

SHORELINE COLLEGE**BOARD OF TRUSTEES REGULAR MEETING OF OCTOBER 29, 2025****3:30 PM Regular Session** – Board Room (#1010M), Bldg. 1000

Remote Option via Zoom: <https://us02web.zoom.us/j/88349708605> -or-
 (253) 215-8782 ▪ Meeting ID: 883 4970 8605

A G E N D A

3:00 PM – EXECUTIVE SESSION			
1.	Convene Executive Session	Chair Kim Wells	
2.	Executive Session pursuant to: • RCW 42.30.110(g) • RCW 42.30.110(i)	Chair Kim Wells	
3:30 PM – REGULAR SESSION			
1.	Convene Regular Session & Land Acknowledgement	Chair Kim Wells	
2.	Report: Chair, Board of Trustees	Chair Kim Wells	
3.	Report: Opening Remarks – Board of Trustees (10 minutes)	Trustees	
4.	Consent Agenda a. Approval of Previous Meeting Minutes • Regular Meeting of 2025 October 1	Chair Kim Wells	
5.	Communication from the Public Public comment(s) will be presented to the Board verbally. -For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 3:15 PM–3:30 PM on October 29, 2025. -For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 3:15 PM–3:30 PM on October 29, 2025. The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the October 29, 2025 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotments will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the October 29, 2025 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the October 29, 2025 meeting.)	Chair Kim Wells	
6.	Action: Ford ASSET (Automotive Student Service Educational Training) Program (15 minutes)	Tsai-En Cheng, Dean & Gary Fantozzi, Director	1
7.	Action: Business Solutions Inc. Tuition Payment Plan Fee Increases (10 minutes)	Joe Mazur, Vice President	2
8.	Action: 2027-2028 Academic Calendar (5 minutes)	David Berner, Director	3

9.	Action: Board Goals (15 minutes)	Ann Garnsey-Harter, Associate Vice President	
10.	Report: Board Advocacy: ACCT Leadership Congress (5 minutes)	Rebecca Chan, Trustee	
11.	First Reading: Fiscal Year 2025-2026 Reconciliations and International Education Contract Enrollment Decline Funding Plan (10 minutes)	Joe Mazur, Vice President	4
12.	Report: Accreditation (10 minutes)	Ann Garnsey-Harter, Associate Vice President	
13.	Report: Finance & Budget (15 minutes)	Joe Mazur, Vice President	
14.	Constituent Report: Shoreline Associated Student Government (ASG) (5 minutes)	Tiger Cheng, ASG President	
15.	Constituent Report: Shoreline Classified Staff (WFSE) (5 minutes)	Norah Peters, WFSE Co-Chief Shop Steward	
16.	Constituent Report: Shoreline Faculty (SCCFT) (5 minutes)	Eric Hamako, SCCFT President	
17.	Constituent Report: Shoreline Faculty Senate (5 minutes)	A.J. Mendoza, Faculty Senate Chair	
18.	Report: College President & Executive Team Representatives (20qa minutes) • Joe Mazur, Vice President (Business & Administrative Services) • Brian Crisanto Ramos, Vice President (Office of yəhaw) • Veronica Zura, Executive Director (Human Resources)	Jack Kahn, President	
19.	Waves of Gratitude	Jack Kahn, President	
20.	Action: Adjournment of Regular Session	Chair Kim Wells	

SHORELINE COLLEGE
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The October 1, 2025 regular meeting was held via hybrid modality.

- In-person: Board Room (#1010M) - Building 1000
 - Remotely
 - Via link: <https://us02web.zoom.us/j/88349708605>
 - Via telephone: (253) 215-8782 • Meeting ID: 883 4970 8605
-

MINUTES – REGULAR MEETING (“Session”)

Chair Wells called the regular meeting (“session”) of the Board of Trustees of Shoreline College District Seven to order at 3:30 PM and read a section of the College’s Land Acknowledgment.

A quorum of the Board was present.

MEMBERS PRESENT

Trustees Rebecca Chan, Rebecca Ringer, James (Jamie) Stark, and Kim Wells were present.

Assistant Attorney General (AAG) Michael Hemker from the Office of the Attorney General was present.

REPORT: CHAIR, BOARD OF TRUSTEES

Chair Wells spoke of adaptive leadership and adaptive thinking, stating that “we keep students at the center of our work, our thoughts, and our energy.” “What do we need to do to adapt to better support student success and contribute to the sustainable growth of the College?”

She added, “At the same time, we must also take care of ourselves as leadership at every level requires rest, renewal, and reflection.”

REPORT: OPENING REMARKS – BOARD OF TRUSTEES

Trustee Ringer expressed appreciation for all campus groups working collaboratively during such challenging times. She emphasized the shared commitment to keeping students at the forefront, as highlighted by Chair Wells and noted that layoffs have been avoided thus far, despite the financial pressures.

Trustee Stark spoke about the Foundation’s Donors and Scholars event. “It was a tremendous privilege to sit with three other couples and personally distribute awards to the scholars. Having the

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chance to speak with the recipients was incredibly moving. The generosity of the Foundation is truly outstanding.”

Trustee Chan mirrored Trustee Stark’s sentiments about the Donors and Scholars event, noting that it was “thoughtfully planned.” Her report (attached) included the events on campus that she recently attended, as well as events where she represented Shoreline College.

Chair Wells welcomed the College’s new Assistant Attorney General (AAG) Michael Hemker.

CONSENT AGENDA

Chair Wells asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a. Minutes from the regular meeting of July 16, 2025, the special meeting of August 14, 2025, and the special meeting of September 15, 2025
- b. Adopting the Parchment Diploma Service and Increasing the Transcript Processing Fee

Motion 25:64: Motion by Trustee Stark to approve the consent agenda.

Motion seconded by Trustee Chan.

Trustee Stark clarified that the decision to include the Parchment Diploma Service and the increase in transcript processing fees on the consent agenda, rather than the main agenda, was due to the modest nature of the changes. He acknowledged that fee increases typically warrant Board discussion, but in this case, the increase was nominal and in alignment with what other colleges in the area are charging.

All Trustees present for the action item voted *aye* to approve the motion.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the October 1, 2025 regular meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 3:15 PM–3:30 PM on October 1, 2025.

-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 3:15 PM–3:30 PM October 1, 2025.

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The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the October 1, 2025 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the October 1, 2025 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the October 1, 2025 meeting.)

No one signed up to provide public comment(s).

DISCUSSION: BOARD ADVOCACY

Chair Wells asked the trustees for input on where the Board should focus its advocacy efforts this year, keeping in mind “areas where the Board’s efforts could make a meaningful impact.” The key topics identified from the Board’s discussion:

- The appointment of a fifth member to the Board of Trustees
- The State Board for Community and Technical Colleges (SBCTC) new allocation model
- Unfunded mandates
- International Education

REPORT: ANNUAL SECURITY REPORT (CLERY)

Safety & Security Director Gregory Cranson went over the Annual Security and Fire Safety Report 2025 (CLERY) presentation (attached).

REPORT: ACCREDITATION

Planning, Institutional Effectiveness & Project Management Associate Vice President Ann Garnsey-Harter’s report (attached) included updates pertaining to accreditation related matters that have occurred since the July 2025 Board of Trustees meeting.

REPORT: FINANCE & BUDGET

Business & Administrative Services Vice President Joe Mazur spoke about the discussion topics at the September 24, 2025 Finance Committee meeting and went over the Fiscal Year-to-Date (YTD) at 6/30/2025 – Final documents (attached) and the Fiscal Year-to-Date (YTD) at 8/31/2025 documents (attached) for Operating, Grants, and Contracts Funds.

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CONSTITUENT REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT (ASG)

Associated Student Government (ASG) President Tiger Cheng reported on the ASG's September activities which included a week of team training and student engagement activities during Welcome Week. He shared plans for October including a "Pack the Stands" event on October 25 to cheer for the men's and women's soccer teams and a "Club Resources Fair" scheduled for October 28, an opportunity for students to learn about the clubs on campus and how to get involved.

CONSTITUENT REPORT: SHORELINE CLASSIFIED STAFF (WFSE)

Program Specialist & Classified Staff Union/WFSE Local 304 Co-Chief Shop Steward Norah Peters read the Classified Staff Union's report (attached).

CONSTITUENT REPORT: SHORELINE FACULTY (SCCFT)

Professor & SCCFT Local 1950 Union President Eric Hamako read the Faculty Senate's report (attached).

CONSTITUENT REPORT: SHORELINE FACULTY SENATE

Professor & Faculty Senate Chair A.J. Mendoza read the Faculty Senate's report (attached).

REPORT: COLLEGE PRESIDENT & EXECUTIVE TEAM REPRESENTATIVES

Ryan Aiello, Vice President–Student Affairs/Interim Vice President–Academic Affairs

Vice President Aiello reported that:

- For the second consecutive year, a member from Shoreline's Financial Aid Team received "Rookie of the Year" honors from the Washington Financial Aid Association (WFAA).
- He and Trustee Chan attended a successful collaboration event on September 6 at the King County Regional Office, focused on mental health awareness and gun violence prevention.
- All athletic teams have full rosters this year, a significant achievement.
- Approximately thirty staff and faculty participated in a Guided Pathways Retreat during the summer focused on student profiles, system challenges, collaboration, and team building.
- There have been enhancements to software programs utilized for advising and accessibility services.

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Brian Crisanto Ramos, Vice President– Office of yəhaw

Vice President Crisanto Ramos reported that:

- In the first week of the quarter, the Benefits Hub team served 131 students, providing essential support such as food, clothing, one-on-one appointments, and emergency funding.
- Amid the ongoing government shutdown, teams from the yəhaw division are actively coordinating with Financial Aid and Workforce funding to monitor potential impacts on student resources.
- The yəhaw Center for Student Empowerment, a co-located space combining the Gender Equity Center and Multicultural Center, is open and focused on fostering student empowerment, belonging, and academic persistence—all in alignment with the division's renewed focus on student retention.
- Prior to the start of the fall quarter, the team contacted 424 students via text, email, and phone to build relationships and offer support.

Veronica Zura, Executive Director–Human Resources

Executive Director Zura noted that it is an incredibly busy time for the Human Resources Office and spoke about two major events, the September Convocation and the August Classified Staff & Admin Training Day. She thanked Human Resources Engagement & Retention Manager Sabrina Venture and noted that the success of both events was due to Sabrina's leadership.

Jack Kahn, President

President Kahn's focus is on understanding the budget implications which will result/have resulted from the new allocation model, federal, and international developments.

He spoke about the successful community and student engagement events: the Foundation's Donors and Scholars dinner and the Student Leadership Center's Pizza with the President.

He conveyed that:

- The "Nursing accreditation process is going well" and acknowledged the detailed, outcomes-based nature of Nursing accreditation and thanked everyone involved.
- He participated in a national online roundtable with about 30 college presidents discussing how to stay relevant in an age where learning is widely accessible, especially with the rise of AI.

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- Attendance at Dolphin Day (a new student welcome event) was high and in large part due to the outreach effort led by Vice President Crisanto Ramos and the team from the yəhaw̓ division in contacting four hundred plus students before the quarter began to encourage attendance at the fall Dolphin Day.

October 2025 Report to the Board attached.

WAVES OF GRATITUDE

President Kahn extended gratitude to Nyx Mann and the team from the Office of Planning and Institutional Effectiveness. He acknowledged the tremendous number of behind-the-scenes work that goes into managing reports and data, which are essential for maintaining compliance in higher education.

ACTION: ADJOURNMENT OF REGULAR SESSION

Motion 25:65: Motion by Trustee Chan to adjourn the meeting.

Motion seconded by Trustee Stark. All Trustees present voted *aye* to approve the motion.

Chair Wells adjourned the meeting at 5:25 PM.

Signed _____
Kim Wells, Chair

Attest: October 28, 2025

Lori Y. Yonemitsu, Secretary

10/1/2025 Trustee Chan Remarks

Attended college events:

- Gift Cards for Guns Campaign
- Opening Week: Convocation, Office of yəhaw'
- Foundation Donors and Scholars

Represented Shoreline College:

- The 2nd Annual Shoreline Community & Business Champion Awards
- ACT Board of Directors Retreat and Meeting continuing to serve as Treasurer
- School District Levy Needs Committee

Personal note:

- Sent my son to University of Washington Seattle dorms 2 weeks ago, he came back sick on Friday. Working for Housing and Food Services, helped him sign up for retirement account. My daughter joined Shorecrest's Cross Country team even though she dislikes running to be with friends and stay active.

Annual Security and Fire Safety Report 2025 (CLERY)



CRIMINAL OFFENSES:

<u>Offense</u>	<u>On-Campus</u>	<u>On-Campus Housing</u>	<u>Non-Campus</u>	<u>Public Property</u>
Murder/Non-Negligent Manslaughter	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
Manslaughter by Negligence	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
Sexual Assault	<u>2</u> (Net +1)	<u>1</u> (=)	<u>0</u> (=)	<u>0</u> (=)
Robbery	<u>2</u> (Net +2)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
Aggravated Assault	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
Burglary	<u>3</u> (Net +3)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
Motor Vehicle Theft	<u>0</u> (Net -4)	<u>0</u> (=)	<u>0</u> (=)	<u>4</u> (Net +2)
Arson	<u>1</u> (Net +1)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)

HATE CRIMES:

<u>Offense</u>	<u>On-Campus</u>	<u>On-Campus Housing</u>	<u>Non-Campus</u>	<u>Public Property</u>
Race, Religion, Sexual Orientation, Gender, Gender Identity, Disability, Ethnicity, National Origin	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)

ADDITIONAL OFFENSES:

<u>Offense</u>	<u>On-Campus</u>	<u>On-Campus Housing</u>	<u>Non-Campus</u>	<u>Public Property</u>
ARREST: Weapons: Carrying, Possessing, etc.	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
DISCIPLINARY REFERRAL: Weapons: Carrying, Possessing, etc.	<u>1</u> (=)	<u>1</u> (=)	<u>0</u> (=)	<u>0</u> (=)
ARREST: Drug Abuse Violations	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
DISCIPLINARY REFERRAL: Drug Abuse Violations	<u>5</u> (Net -1)	<u>3</u> (Net -3)	<u>0</u> (=)	<u>0</u> (=)
ARREST: LIQUOR LAW VIOLATIONS	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)	<u>0</u> (=)
DISCIPLINARY REFERRAL: LIQUOR LAW VIOLATIONS	<u>4</u> (Net -5)	<u>4</u> (Net -5)	<u>0</u> (=)	<u>0</u> (=)



VIOLENCE AGAINST WOMEN ACT (VAWA):

Offense	On-Campus	On-Campus Housing	Non-Campus	Public Property
DOMESTIC VIOLENCE	1 (Net +1)	0 (=)	0 (=)	0 (=)
DATING VIOLENCE	0 (=)	0 (=)	0 (=)	0 (=)
STALKING	0 (=)	0 (=)	0 (=)	0 (=)



FIRE SAFETY REPORT (Bldg. 7000):

Total Fires for Building	Fire Number	Date Reported	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
0 (=)	----	----	----	----	----	----





Moving Forward

- Tracking crime trends and adapting operations to meet needs
- Continued campus-wide and Campus Security trainings
- Continued partnership with local law enforcement partners
- Continued partnership with on-campus partners
- Continued partnership with statewide CTC partners




Full Report Available Online

- The full report is available:
- In physical copy at the Safety & Security Office, Bldg. 5000, Room5102
- In digital format on the Safety & Security webpage
- <https://www.shoreline.edu/safetyandsecurity/logs/default.aspx>

QUESTIONS?

