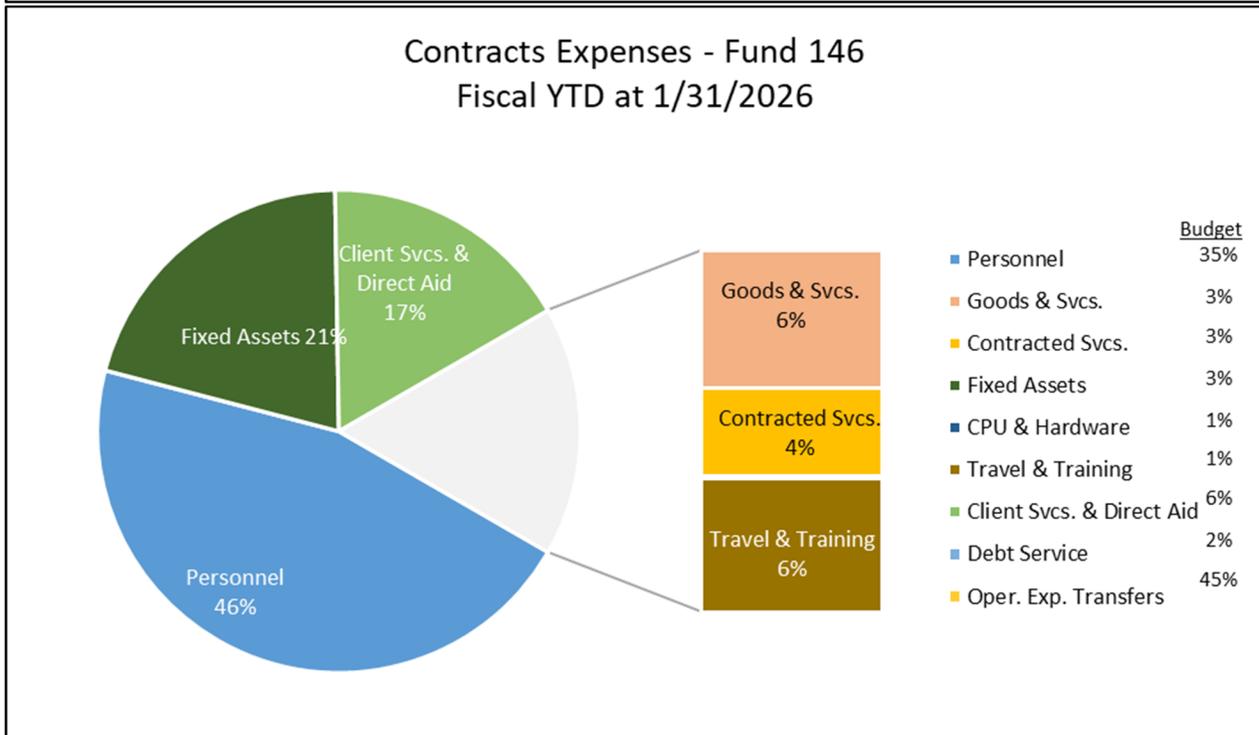
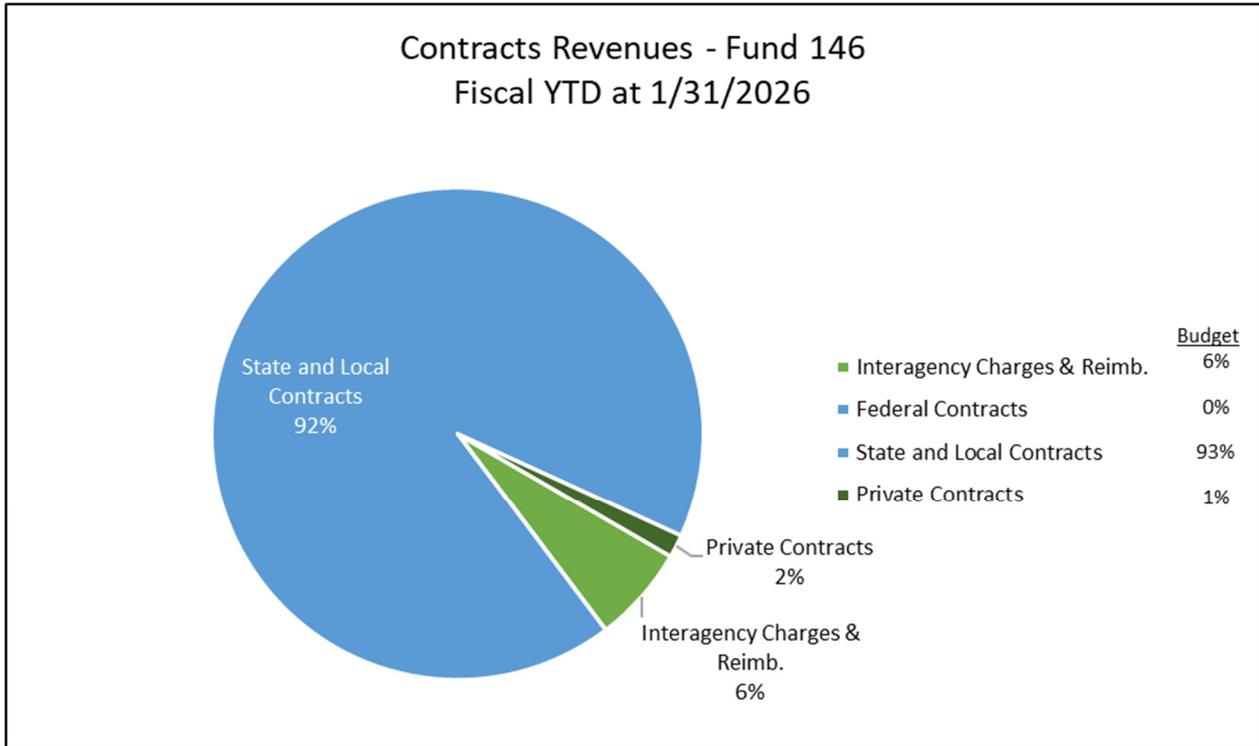
FEDERAL GRANT AWARDS							
Name	Grantor	Grant Period	TOTAL Award		Expenses to Date	Balance Remaining	% Bal Remain
SIP: Title III Strengthening Institutions Program	U.S. Dept of Education	10/1/21 - 9/30/26	\$	2,392,561	\$	1,644,127	\$ 748,434 31.3%
AANAPISI: Title III Asian American, Native American & Pacific Islander Serving Institutions	U.S. Dept of Education	10/1/21 - 9/30/26	\$	1,524,791	\$	1,042,854	\$ 481,937 31.6%
IUSE: Innovation in Two-Year College STEM Education	Nat'l Science Foundation (NSF)	10/1/24 - 9/30/27	\$	499,954	\$	165,521	\$ 334,433 66.9%
Biotech Hub	Nat'l Science Foundation (NSF)	5/15/21 - 11/30/25	\$	426,886	\$	426,886	\$ - 0.0%
TOTAL FEDERAL GRANT AWARDS			\$	4,844,192	\$	3,279,388	\$ 1,564,804 32.3%

STATE AND LOCAL GRANT AWARDS							
Name	Grantor	Grant Period	TOTAL Award		Expenses to Date	Balance Remaining	% Bal Remain
BFET (Basic Food Employment and Training)	SBCTC Federal Pass-Thru	10/1/24 - 9/30/25	\$	543,213	\$	539,308	\$ 3,905 0.7%
BFET (Basic Food Employment and Training)	SBCTC Federal Pass-Thru	10/1/25 - 9/30/26	\$	567,865	\$	122,075	\$ 445,790 78.5%
Workfirst Delivery Agreement	SBCTC Federal Pass-Thru	7/1/25 - 6/30/26	\$	422,384	\$	265,803	\$ 156,581 37.1%
Perkins Plan	SBCTC Federal Pass-Thru	7/1/25 - 6/30/26	\$	285,507	\$	162,031	\$ 123,476 43.2%
Perkins Leadership Block Grant	SBCTC Federal Pass-Thru	7/1/25 - 6/30/26	\$	30,000	\$	-	\$ 30,000 100.0%
BEEdA (Basic Ed. for Adults) Master Grant	SBCTC Federal Pass-Thru	7/1/25 - 6/30/26	\$	271,327	\$	-	\$ 271,327 100.0%
BEEdA New Arrivals Funds	SBCTC Federal Pass-Thru	7/1/25 - 6/30/26	\$	48,000	\$	32,316	\$ 15,684 32.7%
BEEdA IELCE	SBCTC Federal Pass-Thru	7/1/25 - 6/30/26	\$	69,229	\$	37,920	\$ 31,309 45.2%
SUBTOTAL of SBCTC Federal Pass-Thru Awards:			\$	2,237,525	\$	1,159,453	\$ 1,078,072 48.2%
Worker Retraining Program Proviso (001-123)	SBCTC	7/1/25 - 6/30/26	\$	1,545,231	\$	724,958	\$ 820,273 53.1%
Nursing FTE Expansion Grant (24J-6BP)	SBCTC	7/1/25 - 6/30/26	\$	180,000	\$	29,243	\$ 150,757 83.8%
Supporting Students Experiencing Homelessness (S)	SBCTC	7/1/25 - 6/30/26	\$	108,000	\$	67,387	\$ 40,613 37.6%
High Demand Funding for MLT (24J-171)	SBCTC	7/1/25 - 6/30/26	\$	102,140	\$	36,476	\$ 65,664 64.3%
I-BEST Allocation (001-CK1)	SBCTC	7/1/23 - 6/30/26	\$	117,188	\$	72,899	\$ 44,289 37.8%
Student Emergency Assistance Grant (SEAG)(24J-1)	SBCTC	7/1/25 - 6/30/26	\$	155,000	\$	-	\$ 155,000 100.0%
SUBTOTAL of SBCTC Grant Awards:			\$	2,207,559	\$	930,962	\$ 1,276,597 57.8%
TTRPG (Table Top Role Playing Games) Innovation	WA State Library	2024 - 2025	\$	2,000	\$	1,029	\$ 971 48.6%
Biotech Internship Expansion (146-161-25081)	WA Research Foundation	2024 - 2026	\$	93,030	\$	80,288	\$ 12,742 13.7%
WSAC Universal Transfer Explorer Project (ITHAKA)	WA Student Achieve. Council (M)	4/19/24 - 6/30/25	\$	6,500	\$	3,089	\$ 3,411 52.5%
General Clean Energy Grant	WA State Dept of Commerce	7/1/24 - 6/30/25	\$	533,389	\$	55,922	\$ 477,467 89.5%
SUBTOTAL of Other WA State Grant Awards:			\$	634,919	\$	140,328	\$ 494,591 77.9%
Supporting Student Veterans and their Families	King County	7/1/25 - 6/30/28	\$	697,300	\$	21,481	\$ 675,819 96.9%
Bridge to Finish (Benefits Hub)	United Way-King County	7/1/25 - 6/30/26	\$	155,000	<i>In legal review.</i> *		
SUBTOTAL of Local Grant Awards:			\$	852,300	\$	21,481	\$ 675,819 79.3%
TOTAL STATE AND LOCAL GRANT AWARDS			\$	5,932,303	\$	2,252,224	\$ 3,525,079 59.4%
TOTAL OF ALL FEDERAL, STATE, AND LOCAL GRANT AWARDS			\$	10,776,495	\$	5,531,612	\$ 5,089,883 47.2%

NOTES:

*Working with community partner to finalize contract language.

