

SHORELINE COMMUNITY COLLEGE
Board of Trustees
(Virtual) Special Meeting of October 27, 2021
4:30 PM – Special Session

Zoom Link: <https://us02web.zoom.us/j/82363240244>

Webinar (“Meeting”) ID: 823 6324 0244

(See page 2 for information to connect to the meeting via telephone)

AGENDA

4:30 PM – SPECIAL SESSION			
NO.	AGENDA ITEM	RESPONSIBILITY	TAB
1.	Convene Special Meeting	<i>Chair Catherine D’Ambrosio</i>	
2.	Report: Chair, Board of Trustees	<i>Chair Catherine D’Ambrosio</i>	
3.	Consent Agenda a. Approval of Previous Meeting Minutes <ul style="list-style-type: none"> ▪ Special Meetings of July 21, 2021; August 27, 2021; September 30, 2021 	<i>Chair Catherine D’Ambrosio & Trustees</i>	
4.	Communication from the Public Public comment(s) will be presented to the Board verbally. <ul style="list-style-type: none"> • <u>For attendees connecting online:</u> Please sign up to provide a public comment via the Chat function in Zoom between 4:15 PM – 4:30 PM on October 27, 2021. • <u>For attendees connecting by telephone:</u> Please sign up to provide a public comment between 4:15 PM – 4:30 PM on October 27, 2021 by: 1. Sending an email to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu with your telephone number and name (optional); <u>or</u> 2. Calling Board Secretary Lori Yonemitsu at (206) 546-4552 with your telephone number and name (optional). <p>The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the October 27, 2021 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than ten (10) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the October 27, 2021 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the October 27, 2021 meeting.)</p>	<i>Chair Catherine D’Ambrosio</i>	
5.	College Update(s) <ul style="list-style-type: none"> • Title III – Strengthening Institutions Program (SIP) & Asian American and Native American Pacific Islander Serving Institutions (AANAPISI) Grants 	<i>Bayta Maring & Zack Thill</i>	

6.	Report: Enrollment Update	<i>Bayta Maring</i>	
7.	First Reading: Board of Trustees 2021 – 2022 Professional Learning Goals	<i>Chair Catherine D'Ambrosio & Trustees</i>	1
8.	Report: Fiscal Year-End (2020 – 2021)	<i>Bob Williamson</i>	
9.	Report: 2021-2022 College Budget Update	<i>Bob Williamson</i>	
10.	Action: 2021-2022 College Budget Changes	<i>Bob Williamson</i>	2
11.	Action: Policy 5165 (Transfer of Credit)	<i>Guy Hamilton & Bayta Maring</i>	3
12.	Action: Policy 1007 (COVID-19 Vaccinated Campus)	<i>Veronica Zura</i>	4
13.	Action: Washington Association of College Trustees (ACT) Transforming Lives Awards	<i>Lori Yonemitsu</i>	5
14.	Constituent Report: Shoreline Faculty	<i>Eric Hamako</i>	
15.	Constituent Report: Shoreline Classified Staff	<i>Ric Doike-Foreman</i>	
16.	Constituent Report: Shoreline Associated Student Government	<i>Sunshine Cheng</i>	
17.	Report: College President	<i>Phillip King</i>	
18.	Report: Closing Remarks – Board of Trustees	<i>Trustees</i>	
19.	Executive Session for the following reasons: <ul style="list-style-type: none"> • To evaluate the qualifications of applicants for public employment. • To discuss matters of litigation or potential litigation with legal counsel. • To discuss matters involving collective bargaining. 	<i>Chair Catherine D'Ambrosio</i>	
20.	Action: Interim President Selection	<i>Chair Catherine D'Ambrosio</i>	
21.	Action: Adjournment	<i>Chair Catherine D'Ambrosio</i>	

•To connect to the October 27, 2021 special meeting:

- Via **link**, go to: <https://us02web.zoom.us/j/82363240244>
- Via **telephone**: Call/Dial/Key-in to one of the following **numbers**. Start with the first number. If you receive a busy signal or an “all circuits are busy” message, try the next number on the list.
(253) 215-8782
(669) 900-6833
(346) 248-7799
- **Webinar (“Meeting”) ID**: 823 6324 0244

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF JULY 21, 2021

MINUTES

The special meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine Post D’Ambrosio at 4:00 PM by audio/visual conference. A quorum of the Board was present by audio/visual conference.

MEMBERS PRESENT

Trustees Rebecca Chan, Catherine Post D’Ambrosio, Tom Lux, Eben Pobe, and Kim Wells were present via audio/visual conference.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General via audio/visual conference.

REPORT: CHAIR, BOARD OF TRUSTEES

Chair Post D’Ambrosio extended the Board’s “heartiest welcome” to Acting President Phillip King, noting that the Board looks forward to working with Acting President King during the coming months as the College faces many substantial changes—including planning and preparing for a range of options to safely reopen the campus after being closed for more than eighteen months due to the global pandemic. Chair Post D’Ambrosio spoke about healing and coming together “in the service of the students who have entrusted Shoreline with their education, their hopes, and their dreams,” as well as “adapting to a lot of new ways of educating students that have emerged.”

CONSENT AGENDA

Chair Post D’Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a. Minutes from the special meeting of June 23, 2021

Motion 21:49: Motion made by Trustee Lux to approve the consent agenda.

Motion seconded by Trustee Pobe. All five Trustees present (Rebecca Chan, Catherine Post D’Ambrosio, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

COMMUNICATION FROM THE PUBLIC

Per the notice for the July 21, 2021 (virtual) special meeting of the Board of Trustees:

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF JULY 21, 2021

Public comment(s) will be presented to the Board verbally.

- For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 3:45 PM – 4:00 PM on July 21.
- For attendees connecting by telephone: Please sign up to provide a public comment between 3:45 PM – 4:00 PM on July 21 by: 1. Sending an email to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu with your telephone number and name (optional); or 2. Calling Board Secretary Lori Yonemitsu at (206) 546-4552 with your telephone number and name (optional).

The meeting host will move individuals signed up to provide public comment to the panelist screen and the Board Chair will call upon speakers. The total public comment period at the July 21 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the July 21 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the July 21 meeting.)

There were no speakers signed up to provide public comments.