Accreditation Report

By Ann Garnsey-Harter, Accreditation Liaison Officer

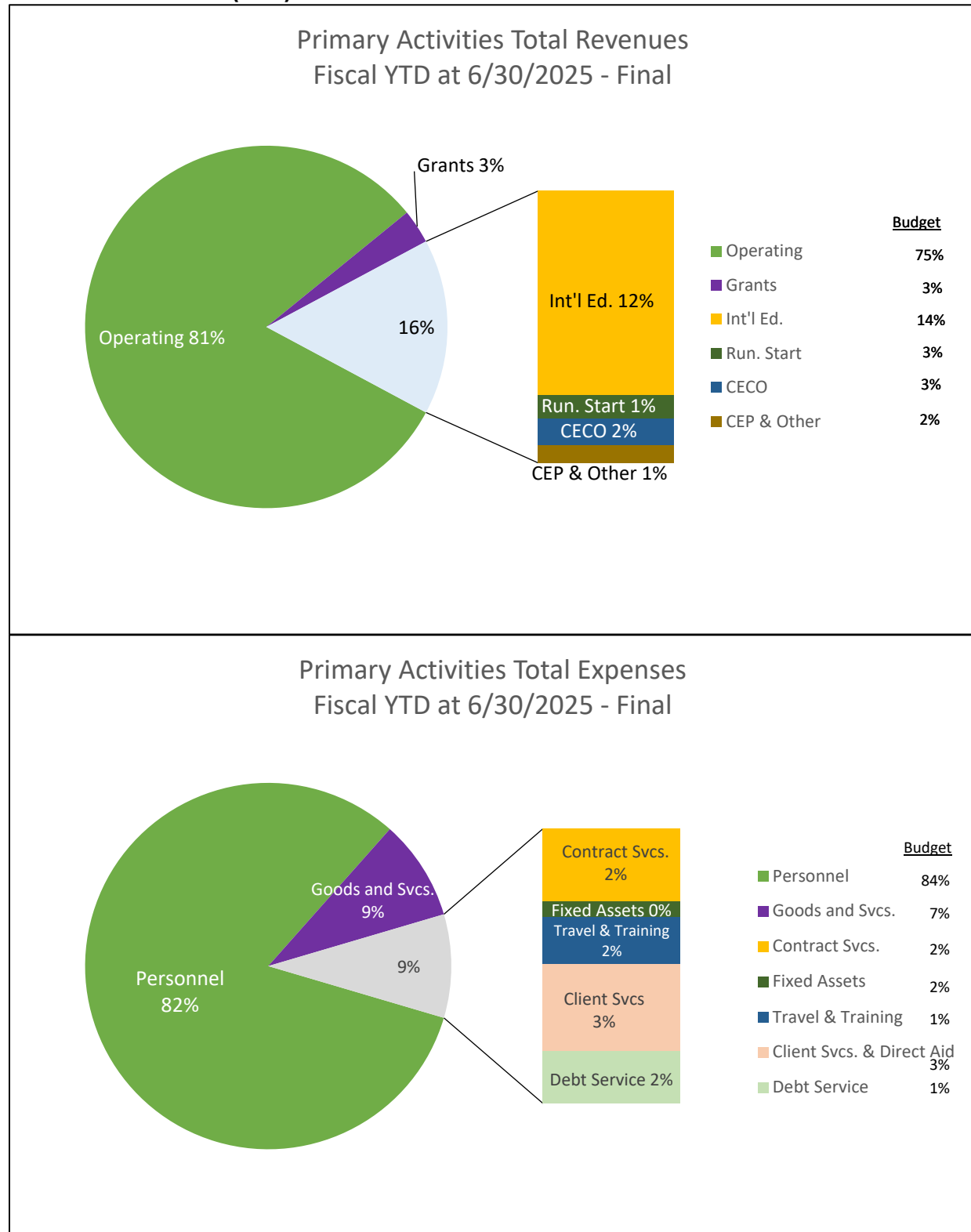
Board of Trustees

October 2025

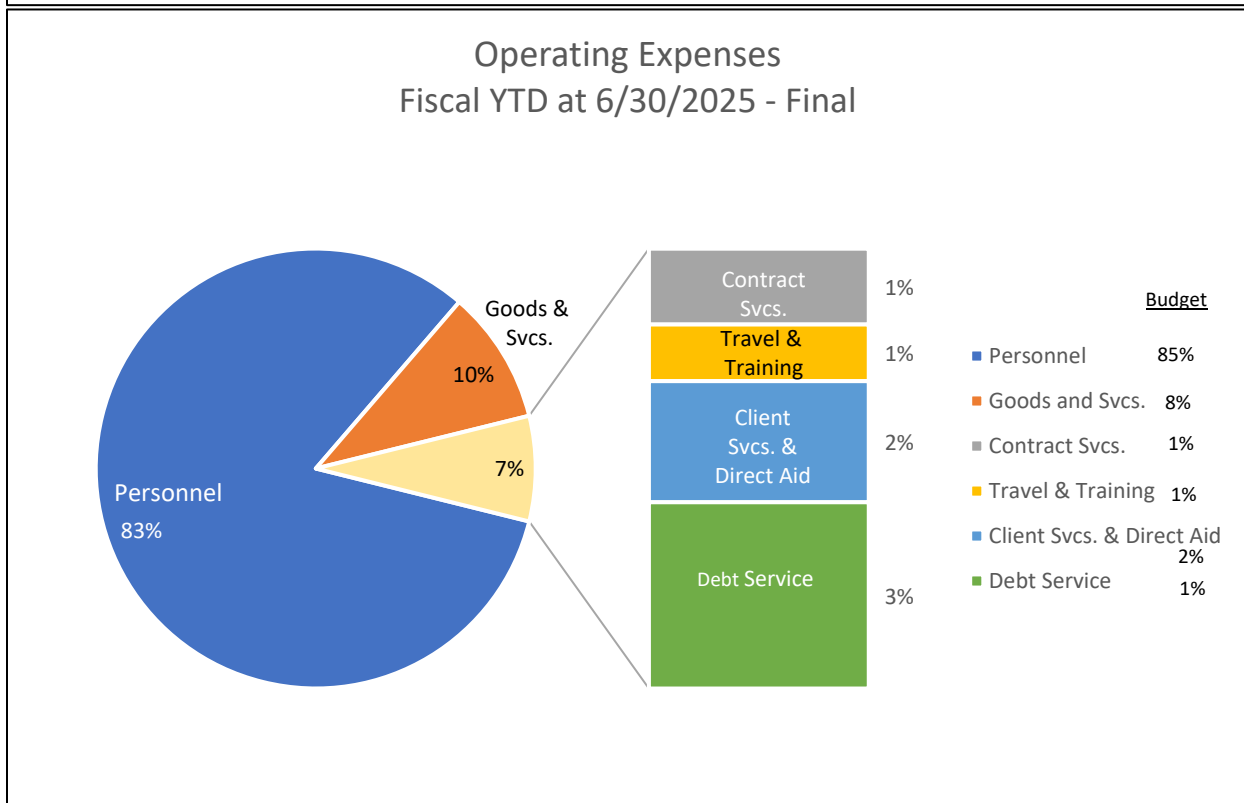
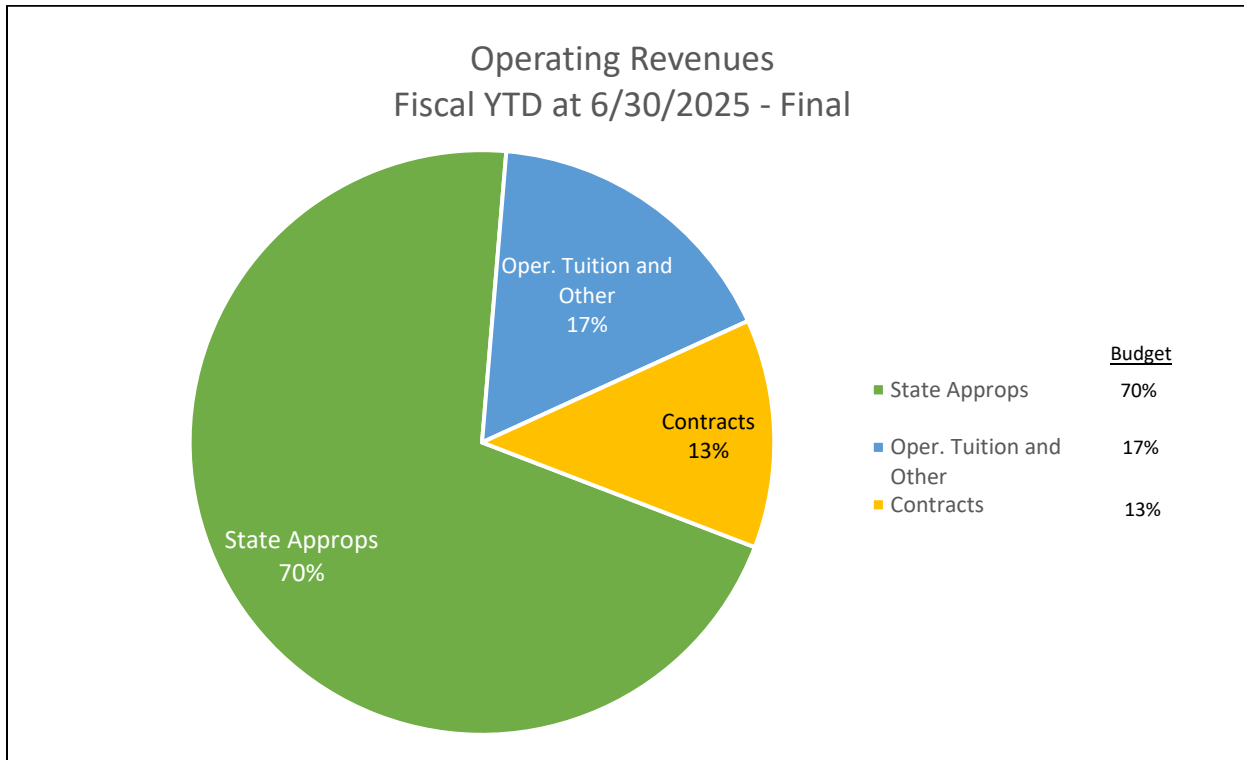
Happenings since July BOT meeting:

- August 1, 2025
 - NWCCU Annual Report, due August 1, 2025 - submitted early.
- August 11, 2025:
 - The NWCCU accepted the Spring [2025 Ad Hoc Report: Bachelor of Applied Science in Dental Hygiene](#), which was good news.
- Mid-August 2025:
 - A self-study of the Nursing program (written report) was submitted to the Accreditation Commission for Education in Nursing (ACEN):
 - [Shoreline Nursing Program ACEN Self-Study Report 2025.docx](#) and
 - [Shoreline Nursing Program ACEN SPE 2025.](#)
 - Mary Burroughs is the Nursing Administrator, the lead, on that effort.
 - ACEN site visit on campus: Sept 30-Oct 2, 2025.
- September 1, 2025:
 - The [Fall 2025 Ad Hoc Report on Mission Fulfillment](#), due to NWCCU September 1, 2025 - submitted early.
- September 15, 2025
 - Presentation of updated data on Mission Fulfillment and Institutional Effectiveness reports/scorecards to the BOT at summer retreat.
 - We now will brand those and post publicly on the web and update the measurements for the Strategic Plan.
- Minor Substantive Change with the NWCCU
 - The College is working through the college and state-level approval processes for a new Ford Asset Automotive program.
 - That program will go to the NWCCU for final approval later this fall.
 - Anticipated start date of this program: Winter 2026.
- Learning outcomes assessment recommendation:
 - "Streamlining Learning Outcomes Assessment" session offered during Opening Week, which explained new processes as we transition to a new assessment management software. Ten faculty attended and the session was recorded.

Shoreline Community College
Total of Primary Activities
Fiscal Year-to-Date (YTD) at 6/30/2025 - Final



Shoreline Community College
State Support Funds
Fiscal Year-to-Date (YTD) at 6/30/2025 - Final



SHORELINE COMMUNITY COLLEGE
FINANCIAL REPORT - OPERATING FUNDS
MONTH ENDED JUNE 30, 2025 - FINAL

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Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget	
	(A) Prior FYE 06/30/2024	(B) Current FYE at 06/30/2025	(B) - (A) CY to PY Inc./(Decr.)	Year-over- Year % Change	(C) 2024-25 Budget	(B) / (C) % of Budget
Ln. Operating Revenues and Transfers						
1. State Allocations	\$ 38,477,601	\$ 41,477,520	\$ 2,999,919	7.8%	\$ 40,085,208	103.5%
2. Operating Tuition	\$ 7,483,202	\$ 9,090,159	\$ 1,606,958	21.5%	\$ 9,776,902	93.0%
3. Interest Income	-	824,308	824,308	-	-	-
Subtotal Operating Approps. and Tuition	45,960,803	51,391,987	5,431,184	11.8%	49,862,110	103.1%
Contract Expense Transfers:						
4. International Education	4,895,681	4,995,681	100,000	2.0%	4,995,681	100.0%
5. Running Start	1,863,620	1,925,000	61,380	3.3%	1,925,000	100.0%
6. CECO	473,048	473,048	(0)	0.0%	473,048	100.0%
7. CEP	150,000	50,000	(100,000)	-66.7%	50,000	100.0%
Subtotal Operating Expense Transfers	7,382,350	7,443,729	61,379	0.8%	7,443,729	100.0%
Total Revenues and Expense Transfers	\$ 53,343,152	\$ 58,835,716	\$ 5,492,563	10.3%	\$ 57,305,839	102.7%
Operating Expenses						
Personnel Expenses						
8. Exempt Employee Salaries and Wages	6,072,766	6,488,874	416,108	6.9%	\$ 6,123,952	106.0%
9. Full-Time Faculty Salaries and Wages	10,785,044	11,078,106	293,062	2.7%	11,601,617	95.5%
10. Part-Time Faculty Salaries and Wages	10,945,426	11,601,292	655,866	6.0%	9,652,752	120.2%
11. Classified Employee Salaries and Wages	7,355,391	8,036,629	681,238	9.3%	8,851,434	90.8%
12. Part-Time Hourly and Students Wages	328,661	412,909	84,249	25.6%	1,221,077	33.8%
13. Employee Benefits	11,459,680	12,324,044	864,364	7.5%	11,422,504	107.9%
Subtotal Personnel Expenses	46,946,968	49,941,854	2,994,887	6.4%	48,873,335	102.2%
Current and Capital Expenses						
Goods and Services	4,917,176	5,944,638	1,027,462	20.9%	4,491,289	132.4%
14. Supplies and Materials	741,202	608,134	(133,068)	-18.0%		
15. Other Goods and Services	420,453	454,391	33,939	8.1%		
16. Utilities, Recycling, and Waste Disposal	1,421,131	1,581,774	160,643	11.3%		
17. WA State Agency Services	222,768	181,312	(41,456)	-18.6%		
18. Legal, Acct., and Audit Services	187,049	466,289	279,240	149.3%		
19. Insurance Premiums	183,501	238,771	55,270	30.1%		
20. Furniture and Equipment - Non-Cap.	177,069	169,009	(8,060)	-4.6%		
21. Software License And Maint. - Non-Cap.	759,359	769,342	9,982	1.3%		
22. Subscriptions and Periodicals	263,200	134,129	(129,071)	-49.0%		
23. Repairs and Maintenance	168,628	214,378	45,750	27.1%		
24. Voice and Data Transmission Services	260,811	412,952	152,142	58.3%		
25. Banking and Merchant Fees	112,004	714,155	602,152	537.6%		
26. Contracted Services	1,096,297	808,833	(287,464)	-26.2%	756,226	107.0%
27. Capital Outlays - Fixed Assets	125,051	100,077	(24,974)	-20.0%	698,318	14.3%
28. Computers and Related Hardware - Non-Cap.	187,767	54,134	(133,634)	-71.2%	423,346	12.8%
29. Travel and Training	347,134	601,758	254,624	73.4%	392,408	153.4%
30. Client Services and Direct Aid	1,107,157	1,290,134	182,977	16.5%	1,078,474	119.6%
31. Debt Service	602,403	1,982,905	1,380,502	229.2%	592,443	334.7%
Subtotal Current and Capital Expenses	\$ 8,382,986	\$ 10,782,479	\$ 2,399,494	28.6%	\$ 8,432,504	127.9%
Total Operating Expenses	\$ 55,329,953	\$ 60,724,334	\$ 5,394,380	9.7%	\$ 57,305,839	106.0%
Operating Reserves Increase (Decrease)	\$ (1,986,801)	\$ (1,888,618)	\$ 98,183	-4.9%	\$ -	
Operating Reserves Beg. Balance at July 1	\$ 6,059,561	\$ 4,072,760	\$ (1,986,801)	-32.8%	\$ 4,072,760	
32. Operating Reserves at 06/30/20XX	\$ 4,072,760	\$ 2,184,142	\$ (1,888,618)	-46.4%	\$ 4,072,760	

Note: Please refer to next page for explanations and variance analysis for selected items.

**SHORELINE COMMUNITY COLLEGE
FINANCIAL REPORT - OPERATING FUNDS**

**VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$100,000 AND 10%
MONTH ENDED JUNE 30, 2025 - FINAL**

Line	Description	Analysis
REVENUES		
1.	State Allocations	Increase in State Allocations this year compared to prior year and awarding of additional Workforce allocation grants after the start of the fiscal year.
2.	Operating Tuition	During Prior Fiscal Year-End (FYE) 2023 close, unearned revenue for Summer 2023 tuition was not properly booked. Cannot adjust prior year per SBCTC. Decrease this fiscal year due to unearned revenue for Summer and Fall 2025 quarters accrued to next fiscal year.
3.	Interest Income	Increase due to recording of bank reconciling items of previously unrecorded interest income on bank cash balances since October 2023.