Shoreline Community College
Contracts Funds 146
Fiscal Year-to-Date (YTD) at 1/31/2026



**SHORELINE COLLEGE
FINANCIAL REPORT - CONTRACT FUNDS 146
MONTH ENDED JANUARY 31, 2026**

Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget		
	(A) Prior Fiscal Yr. 01/31/2025	(B) Current Fiscal Yr. 01/31/2026	(B) - (A) CY to PY Inc./ (Decr.)	Year-over- Year % Change	(C) 2025-26 Budget	(B) / (C) % of Budget	
Ln. Contract Revenues							
1.	Intercollege and Interagency Charges & Reimbursemen	\$ 268,947	\$ 496,943	\$ 227,996	84.8%	\$ 1,000,000	49.7%
2.	Federal	555	-	(555)	-	-	-
3.	State and Local	8,114,467	7,174,209	(940,258)	-11.6%	16,183,753	44.3%
4.	Private	91,515	116,250	24,735	27.0%	150,000	77.5%
	Total Contract Revenues	\$ 8,475,483	\$ 7,787,401	\$ (688,082)	-8.1%	\$ 17,333,753	44.9%
Contract Expenses							
Personnel Expenses							
5.	Exempt Employee Salaries and Wages	434,505	472,922	38,417	8.8%	\$ 731,619	64.6%
6.	Full-Time Faculty Salaries and Wages	267,664	276,022	8,358	3.1%	2,391,385	11.5%
7.	Part-Time Faculty Salaries and Wages	115,304	120,353	5,049	4.4%	254,068	47.4%
8.	Classified Employee Salaries and Wages	385,596	361,606	(23,990)	-6.2%	1,032,239	35.0%
9.	Part-Time Hourly and Students Wages	84,097	106,558	22,461	26.7%	164,794	64.7%
10.	Employee Benefits	426,339	434,471	8,132	1.9%	1,561,386	27.8%
	Subtotal Personnel Expenses	1,713,505	1,771,931	58,426	3.4%	6,135,491	28.9%
Current and Capital Expenses							
11.	Goods and Services	238,834	245,323	6,489	2.7%	574,959	42.7%
12.	Supplies and Materials	37,876	8,770	(29,107)	-76.8%		
13.	Other Goods and Services	186,391	180,855	(5,535)	-3.0%		
14.	Utilities, Recycling, and Waste Disposal	-	-	-	-		
15.	WA State Agency Services	-	-	-	-		
16.	Legal, Acct., and Audit Services	1,223	-	(1,223)	-100.0%		
17.	Insurance Premiums	-	329	329	-		
18.	Furniture and Equipment - Non-Cap.	292	39	(253)	-86.8%		
19.	Software License And Maint. - Non-Cap.	1,633	39,040	37,407	2290.3%		
20.	Subscriptions and Periodicals	742	1,846	1,104	0.0%		
21.	Repairs and Maintenance	815	-	(815)	-100.0%		
22.	Voice and Data Transmission Services	9,862	14,444	4,582	46.5%		
23.	Banking and Merchant Fees	-	-	-	-		
24.	Contracted Services	251,629	158,693	(92,936)	-36.9%	577,091	27.5%
25.	Capital Outlays - Fixed Assets	170,428	14,218	(156,210)	-91.7%	471,450	3.0%
26.	Computers and Related Hardware - Non-Cap.	612	2,700	2,087	340.8%	112,470	2.4%
27.	Travel and Training	249,914	239,552	(10,362)	-4.1%	237,041	101.1%
28.	Client Services and Direct Aid	501,580	655,545	153,965	30.7%	1,037,886	63.2%
29.	Debt Service	-	-	-	-	343,636	0.0%
30.	Operating Expense Transfers	1,398,868	-	(1,398,868)	-100.0%	7,843,729	0.0%
	Subtotal Current and Capital Expenses	\$ 2,811,867	\$ 1,316,031	\$ (1,495,836)	-53.2%	\$ 11,198,262	11.8%
	Total Contract Expenses	\$ 4,525,372	\$ 3,087,962	\$ (1,437,409)	-31.8%	\$ 17,333,753	17.8%
	Contract Reserves Increase (Decrease)	\$ 3,950,112	\$ 4,699,439	\$ 749,327	19.0%	\$ -	

Note: Please refer to next page for explanations and variance analysis for selected items.

**SHORELINE COLLEGE
 FINANCIAL REPORT - CONTRACT FUNDS 146
 VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$25,000 AND 10%
 MONTH ENDED JANUARY 31, 2026**

Line	Description	Analysis
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CONTRACT REVENUES

1.	Intercollege and Interagency Charges & Reimbursements	Increased in BFET Reutilized Fund reimbursement this fiscal year (FY) compared to prior year (PY) due to Federal funding delays in award letter notifications.
3.	State and Local	Decreased Int'l Educ. student enrollment contract revenue this FY compared to PY.
4.	Private	Increased Foundation support this FY compared to PY.

PERSONNEL EXPENSES

5.	Exempt Employee Salaries and Wages	More expenses in this fiscal year compared to prior fiscal year primarily due to WRF - Biotech Internship Expansion Contract.
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CURRENT AND CAPITAL EXPENSES

12.	Supplies and Materials	Less Int'l Educ. Orientation expenses in the current FY compared to PY due to decreased Int'l Educ. Enrollment.
19.	Software License And Maint. - Non-Cap.	More payments for Int'l Educ. Software Licenses in PY compared to this FY due to timing.
24.	Contracted Services	Less Int'l Educ. Recruiter commission expenses this FY compared to same time PY.
25.	Capital Outlays - Fixed Assets	No expenses this FY compared to PY's CECO Remodel Project.
27.	Travel and Training	Less expenses in Int'l Ed. this FY compared to PY.
28.	Client Services and Direct Aid	Increase in Direct Client Services provided by CECO this FY compared to same time PY.
30.	Operating Expense Transfers	Timing of Operating Expense transfers compared to same time last year.

Thank you, members of the board. My name is Norah Peters, and I am the co-chief shop steward for the classified staff union, WFSE Local 304. I would like my comments submitted for the record.

It has been a very long month since we were last at this table. I first want to thank everyone who took the time to give statements last month. Both regarding the classified staff payroll issue as well as the MLT and automotive concerns. I know how hard it can be to use your voice in a room like this, and I truly appreciate the time and energy it takes. Your voices matter.

I want to recap the requests made by union at the last meeting to recap any updates since the statement.

We asked specifically for external audits of our payroll and pension, in speaking with Dr. Kahn we know that inquiries have been made about bringing in someone to audit the procedure and processes used in HR. We think this is vital for the future of our school and its employees, but we have also need to make it clear that the audit most staff want is an audit of the payroll and pension data. Staff want to know that they have been paid correctly, and that there are no other unpleasant surprises waiting to be discovered.

We also stated that we wanted to see better structures put in place so we can hire, train, and retain HR staff. The procedure and process audit will absolutely help that, and we also know that a consultant has been retained to help with work on the culture of the office. Rebuilding the trust of staff absolutely includes the staff who work in our HR office, we hope this starts the conversations needed. We want it to be clear; we do not blame staff in HR for the failures of leadership. Thank you for all your work, and please let your union stewards or union rep know when and if you need more support.

The HR office, Union, and OFM are still in the process of settling the grievance related to the overpayments, so we are limited in what we can say in regards of solutions. However, we do want to thank HR leadership for being proactive in looking for better ways to come to a resolution than what first seemed to be the only option. We also want to thank the Foundation for creating an emergency fund to help impacted employees with this issue and into the future. We hope to hear the final word on the grievance soon, at which time we know that HR will be sending out more information to all those impacted.

Finally, the board has commented a few times that one of the areas they can be of service is speaking to legislators and those in Olympia. While it may be too late for this legislative session, one concern that has been brought up by staff is the fact that state workers are punished for being state workers when it comes to errors of payroll. Outside of state employment, an employee can expect that any error in their pay has a time limit. Meaning that if the employee was overpaid and HR did not catch it in a timely manner (I believe 90 days) the employee is no

longer on the hook to repay the mistake. State employees are not offered any such protection. This protection could have saved our employees a bit stress. Instead of repayment and a pay decrease, which is what happened once the errors were discovered, they may have only faced a pay decrease. This change will have to happen in Olympia, and the conversation can be started by you. Your voices hold power, and we urge you to use them to help state workers wherever you can.

Thank you for your time.



SCCFT President Eric Hamako

Statement to the SCC Board of Trustees

2026.02.25

Permalink: <https://bit.ly/SCCFTtoBOT2026-02-25>

Good evening. My name is Eric Hamako. I am the President of the faculty's labor union, the Shoreline Community College Federation of Teachers (SCCFT), Local 1950 of the American Federation of Teachers (AFT). I present my comments for the Board's records.

An international affairs commentator I like has said, "Countries don't have friends, they have interests."

For example, in the 1960s, the United States Federal government began supporting some civil rights legislation, despite having long opposed exactly such civil rights. The United States did that, not because of a change of heart, but because it needed to appear less White supremacist on the world stage, in the interest of recruiting non-aligned countries to its side in the Cold War.

Critical Race Theory scholars call this "interest convergence" – that is, that social movements make more progress toward their goals in moments when our interests "converge" with the interests of powerful elites. Not because we're friends, but because of particular shared interests.

And, so it might also be, sometimes, with our labor union and the College. As a social movement, our faculty labor union advocates for the interests of our faculty members. Those interests often conflict with the interests of the College; so, we fight. But, at times, our interests may converge.

At a recent meeting, Trustee Ringer invited our unions to suggest legislation and policies that the Board might advocate at the College and state levels.

Tonight, I'll address three potential areas where our interests may converge enough for the Board and our union to advocate together for shared goals. Those three areas are alternatives to layoffs, protecting people from persecution by Federal authoritarianism, and advocating for our Parent Education Cooperatives and those across the state.

First, negotiating alternatives to layoffs. As I noted in my January statement to the Board, our faculty union is proposing alternatives to the College's planned layoffs of four Full-Time Faculty. Our negotiations with the College are ongoing and appear, at the moment, promising. Our faculty union has identified viable alternatives, which not only find ways to reduce the College's expenses, we also provide opportunities for some faculty to step-down their workload as they approach retirement and help RIF-targeted faculty members retain their jobs and continue serving our community's students and employers. So, I encourage you to support our proposals.

Second, protecting people from Federal authoritarianism at the hands of ICE and other goons. After months of talking about it, the College has recently posted signs indicating that classrooms are private spaces, asserting some of our rights to limit Federal authorities' overreach. Our faculty union is interested in securing further protections for those we represent. If the Federal government denies work authorization to some faculty members, how will the College respond? If CBP stops a faculty member at the border and refuses them re-entry to the United States, what work accommodations will the College provide until that faculty member can re-enter? If ICE abducts or disappears a faculty member, what employment protections will the College provide until that faculty member can be freed? If Federal authorities charge a faculty member with obstructing or interfering with enforcement operations – perhaps for assaulting an ICE agent's club with our skull or their boot with our face – how will the College treat such trumped up charges? Here, the College and our faculty union have shared interests in protecting workers and preserving our ability to educate students. Our faculty union has recently begun negotiations with the College to secure protections for the faculty we represent. And, the Board might consider supporting current state legislation, such as [SB 5906, "Establishing data and personal safety protections within areas of public accommodation for all Washington residents."](#)

And, third, advocating for our Parent Education Program, including the childcare cooperatives that serve parents, their children, and our community. The State Board of Community and Technical Colleges (SBCTC) has recently said it will defund the Parent Education Programs across the state. This move threatens to degrade or eliminate faculty jobs, deny affordable childcare to thousands of families, and further drive women out of the public sphere. This, at a time when Governor Ferguson's budget proposal already threatens to cut fourteen thousand families' access to affordable childcare by cutting funding to the Working Connections Child Care program. This is unacceptable. We need greater access to affordable childcare and recognition that caring for children is not only work, it is essential work for any society. But, let me put this in terms that speak to the College's material interests. Our Parent Education Program serves approximately 500 students in our community and generates approximately 25% of the FTEs in Shoreline's Prof-Tech programs. If the State Board cuts FTE funding for all Parent Education Programs, that further cuts our College's funding. Together with other faculty unions, AFT Washington, and other Parent Education Programs and co-ops, our faculty union is mobilizing to strengthen Parent Education Programs – and you, the Board, have an opportunity to join us in advocating that the SBCTC reverse its impending folly and instead continue investing in Parent Education and affordable community childcare.

Sometimes we *can* work together toward common goals – not because we have become friends, but because, in some moments, our interests *do* converge.

Good night.

###

**Faculty Senate Chair Statement
Board of Trustees Meeting
Shoreline College**

February 25, 2026

Good Evening,

As the faculty and our students head into the final half of the quarter, I would like to thank our Executive Director of Strategic Communications and Marketing Cat Chiappa, for sharing the faculty voice with the Faculty Profile of our own, Professor Rashawn Smith. I look forward to our continued collaboration in order to shine light on the wonderful, often unseen, and unheard work, and stories of our faculty across campus.