ACTION: PROCESS FOR INTERIM PRESIDENT SELECTION

Executive Director for Human Resources Veronica Zura went over an *Interim President Proposed Selection Process (7/21/21)* slide presentation (attached) which included:

- Selection Process – What Have We Done?
- Selection Process Considerations
- Selection Process – Proposed Options
- Interim President Selection Process

Executive Director Zura presented two (2) timeline options related to the interim president selection process for the Board's consideration and read the recommendation contained in tab 1 [Action: Process for Interim President Selection]:

That the Board of Trustees authorize: Human Resources to utilize Option #1 as identified in the 7/21/21 presentation to the Board regarding the Interim President selection process which includes:

- a) The Board establishing finalists in August/September,
- b) Campus and constituency group input collected in early October,
- c) Campus feedback on candidates shared at the October Board of Trustees meeting, and
- d) Selection of Interim President by the Board of Trustees shortly thereafter.

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Motion 21:50: Motion made by Trustee Wells to approve the proposal. (Option #1 as identified in the 7/21/21 presentation to the Board regarding the Interim President selection process.)

Motion seconded by Trustee Pobe.

Discussion included:

- Recommendation from Trustee Wells that the focus for the constituency groups, be on what the job requirements are, and how well the group(s) feel the candidates meet those job requirements.
- Balancing an expeditious process for the interim president position with input from campus constituencies.
- The time involved for the permanent president selection process and channeling resources toward the permanent president selection process, rather than on the interim president selection process.
- Consideration of other avenues for obtaining input from the constituencies, other than the standard avenues (e.g., open forum) related to the interim president selection process.
- Modifications to the option 1 timeline.

At Chair Post D'Ambrosio's request, Trustee Wells put forward a modified (an amended) motion.

Executive Director Zura responded to a question, that was re-asked by Trustee Pobe: "What is the interim going to do that the acting president cannot do? I'm looking at resources and how we can be efficient."

Executive Director Zura responded to questions from Chair Post D'Ambrosio related to the anticipated costs associated with the interim president selection process.

Trustee Lux communicated that he was in favor of a modification to the motion but "think we should have some flexibility that if things aren't going the way that we hope that we can adjust as we go along."

Amended
Motion 21:50: To approve option 1, with a modification from Trustee Wells to have feedback from the constituencies to the Board of Trustees by October 10, and to allow for the ability to adjust, at the Board's discretion, the timeline, based on emergent needs.

Trustees Rebecca Chan, Catherine Post D'Ambrosio, Tom Lux, Kim Wells voted *aye* to approve the motion.

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Trustee Pobe stated that he was not in support = nay.

REPORT: FISCAL YEAR-END (2020-2021)

The Board was presented with a *Fiscal Year-End 2020-2021* slide presentation (attached) by Vice President for Business & Administrative Services Dawn Beck which included revenues, expenditures—Actual FY20; Budget FY21; Actual FY21. Vice President Beck noted, “These results are preliminary, and we have not yet finished closing the books yet.”

Discussion included:

- The FY 21 additional funds (i.e., Guided Pathways; High Demand; Toyota Fund; Revolving & IT) received from the state.
- Computer equipment and software expenditures and the use of CARES funds for such expenditures.
- Why CARES funds are not listed on the operating revenues and expenditures spreadsheet as the funds are non-operating dollars.
- That it would be helpful for the Board to see a separate spreadsheet containing non-operating revenues and expenditures (e.g., CARES funds; housing; Parent-Child Center).
- The reduction in benefits expenditures.

ACTION: MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SHORELINE COMMUNITY COLLEGE AND THE SHORELINE COMMUNITY COLLEGE FEDERATION OF TEACHERS (SCCFT) – APPENDIX A, ARTICLE III: STUDENT AND INSTRUCTIONAL RELATED ACTIVITIES WITH REGARD TO COMPENSATION FOR ACADEMIC EMPLOYEES WHO SERVE AS ACTIVITY ADVISORS FOR “OTHER ADVISING” ROLES

Acting President King read tab 2 [Action: Memorandum of Understanding By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers (SCCFT)—Appendix A, Article III: Student and Instructional Related Activities with regard to compensation for academic employees who serve as activity advisors for “Other Advising” roles].

Motion 21:51: Motion made by Trustee Wells “to accept the changes to the Memorandum of Understanding By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers.”

Motion seconded by Trustee Pobe.

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All five Trustees present (Rebecca Chan, Catherine Post D'Ambrosio, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

ACTION: MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SHORELINE COMMUNITY COLLEGE AND THE SHORELINE COMMUNITY COLLEGE FEDERATION OF TEACHERS REGARDING MUSIC DEPARTMENT PRIVATE/INDIVIDUAL INSTRUCTION

Acting President King read tab 3 [Action: Memorandum of Understanding By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers Regarding Music Department Private/Individual Instruction].

Motion 21:52: Motion made by Trustee Lux “to accept the Memorandum of Understanding By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers Regarding Music Department Private/Individual Instruction.”

Motion seconded by Trustee Wells.

All five Trustees present (Rebecca Chan, Catherine Post D'Ambrosio, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

CONSTITUENT REPORT: SHORELINE FACULTY

Professor and SCCFT President Eric Hamako read *Statement to the SCC Board of Trustees* (attached).

CONSTITUENT REPORT: SHORELINE CLASSIFIED STAFF

IT Administrator & Chief Shop Steward Ric Doike-Foreman expressed his utmost appreciation to the classified staff “for placing their trust and faith in myself to serve them with honesty, integrity, responsibility, and accountability.” He referred to the Board’s discussion earlier in the meeting regarding the presidential search process and hoped that he misunderstood that “the classified staff are unimportant to the presidential search process.”

Chief Shop Steward Ric Doike-Foreman concluded, “I am remaining hopeful that the Board of Trustees and President King are open to willingly recognize and respect the value of the classified staff and work supportively with us to ensure Shoreline Community College can continue to excel in providing service to the community.”

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CONSTITUENT REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Sunshine Cheng reported that while the ASG has concluded its official business for the year, “we are still taking steps toward our goals for next year.” She thanked the students, faculty, and staff as “we’ve continued to persevere through this trying year” – “enduring monumental losses, experiencing the broadening of already deeply ingrained racial disparities in higher education, and that our recovery from this, I believe, is where our College has an opportunity to shine.”

ASG President Cheng referred to the community and technical colleges as the “backbone of our economy and local communities, with the potential to drive racial and socioeconomic equity in higher education.” She added that she would like to see a “greater investment in our student communities and teachers” and noted at Shoreline, “students want more options for classes, more resources, and support services. It is not enough to offer these services, we have to take steps to ensure that students are aware that they are available, not only affordable, but accessible.”