CONTRACT EXPENSE TRANSFERS

7.	CEP	Less operating expense transfers this year compared to prior year.
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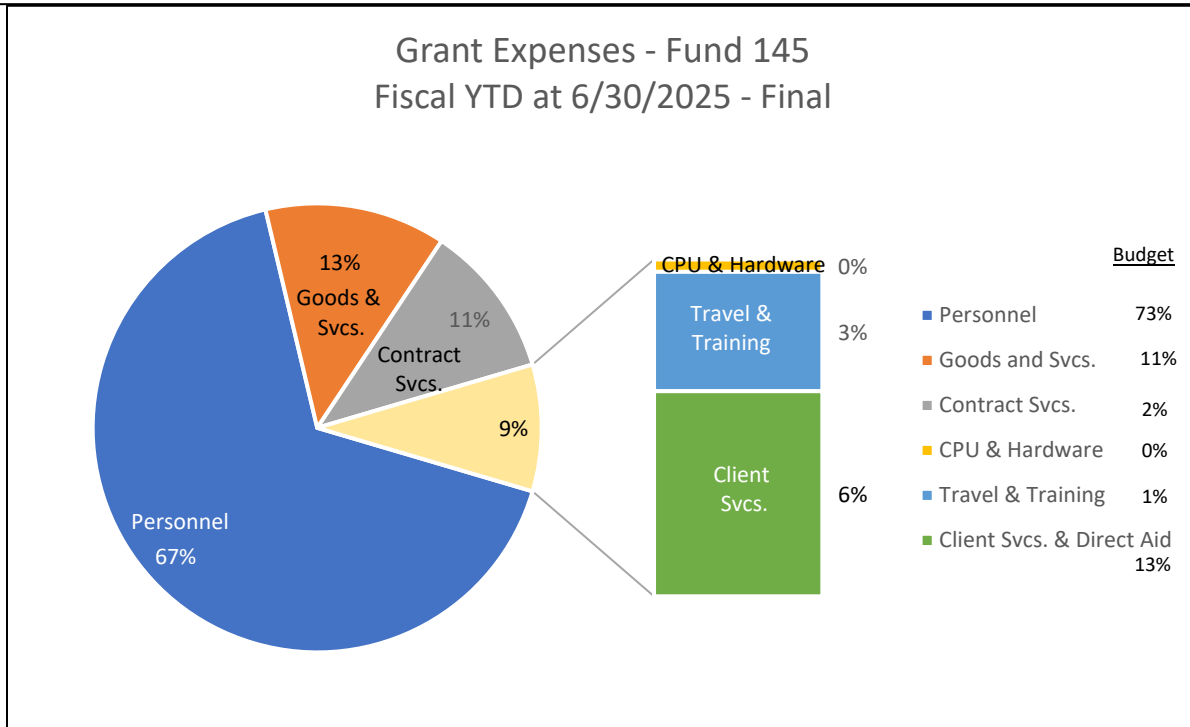
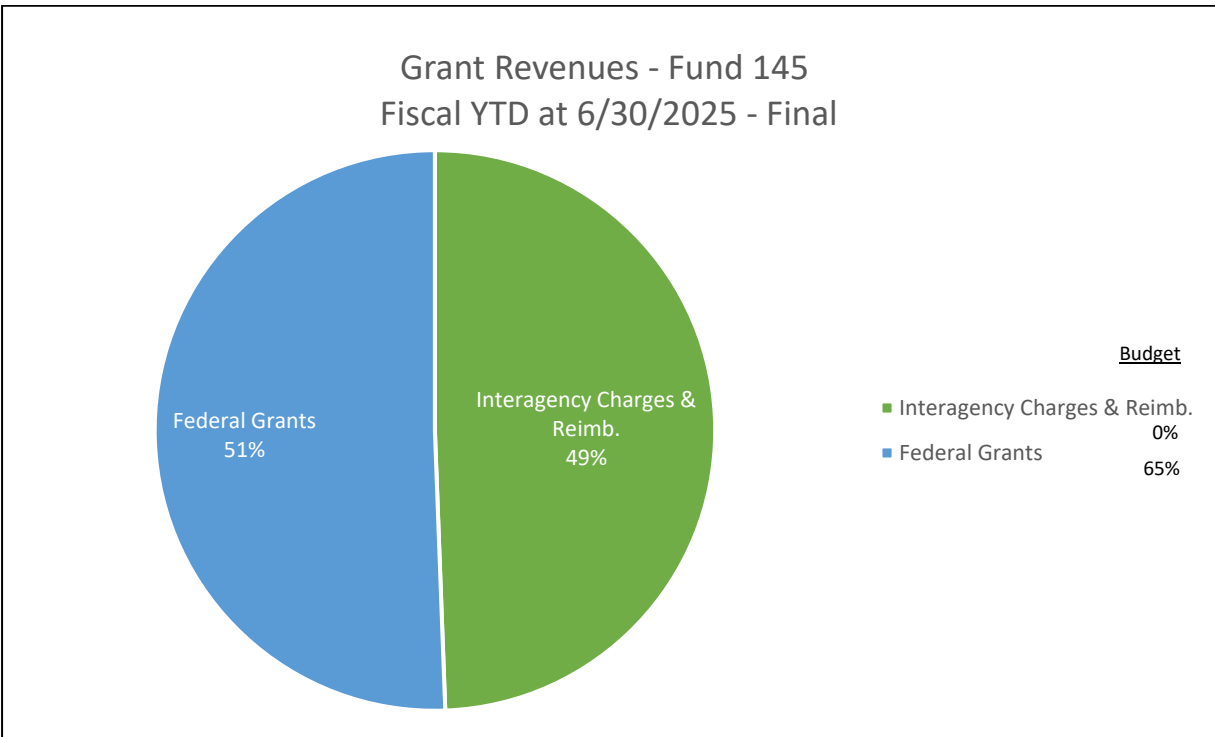
PERSONNEL EXPENSES

8.	Exempt Employee Salaries and Wages	Recurring salary, wage, and benefits expense increases this year compared to prior year.
9.	Full-Time Faculty Salaries and Wages	
10.	Part-Time Faculty Salaries and Wages	
11.	Classified Employee Salaries and Wages	

CURRENT AND CAPITAL EXPENSES

14.	Supplies and Materials	Less expenses this FY compared to PY primarily in Automotive Programs.
16.	Utilities, Recycling, and Waste Disposal	More expenses this FY compared to PY due to price increases and Cedar building online.
18.	Legal, Acct., and Audit Services	Reclass of Accounting Consultant fees from Contracted Services. See also line 26.
22.	Subscriptions and Periodicals	Less expenses this FY compared to PY primarily in Guided Pathways.
24.	Voice and Data Transmission Services	Increase in this FY compared to PY due to Wired Network Restoration.
25.	Banking and Merchant Fees	Increase this FY due to Jan-Feb 2022 Bank Reconciliation Entries to post and record Bank and Merchant Services fees in the general ledger (G/L).
26.	Contracted Services	Reclass of Accounting Consultant fees to Legal, Accounting, and Audit Services. See also line 18.
28.	Computers and Related Hardware - Non	Less expenses this FY compared to PY primarily due to computer and related hardware upgrades purchased last year in TSS and Automotive Programs.
29.	Travel and Training	During Prior FYE 2023 close, Travel expense accrual was not properly booked showing incorrect reduced expenses in prior year. Also, increases in current year conference registrations and training expenses in Worker Retraining, Hazardous Materials, EDI, VPI, Enrollment Services, Assessment, and F/T Faculty Prof. Dev. departments compared to prior year.
30.	Client Services and Direct Aid	Increase in State Opportunity Grant expenses in this year compared to prior year.
31.	Debt Service	Increase this FY due to correction to prior year debt service amounts charged to the wrong chart string funds.
32.	Operating Reserves at 06/30/20XX	Reduction in Operating Reserves due to general ledger clean up as discussed and approved at the August 14, 2025 Board of Trustees Special Meeting.

Shoreline Community College
Grants Funds 145
Fiscal Year-to-Date (YTD) at 6/30/2025 - Final



SHORELINE COMMUNITY COLLEGE
FINANCIAL REPORT - GRANT FUNDS 145
MONTH ENDED JUNE 30, 2025 - FINAL

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Ln.		Year-over-Year Comparison of Actuals				YTD Percent of Budget	
		(A)	(B)	(B) - (A)		(C)	(B) / (C)
		Prior FYE 06/30/2024	Current FYE at 06/30/2025	CY to PY Inc./ (Decr.)	% Change	2024-25 Budget	% of Budget
Ln. Grant Revenues							
1.	Intercollege and Interagency Charges & Reimbursements	\$ 1,075,548	\$ 1,087,574	\$ 12,026	1.1%	\$ -	
2.	Federal	713,576	1,113,384	399,808	56.0%	1,508,617	73.8%
3.	State and Local	-	-	-		758,818	0.0%
4.	Private	-	-	-		64,500	0.0%
Total Grant Revenues		\$ 1,789,124	\$ 2,200,958	\$ 411,834	23.0%	\$ 2,331,935	94.4%
Grant Expenses							
Personnel Expenses							
5.	Exempt Employee Salaries and Wages	217,314	192,123	(25,191)	-11.6%	\$ 286,685	67.0%
6.	Full-Time Faculty Salaries and Wages	80,269	126,540	46,271	57.6%	132,951	95.2%
7.	Part-Time Faculty Salaries and Wages	289,978	371,334	81,356	28.1%	375,917	98.8%
8.	Classified Employee Salaries and Wages	285,858	411,236	125,378	43.9%	353,556	116.3%
9.	Part-Time Hourly and Students Wages	107,262	161,368	54,105	50.4%	131,316	122.9%
10.	Employee Benefits	312,754	335,419	22,665	7.2%	412,812	81.3%
Subtotal Personnel Expenses		1,293,436	1,598,020	304,585	23.5%	1,693,238	94.4%
Current and Capital Expenses							
11.	Goods and Services	233,535	312,354	78,819	33.8%	265,496	117.6%
12.	Supplies and Materials	64,520	74,771	10,251	15.9%		
13.	Other Goods and Services	85,641	110,184	24,543	28.7%		
14.	Utilities, Recycling, and Waste Disposal						
15.	WA State Agency Services						
16.	Legal, Acct., and Audit Services	15,000	-	(15,000)	-100.0%		
17.	Insurance Premiums	-	108	108	-		
18.	Furniture and Equipment - Non-Cap.	64,530	103,988	39,458	61.1%		
19.	Software License And Maint. - Non-Cap.	516	22,846	22,330	4323.7%		
20.	Subscriptions and Periodicals	2,295	-	(2,295)	-100.0%		
21.	Repairs and Maintenance						
22.	Voice and Data Transmission Services	1,033	458	(575)	-55.7%		
23.	Banking and Merchant Fees						
24.	Contracted Services	57,380	265,751	208,372	363.1%	55,250	481.0%
25.	Capital Outlays - Fixed Assets	36,347	78,253	41,905	115.3%		
26.	Computers and Related Hardware - Non-Cap.	71,032	7,949	(63,083)	-88.8%		
27.	Travel and Training	15,174	77,331	62,156	409.6%	24,715	312.9%
28.	Client Services and Direct Aid	80,428	132,922	52,494	65.3%	293,236	45.3%
29.	Debt Service	-	-	-			
Subtotal Current and Capital Expenses		\$ 493,895	\$ 874,560	\$ 380,664	77.1%	\$ 638,697	136.9%
Total Grant Expenses		\$ 1,787,331	\$ 2,472,580	\$ 685,249	38.3%	\$ 2,331,935	106.0%
Grant Reserves Increase (Decrease)		\$ 1,793	\$ (271,621)	\$ (273,415)	-15246.3%	\$ -	

Note: Please refer to next page for explanations and variance analysis for selected items.

SHORELINE COMMUNITY COLLEGE
FINANCIAL REPORT - GRANT FUNDS 145
VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$25,000 AND 10%
MONTH ENDED JUNE 30, 2025 - FINAL

Line	Description	Analysis
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GRANT REVENUES

2.	Federal Grants	We are current on invoicing and drawdown of federal grant funds.
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PERSONNEL EXPENSES

5.	Exempt Employee Salaries and Wages	Less expenses in SIP Grants this fiscal year compared to prior year.
6.	Full-Time Faculty Salaries and Wages	More expenses in NSF Grants this fiscal year compared to prior year.
7.	Part-Time Faculty Salaries and Wages	More expenses in NSF Grants this fiscal year compared to prior year.
8.	Classified Employee Salaries and Wages	More expenses in SIP Grants this fiscal year compared to prior year.
9.	Part-Time Hourly and Students Wages	More AANAPISI and WorkFirst part-time hourly expenses during this fiscal year compared to prior year.

CURRENT AND CAPITAL EXPENSES

13.	Other Goods and Services	More expenses in Two NSF and Workfirst Grants this fiscal year compared to prior year.
18.	Furniture and Equipment - Non-Cap.	More expenses in Perkins Grant this fiscal year compared to prior year.
24.	Contracted Services	More expenses in Two NSF, Perkins, SIP, and AANAPISI Grants this fiscal year compared to prior year.
25.	Capital Outlays - Fixed Assets	More expenses in Dept. of Comm. Energy Grant for Boiler Project in this fiscal year compared to prior year.
26.	Computers and Related Hardware - Non-Capitalized	Less expenses this FY compared to PY in Dept. of Commerce Energy Grant (different than line 25).
27.	Travel and Training	More expenses primarily in AANAPISI and SIP Grants this fiscal year compared to prior year.
28.	Client Services and Direct Aid	Increased expenses in AANAPISI and WorkFirst Delivery Grant this fiscal year compared to last year.

SHORELINE COMMUNITY COLLEGE
LIST OF ALL FEDERAL, STATE, AND LOCAL GRANT AWARDS
MONTH ENDED JUNE 30, 2025 - FINAL

FEDERAL GRANT AWARDS

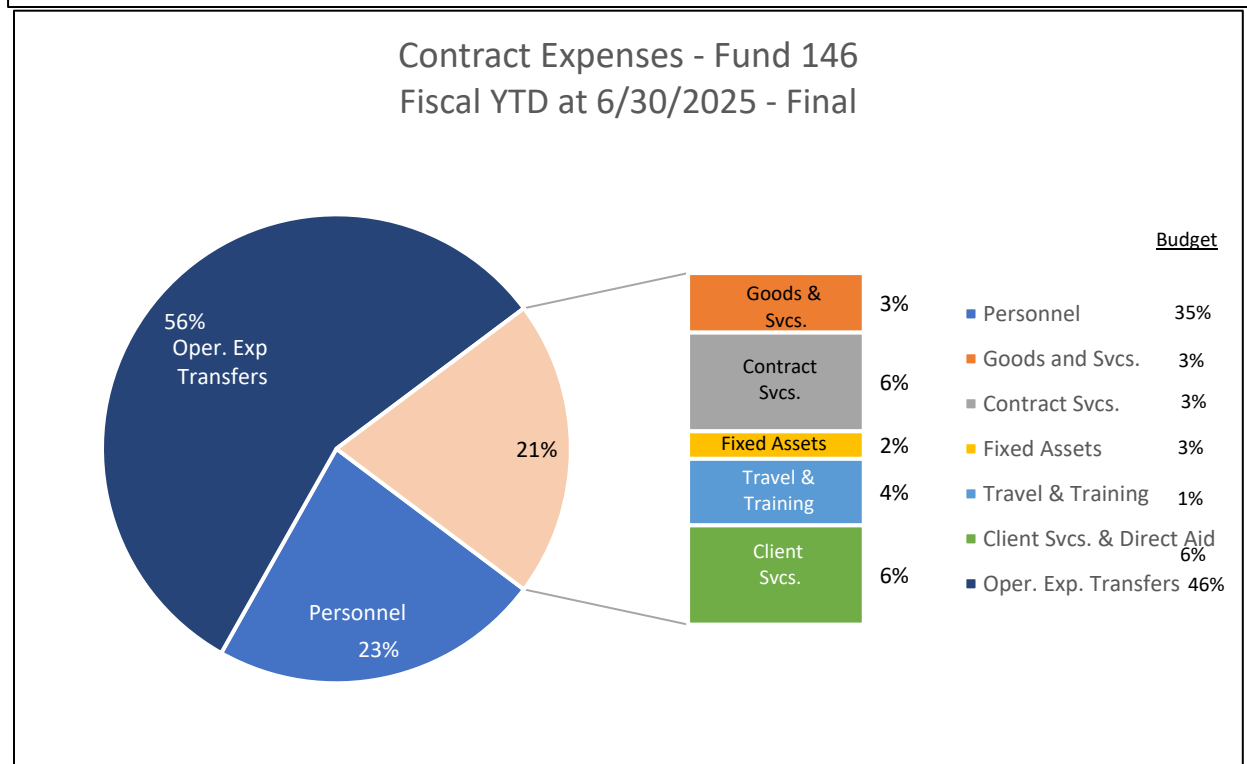
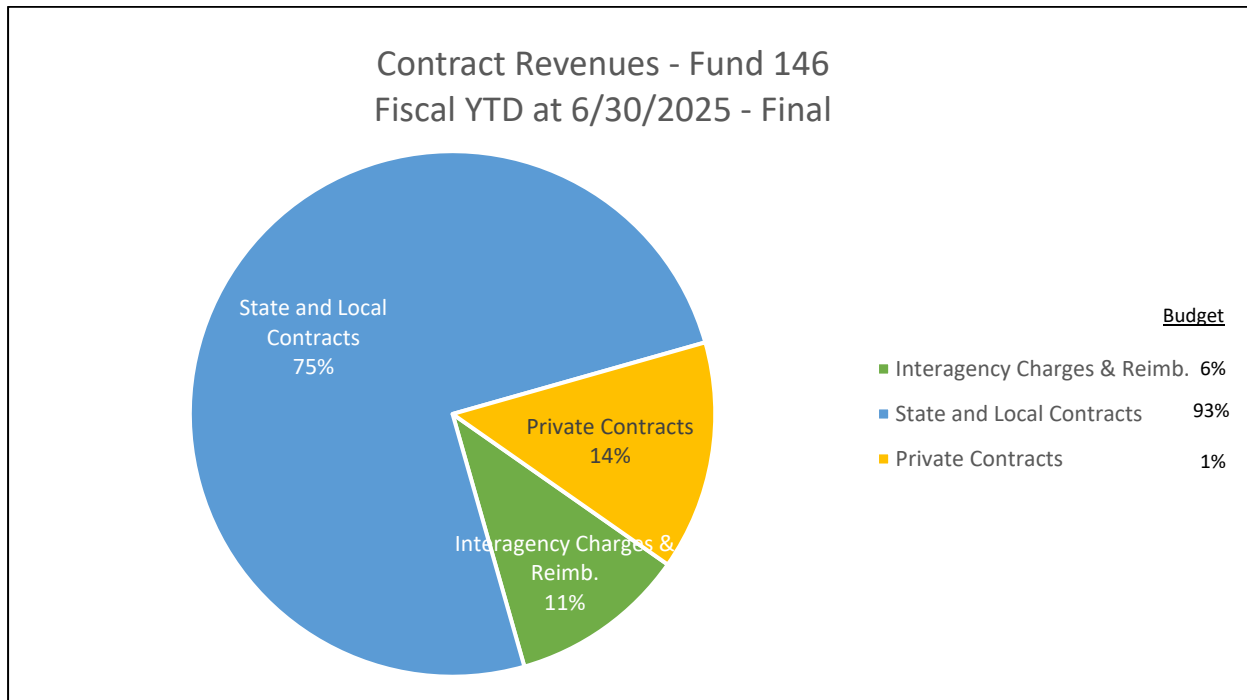
Name	Grantor	Grant Period	TOTAL Award	Expenses to Date	Balance Remaining	% Bal Remain
SIP: Title III Strengthening Institutions Program	U.S. Dept of Education	10/1/21 - 9/30/26	\$ 2,222,875	\$ 1,377,886	\$ 844,989	38.0%
AANAPISI: Title III Asian American, Native American & Pacific Islander Serving Institutions	U.S. Dept of Education	10/1/21 - 9/30/26	\$ 1,198,272	\$ 854,163	\$ 344,109	28.7%
IUSE: Innovation in Two-Year College STEM Education	National Science Foundation (NSF)	10/1/24 - 9/30/27	\$ 499,954	\$ 93,712	\$ 406,242	81.3%
Biotech Hub	National Science Foundation (NSF)	5/15/21 - 11/30/25	\$ 426,886	\$ 397,890	\$ 28,996	6.8%
Indian River State College - Subaward	National Science Foundation (NSF)	2022 - 25	\$ 39,409	\$ 39,302	\$ 107	0.3%
IDEAS (Increase & Diversify Education Abroad for	U.S. Dept of State	8/1/23 - 7/31/25	\$ 34,995	\$ 21,114	\$ 13,881	39.7%
TOTAL FEDERAL GRANT AWARDS			\$ 4,422,391	\$ 2,784,065	\$ 1,638,325	37.0%