Our all-division meeting this month featured our biology faculty including Drs. Rachel Rawle, and Orlando de Lange and their novel, and impactful Biomanufacturing Certificate program, only matched in the state by a program within the UW. We also learned more about our Library's work and support of the important OER resources ongoing on campus, including our ABE program which is completely OER. This is noteworthy, and is a great example of our charge to remain student-centered. Our academic advising colleagues shared the progress on degree planning services for our students, as well as hosted a wonderful break-out session for faculty and advisors to collaborate in-person with a Q&A. Faculty also had the option to attend sessions on student conduct/Care reports, and e-learning's simple syllabus session. A big thank you to all those who make these gatherings happen, and as faculty have made clear through the Senate, I look forward to collaborating with Dr. Aiello and Academic Affairs in supporting accessibility for these events to our PT faculty, and continued support for those with accommodation needs.

The Senate hosted our E-Learning colleagues last week who gave an informative presentation about RSI and the work moving forward with maintaining our internal processes for evaluating distance learning across campus, which is part of our regional accreditation work. Thank you to Director Amy Rovner, and Instructional Designer Justin Baggott for their collaboration, and

Faculty Senate Chair Statement
Board of Trustees Meeting
Shoreline College

proactive openness for faculty feedback. I want to also express gratitude for the unseen work around campus to prepare our math, music, and nursing programs to move into the new Bracken building by this Spring Term. Far from being unseen, thank you to Dean Dalila Paredes, Dr. Ryan Aiello, & Ms. Maiya Bailey for the support of the Nursing program as we move through this transition.

I want to close by acknowledging the times that we find ourselves in as a College, but also as fellow human-beings. There is a lot of suffering, pain, loss, and uncertainty in our communities and across the globe. I can't say how I feel any better than Mr. Bad Bunny's Super Bowl halftime show billboard — "The only thing more powerful than hate is love". I cannot help but also acknowledge that in spite of the darkness in our World, our College community, especially our students, have chosen to show up and do the hard things. So, thank you to the countless and unseen faculty, staff, administrators, loved ones, and friends of the College who keep our foundational work and mission to better others and our community going.

Because of you, and your work, this College is someone's safe place. Because of you, we have a place to come to work, and try to do good, and make the world a better place. Because of you, we are able to show up on the hard days for each other, and our students. Because of you, student dreams are made reality. Because of you, this is a place where we continue to speak our minds, even when it goes against the grain. College's etymology is rooted in the Latin *Collegium*, translating to 'Partnership' or 'a society of colleagues'. We have a lot to be proud of, and we have a lot to work on, but it is because of you that we stay true to our societal charge, as a College. So, thank you to each of you for being you, and for being here in partnership.

Yours in Service,

[A.J. Mendoza](#)
Chair, Faculty Senate



7000 Campus Living

Occupancy & Planning Update

Derek Levy

Dean of Student Engagement & Retention

Joe Mazur

Vice President, Business & Administrative Services

Lavina Seawright

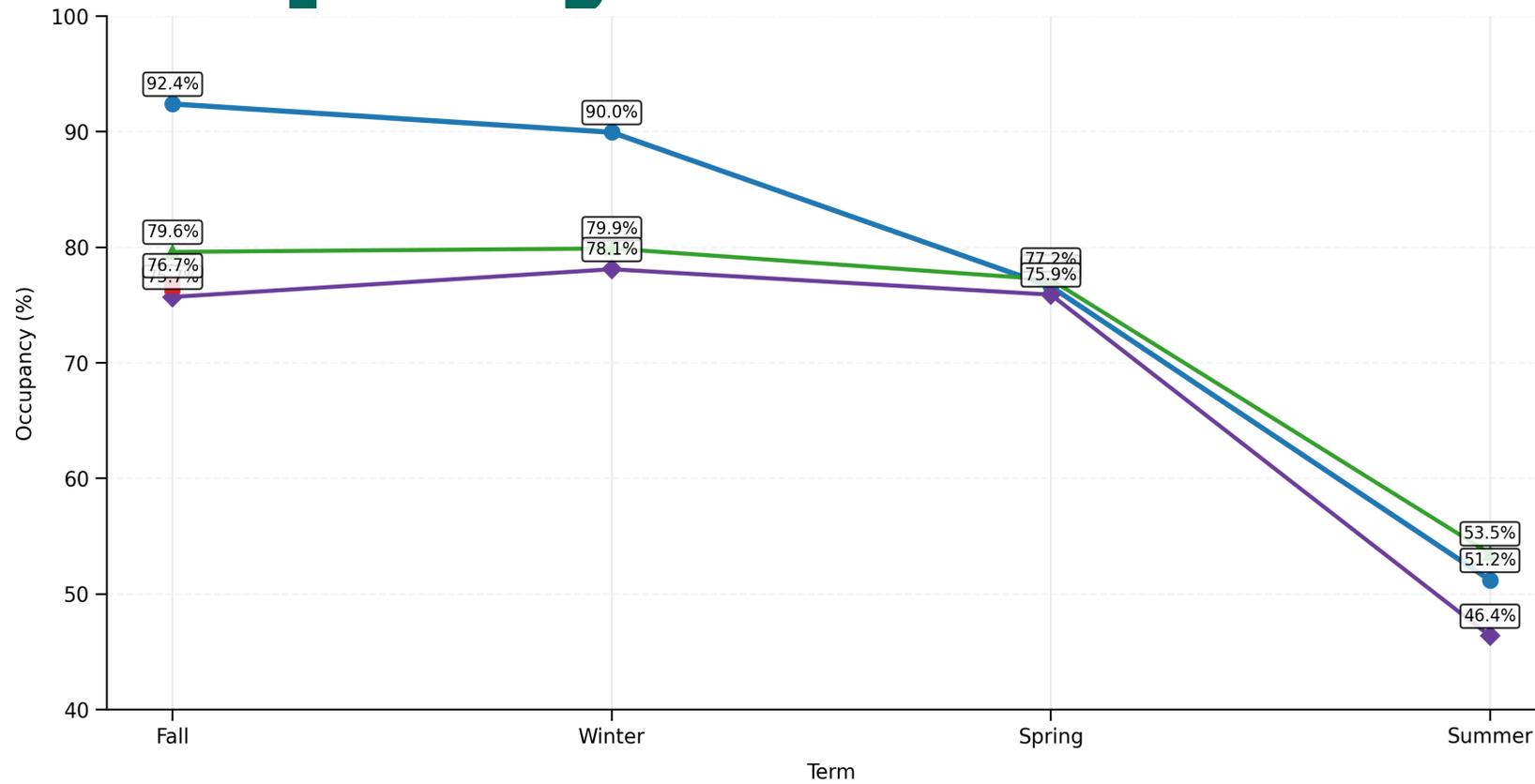
Director of Student Leadership & Residential Life

7000 At a Glance

- Opened Fall 2019
- Capacity: 244 beds
- Primarily 4-bedroom apartments, also 2-bedrooms and double studios
- All utilities provided
- On-site housing office
- Live-in professional and student staff
- After-hours (weekday) + 24-hour (weekend) on-call support



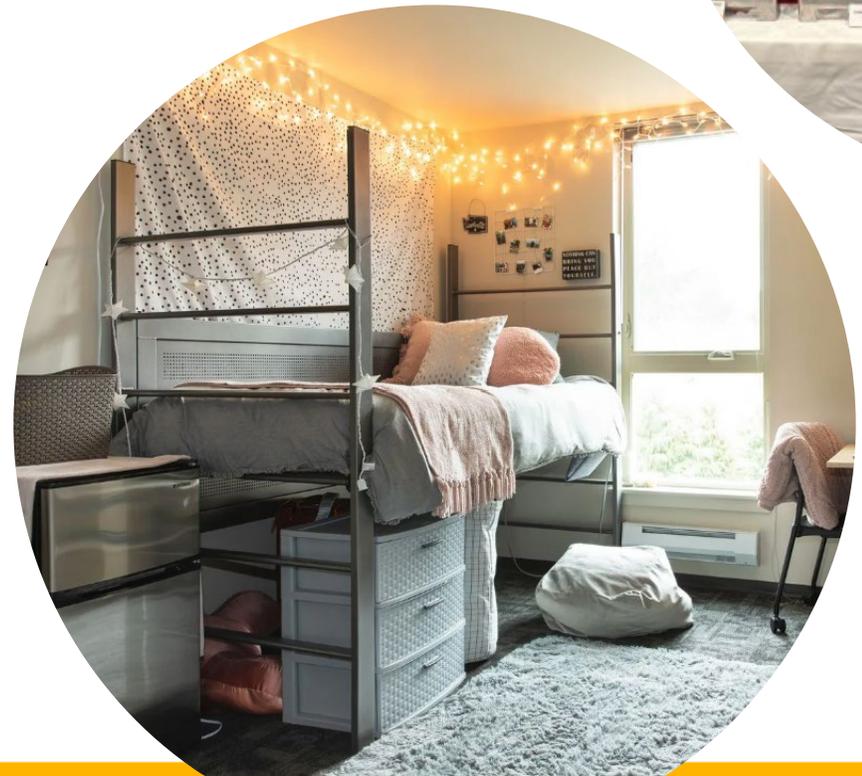
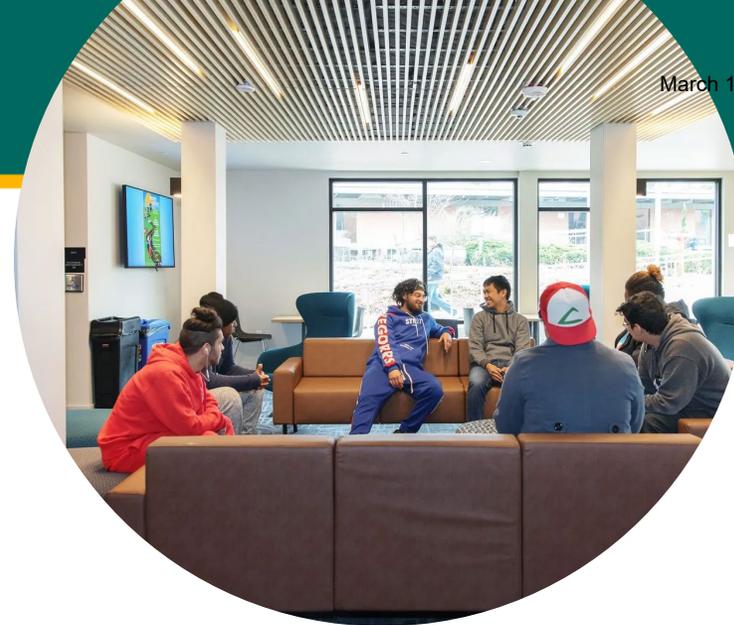
Occupancy 2022 to Present



Note: Y-axis truncated to 40-100% to emphasize differences.