REPORT: SHORELINE PRESIDENT

Acting President King communicated that he was humbled by the Board’s request for “my consideration to take on the Acting President role beginning July 1.” He reported on:

- The changes in the leadership team to assist with major goals for the year “regarding enrollment, reopening, and overall planning” with “a focus on the student, to talk about their learning, to understand their experience, to hear from them directly—to advocate for the student voice throughout our work.”
- The strategic focus for 2021-2022: Increase enrollment, retention, and completion via the implementation of strategic enrollment management goals; shifting the College’s marketing; incentivizing and providing support through waivers or other financial means to key student populations; a focus and promotion for financial aid outreach; higher completion rates; and higher conversions from prospect to enrollee.
- [Guided Pathways](#)—a wholesale systems change for all colleges across the state, for all processes, across all facets of the College.
- The follow-up accreditation report due in May 2022.
- Reopening, the Governor’s proclamation, and whether to require or not require vaccinations (a vaccinated or an unvaccinated campus).
- The College’s previous and current work related to diversity, equity, and inclusion, the continued “inequities that face students and persons of color across the world, in the US, and in Washington state,” and his goal to include “primary engagement for all of us to focus on equity.”

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REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee Chan referred to the interim president selection slide presentation and wondered why only the Trustees were speaking and asking questions. “Are others allowed to? I would have like to have heard from those representing the students, the classified staff, and faculty.”

Chair Post D’Ambrosio stated that she understood that the process (interim president selection process) was to get input from each of the constituencies while Trustee Chan noted that she would have liked to have heard “from the people that are on the panel here today.”

Chair Post D’Ambrosio to Chief Shop Steward Doike-Foreman, SCCFT President Hamako, and ASG President Chung: “What do you think about expediency over input on the intricacies?”

Trustee Wells joined in, stating that the process was shortened by two weeks and “I think we did not say expediency over input. We want input. What we’re pushing for is to get the feedback faster for the Board.” Regarding the process for getting input from the three constituencies, Trustee Wells add, “We are not shortening that process.”

Trustee Lux remarked, “We shortened the overall time without taking away the time for feedback and input from the constituency groups.” Regarding how the Board “operates its meetings,” he referred to the communication from the public segment (“when comments come from the public and the constituency groups”) and the formal reports from the constituency representatives at the end of a meeting. “The rest of the meeting is for the Board to sift through and make decisions on the information we’re given.”

Trustee Wells expressed appreciation for everyone’s hard work and spoke of the need to get the Zoom technical issues fixed as it impeded the meeting. Regarding the interim president selection process, she reiterated that “getting input from the different groups is key” and that “the push” is more to obtain the data from HR and to holding “our meeting” to the middle of October.

Chair Post D’Ambrosio communicated that she is excited about the “opportunity to bring the College back together under Acting President Phillip King's leadership” and closed with excitement for the opportunity to find an interim president and eventually, a permanent president.

EXECUTIVE SESSION

At 5:57 PM, Chair Post D’Ambrosio announced that the Board would convene in executive session for twenty minutes to discuss the performance of a public employee and/or to discuss matters of litigation or potential litigation with legal counsel and would reconvene in open session for one (1) action item, followed by the adjournment of the meeting.

The executive session commenced at 6:01 PM.

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At approximately 6:21 PM, it was noted/announced in the open session's *Zoom Room* that the Board was extending its executive session by ten minutes.

ACTION: 2021 EXCEPTIONAL FACULTY AWARD

Acting President King read tab 4 [Action: 2021 Exceptional Faculty Award].

Motion 21:53: Motion made by Trustee Lux to approve the recommendation from the Exceptional Faculty Award(s) Recommendation Committee to grant the 2021 Exceptional Faculty Award to Candidate A in the amount of \$1,000.00 (one-thousand dollars).

Motion seconded by Trustee Wells.

All five Trustees present (Rebecca Chan, Catherine Post D'Ambrosio, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

ADJOURNMENT

Motion 21:54: Motion made by Trustee Lux to adjourn the special meeting of July 21, 2021.

Motion seconded by Trustee Pobe. All five Trustees present (Rebecca Chan, Catherine Post D'Ambrosio, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

Chair Post D'Ambrosio adjourned the meeting at 6:37 PM.

Signed _____
Catherine Post D'Ambrosio, Chair

Attest: October 27, 2021

Lori Y. Yonemitsu, Secretary



Interim President Proposed Selection Process (7/21/21)



1



Selection Process – What Have We Done?

- Initial Presentation in May 2021 to BOT on Potential Process Options
 - Reviewed sourcing, campus input, and timeline options.

- Sourcing of Potential Applicants from Retired Presidents or Other Local Officials
 - Commonly used for temp President positions
 - Allows quick identification of interested/qualified potential applicants

- Feedback from Constituency Groups on Options for Input
 - Spoke with students, staff and faculty leadership in June/July 2021
 - Identified workable options for campus input



2



Selection Process Considerations

- ❑ At the May 2021 meeting, the Board indicated:
 - An interest in soliciting campus feedback on potential Interim President applicants.
 - The desire to identify an efficient timeline for the Interim President hire.
- ❑ The Acting President contract runs through 12/31/21 or until an Interim is selected (whichever occurs first).



3



Selection Process – Proposed Options

- ❑ Timeline Option #1 (longer timeline)
 - August/September:
 - Interested Candidates meet w/ BOT members for initial review
 - BOT members determine finalists to be shared with campus.
 - Early October:
 - Campus Open Forum/ Finalist Interviews w/ Constituency Leadership
 - October BOT Meeting:
 - Constituency Leadership provides Candidate written/oral feedback to BOT
 - Late October/Early November:
 - Interim candidate identified/appointed, start date finalized.

PROS: Creates opportunity for all constituency groups' campus feedback.
 CONS: Identification/Hire of Interim President Occurs in October/November 2021.



4



Selection Process – Proposed Options

☐ Timeline Option #2 (shorter timeline)

- August:
 - Interested Candidates meet w/ BOT members for initial review
 - BOT members determine finalists to be shared with campus.
- Late August/Early September:
 - Campus Open Forum/ Finalist Interviews w/ Constituency Leadership
- September BOT Meeting:
 - Constituency Leadership provides Candidate written/oral feedback to BOT
- Late September/Early October:
 - Interim candidate identified/appointed, start date finalized.