STATE AND LOCAL GRANT AWARDS

Name	Grantor	Grant Period	TOTAL Award	Expenses to Date	Balance Remaining	% Bal Remain
Worker Retraining Program Proviso (001-123)	SBCTC	7/1/24 - 6/30/25	\$ 1,412,698	\$ 1,409,725	\$ 2,973	0.2%
Worker Retraining Program Earmark (001-7BE)	SBCTC	7/1/24 - 6/30/25	\$ 86,212	\$ 86,212	\$ -	0.0%
BFET Grant*	SBCTC	10/1/24 - 9/30/25	\$ 543,213	\$ 440,159	\$ 103,054	19.0%
Workfirst Delivery Agreement	SBCTC	7/1/24 - 6/30/25	\$ 475,698	\$ 452,185	\$ 23,513	4.9%
Perkins Plan*	SBCTC	7/1/24 - 6/30/25	\$ 316,439	\$ 316,430	\$ 9	0.0%
BEa (Basic Education for Adults) Master Grant*	SBCTC	7/1/24 - 6/30/25	\$ 277,765	\$ 277,765	\$ -	0.0%
BEa New Arrivals Funds*	SBCTC	7/1/24 - 6/30/25	\$ 160,000	\$ 160,000	\$ -	0.0%
Nursing FTE Expansion Grant	SBCTC	9/30/24 - 6/30/25	\$ 180,000	\$ 180,000	\$ -	0.0%
SSEH (Supporting Students Experiencing Homelessness)	SBCTC	7/1/24 - 6/30/25	\$ 115,000	\$ 115,000	\$ -	0.0%
Career Launch Capital Equipment Funding (Biotec)	SBCTC	7/1/24 - 6/30/25	\$ 108,600	\$ 108,564	\$ 36	0.0%
2023-25 High Demand Funding for NAC	SBCTC	7/1/23 - 6/30/24	\$ 112,524	\$ 112,524	\$ -	0.0%
BEa IELCE*	SBCTC	7/1/24 - 6/30/25	\$ 67,331	\$ 67,331	\$ -	0.0%
I-BEST Allocation	SBCTC	7/1/23 - 6/30/26	\$ 117,188	\$ 117,188	\$ -	0.0%
Math Placement grant	SBCTC	7/1/24 - 6/30/25	\$ 10,000	\$ 2,518	\$ 7,482	74.8%
SEAG (Student Emergency Assistance Grant)	SBCTC	1/28/25 - 6/30/25	\$ 7,500	\$ 7,500	\$ -	0.0%
SUBTOTAL of SBCTC Grant Awards:			\$ 3,990,168	\$ 3,853,100	\$ 137,068	3.4%
Hospital EE Education and Training (HEET)- MLT- S	Renton Technical College	12/1/24 - 5/30/25	\$ 151,632	\$ 146,977	\$ 4,655	3.1%
TTRPG (Table Top Role Playing Games) Innovation	Washington State Library	2024 - 2025	\$ 2,000	\$ 1,029	\$ 971	48.6%
Biotech Internship Expansion	Washington Research Foundation	2024 - 2026	\$ 93,030	\$ 46,515	\$ 46,515	50.0%
WSAC Universal Transfer Explorer Project	WA Student Achievement Council	4/19/24 - 6/30/25	\$ 6,500	\$ 2,238	\$ 4,262	65.6%
General Clean Energy Grant	WA State Dept of Commerce	7/1/24 - 6/30/25	\$ 533,389	\$ 55,922	\$ 477,467	89.5%
SUBTOTAL of Other WA State Grant Awards:			\$ 634,919	\$ 105,704	\$ 529,215	83.4%
Bridge to Finish Grant (Benefits Hub)	United Way-King County	7/1/24 - 6/30/25	\$ 160,000	\$ 150,634	\$ 9,366	5.9%
SUBTOTAL of Local Grant Awards:			\$ 160,000	\$ 150,634	\$ 9,366	5.9%
TOTAL STATE AND LOCAL GRANT AWARDS			\$ 4,785,087	\$ 4,109,438	\$ 675,649	14.1%
TOTAL OF ALL FEDERAL, STATE, AND LOCAL GRANT AWARDS			\$ 9,207,478	\$ 6,893,504	\$ 2,313,974	25.1%

*NOTE: These WA State Grant Awards are Federal Pass-Thru Grants.

Shoreline Community College
Contracts Funds 146
Fiscal Year-to-Date (YTD) at 6/30/2025 - Final



SHORELINE COMMUNITY COLLEGE
FINANCIAL REPORT - CONTRACT FUNDS 146
MONTH ENDED JUNE 30, 2025 - FINAL

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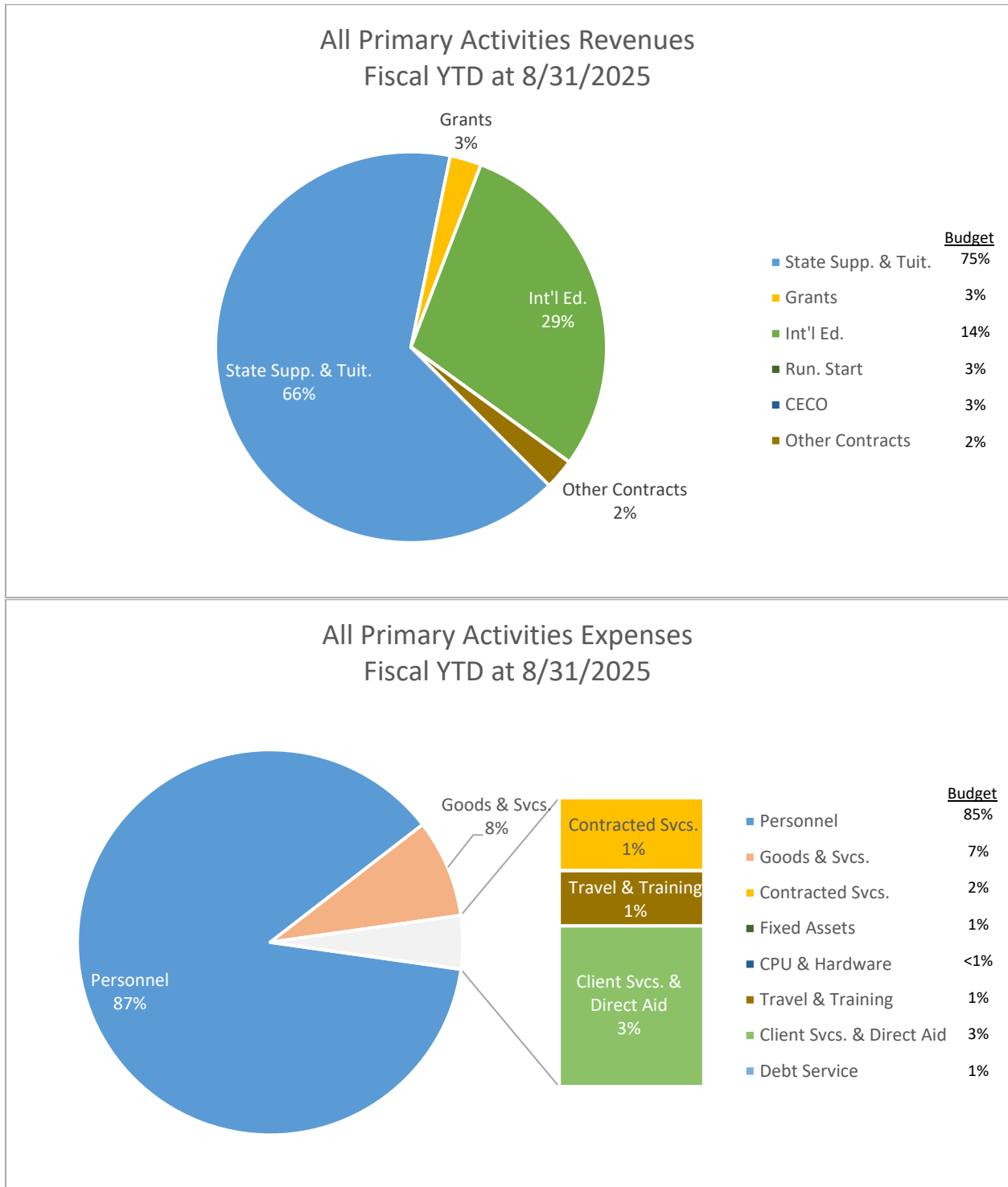
Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget	
	(A) Prior FYE 06/30/2024	(B) Current FYE at 06/30/2025	(B) - (A) CY to PY Inc./((Decr.))	% Change	(C) 2024-25 Budget	(B) / (C) % of Budget
Ln. Contract Revenues						
1. Intercollege and Interagency Charges & Reimbursements	\$ 1,474,375	\$ 639,554	\$ (834,821)	-56.6%	\$ 1,000,000	64.0%
2. Federal	-	(86,157)	(86,157)	-	-	
3. State and Local	10,700,598	5,166,416	(5,534,182)	-51.7%	15,990,014	32.3%
4. Private	739,823	75,523	(664,300)	-89.8%	150,000	50.3%
Total Contract Revenues	\$ 12,914,796	\$ 5,795,336	\$ (7,119,460)	-55.1%	\$ 17,140,014	33.8%
Contract Expenses						
Personnel Expenses						
5. Exempt Employee Salaries and Wages	757,492	797,941	40,450	5.3%	\$ 710,309	112.3%
6. Full-Time Faculty Salaries and Wages	410,531	460,253	49,722	12.1%	2,321,733	19.8%
7. Part-Time Faculty Salaries and Wages	238,825	216,120	(22,705)	-9.5%	246,668	87.6%
8. Classified Employee Salaries and Wages	715,772	657,117	(58,655)	-8.2%	1,002,174	65.6%
9. Part-Time Hourly and Students Wages	94,753	139,633	44,881	47.4%	164,794	84.7%
10. Employee Benefits	790,186	746,046	(44,140)	-5.6%	1,496,075	49.9%
Subtotal Personnel Expenses	3,007,559	3,017,111	9,551	0.3%	5,941,752	50.8%
Current and Capital Expenses						
11. Goods and Services	477,283	455,808	(22,191)	-4.6%	574,959	79.3%
12. Supplies and Materials	96,613	112,566	15,953	16.5%		
13. Other Goods and Services	162,399	244,463	82,064	50.5%		
14. Utilities, Recycling, and Waste Disposal	-	715		-		
15. WA State Agency Services						
16. Legal, Acct., and Audit Services	2,146	1,223	(923)	-43.0%		
17. Insurance Premiums						
18. Furniture and Equipment - Non-Cap.	15,836	38,630	22,793	143.9%		
19. Software License And Maint. - Non-Cap.	78,972	(57,765)	(136,737)	-173.1%		
20. Subscriptions and Periodicals	-	1,233	1,233	-		
21. Repairs and Maintenance	99,795	90,131	(9,664)	-9.7%		
22. Voice and Data Transmission Services	21,522	24,611	3,089	14.4%		
23. Banking and Merchant Fees						
24. Contracted Services	697,973	757,014	59,041	8.5%	577,091	131.2%
25. Capital Outlays - Fixed Assets	478,580	210,745	(267,835)	-56.0%	471,450	44.7%
26. Computers and Related Hardware - Non-Cap.	1,493	612	(880)	-59.0%	112,470	0.5%
27. Travel and Training	399,658	509,796	110,138	27.6%	237,041	215.1%
28. Client Services and Direct Aid	923,074	759,716	(163,357)	-17.7%	1,037,886	73.2%
29. Debt Service	343,636	(670,879)	(1,014,515)	-295.2%	343,636	-195.2%
30. Operating Expense Transfers	7,352,724	7,443,729	91,005	1.2%	7,843,729	94.9%
Subtotal Current and Capital Expenses	\$ 10,674,421	\$ 9,466,542	\$ (1,208,594)	-11.3%	\$ 11,198,262	84.5%
Total Contract Expenses	\$ 13,681,980	\$ 12,483,653	\$ (1,199,043)	-8.8%	\$ 17,140,014	72.8%
Contract Reserves Increase (Decrease)	\$ (767,184)	\$ (6,688,317)	\$ (5,920,417)	771.7%	\$ -	

Note: Please refer to next page for explanations and variance analysis for selected items.

SHORELINE COMMUNITY COLLEGE
FINANCIAL REPORT - CONTRACT FUNDS 146
VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$25,000 AND 10%
MONTH ENDED JUNE 30, 2025 - FINAL

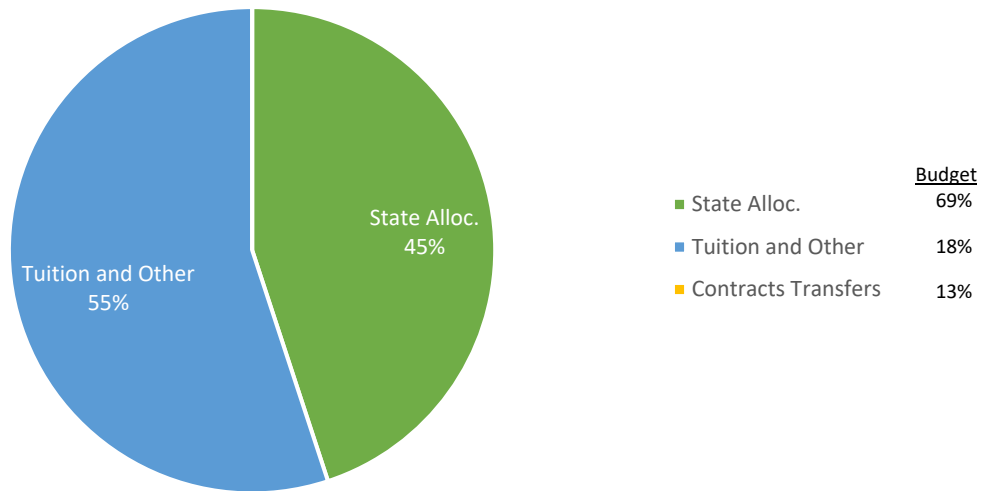
Line	Description	Analysis
CONTRACT REVENUES		
1.	Intercollege and Interagency Charges & Reimbursements	CECO Revenue recorded incorrectly in line 1 for last and most of this fiscal year. Corrections reflected this year in line 3.
2.	Federal	Clean Up of Legacy Balances in FEMA - COVID19 Grant Account.
3.	State and Local	Transfers of Contract Program Revenue due to general ledger deficit fund reserves clean up as discussed and approved at the June 26, 2025 Board of Trustees Meeting.
4.	Private	Less revenue this FY compared to PY due to Cybersecurity incident insurance reimbursement.
PERSONNEL EXPENSES		
6.	Full-Time Faculty Salaries and Wages	More expenses this FY compared to PY primarily due to Int'l Educ.
9.	Part-Time Hourly and Students Wages	
CURRENT AND CAPITAL EXPENSES		
13.	Other Goods and Services	More expenses this FY compared to PY primarily due to CECO Learning Center North Remodel Expenses.
19.	Software License And Maint. - Non-Cap.	General ledger clean up of legacy balances incorrectly charged to software license and maintenance account.
24.	Contracted Services	More expenses this FY compared to PY primarily due to Int'l Ed. Contract Recruiter Services.
25.	Capital Outlays - Fixed Assets	More PY expenses compared to this FY primarily due to payment of network switches purchased last year.
27.	Travel and Training	More expenses this FY compared to PY primarily in Int'l Educ. due to increased recruitment efforts.
28.	Client Services and Direct Aid	More expenses this FY compared to PY primarily due to CECO payment of direct client services offset by decrease this FY to correct an incorrerct chart string used in prior year.
29.	Debt Service	Negative amount this year due to correction of an incorrect chart string for Foundation Capital Campaign donor funds for Cedar Building project.