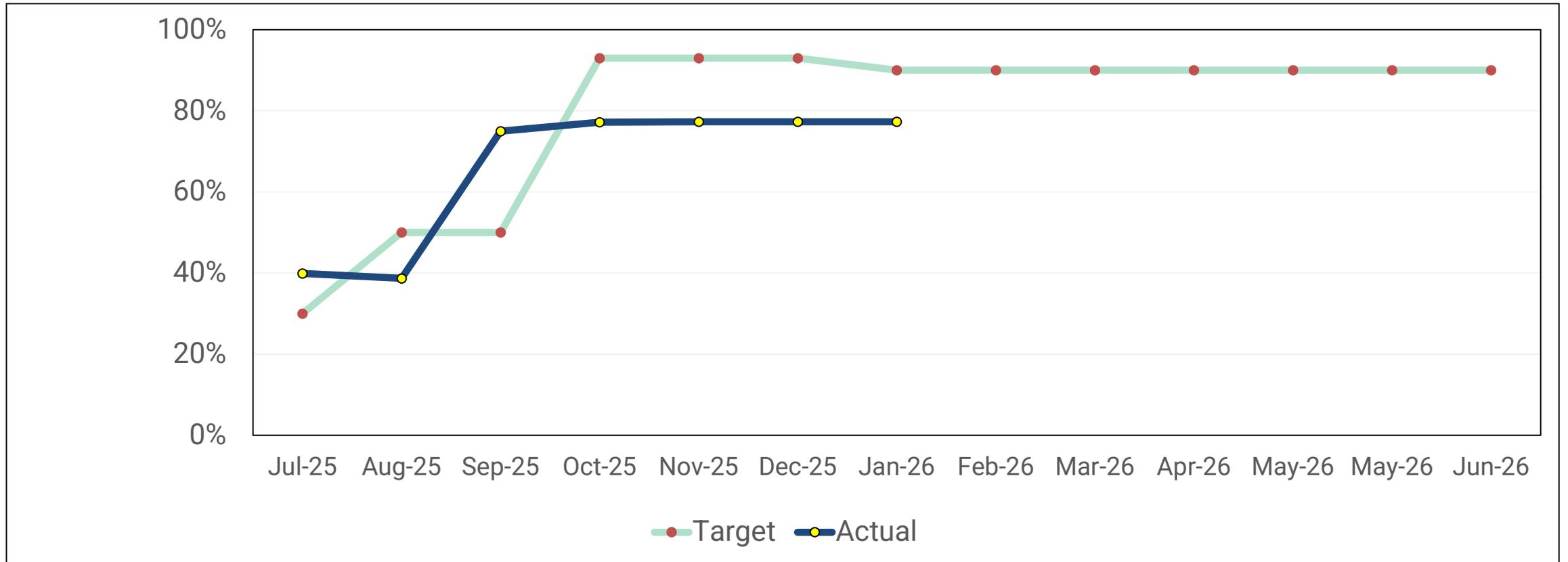
Factors Affecting Occupancy

- Federal climate - 16% decrease in international residents for fall 2025
- New living options within walking distance/transportation of campus:
 - Comparable or lower pricing for full apartments or more space
 - Flexible occupancy e.g., shared bedrooms
 - Absence of policies and expectations
 - Ability to live with family/others



Target vs. Actual Occupancy

as of 1/26/2026



Occupancy Indicators and YTD Financials

Blanton Turner Property Management Weekly Report as of 1/26/2026:	
Occupancy Rate:	77.3%
Leased Rate:	77.3%
Vacancies in Bldg.:	56
Agreements Ending in March 2026:	13
Notices to Vacate:	5
Current Delinquency Amount:	\$69,286

Monthly Financials as of Year-to-Date (YTD) 1/31/2026	
Revenues:	
Lease Income	\$ 1,502,273
Less Expenses:	
Operating and Management	\$ 622,521
Non-Operating R&M and Debt Service	\$ 942,769
Year-to-Date Net Profit / (Loss)	\$ (63,017)
Current Cash Balance as of 1/31/26:	
	\$ 327,242

Additional Notes:

Residence Hall Budget Occupancy Rate overall target is 90% to meet operations and management expenses and debt service requirements.

Residence Hall Budget does not include building up reserves for replacement / refresh of FF&E and deferred maintenance.

Annual debt service requirement is \$2.1 million payable December 1st (\$600,000) and June 1st (\$1.5 million) over 25 years ending in Year 2043.

2025 Actions include...

- Removed credit check /other barriers
- Shifted to quarterly rent payment with monthly option
- Digital advertising- apartment geofencing, paid search...
- Added showroom apartment
- Began adding A/C ports (18 units) to apartment common areas
- Increased cancellation fee
- CECO, Automotive, Athletics collaborations
- Applied and awarded Vet Levy grant





2026 Initiatives include...

- Moving student charges to college accounts (ctcLink) = direct payment via financial aid
- Remove premium for students staying less than 12 months
- Reduced minimum age to 16 YO (spring 2026)
- Substantial increase in IE promotion- mailers to students and partners, housing info sessions, etc.
- Enhance promotion to domestic /current students
- Expand summer internship housing / develop conference program
- Improve proximity of resident parking
- Increase collaboration with Athletics on occupancy management



Thank You

Questions?

SHORELINE COLLEGE
DISTRICT SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF MARCH 11, 2026

The March 11, 2026 special meeting was held via hybrid modality.

- In-person: Small Conference Room (#1004M)-Building 1000
 - Remotely
 - Via link: <https://us02web.zoom.us/j/88349708605>
 - Via telephone: (253) 215-8782 • Meeting ID: 883 4970 8605
-

MINUTES

Chair Wells called the special meeting of the Shoreline College Board of Trustees to order at 8:15 AM. A quorum of the Board was present.

MEMBERS PRESENT

Trustees Rebecca Chan, Rebecca Ringer, James (Jamie) Stark, and Kim Wells were present.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the March 11, 2026 special meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally and by the individual signing up to provide the public comment.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet outside the Small Conference Room (#1004M) between 8:00 AM–8:15 AM on March 11, 2026.

-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 8:00 AM–8:15 AM on March 11, 2026.

The Board Chair will call upon each speaker signed up to provide public comment with two (2) minutes allotted per speaker. Note: The March 11, 2026 Communication from the Public segment is to conclude no later than 8:25 AM.

For the entering of a public comment into the record and attaching to the minutes of the March 11, 2026 meeting, please send written public comment with your name to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the March 11, 2026 meeting.

Vonita Francisco: Statement attached.

EXECUTIVE SESSION

Chair Wells announced that the Board would be in executive session pursuant to RCW 42.30.110(1)(g) until 12:55 PM. Trustees in attendance in-person, convened in the Central

SHORELINE COLLEGE
DISTRICT SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF MARCH 11, 2026

Conference Room (#1020M) for the executive session and were joined by a trustee attending remotely.

A quorum of the Board reconvened in open session at 12:55 PM.

ADJOURNMENT

Motion 26:09: Motion made by Trustee Stark to adjourn the meeting.

Motion seconded by Trustee Chan. All Trustees present for the action item voted *aye* to approve the motion.

Chair Wells adjourned the special meeting at 12:55 PM.

Signed _____
Kim Wells, Chair

Attest: March 18, 2026

Lori Y. Yonemitsu, Secretary

From: [Vonita Francisco](#)
To: [Lori Yonemitsu](#)
Subject: Public Comment 3/11 Board of Trustees meeting
Date: Wednesday, March 11, 2026 10:04:37 AM

Good morning. My name is Vonita Francisco, and I'm a community member and former cooperative preschool parent.

For more than **80 years**, Washington's community colleges have quietly strengthened families through Parent Education and cooperative preschool programs.

These classrooms are small, but their impact is enormous.

In cooperative preschool, children learn through play and exploration. But something equally important happens at the same time: **parents learn too**. We learn about child development, communication, and how to support learning at home.

And just as importantly, we build community.

Parents build relationships. Families form lasting friendships. Parents gain confidence and leadership skills that carry into our school PTAs, youth programs, civic life and the workforce.

These programs don't just support children. **They strengthen the families and communities that children grow up in.**

Recently, families and educators learned that changes to the funding allocation model within the Community and Technical College system may remove funding for Parent Education programs.

These discussions appear to be happening largely out of public view, leaving the families and educators most affected trying to understand what decisions are being made and why.

Programs that have served Washington families for generations deserve **transparency and open dialogue**.

So my request this morning is simple.

I am asking this Board to insist on transparency — starting with Executive Director **Nate Humphries** of the State Board for Community and Technical Colleges — and to ensure that any decisions affecting Parent Education programs at Shoreline happen through an **open and public process**.

Only this Board of Trustees has the authority to cancel programs at Shoreline College.

If funding changes are being discussed at the state level, families and faculty deserve clear information so we can advocate with our legislative representatives for the future of Parent Education programs here at Shoreline.

And if decisions affecting these programs could come before this Board, the community deserves the opportunity to understand and engage in that conversation.

Programs that have supported families for generations deserve an open and transparent process — **and that responsibility ultimately rests with this Board.**

Thank you for your time and for your service to Shoreline College and our community.

SHORELINE COLLEGE
DISTRICT SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF MARCH 13, 2026

The March 13, 2026 special meeting was held via hybrid modality.

- In-person: Small Conference Room (#1004M)-Building 1000
 - Remotely
 - Via link: <https://us02web.zoom.us/j/88349708605>
 - Via telephone: (253) 215-8782 • Meeting ID: 883 4970 8605
-

MINUTES

Chair Wells called the special meeting of the Shoreline College Board of Trustees to order at 8:46 AM. A quorum of the Board was present.

MEMBERS PRESENT

Trustees Rebecca Chan, Rebecca Ringer, James (Jamie) Stark, and Kim Wells were present.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the March 13, 2026 special meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally and by the individual signing up to provide the public comment.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet outside the Small Conference Room (#1004M) between 8:30 AM–8:45 AM on March 13, 2026.

-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 8:30 AM–8:45 AM on March 13, 2026.

The Board Chair will call upon each speaker signed up to provide public comment with two (2) minutes allotted per speaker. Note: The March 13, 2026 Communication from the Public segment is to conclude no later than 8:55 AM.

For the entering of a public comment into the record and attaching to the minutes of the March 13, 2026 meeting, please send written public comment with your name to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the March 13, 2026 meeting.

No one signed up to provide a public comment.

EXECUTIVE SESSION

Chair Wells announced that the Board would be in executive session pursuant to RCW 42.30.110(1)(g) until 3:30 PM. Trustees in attendance in-person, convened in the Central

SHORELINE COLLEGE
DISTRICT SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF MARCH 13, 2026

Conference Room (#1020M) for the executive session and were joined by a trustee attending remotely.

A quorum of the Board reconvened in open session at 3:30 PM.

ADJOURNMENT

Motion 26:10: Motion made by Trustee Chan to adjourn the meeting.

Motion seconded by Trustee Ringer. All Trustees present for the action item voted *aye* to approve the motion.

Chair Wells adjourned the special meeting at 3:31 PM.

Signed _____
Kim Wells, Chair

Attest: March 18, 2026

Lori Y. Yonemitsu, Secretary

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 18, 2026**

TAB 1

CONSENT AGENDA

Subject: 2028-2029 Academic Calendar

Background

The **2028-2029** draft academic calendar was presented to the Board of Trustees for a first reading at the February 25, 2026 regular meeting of the Board.

When developing the **2028-2029** academic calendar, the Calendar Committee worked to adhere to the parameters set forth by the JU/MC (Joint Union/Management Committee).

To follow: **2028-2029** draft academic calendar.

Recommendation

That the Board of Trustees, by motion and subsequent action, approve the 2028-2029 academic calendar, in its consent agenda

Prepared by: David Berner, Director of Admissions, Enrollment & Outreach
Shoreline College
March 2026

SHORELINE COMMUNITY COLLEGE DISTRICT NUMBER SEVEN 2028-2029 CALENDAR

(Draft Tentative Calendar)

KEY

Shaded, bolded areas = Instructional Days
 Boxed, bolded, italic numbers = Holidays
 () Faculty Prep Days
 < > Exam Days
 ○ Grades Due
 [] First/Last Day Instruction
 FT Faculty Contract Days
 * Campus closed

FALL QTR 2028	
INSTR	50
FAC/PREP	1
EXAMS	3
TOTAL	54

WINTER QTR 2029	
INSTR	49
FAC/PREP	1
EXAMS	3
TOTAL	53

SPRING QTR 2029	
INSTR	49
FAC/PREP	1
EXAMS	3
TOTAL	53

SUMMER QTR 2029	
INSTR	31
FAC/PREP	0
EXAMS	--
TOTAL	31

Additional undesignated FT faculty days = 7 (excluding summer quarter)

SEPTEMBER 2028

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	[19]	[20]	<21>	<22>	<23>	24
25	26	(27)	28	29	30	21

10/11 - 11/21 Drops show as W
 After 11/21 Drops show as Z or NP
 11/2 Last day for P/NP option

FALL QUARTER

9/4 Holiday - Campus Closed *
 9/21 Opening Week Begins
 9/27 Instruction Begins
 11/10 Holiday - Campus Closed *
 11/23 & 11/24 Holiday - Campus Closed *
 12/8 Instruction Ends
 12/11 Prep Day
 12/12, 12/13, 12/14 Exams
 12/19 Grades Due
 12/25 Holiday - Campus Closed *

OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	T	F	S
1	[2]	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1/23 - 3/2 Drops show as W
 After 3/2 Drops show as Z or NP
 2/14 Last day for P/NP option

NOVEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

WINTER QUARTER

1/1 Holiday - Campus Closed *
 1/8 Instruction Begins
 1/15 Holiday - Campus Closed *
 2/19 Holiday - Campus Closed *
 3/19 Instruction Ends
 3/20 Prep Day
 3/21, 3/22, 3/23 Exams
 3/27 Grades Due

DECEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	[8]	9
10	[11]	<12>	<13>	<14>	15	16
17	18	(19)	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	[11]	[12]	<13>	<14>	<15>	16
17	18	19	(20)	21	22	23
24	25	26	27	28	29	30

4/16 - 5/25 Drops show as W
 After 5/25 Drops show as Z or NP
 5/9 Last day for P/NP option

SPRING QUARTER

4/2 Instruction Begins
 5/4 SCC Professional Development
 5/28 Holiday - Campus Closed *
 6/11 Instruction Ends
 6/12 Prep Day
 6/13, 6/14, 6/15 Exams
6/15 Commencement
 6/19 Holiday - Campus Closed *
 6/20 Grades Due

JANUARY 2029

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	[8]	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY

S	M	T	W	T	F	S
1	[2]	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

7/12 - 8/9 Drops show as W
 After 8/9 Drops show as Z or NP
 7/27 Last day for P/NP option

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

AUGUST

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	[23]	24	25
26	27	(28)	29	30	31	

SUMMER QUARTER

7/2 Instruction Begins
 7/4 Holiday - Campus Closed *
 8/23 Instruction Ends
 (Exams on last day of class)
 8/28 Grades Due

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 18, 2026**

TAB 2

CONSENT AGENDA

Subject: Lab/Course Fees for Fall 2026

Background

Per RCW 28B.50.140(1), “Board of Trustees—Powers and duties,” the Board is authorized to charge local Lab/Course fees in order to operate the College. Instructional Lab/Course fees are charged only to students enrolled in the specific course or program, and the fees cover the costs of pass-through expenses which are unique and necessary to operate the instructional course or program.