PROS: Identification/Hire of Interim President Occurs Earlier in September/October 2021.
 CONS: Limits opportunity for all constituency groups' campus feedback



5



Interim President Selection Process

Recommendation:

That the Board of Trustees direct Human Resources to utilize Option #1 as presented for the Interim President selection process which includes:

- a) The Board establishing finalists in August/September,**
- b) Campus and constituency group input collected in early October,**
- c) Campus feedback on candidates shared at the October BOT meeting, and**
- d) Selection of Interim President by the BOT shortly thereafter.**



6



Questions?

Thank you!



Fiscal Year-End 2020-2021 July 21, 2021



1

Dawn Beck, CPA
Vice President
Business & Administrative Services



2

Prior to Current Year Budget and Actual

	Actual FY20	Budget FY21	Actual FY21	
Revenues				
				DRAFT
State Operating Appropriations	\$ 28,330,786	\$ 27,461,988	\$ 31,336,549	>> FY21 additional funds received for:
Operating Tuition	10,718,501	9,371,476	10,602,747	-Guided Pathways
Running Start Tuition	1,430,413	1,501,934	1,501,934	-High Demand
International Education Tuition	5,010,974	4,008,779	4,008,779	-Toyota Fund
CEO Tuition	718,589	646,730	646,730	-Revolving & IT
ABE/ESL SBCTC Tuition	276,314	275,174	275,174	
Total Revenue	46,485,577	43,266,081	48,371,913	
Expenditures				
Exempt	4,430,362	4,354,521	4,897,080	Contract buyout, COLA reinstated
Full-Time Faculty	10,268,142	9,887,588	9,810,724	
Part-Time Faculty	9,000,546	8,000,546	8,915,572	Paid from High Demand
Classified and Other	7,290,811	6,285,534	7,019,236	OT sick and terminal payouts
Benefits	10,027,682	9,004,042	9,888,542	
Contracted Services	499,364	299,364	143,111	
Goods and Services	4,460,121	3,906,850	4,480,989	
Travel	114,094	14,094	35,104	
Equipment	665,292	133,659	256,256	Cut too far, essential instructional equipment
Computer Equip & Software	112,142	262,142	121,895	
Student Aid	862,110	862,110	870,954	
Debt Service	392,419	392,419	388,155	
Inter-Agency Reimbursement	(534,005)	(534,005)	233,972	
Total Expenditures	47,589,080	42,868,864	47,061,591	
Surplus/(Deficit)	\$ (1,103,503)	\$ 397,217	\$ 1,310,322	

- Actual fiscal year 2021 results are **draft**
- Final year-end entries to be completed this month



SCCFT President Eric Hamako

Statement to the SCC Board of Trustees

2021.07.21

Permalink: <https://bit.ly/SCCFTtoBOT2021-07>

I ask that my comments be read into the record.

Trustees of the Board:

My name is Eric Hamako. I am the President of the faculty's union, the Shoreline Community College Federation of Teachers (SCCFT), Local 1950 of the American Federation of Teachers (AFT).

In the past few weeks, billionaires have been trying to travel to space, some 52 years after NASA landed astronauts on the moon. On the ground, other things have changed in the last 52 years, too. One important change: the spread and rooting of "neoliberal" economic policies and ideas. By better understanding "neoliberalism," we can better understand billionaires in space and the conditions we experience here on earth.

As a philosophy and political economic practice, "neoliberalism" advocates a kind of ruthless individualism, along with the destruction of the public sphere and collective responsibility. As former UK Prime Minister and arch-neoliberal Margaret Thatcher, said, "There is no such thing as society." Under neoliberalism, "liberty" focuses on freedom from the influence of others – including the influence of collective actors, such as governments, and particularly freedom from those chattering masses who might seek to take back the wealth we have generated and use it for the collective benefit of society. "Neoliberalism," favors "liberty" or "freedom" from taxes, from regulations, and from social obligations. Instead, at most, neoliberalism might allow for a return to "noblesse oblige," the informal, voluntary social obligations of kings and oligarchs to those that they rule. So, rather than being *required* to pay their fair share in taxes to the public

good, billionaires may *choose* to give charity – or they may *choose* not to. Under “neoliberalism,” each individual can have as much freedom as one can afford.

For example, Amazon billionaire Jeff Bezos “thanked” Amazon workers and consumers for funding his trip to space. We can understand this “thanks” as fitting squarely into what Critical Race Theory might call the “master narrative.” As a counter to that master narrative “thanks,” we might consider that it’s not as though those Amazon workers or consumers had a say in Bezos’s decision – or could have vetoed how Bezos spent the profits they created and which he extracted. Notably, another thing that Amazon was “free” to spend its profits on was busting a union drive organized by workers in Bessemer, Alabama, breaking up their attempt to build collective people power, to counter its money power. There’s a union saying, “There’s money power, and there’s people power.” Neoliberalism favors the money power of individuals and largely seeks to disable or deny organized people power. Notably, another billionaire provided a less rosy, less patronizing, more candid analysis of neoliberalism than Bezos’s “thanks” to workers and consumers. In 2011, billionaire Warren Buffett said, “There’s been class warfare going on for the last 20 years, and my class has won. We’re the ones that have gotten our tax rates reduced dramatically.”

For decades, workers’ labor unions have stood as challengers to neoliberalism in the U.S. and around the world.

For example, at the national level, one way unions are pushing back against neoliberalism is by advocating the Federal PRO Act, the “Protecting the Right to Organize Act,” which passed in the U.S. House and has been fighting to get a vote in the U.S. Senate. Current US President Biden has said, “*Nearly 60 million Americans would join a union if they get a chance, but too many employers and states prevent them from doing so through anti-union attacks. They know that without unions, they can run the table on workers – union and non-union alike.*” It’s unsurprising, then, that large business interests strongly oppose the PRO Act, which they say would infringe on the “liberties” of business owners.

At the state level, one way unions are pushing back against neoliberalism has been to advocate for fairer revenue laws – that is, that billionaires and millionaires must pay their fair share, rather than leaving it to billionaires’ own sense of noblesse oblige, charity, or whims. In Washington State, a coalition of unions and other organizations advocated and won the passage of state law ESSB 5096, which enacts a 7% tax on capital gains profits that exceed a quarter of a million dollars per year. This new legislation is projected to generate a half a billion dollars for education programs in the state. In effect, the law mandates that the handful of billionaires and millionaires begin paying a bit more of their fair share.

At the College, our unions also work to counterbalance the liberties that the Board and top administration may try to take.