Shoreline College
Total of Primary Activities
Fiscal Year-to-Date (YTD) at 8/31/2025

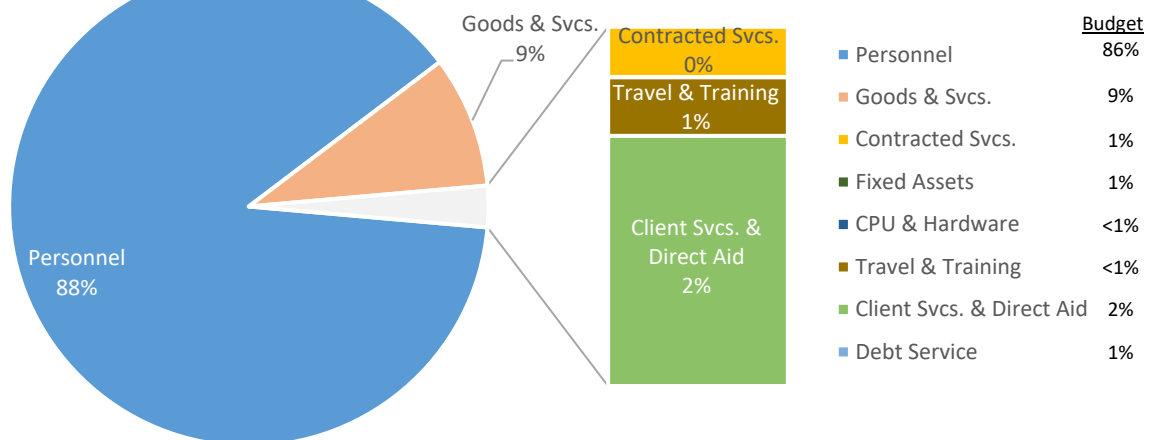


**Shoreline College
State Support Funds
Fiscal Year-to-Date (YTD) at 8/31/2025**

State Support, Tuition, and Transfer Revenues
Fiscal YTD at 8/31/2025



State Support, Tuition, and Transfer Expenses
Fiscal YTD Expenses at 8/31/2025



SHORELINE COLLEGE
FINANCIAL REPORT - STATE SUPPORT FUNDS
MONTH ENDED AUGUST 31, 2025

Year-over-Year Comparison of Actuals					YTD Percent of Budget	
Ln.	(A) Prior FYE 08/31/2024	(B) Current FYE at 08/31/2025	(B) - (A) CY to PY Inc./ (Decr.)	Year-over- Year % Change	(C) 2025-26 Budget	(B) / (C) % of Budget
State Allocations, Tuition, and Contract						
Transfers Revenues						
1. State Allocations	\$ 4,592,257	\$ 3,322,480	\$ (1,269,776)	-27.7%	\$ 39,491,635	8.4%
2. Operating Tuition	\$ 3,917,381	\$ 4,021,150	\$ 103,769	2.6%	\$ 10,271,613	39.1%
3. Interest Income	-	48,864	48,864	-	100,000	-
Subtotal State Alloc. and Tuition	8,509,637	7,392,494	(1,117,143)	-13.1%	49,863,248	14.8%
Contract Expense Transfers:						
4. International Education	-	-	-	0.0%	4,995,681	0.0%
5. Running Start	-	-	-	0.0%	1,925,000	0.0%
6. CECO	-	-	-	0.0%	473,048	0.0%
7. CEP	-	-	-	0.0%	50,000	0.0%
Subtotal Contract Expense Transfers	-	-	-	0.0%	7,443,729	0.0%
Total Revenues and Contract Transfers	\$ 8,509,637	\$ 7,392,494	\$ (1,117,143)	-13.1%	\$ 57,306,977	12.9%
State Support Expenses						
Personnel Expenses						
8. Exempt Employee Salaries and Wages	1,046,933	1,138,366	91,433	8.7%	\$ 6,788,741	16.8%
9. Full-Time Faculty Salaries and Wages	211,110	202,732	(8,378)	-4.0%	12,105,313	1.7%
10. Part-Time Faculty Salaries and Wages	2,168,891	2,455,713	286,822	13.2%	9,262,407	26.5%
11. Classified Employee Salaries and Wages	1,357,230	1,441,519	84,290	6.2%	8,394,905	17.2%
12. Part-Time Hourly and Students Wages	48,487	62,572	14,086	29.1%	444,954	14.1%
13. Employee Benefits	1,844,660	1,908,897	64,237	3.5%	12,165,239	15.7%
Subtotal Personnel Expenses	6,677,310	7,209,799	532,489	8.0%	49,161,559	14.7%
Current and Capital Expenses						
Goods and Services:						
	504,948	728,156	223,208	44.2%	4,923,919	14.8%
14. Supplies and Materials	52,951	41,145	(11,805)	-22.3%		
15. Other Goods and Services	11,771	33,175	21,404	181.8%		
16. Utilities, Recycling, and Waste Disposal	65,296	156,857	91,561	140.2%		
17. WA State Agency Services	24,245	6,951	(17,294)	-71.3%		
18. Legal, Acct., and Audit Services	616	-	(616)	-100.0%		
19. Insurance Premiums	153,233	103,921	(49,311)	-32.2%		
20. Furniture and Equipment - Non-Cap.	-	515	515	0.0%		
21. Software License And Maint. - Non-Cap.	87,119	201,127	114,008	130.9%		
22. Subscriptions and Periodicals	54,914	36,080	(18,834)	-34.3%		
23. Repairs and Maintenance	25,918	3,257	(22,661)	-87.4%		
24. Voice and Data Transmission Services	24,303	27,644	3,341	13.7%		
25. Banking and Merchant Fees	4,583	117,484	112,901	2463.5%		
26. Contracted Services	51,590	31,923	(19,667)	-38.1%	556,226	5.7%
27. Capital Outlays - Fixed Assets	15,011	-	(15,011)	-100.0%	577,480	0.0%
28. Computers and Related Hardware - Non-Cap.	7,121	-	(7,121)	-100.0%	241,911	0.0%
29. Travel and Training	30,914	37,012	6,098	19.7%	167,408	22.1%
30. Client Services and Direct Aid	144,987	158,165	13,178	9.1%	1,078,474	14.7%
31. Debt Service	-	-	-	0.0%	600,000	0.0%
Subtotal Current and Capital Expenses	\$ 754,571	\$ 955,256	\$ 200,685	26.6%	\$ 8,145,418	11.7%
Total State Support Expenses	\$ 7,431,881	\$ 8,165,055	\$ 733,174	9.9%	\$ 57,306,977	14.2%
State Support Reserves Increase (Decrease)	\$ 1,077,756	\$ (772,560)	\$ (1,850,317)	-171.7%	\$ -	
State Support Reserves Beg. Balance at July 1	\$ 4,072,760	\$ 2,184,142	\$ (1,888,618)	-46.4%	\$ 2,184,142	
32. State Support Reserves at 08/31/20XX	\$ 5,150,516	\$ 1,411,582	\$ (3,738,935)	-72.6%	\$ 2,184,142	

Note: Please refer to next page for explanations and variance analysis for selected items.

SHORELINE COLLEGE**FINANCIAL REPORT - STATE SUPPORT FUNDS****VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$100,000 AND 10%****MONTH ENDED AUGUST 31, 2025**

Line	Description	Analysis
REVENUES		
1.	State Allocations	Federal pass-through-funding award letters delayed while under legal review by WA Attorney General's Office, and \$1.3 million timing difference of additional State Allocations drawdown.

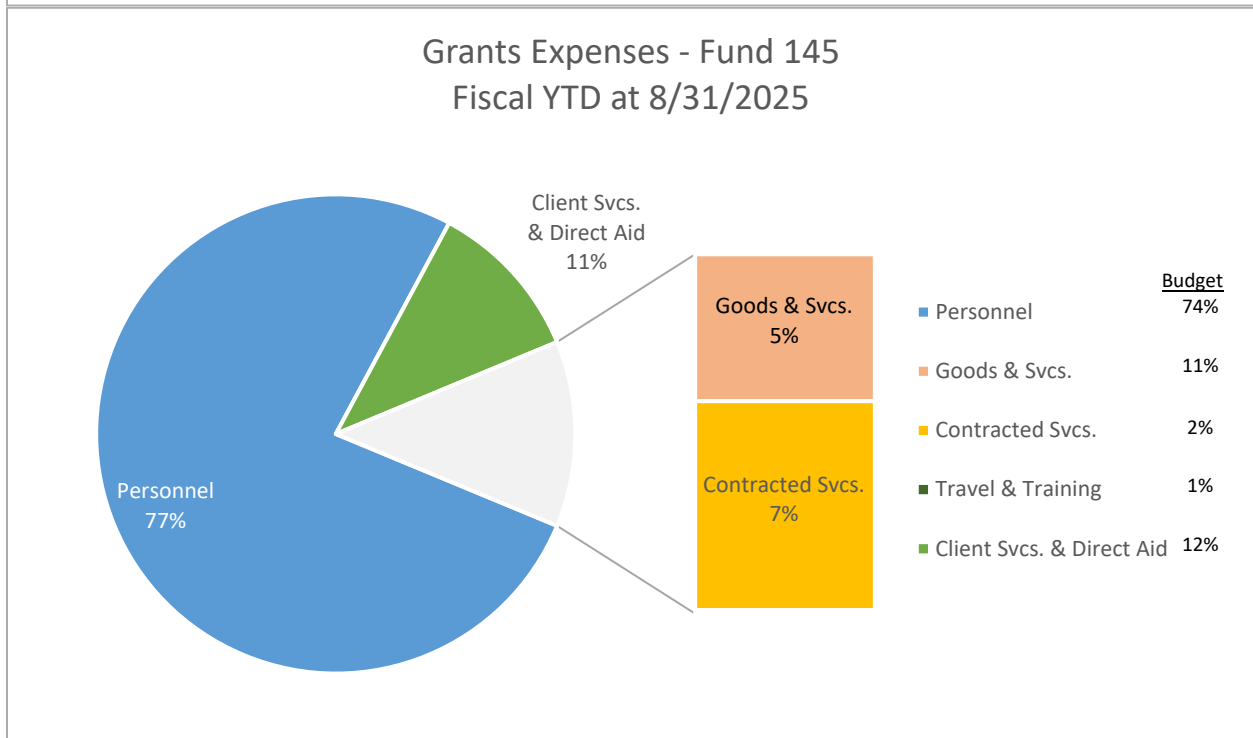
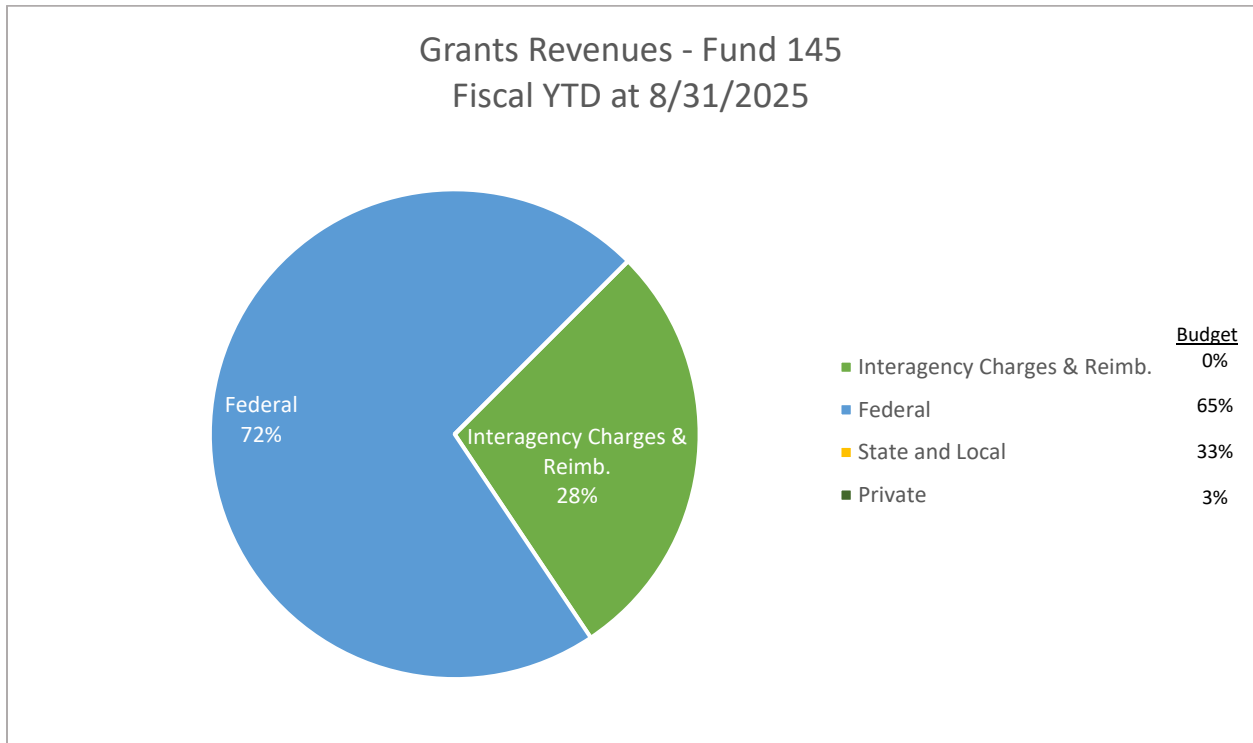
PERSONNEL EXPENSES

10.	Part-Time Faculty Salaries and Wages	Increase in P/T expenses in Dental Hygiene, MLT, HIIM, NAC-IBEST, Nursing, Chemistry, Biotech, Engineering, English, SAPP, and ABE/ESL compared to the prior year.
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CURRENT AND CAPITAL EXPENSES

21.	Software License And Maint. - Non-Cap.	Increase in expenses this year compared to last year in Guided Pathways and Campus Security.
25.	Banking and Merchant Fees	Bank Merchant fees are high this year than prior year because we are current with bank reconciliations. Expense overstated by \$70,000 and corrected in September.
32.	State Support Reserves at 08/31/20XX	Reduction in Operating Reserves compared to prior year due to general ledger clean up as approved at the August 14, 2025 Board of Trustees Special Meeting. \$1.3 million timing difference of additional State Allocations drawdown not reflected in general ledger.

Shoreline Community College
Grants Funds 145
Fiscal Year-to-Date (YTD) at 8/31/2025



Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget	
	(A) Prior FYE 08/31/2024	(B) Current FYE at 08/31/2025	(B) - (A) CY to PY Inc./ (Decr.)	Year-over- Year % Change	(C) 2025-26 Budget	(B) / (C) % of Budget
Ln. Grant Revenues						
1. Intercollege and Interagency Charges & Reimbursement	\$ 100,458	\$ 82,497	\$ (17,961)	-17.9%	\$ -	
2. Federal	78,032	210,828	132,796	170.2%	1,508,617	14.0%
3. State and Local	-	-	-		758,818	0.0%
4. Private	-	-	-		64,500	0.0%
Total Grant Revenues	\$ 178,490	\$ 293,325	\$ 114,835	64.3%	\$ 2,331,935	12.6%
Grant Expenses						
Personnel Expenses						
5. Exempt Employee Salaries and Wages	28,450	31,887	3,437	12.1%	\$ 295,285	10.8%
6. Full-Time Faculty Salaries and Wages	8,407	7,893	(514)	-6.1%	136,940	5.8%
7. Part-Time Faculty Salaries and Wages	27,630	23,482	(4,147)	-15.0%	375,917	6.2%
8. Classified Employee Salaries and Wages	44,908	102,803	57,895	128.9%	364,163	28.2%
9. Part-Time Hourly and Students Wages	10,987	20,460	9,473	86.2%	131,316	15.6%
10. Employee Benefits	33,851	59,482	25,631	75.7%	424,752	14.0%
Subtotal Personnel Expenses	154,234	246,009	91,775	59.5%	1,728,373	14.2%
Current and Capital Expenses						
11. Goods and Services	10,153	16,449	6,296	62.0%	249,361	6.6%
12. Supplies and Materials	1,525	2,385	860	56.4%		
13. Other Goods and Services	8,512	14,026	5,513	64.8%		
14. Utilities, Recycling, and Waste Disposal	-	-	-			
15. WA State Agency Services	-	-	-			
16. Legal, Acct., and Audit Services	-	-	-			
17. Insurance Premiums	-	-	-			
18. Furniture and Equipment - Non-Cap.	-	-	-			
19. Software License And Maint. - Non-Cap.	-	-	-			
20. Subscriptions and Periodicals	-	-	-			
21. Repairs and Maintenance	-	-	-			
22. Voice and Data Transmission Services	116	38	(78)	-67.2%		
23. Banking and Merchant Fees	-	-	-			
24. Contracted Services	-	23,397	23,397	0.0%	55,250	42.3%
25. Capital Outlays - Fixed Assets	-	-	-			
26. Computers and Related Hardware - Non-Cap.	-	-	-			
27. Travel and Training	3,435	399	(3,036)	-88.4%	24,715	1.6%
28. Client Services and Direct Aid	16,915	34,955	18,040	106.6%	274,236	12.7%
29. Debt Service	-	-	-			
Subtotal Current and Capital Expenses	\$ 30,503	\$ 75,200	\$ 44,697	146.5%	\$ 603,562	12.5%
Total Grant Expenses	\$ 184,738	\$ 321,209	\$ 136,471	73.9%	\$ 2,331,935	13.8%
Grant Reserves Increase (Decrease)	\$ (6,248)	\$ (27,885)	\$ (21,637)	346.3%	\$ -	

Note: Please refer to next page for explanations and variance analysis for selected items.