At the request of the Board during the “First Reading” at its 2/25/2026 Meeting, the following summary of fee ranges and justification is provided. Fees are proposed to take effect fall quarter 2026 unless otherwise indicated:

Department	Range of Fee Increase	Effective Quarter
Nursing	\$26.00	Fall 2026
Justification: Implementation of case-based active learning into the curriculum to support student success in the Next-Gen scenario-driven NCLEX licensing exam format.		

Department	Range of Fee Increase	Effective Quarter
Biology	\$8.25 - \$10.00	Fall 2026
Justification: Increased costs of biological supplies, consumables, PPE, hazardous materials storage and disposal, and maintenance, repair, and certification of lab equipment.		

Department	Range of Fee Increase	Effective Quarter
Automotive	\$75.00 - \$200.00	Fall 2026
Justification: Increased costs of automotive parts, tools, supplies, consumables, PPE, hazardous materials storage and disposal, and maintenance, repair, and certification of lab equipment.		

Department	Range of Fee Increase	Effective Quarter
Dental Hygiene	\$75.00 to \$550.00	7/1/2026
Justification: Increased pass-through costs from the UW School of Dentistry for supplies, tools, consumables, PPE, hazardous materials storage and disposal, and maintenance, repair, and certification of dental hygiene equipment. Annual cohorts begin each July 1 st .		

Following is a summary schedule of Lab/Course fees with detailed fee proposal forms following:

	Department	Course Number or Fee Description	Current Fee	Proposed Fee	Increase / (Decrease)
1	Nursing	NURS 141 & NURSE 141	\$300.00	\$326.00	\$26.00
2	Nursing	NURS 142 & NURSE 142	\$300.00	\$326.00	\$26.00
3	Nursing	NURS 143 & NURSE 143	\$300.00	\$326.00	\$26.00
4	Nursing	NURS 144 & NURSE 144	\$300.00	\$326.00	\$26.00
5	Nursing	NURS 221 & NURSE 221	\$300.00	\$326.00	\$26.00
6	Nursing	NURS 222 & NURSE 221	\$300.00	\$326.00	\$26.00
7	Nursing	NURS 223 & NURSE 221	\$300.00	\$326.00	\$26.00
8	Biology	BIOL 211	\$33.00	\$41.25	\$8.25
9	Biology	BIOL 212	\$33.00	\$41.25	\$8.25
10	Biology	BIOL 213	\$33.00	\$41.25	\$8.25
11	Biology	BIOL 241	\$33.00	\$41.25	\$8.25
12	Biology	BIOL 242	\$33.00	\$41.25	\$8.25
13	Biology	BIOL 260	\$48.40	\$58.40	\$10.00
14	Automotive	AUTOA 121	\$100.00	\$300.00	\$200.00
15	Automotive	AUTOA 122	\$100.00	\$300.00	\$200.00
16	Automotive	AUTOA 123	\$100.00	\$300.00	\$200.00
17	Automotive	AUTOA 124	\$100.00	\$300.00	\$200.00
18	Automotive	AUTOA 125	\$100.00	\$300.00	\$200.00
19	Automotive	AUTOA 170	\$75.00	\$150.00	\$75.00
20	Automotive	AUTOA 171	\$75.00	\$150.00	\$75.00
21	Automotive	AUTOA 172	\$75.00	\$150.00	\$75.00
22	Automotive	AUTOA 173	\$75.00	\$150.00	\$75.00
23	Automotive	AUTOA 174	\$75.00	\$150.00	\$75.00
24	Automotive	AUTOA 175	\$75.00	\$150.00	\$75.00
25	Automotive	AUTOA 176	\$75.00	\$150.00	\$75.00
26	Automotive	AUTOA 177	\$75.00	\$150.00	\$75.00
27	Automotive	AUTOA 178	\$75.00	\$150.00	\$75.00
28	Automotive	AUTOA 179	\$75.00	\$150.00	\$75.00
29	Automotive	AUTOA 180	\$75.00	\$150.00	\$75.00
30	Automotive	AUTOA 181	\$75.00	\$150.00	\$75.00
31	Automotive	AUTOA 182	\$75.00	\$150.00	\$75.00
32	Automotive	AUTOA 183	\$75.00	\$150.00	\$75.00
33	Automotive	AUTOA 184	\$75.00	\$150.00	\$75.00
34	Automotive	AUTOA 185	\$75.00	\$150.00	\$75.00
35	Automotive	AUTOA 186	\$75.00	\$150.00	\$75.00
36	Automotive	AUTOA 187	\$75.00	\$150.00	\$75.00
37	Automotive	AUTOA 188	\$75.00	\$150.00	\$75.00
38	Automotive	AUTOA 189	\$75.00	\$150.00	\$75.00
39	Automotive	AUTOA 190	\$75.00	\$150.00	\$75.00

	Department	Course Number or Fee Description	Current Fee	Proposed Fee	Increase / (Decrease)
40	Automotive	AUTOG 171	\$75.00	\$150.00	\$75.00
41	Automotive	AUTOG 172	\$75.00	\$150.00	\$75.00
42	Automotive	AUTOG 173	\$75.00	\$150.00	\$75.00
43	Automotive	AUTOG 174	\$75.00	\$150.00	\$75.00
44	Automotive	AUTOG 175	\$75.00	\$150.00	\$75.00
45	Automotive	AUTOG 176	\$75.00	\$150.00	\$75.00
46	Automotive	AUTOG 177	\$75.00	\$150.00	\$75.00
47	Automotive	AUTOG 178	\$75.00	\$150.00	\$75.00
48	Automotive	AUTOH 170	\$75.00	\$150.00	\$75.00
49	Automotive	AUTOH 171	\$75.00	\$150.00	\$75.00
50	Automotive	AUTOH 172	\$75.00	\$150.00	\$75.00
51	Automotive	AUTOH 173	\$75.00	\$150.00	\$75.00
52	Automotive	AUTOH 174	\$75.00	\$150.00	\$75.00
53	Automotive	AUTOH 175	\$75.00	\$150.00	\$75.00
54	Automotive	AUTOH 176	\$75.00	\$150.00	\$75.00
55	Automotive	AUTOH 177	\$75.00	\$150.00	\$75.00
56	Automotive	AUTOH 178	\$75.00	\$150.00	\$75.00
57	Automotive	AUTOT 130	\$75.00	\$150.00	\$75.00
58	Automotive	AUTOT 180	\$75.00	\$150.00	\$75.00
59	Automotive	AUTOT 181	\$75.00	\$150.00	\$75.00
60	Automotive	AUTOT 182	\$75.00	\$150.00	\$75.00
61	Automotive	AUTOT 183	\$75.00	\$150.00	\$75.00
62	Automotive	AUTOT 184	\$75.00	\$150.00	\$75.00
63	Automotive	AUTOT 185	\$75.00	\$150.00	\$75.00
64	Automotive	AUTOT 186	\$75.00	\$150.00	\$75.00
65	Automotive	AUTOT 187	\$75.00	\$150.00	\$75.00
66	Automotive	AUTOT 188	\$75.00	\$150.00	\$75.00
67	Automotive	AUTOT 189	\$75.00	\$150.00	\$75.00
68	Dental Hygiene	DENHY 220 (eff. 7/1/2026)	\$1,840.00	\$2,390.00	\$550.00
69	Dental Hygiene	DENHY 322 (eff. 7/1/2026)	\$1,840.00	\$2,390.00	\$550.00
70	Dental Hygiene	DENHY 323 (eff. 7/1/2026)	\$1,840.00	\$2,390.00	\$550.00
71	Dental Hygiene	DENHY 324 (eff. 7/1/2026)	\$1,840.00	\$1,910.00	\$70.00
72	Dental Hygiene	DENHY 421 (eff. 7/1/2026)	\$1,840.00	\$1,910.00	\$70.00
73	Dental Hygiene	DENHY 422 (eff. 7/1/2026)	\$1,840.00	\$1,910.00	\$70.00
74	Dental Hygiene	DENHY 423 (eff. 7/1/2026)	\$1,840.00	\$1,910.00	\$70.00

To follow: Lab/Course fee proposals.

Recommendation

That the Board of Trustees, by motion and subsequent action, approve the Lab/Course fee changes as recommended by College Administration effective for July 1, 2026 or the Fall 2026 academic quarter as indicated, in its consent agenda

Prepared by: Ryan Aiello, Vice President of Student Affairs/Interim Vice President of Academic Affairs
Joe Mazur, Vice President of Business & Administrative Services
Shoreline College
March 2026

Proposal to Increase Biology Student Lab Fees

Situation:

This proposal is to request an increase in the student lab fees for the following classes: BIOL& 211, BIOL& 212, BIOL& 213, BIOL& 241, BIOL& 242, BIOL& 260.

Background:

These fees are used to purchase lab supplies and consumables, live and preserved specimens used by students in labs, and software for virtual labs and courses. The equipment and materials purchased with these fees are shared across classes, and often only purchased once or a few times a year, to be used for multiple quarters. In addition, these fees will be used for maintenance of equipment used by students during lab. Overall prices for lab equipment have increased over the last few years, and maintenance costs are being passed on to the department. Shoreline's lab fees are well below that of other colleges in the area and are not sufficient to cover increased costs.

Recommendation:

An increase of 25% to fees for the listed classes will allow the department to cover these increased costs.

Key Benefits:

This increase will allow us to better support our students by ensuring that they have the supplies needed to learn valuable lab skills they will need for their future careers, while also ensuring that we are following best practices for student safety during labs, and appropriate waste storage and disposal after the fact – for example, through maintenance of fume hoods and autoclaves, and ensuring students have appropriate PPE. These tools are necessary to support student success and the health of everyone working in the labs.

Relevant Program Document Links

Please see attached Fee Request Forms following.

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 1,662.30

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 16,830.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: Majors Cellular: Biology

Subjects Covered: Examines the cell as the basic unit of life. Topics covered include: the function of cell organelles, metabolic processes, cell division signaling, the genetics of individuals and populations. For life science majors and allied health students. Laboratory class.

Graded Course Component: laboratory, lecture

Grading Basis: graded

Fee Rate: Low 41.25 High 41.25

Credit: Min 5 Max 5

Pass Through: Yes No

Fee Type Function Component: laboratory, lecture

Department Comments:

Department Approver Name: Dalila Paredes Signature Dalila Paredes Date 1/14/26

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:					
Line 1 - Fund: 148	Appropriation:	Class: 011	Pro ram:	Department: 22515	Account: 4000050
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Pro ram:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Pro ram:	Department:	Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:					
Line 1 - Fund:	Appropriation:	Class:	Pro ram:	Department:	Account:
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Pro ram:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Pro ram:	Department:	Account:

Budget Office Comments:

No changes to the existing item type required.