There's a union saying, "United we bargain, divided we beg." Neoliberal policy and mindset emphasizes individual liberty & power over collective power & a social contract. But, when individuals have grossly unequal power – whether the differential power of a billionaire and any non-billionaire or the differential power of a boss and a worker – the individual with more power has more "liberty." When workers have the collective power of a union, employers are not "free" to change our wages or working conditions without bargaining with workers' unions.

For example, this evening, the Board of Trustees was called on to take action on two Memoranda of Understanding (MOUs) that our faculty union and the College bargained. Impacted faculty brought to our union their concerns that the College might unilaterally cut their compensation or, alternately, cut their work. But, because we faculty are organized into a union, we were able to bargain with the College to reach an agreement. And, in fact, it was our union who brought these two issues to the bargaining table, to resolve what we saw as shared concerns between the faculty and College.

In billionaire Bezos's disingenuous "thanks" to Amazon workers and consumers, I heard echoes of Board Chair Post D'Ambrosio's effusive "thanks" to Administrative Exempt workers at the last Board meeting, in which she lavished praise on Admin Exempt workers whom she said had "decided" to forgo their COLAs last year. In doing so, Chair Post D'Ambrosio rather obviously cast aspersions on our faculty and Classified Staff unions which defended our workers' COLAs – that is, Cost of Living Adjustments to our income -- during a pandemic-fueled economic crisis that has rocked workers. To his credit, it was then-Vice President King, now Acting President King, who countered Chair Post D'Ambrosio's Master Narrative characterization, pointing out that the Administrative Exempt workers had *not* collectively decided to give up their COLAs – the Administration's Executive Team had decided for them. That was a power that the Executives were "free" to reserve for themselves, because the Administrative Exempt workers are not unionized. For faculty and Classified Staff, it's because we organize ourselves into unions that we have the collective power to bargain with the College, rather than leaving Executives "free" to decide our fates.

Because we, as a faculty, are organized into a union, we were able to demand to bargain with the College over our pandemic working conditions, so that faculty who have "high-risk health status, high-risk family members, or childcare needs impacted by modified school schedules" have the right to reasonable accommodations to continue working from home while the

pandemic persists. To my Admin-Exempt colleagues who don't wield executive power: I noted, with concern, that the College has recently said it expects it will soon require more of you to return to campus. There is power in a union – and many of you could collectively create that power for yourselves, too.

And, in the midst of a pandemic that is, to be clear, still very much ongoing, the College's Executive Team is preparing to decide how the College will continue responding to the pandemic. Will we become a "Fully Vaccinated Campus" with fewer safety regulations or remain a "Non-Vaccinated Campus" with the State's more stringent safety regulations? The College has asked for "input," and "recommendations," but, ultimately, this a decision that the College has reserved for its Board and Executive Team. So, while our faculty union does not have the power to do more than "recommend" a decision to the Executive Team, our union *does* have the power to demand to bargain the impacts of whichever changes to our working conditions the College may decide.

As a faculty union, we advocate for all faculty in our bargaining unit – whether they are faculty who are members of our union or faculty who are not. Likewise, regardless of what the College decides about its vaccination requirements, our faculty union will continue to advocate for the rights and safety of faculty.

Labor unions & organized people power work to counter the kinds of power neoliberalism fosters – and remind those at the top that you are not "free" of your obligations or your connections to the rest of us. The higher up one is, the harder it can be to see what's happening on the ground. With our unions' demands to bargain over wages & working conditions, we are working to keep the College grounded in the realities and concerns of people down to earth.

Good night.

###

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF AUGUST 27, 2021

MINUTES

The special meeting (“Board Retreat”) of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine Post D’Ambrosio at 9:00 AM by audio/visual conference. A quorum of the Board was present by audio/visual conference.

MEMBERS PRESENT

Trustees Rebecca Chan, Catherine Post D’Ambrosio, Tom Lux, Eben Pabee, and Kim Wells were present via audio/visual conference.

COMMUNICATION FROM THE PUBLIC

Per the notice for the August 27, 2021 (virtual) special meeting of the Board of Trustees:

Public comment(s) during the August 27, 2021 *Communication from the Public* segment will be presented to the Board verbally.

- For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 8:45 AM – 9:00 AM on August 27, 2021.
- For attendees connecting by telephone: Please sign up to provide a public comment between 8:45 AM – 9:00 AM on August 27, 2021 by: 1. Sending an email to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu with your telephone number and name (optional); or 2. Calling Board Secretary Lori Yonemitsu at (206) 546-4552 with your telephone number and name (optional).

The Board Chair will call upon each speaker signed up to provide public comment.

The total public comment period at the August 27, 2021 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the August 27, 2021 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the August 27, 2021 meeting.)

There were no speakers signed up to provide public comments.

OVERVIEW OF THE AGENDA

Chair Post D’Ambrosio provided an overview of the agenda.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF AUGUST 27, 2021

DISCUSSION: BOARD OF TRUSTEES SELF-EVALUATION
DISCUSSION: BOARD OF TRUSTEES 2021–2022 PROFESSIONAL LEARNING GOALS

Guided Pathways Director Brigid Nulty led a discussion amongst the Trustees regarding the Board’s self-evaluation utilizing an instrument consisting of the following: I. Mission, Planning and Policy; II. Board-President Relations; III. Community Relations & Advocacy; IV. Educational Programs & Quality; V. Fiduciary Role; VI. Human Resources & Staff Relations; VII. Board Leadership; VIII. Board Meetings; IX. Board of Trustees.

The Trustees had an opportunity to discuss the items where there was a disparity in the ratings (1-Strongly Disagree/2-Disagree/3-Neutral/4-Agree/5-Strongly Agree) amongst the Trustees.

Associate Vice President Samira Pardanani led a discussion amongst the Trustees in developing the Board’s professional learning goals for 2021–2022. To guide the conversation in the development of the Board’s professional learning goals for 2021–2022, Associate Vice President Pardanani asked/stated:

- What goals might you have for this upcoming year?
- What would help you do your job as a Trustee more effectively?
- What do you feel you want to learn about the College?
- Other thoughts that you have in terms of your professional goals in this capacity?
- It might be helpful to think about what success might look like. Are there concrete outcomes?

The Board reviewed and discussed its 2020–2021 professional learning goals—using the goals as a starting point for generating the Board’s draft professional learning goals for 2021–2022.

The Board will have an opportunity to review, discuss, and revise the draft of its professional learning goals for 2021–2022 at its meeting on October 27, 2021.

In closing, Guided Pathways Director Brigid Nulty led the Trustees in a discussion of eight (8) open-ended questions contained in the self-evaluation instrument.