SHORELINE COLLEGE**FINANCIAL REPORT - GRANT FUNDS 145****VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$25,000 AND 10%****MONTH ENDED AUGUST 31, 2025**

Line	Description	Analysis
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GRANT REVENUES

2.	Federal Grants	We are current on invoicing and drawdown of federal grant funds and more expenses in current year due to filled positions compared to vacancies in prior year.
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PERSONNEL EXPENSES

8.	Classified Employee Salaries and Wages	Increase in expenses this year due to prior year position vacancies in AANAPISI and SIP Grants
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CURRENT AND CAPITAL EXPENSES

24.	Contracted Services	More expenses in NSF Grants in this fiscal year due to grant start up in prior year.
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SHORELINE COLLEGE
LIST OF ALL FEDERAL, STATE, AND LOCAL GRANT AWARDS
MONTH ENDED AUGUST 31, 2025

FEDERAL GRANT AWARDS							
Name	Grantor	Grant Period	TOTAL Award		Expenses to Date	Balance Remaining	% Bal Remain
SIP: Title III Strengthening Institutions Program	U.S. Dept of Education	10/1/21 - 9/30/26	\$	2,222,875	\$	1,377,886	\$ 844,989 38.0% **
AANAPISI: Title III Asian American, Native American & Pacific Islander Serving Institutions	U.S. Dept of Education						
IUSE: Innovation in Two-Year College STEM Education	Nat'l Science Foundation (NSF)	10/1/21 - 9/30/26	\$	1,198,272	\$	854,163	\$ 344,109 28.7% **
Biotech Hub	Nat'l Science Foundation (NSF)	10/1/24 - 9/30/27	\$	499,954	\$	93,712	\$ 406,242 81.3%
Indian River State College - Subaward	Nat'l Science Foundation (NSF)	5/15/21 - 11/30/25	\$	426,886	\$	397,890	\$ 28,996 6.8%
IDEAS (Increase & Diversify Education Abroad for U.S. Dept of State		2022 - 25	\$	39,409	\$	39,302	\$ 107 0.3%
		8/1/23 - 7/31/25	\$	34,995	\$	21,114	\$ 13,881 39.7% ***
TOTAL FEDERAL GRANT AWARDS			\$	4,422,391	\$	2,784,065	\$ 1,638,325 37.0%
STATE AND LOCAL GRANT AWARDS							
Name	Grantor	Grant Period	TOTAL Award		Expenses to Date	Balance Remaining	% Bal Remain
Worker Retraining Program Proviso (001-123)	SBCTC	7/1/25 - 6/30/26	\$	1,545,231	\$	208,787	\$ 1,336,444 86.5%
BFET (Basic Food Employment and Training)*	SBCTC	10/1/24 - 9/30/25	\$	543,213	\$	440,159	\$ 103,054 19.0%
BFET (Basic Food Employment and Training)*	SBCTC	10/1/25 - 9/30/26	\$	567,865	<i>In legal review.</i>		
Workfirst Delivery Agreement	SBCTC	7/1/25 - 6/30/26	\$	412,384	\$	83,465	\$ 328,919 79.8%
Perkins Plan*	SBCTC	7/1/25 - 6/30/26	\$	315,507	<i>In legal review.</i>		
BEEdA (Basic Ed. for Adults) Master Grant*	SBCTC	7/1/25 - 6/30/26	\$	271,327	<i>In legal review.</i>		
BEEdA New Arrivals Funds*	SBCTC	7/1/25 - 6/30/26	\$	48,000	<i>In legal review.</i>		
Supporting Students Experiencing Homelessness (S	SBCTC	7/1/25 - 6/30/26	\$	108,000	\$	20,700	\$ 87,300 80.8%
High Demand Funding for MLT	SBCTC	7/1/25 - 6/30/26	\$	102,140	\$	13,790	\$ 88,350 86.5%
BEEdA IELCE*	SBCTC	7/1/25 - 6/30/26	\$	69,229	<i>In legal review.</i>		
I-BEST Allocation	SBCTC	7/1/23 - 6/30/26	\$	117,188	\$	117,188	\$ - 0.0%
Math Placement	SBCTC	7/1/24 - 6/30/25	\$	10,000	\$	2,518	\$ 7,482 74.8%
Student Emergency Assistance Grant (SEAG)	SBCTC	7/1/25 - 6/30/26	\$	155,000	\$	-	\$ 155,000 100.0%
SUBTOTAL of SBCTC Grant Awards:			\$	4,265,084	\$	886,607	\$ 3,378,477 79.2%
Hospital EE Education and Training (HEET)- MLT- S Renton Technical College		12/1/24 - 5/30/25	\$	151,632	\$	146,977	\$ 4,655 3.1%
TTRPG (Table Top Role Playing Games) Innovation	WA State Library	2024 - 2025	\$	2,000	\$	1,029	\$ 971 48.6%
Biotech Internship Expansion	WA Research Foundation	2024 - 2026	\$	93,030	\$	46,515	\$ 46,515 50.0%
WSAC Universal Transfer Explorer Project	WA Student Achieve. Council (W	4/19/24 - 6/30/25	\$	6,500	\$	2,238	\$ 4,262 65.6%
General Clean Energy Grant	WA State Dept of Commerce	7/1/24 - 6/30/25	\$	533,389	\$	55,922	\$ 477,467 89.5%
SUBTOTAL of Other WA State Grant Awards:			\$	634,919	\$	105,704	\$ 529,215 83.4%
Supporting Student Veterans and their Families	King County	7/1/25 - 6/30/28	\$	697,300	<i>In legal review.</i>		
Bridge to Finish (Benefits Hub)	United Way-King County	7/1/24 - 6/30/25	\$	160,000	\$	150,634	\$ 9,366 5.9%
Bridge to Finish (Benefits Hub)	United Way-King County	7/1/25 - 6/30/26	\$	155,000	<i>In legal review.</i>		
SUBTOTAL of Local Grant Awards:			\$	1,012,300	\$	150,634	\$ 9,366 0.9%
TOTAL STATE AND LOCAL GRANT AWARDS			\$	5,912,303	\$	1,142,945	\$ 4,769,358 80.7%
TOTAL OF ALL FEDERAL, STATE, AND LOCAL GRANT AWARDS			\$	10,334,694	\$	3,927,011	\$ 6,407,683 62.0%

NOTES:

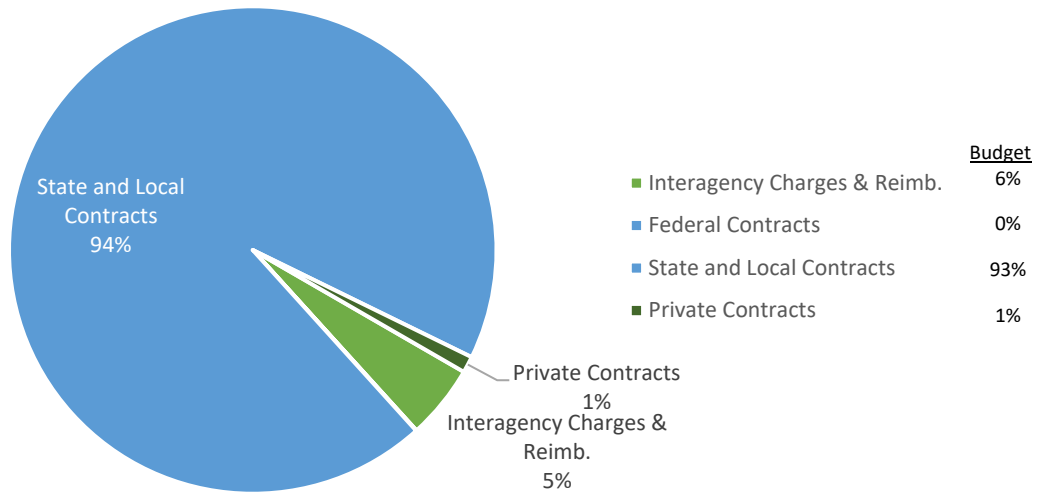
*These WA State Grant Awards are Federal Pass-Thru Grants.

**As of 8/31/2025, we are still awaiting Grant Award Notifications (GAN's) for this federal grant.

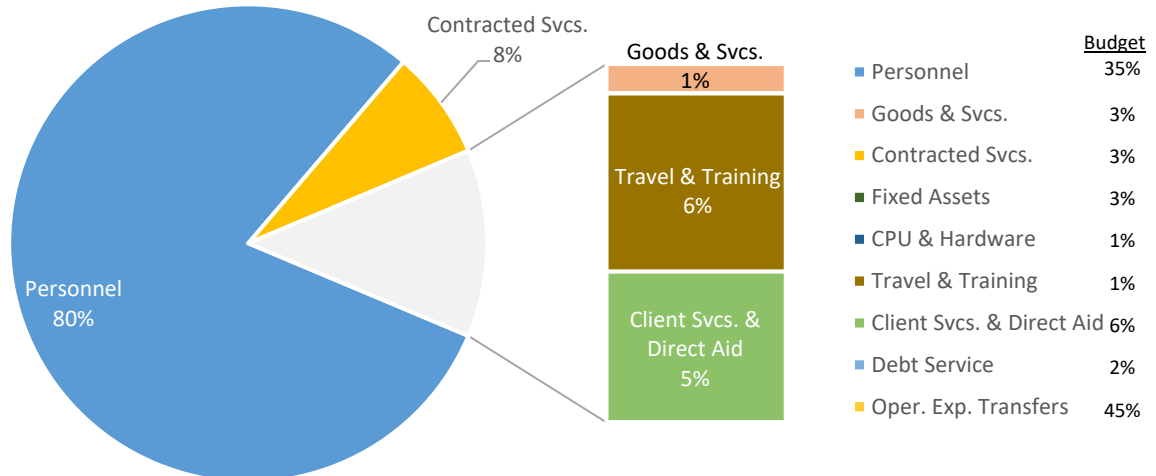
***The Federal awarding agency sent the College modified terms and conditions that are undergoing legal review.

Shoreline Community College
Contracts Funds 146
Fiscal Year-to-Date (YTD) at 8/31/2025

Contracts Revenues - Fund 146
 Fiscal YTD at 8/31/2025



Contracts Expenses - Fund 146
 Fiscal YTD at 8/31/2025



SHORELINE COLLEGE
FINANCIAL REPORT - CONTRACT FUNDS 146
MONTH ENDED AUGUST 31, 2025

Ln.	Year-over-Year Comparison of Actuals				YTD Percent of Budget	
	(A) Prior FYE 08/31/2024	(B) Current FYE at 08/31/2025	(B) - (A) CY to PY Inc./ (Decr.)	Year-over- Year % Change	(C) 2025-26 Budget	(B) / (C) % of Budget
Ln. Contract Revenues						
1. Intercollege and Interagency Charges & Reimbursement	\$ 27,909	\$ 175,860	\$ 147,952	530.1%	\$ 1,000,000	17.6%
2. Federal	-	1,180	1,180	-	-	-
3. State and Local	3,854,025	3,346,561	(507,465)	-13.2%	16,183,753	20.7%
4. Private	-	38,750	38,750	#DIV/0!	150,000	25.8%
Total Contract Revenues	\$ 3,881,934	\$ 3,562,351	\$ (319,583)	-8.2%	\$ 17,333,753	20.6%
Contract Expenses						
Personnel Expenses						
5. Exempt Employee Salaries and Wages	114,814	139,165	24,351	21.2%	\$ 731,619	19.0%
6. Full-Time Faculty Salaries and Wages	77,128	78,863	1,735	2.2%	2,391,385	3.3%
7. Part-Time Faculty Salaries and Wages	30,534	24,539	(5,995)	-19.6%	254,068	9.7%
8. Classified Employee Salaries and Wages	117,617	105,081	(12,536)	-10.7%	1,032,239	10.2%
9. Part-Time Hourly and Students Wages	13,335	46,851	33,516	251.3%	164,794	28.4%
10. Employee Benefits	127,931	122,641	(5,289)	-4.1%	1,561,386	7.9%
Subtotal Personnel Expenses	481,359	517,140	35,782	7.4%	6,135,491	8.4%
Current and Capital Expenses						
11. Goods and Services	49,724	6,714	(43,009)	-86.5%	574,959	1.2%
12. Supplies and Materials	-	1,346	1,346	0.0%	-	-
13. Other Goods and Services	48,029	-	(48,029)	-100.0%	-	-
14. Utilities, Recycling, and Waste Disposal	-	-	-	-	-	-
15. WA State Agency Services	-	-	-	-	-	-
16. Legal, Acct., and Audit Services	-	-	-	-	-	-
17. Insurance Premiums	-	-	-	-	-	-
18. Furniture and Equipment - Non-Cap.	292	-	(292)	-100.0%	-	-
19. Software License And Maint. - Non-Cap.	-	4,583	4,583	0.0%	-	-
20. Subscriptions and Periodicals	8	583	575	7189.5%	-	-
21. Repairs and Maintenance	380	-	(380)	-100.0%	-	-
22. Voice and Data Transmission Services	1,015	202	(813)	-80.1%	-	-
23. Banking and Merchant Fees	-	-	-	-	-	-
24. Contracted Services	29,253	47,824	18,571	63.5%	577,091	8.3%
25. Capital Outlays - Fixed Assets	3,337	-	(3,337)	-100.0%	471,450	0.0%
26. Computers and Related Hardware - Non-Cap.	-	-	-	-	112,470	0.0%
27. Travel and Training	71,554	40,764	(30,790)	-43.0%	237,041	17.2%
28. Client Services and Direct Aid	(100,777)	34,516	135,293	-134.3%	1,037,886	3.3%
29. Debt Service	-	-	-	-	343,636	0.0%
30. Operating Expense Transfers	-	-	-	-	7,843,729	0.0%
Subtotal Current and Capital Expenses	\$ 53,091	\$ 129,818	\$ 76,727	144.5%	\$ 11,198,262	1.2%
Total Contract Expenses	\$ 534,450	\$ 646,958	\$ 112,508	21.1%	\$ 17,333,753	3.7%
Contract Reserves Increase (Decrease)	\$ 3,347,484	\$ 2,915,393	\$ (432,091)	-12.9%	\$ -	

Note: Please refer to next page for explanations and variance analysis for selected items.

SHORELINE COLLEGE
FINANCIAL REPORT - CONTRACT FUNDS 146
VARIANCE ANALYSIS OF LINE ITEMS GREATER THAN \$25,000 AND 10%
MONTH ENDED AUGUST 31, 2025

Line	Description	Analysis
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CONTRACT REVENUES

1.	Intercollege and Interagency Charges & Reimbursements	Timing of revenue recognition for BFET Reutilized Fund.
3.	State and Local	Timing of billing for Running Start and CECO Contracts.
4.	Private	Funds received for Benefits Hub without corresponding College invoice.

PERSONNEL EXPENSES

9.	Part-Time Hourly and Students Wages	More expenses in this fiscal year compared to prior fiscal year primarily due to WRF - Biotech Internship Expansion Contract.
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CURRENT AND CAPITAL EXPENSES

27.	Travel and Training	Prior Year Amount overstated by \$28,000. Contracted recruiter payments charged to Travel & Training when should be charged to Line 24, Contracted Services.
28.	Client Services and Direct Aid	Negative amount for prior year due to year-end corrections expense accruals.

Thank you, members of the board. My name is Norah Peters, and I am the Co-Chief Shop Steward of the Classified Union, WFSE local 304. I would like my statement submitted for the minutes.

Since our last statement, classified staff attended our 2nd annual staff and administration training day. It was well attended, and we heard mostly positive reviews peppered with a few requests for changes to exactly when it is held next year. We were especially glad to have had the inclusion of our former union Rep, Riley Morrison, who led a session for managers regarding the classified staff CBA. Many thanks to everyone who made the event possible, especially Sabrina Venture who led the event for the first time, and her team who brought it all together.