E-Team Approver Name: Dr. Ryan Aiello Signature Dr. Ryan Aiello Date 1/14/26

Board Approved Date:

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 293.30

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 2,970.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible?

Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: Majors Animal: Biology

Subjects Covered: A survey of animals involving a study of the identification structure and function. Evolution, embryology, and ecology of the kingdom is included. The emphasis is on phylogenetic relationships among animals and the ecological relationships within the kingdom. Laboratory class

Graded Course Component: laboratory, lecture

Grading Basis: graded

Fee Rate: Low 41.25 High 41.25

Credit: Min 5 Max 5

Pass Through: Yes No

Fee Type Function Component: Laboratory, lecture

Department Comments:

Department Approver Name: Dalila Paredes

Signature Dalila Paredes

Date 1/14/2026

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: 148 Appropriation: Class: 011 Pro ram: Department: 22515 Account: 4000050

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

Budget Office Comments:

No change to the existing item type required.

E-Team Approver Name: Dr. Ryan Aiello

Signature Dr. Ryan Aiello

Date 1/14/2026

Board Approved Date:

- 7. Equipment Inspection, Repairs, Maintenance, and Depreciation:
 - a: Depreciation (annual portion only)
 - b: Repairs, Maintenance, Inspections, and Certifications

\$ 293.30

8. Other:

- 9. ACADEMIC YEAR INSURANCE COST, if any:
- 10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 2,970.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

CTCLINK Fee Information (This is required to ensure the correct setup in ctLink)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

- TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
- CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: **Major Plant: Biology**

Subjects Covered: **Survey of major taxonomic groups Fungi, Protista and Plantae, Study of morph**

Graded Course Component: **Laboratory, lecture**

Grading Basis: **graded**

Fee Rate: Low \$1.25 -20 High \$1.25 -20

Credit: Min 3 Max 3

Pass Through: Yes No

Fee Type Function Component: **Laboratory, lecture**

Department Comments:

Department Approver Name: **Dalila Paredes**

Signature Dalila Paredes

Date 1/14/26

General Ledger Information: For Budget Office use only.

Is char ed fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: 148 Appropriation: Class: 011 Pro ram: Department: 22515 Account: 4000050

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

Budget Office Comments:

No changes to the existing item type required.

E-Team Approver Name: Dr. Ryan Aiello

Signature Dr. Ryan Aiello

Date 1/14/2026

Board Approved Date:

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 1,564.40

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 15,840.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: Human A&P I

Subjects Covered: The first of a two-quarter sequence of human anatomy and physiology intended for students pursuing careers in allied health fields. The course covers histology and the structure and function of the intergumentary, skeletal, muscular, and nervous systems and the special senses.

Graded Course Component: laboratory, lecture

Grading Basis: graded

Fee Rate: Low 41.20 High 41.20

Credit: Min 5 Max 5

Pass Through: Yes No

Fee Type Function Component: Laboratory, lecture

Department Comments:

Department Approver Name: Dalila Paredes

Signature Dalila Paredes

Date 1/14/26

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: 148 Appropriation: Class: 011 Pro ram: Department: 22515 Account: 4000050

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

Budget Office Comments:

No changes to the existing item type required.

E-Team Approver Name: Dr. Ryan Aiello

Signature Dr. Ryan Aiello

Date 1/14/26

Board Approved Date:

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 1,173.00

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 11,880.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: Human A&P II

Subjects Covered: The second of a two-quarter sequence of human anatomy and physiology intended for students pursuing careers in allied health fields. The course covers structure and function of the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems. Laboratory includes dissection of animal specimens

Graded Course Component: laboratory, lecture

Grading Basis: graded

Fee Rate: Low 41.25 High 41.25

Credit: Min 5 Max 5

Pass Through: Yes No

Fee Type Function Component: Laboratory, lecture

Department Comments:

Department Approver Name: Dalila Paredes

Signature Dalila Paredes

Date 1/14/2026

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: 148 Appropriation: Class: 011 Pro ram: Department: 22515 Account: 4000050

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

Budget Office Comments:

No Changes to the existing item type required.

E-Team Approver Name: Dr. Ryan Aiello

Signature Dr. Ryan Aiello

Date 1/14/26

Board Approved Date:

Requesting Department Information

Department: Biology
Requester Name: Dalila Paredes
Course/Subject: Biol260 -- Microbiology

Fee Information

Is this a New Fee Request? **Or Request to Adjustment to an Existing Fee?**

Fee Description*: BIOL-general CLS fee

Fee Short Description*: BIOL-general CLS fee

(*1 requestin chan es to an existin fee, provide the existin ee s description. I requesting a new fee, enter su ested fee description that is ali ned with the fee function.)

For Existing Fee Provide Associated Item Type: 220000015445

Effective Date: 8/26/2026 **Is the Fee Refundable?** Yes No

Fee Classification: Payment Char e Fin Aid Re und Write-off Waiver

Purpose of the Fee:

Support additional supplies needed for students to learn lab skills

Rationale for the Request:

These fees are used to purchase lab supplies and consumables, live and preserved specimens used by students in labs, and software for virtual labs and courses. The equipment and materials purchased with these fees is shared across classes, and often only purchased once or a few times a year, to be used for multiple quarters. In addition, these fees will be used for maintenance of equipment used by students during lab. +

Calculation

	Lab or User	Insurance	Testing	Total
Current \$:	\$ 48.40			\$ 48.40
Proposed \$:	\$ 58.40			\$ 58.40

Indicate if course will be taught via Distance Learning (DL) (yes/no): No
 If yes, should the lab fee be assessed in addition to the DL fee? (yes/no): No

ACADEMIC YEAR DEDICATED STUDENT FEE REVENUES:

If course has been taught for a full academic year, get section and enrollment data from ctLink.

Course Summary

Academic Year Enrollments (most recent):	12
Number of Course Sections:	24
Student Enrollment per Section:	288
Total Enrollment (should agree to cTcLink, unless new course):	288
Proposed Lab, User, Insurance, or Testing Fee per student (from above):	\$ 58.40
PROJECTED TOTAL DEDICATED STUDENT FEE REVENUE:	\$ 16,819.20

ACADEMIC YEAR LAB OPERATING EXPENSES

Provide only those costs and expenses to be funded by lab or user fees from the most recent academic period.

1. Supplies Consumed in Lab (please itemize costs):

a: Lab supplies, consumables, reagents, and bacterial cultures (across 9 companies)	\$ 8,928.20
b: live and preserved specimens	\$ 1,038.00
c:	
d:	
e:	

2. Specialized Software Costs for Lab or User Use:

\$ 5,192.00

3. Hazardous Materials Waste Storage, Removal, or Disposal:

--

4. Small Tools and Minor Equipment:

a: Transferred to Student or Replaced Annually:

--

b: Annual Rental or Lease costs:

5. Personnel Costs for Lab (NOTE: Prior approval from Human Resources & Budget Office required):

a: Lab Student Assistant/Lab Manager/Paraprofessionals:

--

b: Technical Support:

--

6. Van Rental, Gasoline, and Tolls for Student Field Trips:

--

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 1,661.00

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 16,819.20

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctcLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority: No Change

Course Description: Microbiology

Subjects Covered: Survey of microorganisms with focus on healthcare applications. Structure, classification, metabolism and genetics of bacteria and viruses are main themes. Emphasis on disease process, microbial control and immunology. Laboratory techniques include isolation and identification of bacteria.

Graded Course Component: Laboratory, lecture Grading Basis: graded

Fee Rate: Low 58.50 High 58.50 Credit: Min 5 Max 5

Pass Through: Yes No Fee Type Function Component: Laboratory, lecture

Department Comments:

Department Approver Name: Dalila Paredes Signature Dalila Paredes Date 1/14/26

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:					
Line 1 - Fund: 148	Appropriation:	Class: 0111	Program:	Department: 22010	Account: 400000
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Program:	Department:	Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:					
Line 1 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Program:	Department:	Account:

Budget Office Comments:

No changes to the existing item type required.

E-Team Approver Name: Dr. Ryan Aiello Signature Dr. Ryan Aiello Date 1/14/26

Board Approved Date:



Proposal to Increase the Automotive Student Fees

Situation: This proposal is to request an increase in the Automotive Tech Factory lab fees by \$75.00 (total new fee \$150) and Auto Tech GST fee by \$200 (total new fee \$300) per student for the 8-quarter program in which 4 quarters have fees.

Background: The automotive program has kept the fees the same since 2018, with the increase of consumables and automotive parts doubling over the years this has added strain to the program to provide needed resources for learning hands on skills.

Recommendation: The Automotive program is recommending the fee schedule for each following programs per the following course schedule to be implemented for the 2026-2027 academic year.

Current Courses and Associated Fees:

Auto Tech Factory Courses and Fees:

Course Number		Current Student Fees	Course Number		Current Student Fees	Course Number		Current Student Fees
AUTOC	170	\$ 75.00	AUTOG	170	\$75.00	AUTOT	180	\$ 75.00
AUTOC	171	\$ 75.00	AUTOG	171	\$75.00	AUTOT	181	\$ 75.00
AUTOC	172	\$ 75.00	AUTOG	172	\$75.00	AUTOT	182	\$ 75.00
AUTOC	173	\$ 75.00	AUTOG	173	\$75.00	AUTOT	183	\$ 75.00
AUTOC	174	\$ 75.00	AUTOG	174	\$75.00	AUTOT	184	\$ 75.00
AUTOC	175	\$ 75.00	AUTOG	175	\$75.00	AUTOT	185	\$ 75.00
AUTOC	176	\$ 75.00	AUTOG	176	\$75.00	AUTOT	186	\$ 75.00
AUTOC	177	\$ 75.00	AUTOG	177	\$75.00	AUTOT	187	\$ 75.00
AUTOC	178	\$ 75.00	AUTOG	178	\$75.00	AUTOT	188	\$ 75.00
						AUTOT	189	\$ 75.00
AUTOF	171	\$ 75.00	AUTOH	170	\$75.00	AUTOT	130	\$ 75.00
AUTOF	172	\$ 75.00	AUTOH	171	\$75.00			
AUTOF	173	\$ 75.00	AUTOH	172	\$75.00			
AUTOF	174	\$ 75.00	AUTOH	173	\$75.00			
AUTOF	175	\$ 75.00	AUTOH	174	\$75.00			
AUTOF	176	\$ 75.00	AUTOH	175	\$75.00			
AUTOF	177	\$ 75.00	AUTOH	176	\$75.00			
AUTOF	178	\$ 75.00	AUTOH	177	\$75.00			
AUTOF	179	\$ 75.00	AUTOH	178	\$75.00			
AUTOF	180	\$ 75.00						

Auto Tech GST Courses and Fees:

Course Number		Current Student Fees
AUTOA	121	\$ 100.00
AUTOA	122	\$ 100.00
AUTOA	123	\$ 100.00
AUTOA	124	\$ 100.00
AUTOA	125	\$ 100.00

Key Benefits: Automotive is a career where real shop experience is essential. Every hands-on class uses consumables that must be replaced frequently:

- Oils and fluids
- Brake cleaner
- Chemicals
- Fuses, bulbs, electrical connectors
- Gaskets, seals, fasteners

Without fees, our program struggles to cover these recurring costs, the fees also offer:

- Live vehicle work
- Modern diagnostic scenarios
- Opportunities to practice with new tools and technologies

This makes students more employable and keeps the program competitive

Relevant Program Document Links

Comparison:

Lake Washington Institute of Technology \$250.00

Renton Technical College \$25.00 per credit, ranges \$300.00-\$450.00 per class

South Seattle College \$163.00

Requesting Department Information

Department: Automotive
Requester Name: Gary Fantozzi
Course/Subject: Automotive manufacture programs- List of all course numbers is attached.

Fee Information

Is this a New Fee Request? **Or Request to Adjustment to an Existing Fee?**

Fee Description*: Auto Tech Factory Fee

Fee Short Description*: Auto Fee

(*1 requestin chan es to an existin fee, provide the existin ee s description. I requesting a new fee, enter su ested fee description that is ali ned with the fee function.)