-Break: 10:40–10:50 AM-

REVIEW & DISCUSSION: BOARD OF TRUSTEES POLICIES MANUAL REVIEW & APPROVAL SCHEDULE DRAFT

Executive Assistant and Secretary to the Board Lori Yonemitsu went over the draft *Board of Trustees Policies Manual Review & Approval Schedule*. Agreement: Proceed with the review process that is in place which involves the Chair, Vice Chair, and the President, reviewing, discussing, and doing a first revision of the policies scheduled for review and revision during the fall quarter.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF AUGUST 27, 2021

DISCUSSION WITH THE EXECUTIVE TEAM (2021-2022): LEADERSHIP TEAM MEMBERS, ROLES & RESPONSIBILITIES • COLLEGE ORGANIZATIONAL STRUCTURE • PROGRAMS & CERTIFICATES

Acting President King went over chart 1 (Office of the President) from the Shoreline Community College organizational chart (August 2021). Business & Administrative Services Vice President Dawn Beck, Academic Operations & Learning Resources Associate Vice President Ann Garnsey-Harter, Technology Support Services Acting Director Gavin Smith, Student Services & International Education Associate Vice President Samira Pardanani, and Student Learning Acting Vice President Guy Hamilton, shared their general responsibilities, programs, and certificates (if applicable), and focus for the year, as well as responded to questions from the Trustees.

-Lunch Break: 12:50–1:15 PM-

2021-2022 PLANNING

Financial Update

Vice President for Business & Administrative Services Dawn Beck:

- Explained the process [e.g., loading into the FMS (Financial Management System)] related to year-end closing.
- Shared that as of the August 27, 2021 report, fall 2021 quarter enrollment is down about 7.1% - “an improvement from when we actually did our budget.”
- Noted that most of the declines in enrollment, are still in international education and state funded enrollment is “almost flat.”
- Communicated that occupancy in housing is up and projections for fall quarter is expected to be a bit more than 50%.
- Stated that an audit is coming up in January of 2022. “We are on schedule with our audits and the last audit, had no managerial comments...a clean audit.”
- Provided an update on the CARES funds—where the money comes from and where it’s being spent (e.g., losses in housing, enrollment, the Parent Child Center; COVID supplies).
- Spoke of wanting to increase the College’s reserve cash to “six-plus months.”

Board discussion with Acting President King and Vice President Beck revolved around the *compounded* declining enrollment figures and impact on the College budget. “The team is working on what we can do to increase enrollment.”

Accreditation & the Board’s Role

Acting President Phillip King went over a document on accreditation and the Board’s role, as well as the *Accreditation Standards related to the Governing Board* document from Trusteeship

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(VIRTUAL) SPECIAL MEETING OF AUGUST 27, 2021

in Community Colleges. He also went over the five (5) recommendations from the Northwest Commission on Colleges and Universities (NWCCU).

DISCUSSION: COLLEGE’S STRATEGIC GOALS→STRATEGIC FOCUS

Acting President Phillip King went over the Strategic Focus Review spreadsheet containing the following: Increase Enrollment, Retention and Completion; Managing Change; Developing Infrastructure; Accreditation Follow-Up; Reopening; Bargaining and Contracts.

BOARD OF TRUSTEES STUDY SESSION & STANDARD TOPICS

Executive Assistant & Secretary to the Board Lori Yonemitsu shared the draft *Board of Trustees Study Session (“Shoreline 101”) & Regular Session Standard Topics October 2021-June 2022* document. The Trustees will send topics of interest for the study sessions, reports, and/or college updates, to Executive Assistant & Secretary Yonemitsu.

ADJOURNMENT

Motion 21:55: Motion made by Trustee Lux to adjourn the special meeting of August 27, 2021.

Motion seconded by Trustee Chan. All five Trustees present (Rebecca Chan, Catherine Post D’Ambrosio, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

Chair Post D’Ambrosio adjourned the meeting at 2:45 PM.

Signed _____
Catherine Post D’Ambrosio, Chair

Attest: October 27, 2021

Lori Y. Yonemitsu, Secretary

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF SEPTEMBER 30, 2021

MINUTES

The special meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Vice Chair Eben Pobe at 10:03 AM by audio/visual conference. A quorum of the Board was present by audio/visual conference.

MEMBERS PRESENT

Trustees Rebecca Chan, Tom Lux, Eben Pobe, and Kim Wells were present via audio/visual conference.

COMMUNICATION FROM THE PUBLIC

Per the notice for the September 30, 2021 (virtual) special meeting of the Board of Trustees:

Public comment(s) during the September 30, 2021 *Communication from the Public* segment will be presented to the Board verbally.

- For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 9:45 AM – 10:00 AM on September 30, 2021.
- For attendees connecting by telephone: Please sign up to provide a public comment between 9:45 AM – 10:00 AM on September 30, 2021 by: 1. Sending an email to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu with your telephone number and name (optional); or 2. Calling Board Secretary Lori Yonemitsu at (206) 546-4552 with your telephone number and name (optional).

The Board Vice Chair will call upon each speaker signed up to provide public comment. The total public comment period at the September 30, 2021 meeting will be no more than ten (10) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than five (5) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the September 30, 2021 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the September 30, 2021 meeting.)

There were no speakers signed up to provide public comments.

REPORT: BOARD OF TRUSTEES PARTICIPATION IN INTERIM PRESIDENT SELECTION PROCESS

ACTION: BOARD OF TRUSTEES PARTICIPATION IN INTERIM PRESIDENT SELECTION PROCESS

Executive Director Veronica Zura reported on the interim president selection process and read the recommendation contained in tab 1 [Action: Board of Trustees Participation in Interim President Selection Process].

Motion 21:56: Motion made by Trustee Wells to approve the recommendation to have two (2) Trustees participate in the interview process, as long

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(VIRTUAL) SPECIAL MEETING OF SEPTEMBER 30, 2021

as they can fulfill the duties in the time laid out by Executive Director Zura.

Motion seconded by Trustee Lux.

Trustee Wells and Lux indicated their interest to participate in the interview process for the interim president position.

All four Trustees present (Rebecca Chan, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

REPORT: BOARD OF TRUSTEES & COMMUNITY MEMBER PARTICIPATION IN PERMANENT PRESIDENT RECRUITMENT
ACTION: BOARD OF TRUSTEES & COMMUNITY MEMBER PARTICIPATION IN PERMANENT PRESIDENT RECRUITMENT

Executive Director Veronica Zura reported on the 2021-22 recruitment process to identify and hire a new permanent president and read the two (2) recommendations contained in tab 2 [Action: Board of Trustees & Community Member Participation in Permanent President Recruitment].