We recently had our convocation, at which classified staff stars of the year were announced, and I would like to take this moment to congratulate the recipients of this year's awards, Shobha Malawarair, Diana Ensenat, and Kara Haney. You are all very deserving of this recognition and we appreciate all you do for this college.

Last year, right before Fall quarter started, the "OFM debacle" was announced, and we all worried about how that would impact us going forward. We were happy to not have layoffs and appreciated the conservative approach our admin was able to take. Now we are facing even worse situations, while acknowledging that the debacle issue is still being felt.

We appreciate the commitment to transparency by Dr. Kahn regarding the ongoing changes to the allocation model along with the process of reconciliation. These immediate and local issues, paired with the onslaught of anti-education, anti-diversity rhetoric coming from the Federal government is understandably wearing on all of us. While we navigate these issues, and continue to help students pursue their educational goals, we need as much grace and support as possible.

To this end, we ask the Board and administration to truly abide by their commitment to shared governance, especially right now. While it is often easier to make changes and updates without including feedback and consideration from those directly impacted, that cannot be our way forward. This is especially true when it comes to leadership changes or changes to position duties during these already stressful times. We know there will continue to be more work than workers. We need to make sure we do not, under this stress, choose expediency over taking time to hear from impacted shareholders. We may have removed community from our name, but the spirit of community and the decision to purposefully and thoughtfully work together remains vital to our continued existence.

Thank you for your time.



SCCFT President Eric Hamako
Statement to the SCC Board of Trustees
2025.10.01
[Permalink](#)

Good evening. My name is Eric Hamako. I am the President of the faculty's labor union, the Shoreline Community College Federation of Teachers (SCCFT), Local 1950 of the American Federation of Teachers (AFT). I present my comments for the Board's records.

Previously, I served as Federation President from 2019 thru 2023. Some of you weren't yet on the Board, so I'm here to re-introduce myself and to re-introduce our union.

Our union is for better wages for workers. We are for a workload that is enough to live well – and not so much that it consumes other parts of our lives. We are for fairer evaluation of our work. We are for safer working conditions. We are for a more democratic workplace, where workers have more actual control over our working conditions. As the former U.S. Secretary of Labor, Robert Reich, put it, labor unions are a “counterbalance” against the power of capital and bosses.

Our union is here, in part, to tell you things we need you to hear – especially when those are things you might not want to hear, necessary perspectives that you're less likely to hear from your Administrators.

During my first two terms as Federation President, we went through state and College financial crises, two consecutive years of layoffs, program cuts, decreasing job security, growing workloads, an administration pretending at “shared governance,” a global pandemic, and a resurgent fascist movement nationwide. When I began my first term, in 2019, six years ago, I pointed out to the Board that our union had already, for years, been sounding alarms about the College's financial practices. We had pointed out the

College's practices of using "roll-over" zombie budgets, rather than regularly creating budgets that accounted for changing realities. Of years of deficit spending that siphoned from our reserves. Of loosening the financial regulations that govern the College President. Of the College's failure to conduct internal or external financial audits necessary for accreditation and for good financial practice. Of cutting back hundreds of course sections and contingent faculty employment while inflating Admin-Exempt spending by a similar dollar amount. Of blaming financial misfeasances on recently separated, former Administrators. At that time, too, the College had declared a financial emergency and a renewed commitment to financial responsibility.

But, why talk about old stuff? Faulkner said, "the past is never dead. It's not even past." Why talk about old stuff? Because the College's mistakes today become the "old stuff" of tomorrow. Had the College listened before, we wouldn't be in some of the messes we're in now. For example, it has been devastating and demoralizing, yet not incomprehensible, to learn that the College has only recently discovered almost four million dollars in "unreconciled expenses" accumulated over past years, which it's now trying to figure out how to pay off. If the College listens better this time around, we may head off more messes in the future.

In the current crises, some administrators have cited the saying, "Never let a serious crisis go to waste." But, to do what? Naomi Klein's theory of the "shock doctrine" has explained how cutting away at the social safety net worsens the effects of periodic disasters, which elites are then best positioned to take advantage of, to advance their own goals. Letting problems fester, rather than fixing them, then taking advantage of the crises they precipitate is a choice. And those who benefit from charging problems to the future are often not the ones who suffer when the bill comes due.

Regarding the current crises, the College has said it will "work with its union partners." And yet, the College has, for example, been actively trying to limit the Federation's ability to buy release time for the Federation President – that is, to buy release time from teaching, as we have for more than a decade – a move by the College that will inevitably limit our union's ability to do our union work. We have pointed this out to you, the College, via the grievance process. The College has, to date, refused to alter course. So, in this case, the College's rhetoric of "working together" to overcome crises doesn't line up with its actions. I can understand why the College might want to impair our

union's work. As a union, we are fundamentally about using worker solidarity to counterbalance your power as our bosses. But, unless the College desists in the current grievance, we will see you in arbitration. Because, more broadly, that's a key part of what our union does: we hold you, our bosses, to account for your actions and we hold you to our mutual agreements, so that you don't take advantage of us during serious crises.

Good night.

Faculty Senate Board of Trustees Statement

October 1, 2025

*Given in-person RM1010M Shoreline Community College: Oct 1, 2025

As we progress through the new Academic Year, the Faculty Senate is committed to our mission of supporting academic excellence. The Senate will be solidifying this year's Divisional/Departmental Senate Representatives to serve their constituents on the Faculty Senate Council, as well as holding elections for both Chair, and Vice-Chair roles by end of Fall term.

Leaning into these core processes, and our strategic role as a faculty body, will ensure that the Senate will always serve as a forum for the open exchange of ideas, sharing of instructional standards/inquiry, and faculty concerns. Faculty Senate remains the primary body within the College to illicit input campus-wide from the entire faculty body. I look forward to working with the Senate, Council, and our colleagues across the campus to maintain, stabilize, and refine this process to fulfill our role on campus effectively.

It is a turbulent socio-political climate. Faculty, along with staff, students, and our administrative colleagues are operating under less than ideal circumstances. In spite of all this, I am always reminded of the privilege that I have in being able to practice my chosen profession, and that in my role at Shoreline, I work with others who although may have different opinions/ideas, chose to come together for a common cause of improving our community, uplifting those who are needing our help, and continuing to show up when it matters most.

Thank you and I wish the Shoreline community a wonderful Fall Term,

Ajay Mendoza

Chair, Faculty Senate

September/October 2025

President's Report

From the desk of Dr. Jack Kahn

Over the past month, the President's Office has spent the bulk of our time preparing for the Board Retreat and for Convocation. This last month we presented several updates that we wanted to be sure and share with the Board and College Community.

Looking forward to the start of the quarter and all we will do together.

Cheers,

Jack



Fall 2025 Dolphin Day (L – R: President Kahn, VP Ramos, Appa, Dolphie, Lori Yonemitsu, VP Aiello).

Shoreline
COMMUNITY COLLEGE

President's Report

From the desk of Dr. Jack Kahn

Events – Summer/Fall 2025

Shoreline Community College hosted a series of events since the last Board Meeting.

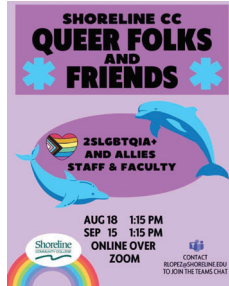
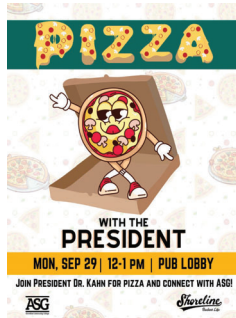


Top Row (L – R): President Kahn speaking at Convocation; Mx. Pucks A'Plenty delivers the keynote address at the Admin. & Classified Staff summer training. Middle Row (L – R): Director Seawright and Student Life providing pastries for students; Maribel Tirado, Dean Cheng, and VP Aiello welcome students on the first day of fall quarter; student employees assisting at Dolphin Day. Bottom: Senator Lovick at the Donors & Scholars Celebration.

Shoreline
COMMUNITY COLLEGE

Campus Events and Outreach

October 29, 2025 Board Packet: p. 44 of 56



Shoreline
COMMUNITY COLLEGE

Enrollment Updates

Daily Enrollment Tracking Report (DENTR), FALL 2025

Report date: 09/24/2025
Reflects enrollment through: 9/24/2025 12:33:31 AM (Dk)
Equivalent enrollment date, previous year: 09/24/2024

This report summarizes enrollment using quarterly Full-Time Equivalent (FTE) units. One quarterly FTE is equivalent to 15 credits.

Total FTEs: 3885, +1.8% compared to same day last year

	Today	Current Yr. Pre-Conversion*	Same Day Previous Year	Previous Yr. Pre-Conversion	FTEs Change	% Change	Previous Year Final	Prev. Yr. Final Pre-Conv.™
State Supported	2785	2785	2687	2687	+98	+3.7%	2127	2635
Contract (Total)	1083	1083	1111	1111	-28	-2.5%	1035	1127
International Contract	624	624	703	703	-79	-11.2%	622	693
RS Contract	294		270		+24	+8.9%	283	
CECO Contract*	165		134		+31	+23.0%	144	
Other Contract	0		4		(4)	-95.0%	7	
Self-supporting	16		17		-1	-6.0%	29	
TOTAL	3885		3815		+70	+1.8%	3191	

* DailyEnrollmentCapture: Previous year's data are derived from actual daily data captures from the prior year.

** CONVERSION NOTES:
Under the current state allocation model, each college may convert international contract FTEs to state-supported FTEs for allocation purposes, up to 2% of the college's District Enrollment Allocation Base (DEAB).
→ A total of 9 FTEs have been converted from international contract to state FTEs this quarter.
→ Note that FTEs and % change from previous year compare pre-conversion numbers.
→ Current count of unconverted state-supported FTEs this quarter is: 13

* Due to the rolling enrollment structure of the CECO program, today's numbers will not be comparable to Previous Year Final until after the 10th day of the quarter.

Important Dates FALL 2025	Important Dates FALL 2024
Priority Registration Starts 5/1/2025	Priority Registration Starts 5/6/24
Continuing Student Enrollment Begins 5/5/2025	Continuing Student Enrollment Begins 5/13/24
New Student Enrollment Begins 5/12/2025	New Student Enrollment Begins 5/20/24
First Tuition Deadline 9/5/2025	
First Drop for Non-Payment; First Ghost Drop 9/11/2025	First Drop for Non-Payment 9/12/24
Second Tuition Deadline 9/17/2025	
Second Drop for Non-Payment; Second Ghost Drop 9/18/2025	Second Drop for Non-Payment 9/19/24
Third Tuition Deadline: First Day of Instruction 9/24/2025	First Day of Class 9/25/24
Third Ghost Drop; Third Drop for Non-Payment 9/25/2025	Third Drop for Non-Payment 9/26/24
Fourth Tuition Deadline 10/2/2025	Fourth Drop for Non-Payment 10/3/24
Fourth Drop for Non-Payment 10/3/2025	
Fifth Drop for Non-Payment; Census Date 10/7/2025	10th Day of Class; Fifth DNP 10/8/24
Last Day of Instruction 12/11/2025	Last Day of Instruction 12/12/24

Report generated: 9/24/2025 6:45:09 AM

Enrollment Goals

Following the changes to the allocation model, new enrollment & retention goals are in development. Stakeholder meetings are currently scheduled with Faculty Program Coordinators at Shoreline College and staff from Shoreline Public Schools to plan for the academic year.

We will provide further details once new institutional goals have been set.

Shoreline
COMMUNITY COLLEGE

Grant Opportunities Plan:

- Grant seeking prioritizes increasing enrollment and retention and decreasing equity gaps, with an emphasis on non-federal funders.
- September activities:
 - Prepared grant application to be submitted to Washington Research Foundation (see below)
 - Met with 3 campus areas to identify their funding needs and priorities
 - Researched 8 grant opportunities with local/private funders to address the identified needs and priorities

Awarded Grants for 2025-26:

- SBCTC:**
 - SEAG (Student Emergency Assistance Grant): \$155,000
 - SSEH (Supporting Students Experiencing Homelessness): \$108,000
 - BEaA (Basic Education for Adults) New Arrivals Grant: \$96,000
 - \$48,000 to be allocated initially, with another \$48,000 allocated after the first installment is expended
 - High Demand Enrollment Funding to expand the MLT program: \$102,140
 - Workfirst Delivery Agreement: \$412,384 (confirmed through 9/30/25; expected to be awarded quarterly throughout the fiscal year)
 - Worker Retraining Program: \$1,545,231 (confirmed through 9/30/25; expected to be awarded quarterly throughout the fiscal year)
- King County – Veterans, Seniors & Human Services Levy:**
 - Supporting Student Veterans and their Families grant: \$697,300
 - Partnership with Operation Military Family, to provide emergency housing and basic needs assistance to Veteran and military-connected students.
 - [Press Release](#)

Pending Grants:

- SBCTC:**
 - BEaA (Basic Education for Adults) Basic Grant: \$271,327
 - BEaA IELCE (Integrated English Literacy & Civics Education) \$69,229
 - Perkins Plan: \$285,507
 - Perkins Leadership Block Grant: \$30,000
 - BFET (Basic Food, Employment & Training): \$567,865
- Note on BEaA and Perkins:** The funding period is 7/1/25 – 6/30/26. However, funding was delayed at the federal level and the state level. Award amounts were revised by SBCTC in September, we submitted the requested revisions to our applications, and we expect award decisions by September 30.
- Note on BFET:** The funding period is 10/1/25 – 9/30/2025, and we expect an award decision by September 30, on the usual schedule (no delays anticipated).

Grant Proposals in Progress:

- Washington Research Foundation (WRF):**
 - Expanding the Honors College STEM Research Track: approx. \$73,000
 - Seeking to increase enrollment and retention by increasing awareness of the program and removing financial and other barriers to participation.
 - Would cover student fees and other costs of participation, increase outreach and marketing, build a network of research mentors for students, and develop/expand opportunities for students to present research on campus.
 - Projected funding period 7/1/2026 – 6/30/2028
 - Planning to submit in early October



Facilities Updates

Major Capital Projects:

Cedar Building – The Greenhouse/pond project is coming along nicely. The foundation and brick walls are in place, windows are installed, and the pond has been outlined in the ground. The contractor is scheduled to be completed in December 2025.



Bracken Building – The exterior infrastructure is almost complete. The contractor is working to install all the interior infrastructure. SCC is busy placing orders to fill the building with new music and nursing equipment. We are working with staff/faculty now to start packing 800 and 2300 in preparation of the move into Bracken in December 2025.

Innis Arden sidewalk – The foundation for the sidewalk extension project has been completed. The contractor, Harkness, is waiting on an update from the City to determine next steps for re-installing fire hydrants and relocating existing water lines. Currently, the sidewalk is closed and the front entrance to campus is open until further notice.



Utility Submeters upgrade - All Campus
ADA changes: create accessible walkpath from 2000 to 2100.
ADA changes: install curb cuts at accessible parking 1600
FCS: Replace failing toilets in 1000
FCS: Replace failing HVAC in 2000
FCS: Replace failing HVAC in 2100
FCS: Replace fire dampers in 4000
FCS: Recondition 30 fan coils in 2900
FCS: Replace failed domestic water lines in 5000
FCS: Recondition degraded roof in 2100

Minor capital projects:

We've received our funding for the 25-27 biennium and are currently working with DES to get contracts in place with our two on-call architects: Osborn and McGranahan. Once this is completed, we'll begin working with the architects on our 10 facility condition survey projects.



The Giving Table

Raising Funds, Raising Hope

When you attend the Giving Table, you have an opportunity to support critical programs at Shoreline College that help people finish high school, improve their English, and move into fulfilling and well-paying careers.

When you make a gift you help students pursue their dreams of a better life for themselves and their children.



Shoreline Community College Luncheon

November 7, 2025 | 11:30 am - 1:00 pm

Pagoda Union Building (Building 9000)

Shoreline Community College

FOUNDATION

Thank you to the following individuals and businesses that have committed to sponsoring the 2025 Giving Table event. Their generosity ensures that every dollar raised at the event will help Shoreline students and programs!

AFSCME WFSE Local #304
 Ann Garnsey-Harter
 Brenda Mallett
 Campbell Nelson VW Nissan
 Coastal Community Bank
 Dick & Beth Stucky
 Garde Capital
 Jack Kahn & Jackie Denmon
 Jack Malek
 Kim Wells
 Mechanics Bank
 Mike Chan Software Development
 Pearl Noreen
 Rebecca Ringer & Bill Cohon
 Reid Middleton
 Scott Saunders & Irene Wagner
 Spectrum Development Solutions
 LewerMark Student Insurance
 Vine Dahlen
 Wendy & Stephen Coates



Advancement and Foundation Updates

BECU and Coastal Community Bank Invest in Basic Needs Support Program

The Shoreline College Foundation is proud to announce \$10,000 contributions from both BECU and Coastal Community Bank in support of the College's Basic Needs Support program. These investments will help ensure students have access to food, housing assistance, tuition support, and other essential resources, so financial hardship doesn't prevent them from completing their education.