For Existing Fee Provide Associated Item Type: 220000070000

Effective Date: 7/1/26 **Is the Fee Refundable?** Yes No

Fee Classification: Payment Char e Fin Aid Re und Write-off Waiver

Purpose of the Fee:

To pay for consumables automotive parts, tools and testing for training and lab work

Rationale for the Request:

Fees have not been changed in years, consumables and parts have incresased in cost

Calculation

	Lab or User	Insurance	Testing	Total
Current \$:	\$ 75.00	\$ 0.00	\$ 0.00	\$ 75.00
Proposed \$:	\$ 150.00	\$ 0.00	\$ 0.00	\$ 150.00

Indicate if course will be taught via Distance Learning (DL) (yes/no):

No

If yes, should the lab fee be assessed in addition to the DL fee? (yes/no):

No

ACADEMIC YEAR DEDICATED STUDENT FEE REVENUES:

If course has been taught for a full academic year, get section and enrollment data from ctclink.

Course Summary

Academic Year Enrollments (most recent):

Number of Course Sections:

12

Student Enrollment per Section:

72

Total Enrollment (should agree to cTclink, unless new course):

864

Proposed Lab, User, Insurance, or Testing Fee per student (from above):

\$ 150.00

PROJECTED TOTAL DEDICATED STUDENT FEE REVENUE:

\$ 129,600.00

ACADEMIC YEAR LAB OPERATING EXPENSES

Provide only those costs and expenses to be funded by lab or user fees from the most recent academic period.

1. Supplies Consumed in Lab (please itemize costs):

a: Automotive parts

\$ 31,180.00

b: Consumable goods and related items

\$ 21,180.00

c: Uniforms

\$ 9,930.00

d: Tools/Subscriptions

\$ 27,430.00

e: other

\$ 18,750.00

2. Specialized Software Costs for Lab or User Use:

3. Hazardous Materials Waste Storage, Removal, or Disposal:

4. Small Tools and Minor Equipment:

a: Transferred to Student or Replaced Annually:

b: Annual Rental or Lease costs:

5. Personnel Costs for Lab (NOTE: Prior approval from Human Resources & Budget Office required):

a: Lab Student Assistant/Lab Manager/Paraprofessionals:

b: Technical Support:

6. Van Rental, Gasoline, and Tolls for Student Field Trips:

\$ 1,200.00

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 19,930.00

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 129,600.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority: No Change

Course Description: Automotive AUTOC AUTOG, AUTOH, AUTOF, AUTOT

Subjects Covered: ENGINE, ELECTRICAL, PERFORMANCE, BRAKES, STEERING, TRANSMISSIONS, HVAC, DRIVETRAINS

Graded Course Component:

Grading Basis: POINT

Fee Rate: Low 150 High 150

Credit: Min 1 Max 20

Pass Through: Yes No

Fee Type Function Component:

Department Comments:

Department Approver Name: Gary Fantozzi

Signature Gary Fantozzi

Date 01/14/2026

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: 148 Appropriation: Class: 012 Pro ram: Department: 22526 Account: 4000050

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

Budget Office Comments:

No changes to the existing item type needed.

E-Team Approver Name:

Signature

Date

Board Approved Date

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 3,500.00

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 30,000.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority: No change

Course Description: Automotive GST/AST

Subjects Covered: Engine, Electrical, performance, brakes, steering, drivetrains, HVAC, suspension,

Graded Course Component:

Grading Basis:

Fee Rate: Low 300 High 300

Credit: Min 17 Max 17

Pass Through: Yes No

Fee Type Function Component:

Department Comments:

Department Approver Name: Gary Fantozzi

Signature Gary Fantozzi

Date 01/14/2026

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: 148 Appropriation: Class: 012 Pro ram: Department: 22526 Account: 4000050

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Pro ram: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Pro ram: Department: Account:

Budget Office Comments:

No changes to the existing item type needed.

E-Team Approver Name: Dr. Ryan Aiello

Signature Dr. Ryan Aiello

Date 1/14/26

Board Approved Date:



Proposal to Increase the Nursing Student Textbook Fees

Situation:

This proposal is to request an increase in the nursing student fees for academic resources by a total of \$155 per student for students in the 6 Quarter program. Students in the advanced placement LPN to RN, and the 11 Quarter programs would have an increase as well per the recommendation below.

Background:

The nursing program faculty approved in the Spring of 2025 to adopt a new learning resource for 1 year, **Lippincott Client Cases for Clinical Judgement**, which will support the implementation of case-based active learning in the curriculum. The current student Academic Resource Fees do not reflect the adoption of this learning resource. The nursing program would like to ensure fiscal responsibility and ensure the academic resource fees cover the full cost of this new resource. For further details about Lippincott Client Cases, please see **Appendix A**.

Nursing students currently pay an academic resource fee for learning resources from our publisher, Wolters Kluwer/Lippincott which is approximately \$300 per quarter. For a full list of current student Academic Resource fees, see **Appendix B**. To contextualize this academic resource fee within all fees (within the exception of tuition and college wide fees) see the current nursing program fees in **Appendix C**.

Recommendation:

The nursing program is recommending the fee schedule for each of the three nursing programs per the following course schedule to be implemented for the 2026-2027 academic year.

	Course Number	Academic Resource Fee	Advanced Placement LPN> RN Program	Course Number	Academic Resource Fee	11Q Program	Course Number	Academic Resource Fee					
	6Q program	NURS 141		\$326	NURS 143		\$326	NURSE 141	\$326	NURSE 142	\$326		
NURS 142		\$326	NURS 221	\$326		NURSE 143	\$326						
NURS 143		\$326	NURS 222	\$326			NURSE 144		\$326				
NURS 221		\$326	NURS 223	\$326					NURSE 221		\$326		
NURS 222		\$326	Totals	\$1,304							NURSE 222	\$326	
NURS 223		\$326			NURSE 223							\$326	
TOTALS		\$1,956										TOTALS	\$2,282

Appendix A:

Lippincott® Client Cases for Clinical Judgment is an active learning tool written by practicing nurses from actual experiences designed to engage students. From day one, nursing students will immerse themselves in nurturing their “clinical judgment muscle” through its realistic and challenging scenarios presented through an EHR. Next-Gen NCLEX-style questions provide decision-making and critical thinking practice to inform prioritization, delegation, and clinical judgment.

Key Benefits:

- **Real Cases, Real Impact:** Developed by expert nurses, Lippincott® Client Cases for Clinical Judgment’s extensive cases collection based on clinical encounters mirroring real-life patient care, resonating with authenticity and diversity that heightens student engagement and learning.
- **Educator Empowerment:** Faculty can leverage the flexibility of this tool for dynamic teaching—stimulating classroom discussions, as pre-and post-clinical assignments, or to reinforce concepts throughout the nursing program.
- **Grading Simplicity:** Assignability and gradebook allow educators to focus more on teaching while building accountability in students for learning outside the classroom.
- **Realistic Practicum:** Students interact with sample electronic health records, gaining exposure to the actual documentation they will encounter in clinical settings.
- **Versatility in Application:** Whether utilized in complex simulation exercises, in class active learning, as a reflective tool in post-clinical settings, or as remediation for NCLEX prep, **Lippincott® Client Cases for Clinical Judgment** adapts to the evolving pedagogical needs of nursing education. Interweaving clinical exposure with these patient scenarios expands learning opportunities.

Appendix B:

6Q program	Course Number	Academic Resource Fee	Advanced Placement LPN> RN Program	Course Number	Academic Resource Fee	11Q Program	Course Number	Academic Resource Fee
	NURS 141	\$300		NURS 143	\$300		NURSE 141	\$300
NURS 142	\$300	NURS 221	\$300	NURSE 142	\$300			
NURS 143	\$300	NURS 222	\$300	NURSE 143	\$300			
NURS 221	\$300	NURS 223	\$300	NURSE 144	\$300			
NURS 222	\$300	Totals	\$1,200	NURSE 221	\$300			
NURS 223	\$300			NURSE 222	\$300			
TOTALS	\$1,800			NURSE 223	\$300			
				TOTALS	\$2,100			

Appendix C:

Additional Nursing Program Fees	
Vaccinations	Varies
Immunotrax/Background Check	\$92.30
Malpractice Insurance each quarter (\$6.25 X 8)	\$50.00
Skills Lab Equipment Fees	\$401.00
Vital Sign Equipment: stethoscope, pen light, pulse ox, thermometer	\$115.00
ExamSoft \$35 per quarter	\$210.00
Scrubs, shoes, lab coat	\$180.00
Academic Resource Fee (Wolters Kluwer) \$300 per quarter	\$1,800.00

FY2026-27 Proposal to Increase Student Fees **FALL 2026**

Other mandatory textbooks	354.59
Other optional text books	321.03
Clinical Placement Fee	\$210.00
Simulation Fee	\$480.00
Totals	\$4,213.92

Relevant Program Document Links

- [WoltersKluwer Learning Resource Analysis Discussion](#)
- [2025-26 DRAFT Estimated Nursing Program Expenses](#)

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

8. Other:

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

--

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

--

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctcLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type:	TUT	FEE	MISC	TPC	PPL	1098-T Eligible?	Yes	No
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Node (Fee Type):

TERM_FEES	MANDATORY_FEES	CLASS_FEES	CLS_FEE_STATE_FUNDED	CLS_FEE_SELF_SUP_NCR	COURSE_FEES	CRS_FEE_STATE_FUNDED
CRS_FEE_SELF_SUP_NCR	ABE_BASIC_SKILLS	APPLICATION_FEES				

Priority:

Course Description:

Subjects Covered:

Graded Course Component:

Grading Basis:

Fee Rate:	Low	High	Credit:	Min	Max
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Pass Through:	Yes	No	Fee Type Function Component:
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Department Comments:

Department Approver Name:	Signature	Date
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General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:					
Line 1 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Program:	Department:	Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:					
Line 1 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Program:	Department:	Account:

Budget Office Comments:

E-Team Approver Name:	Signature	Date
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Board Approver Name:



**Proposal to Increase Dental Hygiene Fees
Effective 7/1/2026**

Situation and Background:

The Shoreline Community College Dental Hygiene program is a partnership at the University of Washington, School of Dentistry (UW SOD). With the School of Dentistry’s major facility renovation and increased expenses with the new UW SOD partnership agreement, the Dental Hygiene program requests an increase to existing lab and course fees to offset passthrough expense increases with the UW SOD.

As part of the new UW SOD partnership agreement, UW SOD pass-through expenses for lab materials and supplies will be calculated based upon actual expenses rather than an annual estimated increased in costs. This ensures that both partners are made whole and that students are not overcharged on pass-through expenses.

Also included in the new agreement, UW SOD pass-through expenses now includes expenses for the College’s portion of UW’s “shared services” activity-based costing model implemented University-wide to cover costs of I.T. Services and other general services. These passthrough costs were not previously included in the Dental Hygiene dedicated student fees.

The fee increase request will be effective 7/1/2026 rather than the Fall 2026 quarter to align with the quarterly academic start of the Year 1 and Year 2 cohorts.

Recommendation:

The Dental Hygiene program recommends the fee schedule for each of the following classes grouped by cohort to be implemented effective 7/1/2026 for the 2026-2027 academic year:

Year 1 Cohort	Course Number	Current Fee	Proposed Fee	Increase
	DENHY 220	\$1,840.00	\$2,390.00	\$550.00
	DENHY 322	\$1,840.00	\$2,390.00	\$550.00
	DENHY 323	\$1,840.00	\$2,390.00	\$550.00

Year 2 Cohort	Course Number	Current Fee	Proposed Fee	Increase
	DENHY 323	\$1,840.00	\$1,910.00	\$70.00
	DENHY 421	\$1,840.00	\$1,910.00	\$70.00
	DENHY 422	\$1,840.00	\$1,910.00	\$70.00
	DENHY 423	\$1,840.00	\$1,910.00	\$70.00

Relevant Program Document Links

Please refer to the attached Fee Request Forms for further detail on the breakout of the fee request.

Requesting Department Information

Department: Dental Hygiene
Requester Name: Lori Simicich
Course/Subject: DENHY 220, DENHY 322, DENHY 323 ***EFFECTIVE 7/1/2026***

Fee Information

Is this a New Fee Request? **Or Request to Adjustment to an Existing Fee?**

Fee Description*: Various- Keep existing descriptions.

Fee Short Description*:

(*1 requestin chan es to an existin fee, provide the existin ee s description. I requesting a new fee, enter su ested fee description that is ali ned with the fee function.)