Motion 21:57: Motion made by Trustee Lux that the Board of Trustees identify two (2) Board participants for the presidential recruitment screening committee. (Recommendation 1: That the Board of Trustees identify 2 Board participants for Presidential recruitment screening committee members.)

Motion seconded by Trustee Chan.

Trustee Lux and Wells indicated their interest to participate on the permanent president screening committee as well.

Trustee Wells expressed welcoming the opportunity for members of the Board to provide names of members from the community, particularly those representing BIPOC communities.

Trustee Chan thanked Trustee Wells for her recommendation that the Board furnish names of community members who represent BIPOC communities and shared her concern that the two (2) Board members who volunteered for the interim and permanent president selection/screening processes, “are not BIPOC.”

SHORELINE COMMUNITY COLLEGE
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Trustee Wells noted that Trustee Chan brought up an important point and stated, “we should either shift the Board members or ensure that the community members brought in, are BIPOC.”

Trustee Lux shared that “he was good either way” and in regard to the permanent president screening committee asked Vice Chair Pobe, “are you interested?”

Vice Chair Pobe stated that he “was good with Trustees Lux and Wells moving forward. We are a team as a Board and will be able to make a very informed decision.” He spoke about being able to capitalize on having community participation.

In response to questions from Trustee Chan, Executive Director Zura confirmed that the trainings provided for the permanent president screening committee, would be available to be viewed by all Trustees. Executive Director Zura added that she will explore whether separate trainings can be held for the Trustees.

Trustee Lux stated, “I will withdraw my nomination in preference to Rebecca” (Trustee Chan).

Trustee Lux noted that his motion related to recommendation 1: That the Board of Trustees identify two (2) Board participants for Presidential recruitment screening committee members.

All four Trustees present (Rebecca Chan, Tom Lux, Eben Pobe, Kim Wells) for this action item related to recommendation 1, voted *aye* to approve the motion.

Motion 21:58: Motion made by Trustee Wells “of having two (2) community members involved in the process.” (Recommendation 2: And, that the Board of Trustees authorize me (Veronica Zura, ED-HR) to identify 2 community members for participation on the screening committee for the Presidential recruitment.)

Motion seconded by Trustee Chan.

Trustee Lux referenced recommendation 2 and asked, “Should we have consensus on who we want in the process?”

Executive Director Zura responded to Trustee discussion about having community members on the permanent president screening

SHORELINE COMMUNITY COLLEGE
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committee from Shoreline and Lake Forest Park, as well as from surrounding areas.

Executive Director Zura recapped what she understood from the Board’s discussion regarding community member participation on the permanent president screening committee.

- Receive recommendations from the Trustees of potential community members for participation.
- Next step, to have those recommended, vetted through the screening committee with the final recommendations, to be approved by the Board.

All four Trustees present (Rebecca Chan, Tom Lux, Eben Pobe, Kim Wells) for this action item related to recommendation 2, based on Executive Director Zura’s recap, voted *aye* to approve the motion.

REPORT: REQUEST FOR FUNDING—2021-22 PRESIDENTIAL RECRUITMENT
ACTION: REQUEST FOR FUNDING—2021-22 PRESIDENTIAL RECRUITMENT

Executive Director Veronica Zura reported on the estimated costs associated with “the recruitment activities needed to successfully identify the next President for Shoreline Community College” and read the recommendation contained in tab 3 [Action: Request for Funding—2021-22 Presidential Recruitment].

Motion 21:59: Motion made by Trustee Wells to “adopt the budget request of \$95K for the presidential search.”

Motion seconded by Trustee Lux.

Executive Director Zura:

- Confirmed that no dollars were expended for the interim president search and noted that the expenses (e.g., salary) for the interim president would come out of a College budget.
- Addressed concern about whether the amount allocated for candidate travel was enough.

All four Trustees present (Rebecca Chan, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

SHORELINE COMMUNITY COLLEGE
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ADJOURNMENT

Motion 21:60: Motion made by Trustee Lux to adjourn the special meeting of September 30, 2021.

Motion seconded by Trustee Chan.

All four Trustees present (Rebecca Chan, Tom Lux, Eben Pobe, Kim Wells) for this action item, voted *aye* to approve the motion.

Vice Chair Pobe adjourned the meeting at 10:37 AM.

Signed _____
Eben Pobe, Vice Chair

Attest: October 27, 2021

Lori Y. Yonemitsu, Secretary

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF OCTOBER 27, 2021**

TAB 1

FIRST READING

Subject: Board of Trustees 2021 – 2022 Professional Learning Goals

Board of Trustees 2021 – 2022 Professional Learning Goals (Draft)

During the August 27, 2021 Board of Trustees Retreat (“Special Meeting”), the Trustees generated the following for consideration for its 2021 – 2022 Professional Learning Goals.

1. Continue with Shoreline 101. *(A 2020 – 2021 Professional Learning Goal)*
2. Review more data (deep dive), in more areas (e.g. national and state trends). Use mission fulfillment categories in dashboard to drive the data in support of each. *(A 2020 – 2021 Professional Learning Goal)*
3. Participate in the Board Winter Retreat and review deep dive data to answer the question: How is the College serving our students? *(A 2020 – 2021 Professional Learning Goal)*
4. Engage with, and continue to engage with, community and statewide stakeholders, in-person and/or virtually (e.g., learn how peer Boards operate by attending open meetings of neighboring colleges, including the Five Star Consortium colleges).
5. How to be more effective advocates.
6. Develop competencies in Diversity, Equity, and Inclusion (DEI).
7. Develop competencies around financial oversight.
8. Explore different methods for effective presidential searches.
9. Develop competencies related to presidential onboarding (e.g., understanding the role of the Board in helping set-up the new president for success).
10. Participate in individual meetings with the College President. *(A 2020 – 2021 Professional Learning Goal)*

Prepared by: Lori Yonemitsu
Executive Assistant to the President
Shoreline Community College
October 22, 2021

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
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(VIRTUAL) SPECIAL MEETING OF OCTOBER 27, 2021**

TAB 2

ACTION

Subject: 2021-2022 College Budget Changes

Background

Following Board of Trustee approval of the college's 2021-22 budget at its June 23, 2021 meeting, staff discovered a series of gaps, spreadsheet formula errors, and other miscalculations resulting in a combined change in revenue and expenditure estimates of greater than 1%. As per policy, a revised 2021-22 budget needs to be presented to the Board for approval.