The Shoreline Community College Foundation earned Candid's Platinum Seal of Transparency, a distinction held by less than 1% of U.S. nonprofits. The Platinum Seal is awarded by Candid (formerly GuideStar), the world's largest source of nonprofit data, to organizations that go beyond financial reporting to share comprehensive metrics, strategic goals, and real-time progress. Earning this recognition affirms Shoreline's dedication to its community, donors, and students through transparent governance, fiscal responsibility, and mission-driven initiatives.

New Endowments:

The Julia Sarazine Nursing Scholarship Endowment
The Professor Amy Mates Endowed Scholarship

New Annual or One-Time Scholarships

The Shoreline Nursing Scholarship

Alumni Office – Update

All current Alumni Network members will be receiving an Alumni Membership Card in the next week. Alumni who sign up to be part of the Network get a membership card and welcome letter in the mail. Benefit for signing up include invitations to campus events, free passes to athletic events, discounted admission to theater performances, and a subscription to the enews.

Donor and Scholar Event

The Foundation hosted its annual Donor and Scholar Dinner on September 25. 230 donors and scholars attended, celebrating student achievement and the generosity that makes scholarships possible. Donors had the opportunity to personally present scholarship certificates and connect directly with the students they support, creating meaningful moments of recognition and gratitude. Keynote speaker, Senator John Lovick, reflected on his time as a student at Shoreline, and student speaker Kay-Ann Simontov shared how Shoreline has helped prepare her for a career.



For the second consecutive year, the College hosted a [Classified and Administrative Training](#) day focused on professional development opportunities for campus staff members. With a theme of "Transformative Dialogue to Transformative Action", the College welcomed keynote speaker [Mx. Pucks A'Plenty](#) to deliver a call to action on the topic of campus focused inclusivity within our diverse educational environment. Afternoon sessions provided workshops on a range of topics such as "Building Plans that get Done", "Planning for Your Future: Retirement Options", "Chartstring: A Code that Defines So Many Aspects of Operations", "Designing Accessibility from the Start", and "Advancing Shoreline: How Philanthropy and Partnerships Strengthen Our College".

As part of the 2025-26 [Opening Week](#) kick off, the College hosted all 400+ permanent employees for Convocation activities which included a "State of the College" address from President Jack Kahn outlining the challenges and opportunities facing Shoreline this year, as well as the work ahead. This year marked a significant increase in the number of employees recognized for annual awards. Award recipients included the following:

Classified Star(s) of the Year	Administrator(s) of the Year	Exceptional Faculty Award(s)
- Kara Haney – <i>Foundation</i> - Shobha Malawair – <i>Finc Svcs</i> - Diana Ensenat – <i>BioTech</i>	- Douglas Haub – <i>PIE</i> - Dawn Lowe-Wincentsen – <i>Library</i> - Lori Yonemitsu – <i>President's Offc</i>	- Rashawn Smith – <i>Honda</i> - Ben Wiggins – <i>Biotech</i> - Rachel Rawle – <i>Biotech</i> - Wendy Hill – <i>Nursing</i> - Jeff Kashiwa – <i>Music</i>

Safety & Security Updates

On September 6, 2025, Shoreline College hosted a "Gift Cards for Guns" event sponsored by the King County Sheriff's Office. Open to any King County residents wishing to anonymously dispose of firearms, the event is part of an ongoing regional strategy to reduce gun violence and promote public safety through prevention.

Shoreline campus safety officers will be moving to a new schedule beginning October 2025 forward. The updated schedule provides increased campus coverage while still maintaining required breaks and meal periods on a 24/7 basis.

The College's 2025 Clery Report is posted online and available for review by campus community and general public. Information collected for this annual security report provides transparent data regarding campus safety at Shoreline College. Additional details regarding Shoreline's specific details will be shared at the October 2025 Board of Trustee meeting.



Waves of Gratitude

A Wave of gratitude to Asako Esperum

Asako is incredible. Towards the end of the year, she helped figure out creative ways to leverage Opportunity Grant and other Workforce Funding to help spend down our grants. She is incredibly positive, efficient and willing to help the Workforce team. She has been instrumental to workforce in planning for the move to the 1400 building. She has gone as far as to measure desk spaces and design the new front desk area.

From Jenna Schlein

*

A Wave of Gratitude to Romina Plozza

I'd like to recognize Romina Plozza for being the next person to certify a course through The Online & Hybrid Course Quality Institute. Romina not only met all the required standards but also went above and beyond by meeting many of the optional standards as well—putting an exceptional level of thought and care into the course design.

This College 90 course will serve many new students as they begin their journey at Shoreline. It's built on proven pedagogical practices that prioritize inclusion, equity, and accessibility.

Thank you, Romina, for your dedication to creating a high-quality, student-centered learning experience and for all the hard work that went into this achievement!

From Brandon Fryman.

*

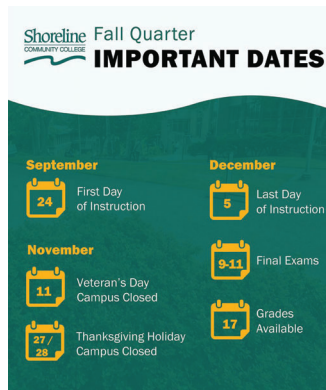
A Wave of gratitude to Jill Marquis

Jill has put in an incredible amount of work coordinating the Dolphin Day event. We see and value her effort, and it is a phenomenal benefit to the students that participate. We in the Learning Resources Division are so grateful to be included in her planning and are so happy to be able to share our resources with students. The event has just gotten better and better under her direction. You rock, Jill!

From the Entire Learning Resources Division



Important Dates & Updates



Important Dates

- [Employee Calendar](#)
- [College Calendar](#)
- [Academic Calendar](#)

College Updates (DAAG)

- [Alumni Spotlight: Julia Sarazine](#)
- [Campus Updates 9/19/2025](#)
- [Campus Updates 9/12/2025](#)
- [Campus Updates 9/4/2025](#)
- [Campus Updates 8/28/2025](#)
- [Campus Updates 8/21/2025](#)
- [Campus Updates 8/14/2025](#)
- [Campus Updates 8/7/2025](#)
- [Campus Updates 7/31/2025](#)



**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 29, 2025**

TAB 1

ACTION

Subject: Ford ASSET (Automotive Student Service Educational Training) Program

Background

The Ford ASSET program is a manufacturer-supported technician training initiative designed to prepare students for careers as Ford and Lincoln dealership service technicians.

The program combines classroom instruction with hands-on dealership experience, making it one of the most immersive and practical automotive training programs in the United States.

The program duration: 2 years

Degree Earned: Associate of Applied Arts and Science

Format: 4 quarters of classroom and lab, 4 quarters of internship/Applied learning alternating every quarter with paid internships at a sponsoring Ford or Lincoln dealership.

Students alternate between classroom instruction and paid dealership internships every quarter over two years.

Certifications:

Students can earn up to 100% of Ford's Service Technician Specialty Training (STST) during the program.

Every student is sponsored by a dealership, which provides real-world experience and often leads to full-time employment after graduation.

Ford provides training materials, equipment, and even vehicle donations for hands-on learning.

Wages & Salary Expectations:

Entry-Level Pay: According to Indeed Starting wages for ASSET graduates typically range from \$16 to \$27.50 per hour, depending on location and dealership.

Average Salary: The national average salary for Ford ASSET graduates is approximately \$59,183 per year, or \$28 per hour.

Experienced Technicians: With years of experience and certifications (e.g., Master Ford Certified), wages can exceed \$62 per hour, translating to \$129,000+ annually.

Career Opportunities:

Graduates of the ASSET program can pursue roles such as:

- Ford/Lincoln Service Technician
- Automotive Engineering Technician
- Electronic Equipment Installer/Repairer
- Parts Counterperson
- Service Writer
- Supervisor of Mechanics/Repairers
- Vehicle Inspector

These roles span across dealership service bays, diagnostic centers, and even supervisory positions.

Current Automotive Program Overview – Shoreline College

Shoreline College proudly offers one of the most comprehensive automotive training programs in the state of Washington. Our curriculum includes manufacturer-specific training for General Motors (Buick, GMC, Chevrolet, Cadillac), Mopar (Jeep, Chrysler, Dodge, Ram), Honda & Acura, Toyota & Lexus, and Tesla. In addition, we provide general automotive instruction through strategic partnerships with Subaru and Nissan, enabling students to earn credit for up to four manufacturer training courses.

Shoreline is the only college in Washington state that delivers manufacturer training for all of these brands—except Toyota, which is also offered elsewhere. Notably, Ford training would be exclusive to Shoreline, further solidifying our leadership in automotive education across the region.

Our programs operate on a cohort model, with each cohort consisting of 15 students led by a dedicated tenured instructor. Currently, 118 students are enrolled in our automotive programs, reflecting strong demand and providing a solid foundation for future expansion within the automotive sector.

We are actively following the state’s program approval process, which includes notifying neighboring colleges of our intent to offer this training. We are also in the process of completing all required documentation to ensure full compliance and readiness for launch.

This initiative positions Shoreline College as a premier destination for automotive education, preparing students with the skills and certifications needed to thrive in today’s evolving transportation industry.

Recommendation

That the Board of Trustees approves a new Ford ASSET (Automotive Student Service Educational Training) Program at Shoreline College.

Prepared by: Tsai-En Cheng, Dean – Career & Technical Education in STEM and
Gary Fantozzi, Director - Automotive
Shoreline College
October 2025

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 29, 2025**

TAB 2

ACTION

Subject: Nelnet Business Solutions Inc. Tuition Payment Plan Fee Increases

Background

Since the college is prohibited from “gifting” of public funds and extending credit financing, the college entered into a professional services agreement with Nelnet Business Solutions, Inc. d/b/a Nelnet Campus Commerce; hereafter “Nelnet”; for a tuition installment plan. This plan allows students to spread out their tuition, fees, and other financial obligations over a certain period of time. This is another payment option available to students and helps improve student satisfaction, affordability and retention, reduce student accounts receivable and bad debt expense, streamline our business office processes, and maximize tuition revenue. Tuition Payment Plan utilization data follows:

Tuition Payment Plan Enrollment Data		
Academic Year	Number of Agreements	Net Tuition Payments
Summer and Fall 2025	343	\$293,283
2024-2025	964	\$1,015,575
2023-2024	1,138	\$1,869,036

The new Nelnet Agreement reflects non-refundable fee increases of:

- 1) \$5.00 per installment plan agreement to equal \$35.00, and
- 2) \$3.00 in the Immediate ACH Full Payment Fee to equal \$5.00.
- 3) \$10.00 in returned payment fees to equal \$40.00 in accordance with the current maximum amount allowed under WA State RCW 62A.3-515.

This price increase puts us within the average of our regional peers and is being rolled out to all participating colleges as their existing agreements expire.

Recommendation

That the Board of Trustees approve the Nelnet Business Solutions Inc. agreement and the increases in the Tuition Payment Plan Enrollment Fee, Immediate ACH Full Payment Fee, and Returned Payment Fee effective with the 2026-2027 Academic Year beginning Summer 2026.

Prepared by: Joe Mazur, Vice President of Business & Administrative Services
Shoreline College
October 2025

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 29, 2025**

TAB 3

ACTION

Subject: 2027-2028 Academic Calendar

Background

The **2027-2028** academic calendar was:

- Approved by the Board of Trustees at the April 23, 2025 regular meeting; and
- Considered a “Draft Tentative Calendar” when approved on April 23, 2025.

When developing the **2027-2028** academic calendar, the Calendar Committee worked to adhere to the parameters set forth by the JU/MC (Joint Union/Management Committee).

To follow: **2027-2028** academic calendar.

Recommendation

That the Board of Trustees approve the 2027-2028 academic calendar as final.

Prepared by: David Berner, Director of Admissions, Enrollment & Outreach
Shoreline College
October 2025

SHORELINE COMMUNITY COLLEGE DISTRICT NUMBER SEVEN 2027-2028 CALENDAR

(Draft Tentative Calendar)

KEY

Shaded, bolded areas = Instructional Days

Boxed, bolded, italic numbers = Holidays

() Faculty Prep Days

< > Exam Days

○ Grades Due

[] First/Last Day Instruction

— FT Faculty Contract Days

* Campus closed

FALL QTR 2027

INSTR	50
FAC/PREP	1
EXAMS	3
TOTAL	54

WINTER QTR 2028

INSTR	49
FAC/PREP	1
EXAMS	3
TOTAL	53

SPRING QTR 2028

INSTR	49
FAC/PREP	1
EXAMS	3
TOTAL	53

SUMMER QTR 2028

INSTR	30
FAC/PREP	0
EXAMS	—
TOTAL	30

Additional undesignated FT faculty days = 7 (excluding summer quarter)

SEPTEMBER 2027

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	[29]	30		

MARCH

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	[20]	(21)	<22>	<23>	<24>	25
26	27	(28)	29	30	31	

10/13 - 11/23 Drops show as W
After 11/23 Drops show as Z or NP
11/4 Last day for P/NP option

FALL QUARTER

9/6	Holiday - Campus Closed *
9/23	Opening Week Begins
9/29	Instruction Begins
11/11	Holiday - Campus Closed *
11/25 & 11/26	Holiday - Campus Closed *
12/10	Instruction Ends
12/13	Prep Day
12/14, 12/15, 12/16	Exams
12/21	Grades Due
12/24	Holiday - Campus Closed *
12/31	Holiday - Campus Closed *

OCTOBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
						1
2	[3]	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

1/25 - 3/3 Drops show as W
After 3/3 Drops show as Z or NP
2/16 Last day for P/NP option

NOVEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

WINTER QUARTER

1/10	Instruction Begins
1/17	Holiday - Campus Closed *
2/21	Holiday - Campus Closed *
3/20	Instruction Ends
3/21	Prep Day
3/22, 3/23, 3/24	Exams
3/28	Grades Due

DECEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	[10]	11
12	(13)	<14>	<15>	<16>	17	18
19	20	(21)	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	[12]	(13)	<14>	<15>	<16>	17
18	19	(20)	21	22	23	24
25	26	27	28	29	30	

4/17 - 5/26 Drops show as W
After 5/26 Drops show as Z or NP
5/9 Last day for P/NP option

JANUARY 2028

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	[10]	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JULY

S	M	T	W	T	F	S
						1
2	3	4	[5]	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SPRING QUARTER

4/3	Instruction Begins
5/5	SCC Professional Development
5/29	Holiday - Campus Closed *
6/12	Instruction Ends
6/13	Prep Day
6/13, 6/15, 6/16	Exams
6/16	Commencement
6/19	Holiday - Campus Closed *
6/20	Grades Due

FEBRUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	[24]	25	26
27	28	(29)	30	31		

7/17 - 08/10 Drops show as W
After 08/10 Drops show as Z or NP
7/31 Last day for P/NP option

SUMMER QUARTER

7/4	Holiday - Campus Closed *
7/5	Instruction Begins
8/24	Instruction Ends
	(Exams on last day of class)
8/29	Grades Due

**SHORELINE COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 29, 2025**

TAB 4

FIRST READING

Subject: Fiscal Year 2025-2026 Reconciliations and International Education Contract Program Enrollment Decline Funding Plan

Background

At the Special Meeting of the Board of Trustees held on August 14, 2025, the Board approved using \$1,750,000 of Operating Reserves for clean-up of general ledger transaction errors, outstanding bank reconciliation items, and account reconciliation corrections going back a number of years prior to the Fiscal Year (FY) 2022 cTcLink Enterprise Resource Planning (ERP) system conversion.

At that meeting, several large account reconciliation items from prior to FY 2022 were discussed that will impact Operating Reserves in the current 2025-2026 Fiscal Year. The outstanding amount is estimated to be \$2 million and summarized as follows:

- Unbilled and unreconciled Accounts Receivable and related Bad Debts Expense.
- Division of Retirement Payroll Contributions and Reconciliation
- Certificates of Participation (COP) payments
- FY22, FY23, and FY24 Year-End Accrual Entries
- Accounts Payable Net Credit balances

Since that meeting, International Education (I.E.) Contract Program enrollments for the Fall 2025 quarter have declined 10.9% compared to Fall 2024. If this level of enrollment decline persists for the remaining quarters in this fiscal year, this will be a revenue budget shortfall of approximately \$1 million. This revenue shortfall will cause I.E. Reserves to fall below Board Policy guidelines.

Fiscal Year 2025-2026 Proposed Reconciliations Funding Plan

The following Fund Reserves and Revenue sources have been identified and proposed to cover this anticipated reduction to operating reserves at this time:

Description	Amount
Auxiliary, Self-Support, and Contract Funds Reserves	\$1,000,000
Personnel Hiring Freeze Lapsed Expense Dollars	\$ 500,000
CECO Contract Program FY2026 Revenues	\$ 400,000
Running Start Contract Program FY2026 Revenues	\$ 100,000
Total	\$2,000,000

As we progress through fiscal year, the amount of Operating Reserve impact could increase or decrease as account reconciliation and general ledger clean-up work continues.

Fiscal Year 2025-2026 Proposed International Education Enrollment Decline Funding Plan

The following revenue sources have been identified and proposed to cover this anticipated reduction to I.E. reserves at this time:

Description	Amount
Running Start Contract Program FY2026 Revenues	\$ 900,000
CECO Contract Program FY2026 Revenues	\$ 100,000
Total	\$1,000,000

As we progress through fiscal year, the amount of I.E budgeted revenue deficit could increase or decrease depending upon quarterly enrollment results.

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