For Existing Fee Provide Associated Item Type: Various

Effective Date: **Is the Fee Refundable?** Yes No

Fee Classification: Payment Char e Fin Aid Re und Write-off Waiver

Purpose of the Fee:

Dedicated student fee to pay for unique expenses, specialized equipment, and UW facilities use.

Rationale for the Request:

Full Increase in UW SOD Clinic Use and Lab Supply Fees Pass-through Expenses for Y1 cohort beginning 7/1/26.

Calculation

	Lab or User	Insurance	Testing	Total
Current \$:	\$ 1,840.00			\$ 1,840.00
Proposed \$:	\$ 2,390.00			\$ 2,390.00

Indicate if course will be taught via Distance Learning (DL) (yes/no):

No

If yes, should the lab fee be assessed in addition to the DL fee? (yes/no):

No

ACADEMIC YEAR DEDICATED STUDENT FEE REVENUES:

If course has been taught for a full academic year, get section and enrollment data from ctLink.

Course Summary

Academic Year Enrollments (most recent):

Number of Course Sections:

1

Student Enrollment per Section:

1

Total Enrollment (should agree to cTcLink, unless new course):

1

Proposed Lab, User, Insurance, or Testing Fee per student (from above):

\$ 2,390.00

PROJECTED TOTAL DEDICATED STUDENT FEE REVENUE:

\$ 2,390.00

ACADEMIC YEAR LAB OPERATING EXPENSES

Provide only those costs and expenses to be funded by lab or user fees from the most recent academic period.

1. Supplies Consumed in Lab (please itemize costs):

a: UW SOD Clinic Use Fee - Passthrough

\$ 1,000.00

b: UW SOD Lab Supply Fee - Passthrough

\$ 950.00

c:

d:

e:

2. Specialized Software Costs for Lab or User Use:

3. Hazardous Materials Waste Storage, Removal, or Disposal:

4. Small Tools and Minor Equipment:

a: Transferred to Student or Replaced Annually:

b: Annual Rental or Lease costs:

\$ 300.00

5. Personnel Costs for Lab (NOTE: Prior approval from Human Resources & Budget Office required):

a: Lab Student Assistant/Lab Manager/Paraprofessionals:

b: Technical Support:

6. Van Rental, Gasoline, and Tolls for Student Field Trips:

Requesting Department Information

Department: Dental Hygiene
Requester Name: Lori Simicich
Course/Subject: DENHY 324, DENHY 421, DENHY 422, DENHY 423 ***EFFECTIVE 7/1/26**

Fee Information

Is this a New Fee Request? **Or Request to Adjustment to an Existing Fee?**

Fee Description*: Various- Keep existing descriptions.

Fee Short Description*:

(*1 requestin chan es to an existin fee, provide the existin ee s description. I requesting a new fee, enter su ested fee description that is ali ned with the fee function.)

For Existing Fee Provide Associated Item Type: Various

Effective Date: **Is the Fee Refundable?** Yes No

Fee Classification: Payment Char e Fin Aid Re und Write-off Waiver

Purpose of the Fee:

Dedicated student fee to pay for unique expenses, specialized equipment, and UW SOD facilities use.

Rationale for the Request:

Partial Increase in UW SOD Clinic Use and Lab Supply Fees Pass-through Expenses for Y2 cohort beginning 7/1/26

Calculation

	Lab or User	Insurance	Testing	Total
Current \$:	\$ 1,840.00			\$ 1,840.00
Proposed \$:	\$ 1,910.00			\$ 1,910.00

Indicate if course will be taught via Distance Learning (DL) (yes/no):

No
No

If yes, should the lab fee be assessed in addition to the DL fee? (yes/no):

ACADEMIC YEAR DEDICATED STUDENT FEE REVENUES:

If course has been taught for a full academic year, get section and enrollment data from ctLink.

Course Summary

Academic Year Enrollments (most recent):

Number of Course Sections:

Student Enrollment per Section:

Total Enrollment (should agree to cTcLink, unless new course):

Proposed Lab, User, Insurance, or Testing Fee per student (from above):

PROJECTED TOTAL DEDICATED STUDENT FEE REVENUE:

1
1
1
\$ 1,910.00
\$ 1,910.00

ACADEMIC YEAR LAB OPERATING EXPENSES

Provide only those costs and expenses to be funded by lab or user fees from the most recent academic period.

1. Supplies Consumed in Lab (please itemize costs):

a: UW SOD Clinic Use Fee - Passthrough	\$ 840.00
b: UW SOD Lab Supply Fee - Passthrough	\$ 630.00
c:	
d:	
e:	

2. Specialized Software Costs for Lab or User Use:

3. Hazardous Materials Waste Storage, Removal, or Disposal:

4. Small Tools and Minor Equipment:

a: Transferred to Student or Replaced Annually:

b: Annual Rental or Lease costs:

\$ 300.00

5. Personnel Costs for Lab (NOTE: Prior approval from Human Resources & Budget Office required):

a: Lab Student Assistant/Lab Manager/Paraprofessionals:

b: Technical Support:

6. Van Rental, Gasoline, and Tolls for Student Field Trips:

--

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 140.00

8. Other: Director Fee

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 1,910.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: Clin Dental Hygiene IV, Clin Dental Hygiene V, Clin Dental Hygiene VI, Clin Dental Hygiene VII

Subjects Covered:

Graded Course Component:

Grading Basis:

Fee Rate: Low High

Credit: Min Max

Pass Through: Yes No

Fee Type Function Component:

Department Comments:

Effective 7/1/2026 as Dental Hygiene Cohorts begin with the summer quarter.

Department Approver Name: Lori Simicich Signature Lori Simicich Date 2/20/26

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:					
Line 1 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Program:	Department:	Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:					
Line 1 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 2 - Fund:	Appropriation:	Class:	Program:	Department:	Account:
Split %:					
Line 3 - Fund:	Appropriation:	Class:	Program:	Department:	Account:

Budget Office Comments:

E-Team Approver Name: Dr. Ryan Aiello Signature Dr. Ryan Aiello Date 2/20/26

Board Approval Date:

7. Equipment Inspection, Repairs, Maintenance, and Depreciation:

a: Depreciation (annual portion only)

b: Repairs, Maintenance, Inspections, and Certifications

\$ 140.00

8. Other: Director Fee

9. ACADEMIC YEAR INSURANCE COST, if any:

10. ACADEMIC YEAR TESTING COST, if any:

Name of test(s):

PROJECTED TOTAL LAB, USER, INSURANCE & TESTING EXPENSES:

\$ 2,390.00

EXCESS FEE REVENUES or (EXCESS LAB EXPENSES)-- should be \$0:

\$ 0.00

[CTCLINK Fee Information \(This is required to ensure the correct setup in ctLink\)](#)

Charge Priority List:

If you are not sure of the Charge Priority List, lookup here: [ADD LINK TO EXCEL FILE](#)

Account Type: TUT FEE MISC TPC PPL

1098-T Eligible? Yes No

Node (Fee Type):

TERM_FEES MANDATORY_FEES CLASS_FEES CLS_FEE_STATE_FUNDED CLS_FEE_SELF_SUP_NCR COURSE_FEES CRS_FEE_STATE_FUNDED
 CRS_FEE_SELF_SUP_NCR ABE_BASIC_SKILLS APPLICATION_FEES

Priority:

Course Description: Clin Dent Hyg/Fund 1, Clin Dental Hygiene II, Clin Dental Hygiene III

Subjects Covered:

Graded Course Component:

Grading Basis:

Fee Rate: Low High

Credit: Min Max

Pass Through: Yes No

Fee Type Function Component:

Department Comments:

Effective 7/1/2026 as Dental Hygiene Cohorts begin with the summer quarter.

Department Approver Name: Lori Simicich

Signature Lori Simicich

Date 2/20/26

General Ledger Information: For Budget Office use only.

Is charged fee has an split % among different chartstrings?

1st Journal Set (Chartstring)

Split %:

Line 1 - Fund: Appropriation: Class: Program: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Program: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Program: Department: Account:

2nd Journal Set (Chartstring) For the Fin Aid Fees Only

Split %:

Line 1 - Fund: Appropriation: Class: Program: Department: Account:

Split %:

Line 2 - Fund: Appropriation: Class: Program: Department: Account:

Split %:

Line 3 - Fund: Appropriation: Class: Program: Department: Account:

Budget Office Comments:

E-Team Approver Name: Dr. Ryan Aiello

Signature Dr. Ryan Aiello

Date 2/20/26

Board Approval Date:

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 18, 2026**

TAB 3

ACTION

Subject: Renewal of First-Year Tenure Track Faculty Candidates

Background

The Board of Trustees:

- Received and thoroughly examined comprehensive written evaluative reports from the Appointment Review Committees (ARCs) for four (4) first-year faculty candidates.

Recommendation

That the Board of Trustees, by separate motion and subsequent action for each of the four (4) first-year faculty candidates to:

1. Renew probationary status for another year, or
2. Not renew probationary status for another year

<u>Candidate</u>	<u>Teaching Field</u>	<u>ARC Chair</u>
1. Laura Culberg	Business	Jessica Custis
2. Alaina Forbes	Chemistry	Kristine Petesch
3. Rebeca Gomez Rivas	Dental Hygiene	Lori Simicich
4. Jennifer Perrault	Advanced Manufacturing	Kristine Petesch

Prepared by: Jack Kahn, President & Ryan Aiello, Vice President of Student Affairs/
Interim Vice President of Academic Affairs
Shoreline College
March 2026

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 18, 2026**

TAB 4

ACTION

Subject: Renewal of Second-Year Tenure Track Faculty Candidates

Background

The Board of Trustees:

- Received and thoroughly examined comprehensive written evaluative reports from the Appointment Review Committees (ARCs) for ten (10) second-year faculty candidates.
- Met in executive session on March 11, 2026 or on March 13, 2026, with the ARC chairs and unit administrators for each of the ten (10) second-year faculty candidates.

Recommendation

That the Board of Trustees, by separate motion and subsequent action for each of the ten (10) second-year faculty candidates to:

1. Renew probationary status for another year, or
2. Not renew probationary status for another year

<u>Candidate</u>	<u>Teaching Field</u>	<u>ARC Chair</u>
1. Audrey Bauer	Nursing	Chilan Ta
2. Carley Borgen	Nursing	Matt Jorgensen
3. Carolyn Callaghan	Library	Lauren Valentino Bryant
4. Allison Fader	Library	Caitlin Maxwell
5. Chris Hardy	Mathematics	Nirmala Savage
6. Renda Palo	Business	Jessica Custis
7. Romina Plozza	English as a Second Language	Annamaria Winters
8. Ana Barnes Promes	History	Rachel David
9. Q Quast	Studio Arts	Matt Allison
10. Carl Roer	Accounting	Jessica Custis

Prepared by: Jack Kahn, President & Ryan Aiello, Vice President of Student Affairs/
Interim Vice President of Academic Affairs
Shoreline College
March 2026

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 18, 2026**

TAB 5

ACTION

Subject: Tenure Considerations

Background

The Board of Trustees:

- Received and thoroughly examined comprehensive written evaluative reports from the Appointment Review Committees (ARCs) for nine (9) third-year faculty candidates.
- Met in executive session on March 11, 2026 or on March 13, 2026, with the ARC chairs and unit administrators for each of the nine (9) third-year faculty candidates.

Recommendation

That the Board of Trustees, by separate motion and subsequent action for each of the nine (9) third-year faculty candidates to:

1. Award tenure, or
2. Not award tenure

<u>Candidate</u>	<u>Teaching Field</u>	<u>ARC Chair</u>
1. Nicole Buyagawan	American Ethnic Studies	Rachel Lee
2. Anjali Chudasama	Music	Jeff Kashiwa
3. Orlando de Lange	Biotechnology	Kira Wennstrom
4. Parisa Ghaderi	Visual Communications Technology	Zach Mazur
5. Niki Kirby	Nursing	David Phippen
6. Rachel McCluskey	Nursing	Lauren Wilson
7. Banafsheh (“Bani”) Rassaian	Medical Laboratory Technology	Gary Parks
8. Andrew Stephens	Economics	Tom Genest
9. Vasudha Sundaravaradan	Biotechnology	Matt Loper

Prepared by: Jack Kahn, President & Ryan Aiello, Vice President of Student Affairs/
Interim Vice President of Academic Affairs
Shoreline College
March 2026