Recommendation

That the Board adopt the following motion:

MOVED, That the Board of Trustees of Shoreline Community College authorizes adoption of the revised 2021-22 budget.

Prepared by: Bob Williamson, Acting Vice President for Business & Administrative Services
Shoreline Community College
October 18, 2021

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF OCTOBER 27, 2021**

TAB 3

ACTION

Subject: Policy 5165 (Transfer of Credit)

Background

In Fall of 2020, Shoreline Community College engaged in a comprehensive self-study and evaluation as part of the Northwest Commission on Colleges and Universities' seven-year accreditation cycle. The result was reaffirmation of Shoreline's accreditation, along with four commendations and five recommendation. One recommendation from the Commission was that Shoreline should "develop and publish a transfer credit policy that clearly defines and maintains the integrity of its programs."

To address this recommendation, a workgroup representing enrollment services, advising, and instructional faculty developed the following new policy – Policy 5165 (Transfer of Credit). Following Shoreline's process for new and revised policies, Policy 5165 was reviewed by Faculty Senate Council and the Executive Team for recommendation to be presented to the Board of Trustees.

To follow:

Policy 5165 (Transfer of Credit)

Recommendation

It is recommended that the Board of Trustees approve:

- Policy 5165 (Transfer of Credit)

Prepared by: Bayta Maring, Executive Director of Institutional Assessment &
Data Management
Shoreline Community College
October 22, 2021



Policy Name:	TRANSFER OF CREDIT
Policy Number:	5165
Applicable Code/Law:	Washington State Board for Community and Technical Colleges Reciprocity Agreement

Policy:

The policy of Shoreline Community College District Number Seven (7) is that students can be awarded credit based on official transcripts from regionally accredited colleges or universities or recognized international colleges or universities. Shoreline's procedures for transcript evaluation are designed to support students in meeting the learning outcomes of their chosen degree or certificate and transferring coursework to subsequent programs. Credit for prior learning not included in official transcripts or from US institutions not regionally accredited is addressed in Shoreline's Policy 5164. The maximum number of credits that can be applied toward a credential conferred by Shoreline is described in Policy 5004: Graduation.

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TAB 4

ACTION

Subject: Policy 1007 (COVID-19 Fully Vaccinated Campus)

Background

Shoreline Community College is in the process of reviewing and, where appropriate, creating, revising and/or replacing existing rules, policies and procedures to ensure alignment and compliance with State Board for Community and Technical Colleges (SBCTC) as well as the Northwest Commission for Colleges and Universities (NWCCU) guidelines.

As part of this process, rules and policies are reviewed by the appropriate College council (such as Faculty Senate Council, College Council, or the Strategic Planning/Budget Council), and the Executive Team for recommendation to be presented to the Board of Trustees.

To follow:

Policy 1007 (COVID-19 Fully Vaccinated Campus)

Recommendation

It is recommended that the Board of Trustees approve:

- Policy 1007 (COVID-19 Fully Vaccinated Campus)

Prepared by: Veronica Zura, Executive Director
Human Resources & Employee Relations
Shoreline Community College
October 26, 2021



Policy Name:	COVID-19 Fully Vaccinated Campus
Policy Number:	1007
Applicable Code/Law:	Governor's Proclamation 20.12.5, and 21-14.1

The policy of Shoreline Community College District Number Seven (7) is to operate as a COVID-19 Fully Vaccinated Campus as defined under Governor Inslee's [Proclamation 21-12.5](#) for the period of time the proclamation remains in effect.

All employees (including student employees), volunteers working on campus, and contractors with the College must be fully vaccinated or be approved for a medical or religious exemption by October 18, 2021 as a condition of employment. Employees who fail to meet this condition of employment by the October 18, 2021 deadline will be prohibited from engaging in any type of further work for the College and will be subject to a non-disciplinary separation.

All in-person or on-campus students coming to the College for courses and/or any activities or services must also be fully vaccinated or be approved for a medical or religious exemption by October 18, 2021. Note that fully online students who will not enter the campus will not be required to claim their vaccination status or submit a request for vaccine exemption. Students who fail to meet the vaccination requirements will have a registration hold applied to their records.

All individuals on campus are required to wear a mask which meets the [Center for Disease Control \(CDC\) guidelines](#) indoors in settings with other people, regardless of vaccination status. This includes all indoor public spaces, and when inside College transportation. Authorized exceptions to the face mask requirement are limited to when individuals are alone in a) an office, b) an enclosed cubicle, c) a vehicle, or d) their own room in the residence hall.

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
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TAB 5

ACTION

**Subject: Washington Association of College Trustees (ACT)
Transforming Lives Awards**

Background

The Washington ACT Transforming Lives Awards) recognize current or former students *whose lives have been transformed* by attending a Washington state community or technical college (CTC). One current or former student from each of the thirty-four CTCs will be nominated by the current or former student's respective college's Board of Trustees based on the following criteria:

- A current or former Washington community or technical college student (within 3 years (2018-19; 2019-20; 2020-21) of completing a degree, certificate or transfer); or
- A current student who is making significant progress toward completing a degree or certificate that is helping her/him/they prepare for success in her/his/their future endeavors.
- The nominee must share in written format (maximum 600 words) about overcoming barriers to achieve higher education goals and how the education and support received at her/his/their community or technical college was life transforming.

The ACT Awards Committee will select a total of six (6) individuals (awardees) from the nominations submitted by the CTCs and each of the six awardees*, will receive a \$500.00 (five-hundred dollar) monetary award and serve as a keynote speaker at the January 24, 2022 Transforming Lives Awards Dinner in Olympia, WA. In addition, the ACT will invite the nominee from each of the thirty-four colleges to attend the January 24, 2022 Transforming Lives Awards Dinner. (*Note: Previous awardees are not eligible.)

Nominations from the campus are due to the Office of the President no later than 4:30 PM on Friday, October 29, 2021. The packet containing information on the Board's nominee is due to the ACT office by Thursday, November 4, 2021.

Recommendation

It is recommended that the Board of Trustees identify two (2) members of the Board to review the nomination submissions and recommend the Shoreline Community College Board of Trustees' nominee for the 2022 ACT Transforming Lives Awards to the ACT Awards Committee.

Prepared by: Lori Yonemitsu
Executive Assistant to the President
Shoreline Community College
October 22, 2021