

SHORELINE COMMUNITY COLLEGE

Board of Trustees

(Virtual) Special Meeting of July 15, 2020

4:00 PM

Zoom Link: <https://zoom.us/j/94745750309> • Webinar (“Meeting”) ID: 947 4575 0309

(See page 2 for information to connect to the meeting via telephone)

AGENDA

4:00 PM – SPECIAL MEETING			
NO.	AGENDA ITEM	RESPONSIBILITY	TAB
1.	Convene Special Meeting	<i>Chair Catherine D’Ambrosio</i>	
2.	Report: Chair, Board of Trustees	<i>Chair Catherine D’Ambrosio</i>	
3.	Consent Agenda a. Approval of Previous Meeting Minutes ▪ Special Meeting of June 24, 2020	<i>Chair Catherine D’Ambrosio & Trustees</i>	
4.	Communication from the Public (Public comments sent to the Board Secretary at lyonemitsu@shoreline.edu by 3:50 PM on Wednesday, July 15, 2020 will be read aloud by Chair D’Ambrosio and/or Board Secretary Lori Yonemitsu. The total public comment period will be no more than thirty (30) minutes and Chair D’Ambrosio and/or Board Secretary Yonemitsu will read up to three (3) minutes of each public comment received, with adjustments made if more than ten (10) public comments are received.)	<i>Chair Catherine D’Ambrosio</i>	
5.	Executive Session • To discuss the performance of a public employee	<i>Chair Catherine D’Ambrosio</i>	
6.	Action: 2020 Exceptional Faculty Award	<i>Chair Catherine D’Ambrosio</i>	
7.	Report: Shoreline President	<i>Cheryl Roberts</i>	
8.	Constituent Report: Shoreline Faculty	<i>Eric Hamako</i>	
9.	Constituent Report: Shoreline Classified Staff	<i>Paul Fernandez</i>	
10.	Constituent Report: Shoreline Associated Student Government	<i>Isaac Tchao</i>	
11.	Report: Closing Remarks – Board of Trustees	<i>Trustees</i>	
12.	Executive Session • To discuss the performance of a public employee • To discuss with legal counsel matters in litigation &/or potential litigation • To discuss matters or position being considered in collective bargaining	<i>Chair Catherine D’Ambrosio</i>	

13.	Action: Adjournment	<i>Chair Catherine D'Ambrosio</i>	
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•To connect to the July 15, 2020 special meeting (4:00 PM)

~Via **link**, go to: <https://zoom.us/j/94745750309>

-OR-

~Via **telephone**:

Call/Dial/Key-in to one of the following **numbers**. Start with the first number. If you receive a busy signal or an “all circuits are busy” message, try the next number on the list.

(253) 215-8782

(669) 900-6833

(346) 248-7799

(312) 626-6799

Webinar (“Meeting”) ID: 947 4575 0309

MINUTES

STUDY SESSION

The study session of the special meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Tom Lux at 3:03 PM by audio/visual conference. A quorum of the Board was present by audio/visual conference.

Fiscal Update & College Operating Budget Development Process

President Roberts opened with an overview of the study session and expressed appreciation to/for Bill Saraceno for his service as the College's interim Chief Financial Officer (CFO). The Trustees joined President Roberts in commending Interim CFO Saraceno for his work, expertise, clarity, and transparency.

The presentation by President Roberts, Interim CFO Bill Saraceno, Vice President Dawn Beck, and Vice President Phillip King included the following:

- External Factors Affecting our College
- State Auditor and Financial Statement Update
- Student Housing Update
- Board Approved Budget FY2019-2020
- Expense by Program (3-Year Comparison May 31, 2020 – 2018)
- Expense by Category
- Balance Remaining (3-Year Comparison May 31, 2020 – 2018)
- Tuition Revenue 2019-2020 as of 6/5/2020
- Cash Balance Report
- Cash Uses for FY2019-2020
- Board Reserve Accounts
- Budget Scenarios
- Continuing Budget Resolution Highlights
- Principles for the Continuing Resolution
- Budget Principles
- 2020-21 Budget Development Process: May 19 – June 1 • June 1 – June 24 • July 1 – October 28
- Survey Results – Number of Suggestions by Categories
- Executive Team Use of Data
- Budget Efficiencies
- Budget Reduction Strategies
- Revenue Enhancement (Ways to Generate Revenue)

(Slide presentation attached.)

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
(VIRTUAL) SPECIAL MEETING OF JUNE 24, 2020

In response to Trustee D'Ambrosio's question about whether there was any conceivable way that the College could dodge the cataclysmic slide, Interim CFO Saraceno stated that he did not see "any other way around it."

In response to Trustee Jackson's question regarding the Cash Uses slide and whether "these are permanent funding losses that the reserves cannot get us out of," Interim CFO Saraceno stated, "that is correct."

The study session concluded at 3:58 PM.

CONVENE MAIN AGENDA

The main agenda of the special meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Tom Lux at 4:04 PM by audio/visual conference. A quorum of the Board was present by audio/visual conference.

MEMBERS PRESENT

Trustees Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee were present via audio/visual conference.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General via audio/visual conference.

REPORT: CHAIR, BOARD OF TRUSTEES

Chair Lux read the *Chair's Report*. (Report attached.)

CONSENT AGENDA

Chair Lux asked the Board to consider approval of the consent agenda. On the agenda for approval:

- Minutes from the regular meeting of May 27, 2020 and the special meeting of June 16, 2020.

Motion 20:31: Motion made by Trustee Jackson to approve the minutes from the May 27, 2020 and June 16, 2020 meetings.

Motion seconded by Trustee D'Ambrosio. All four Trustees (Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

COMMUNICATION FROM THE PUBLIC

Per the notice for the June 24, 2020 (virtual) special meeting of the Board of Trustees:

All Board of Trustees meetings include opportunity for public comment. Due to the continual and changing information related to COVID-19 and the June 24 meeting to be held virtually, please email public comments to the Board Secretary at lyonemitsu@shoreline.edu by 3:50 p.m. on Wednesday, June 24, 2020. Please place “Public Comment” in the subject of your email. Public comments received by 3:50 p.m. on June 24, 2020 will be read aloud by Chair Lux. The total public comment period will be no more than thirty (30) minutes and Chair Lux will read up to three (3) minutes of each public comment received, with adjustments made if more than ten (10) public comments are received.

Five (5) public comments were received by 3:50 PM on Wednesday, June 24, 2020. Chair Lux read the public comments from Norah Peters, Mary Blanchett, Jana Norton, Pamela Kocaturk, and Mary Brueggeman. (Statements attached.)

COLLEGE UPDATE(S)

GM ASEP & Toyota T-TEN FTE Grants

Executive Dean Guy Hamilton shared information related to grants recently awarded to the College for the GM ASEP and Toyota T-TEN programs for the next two years—to grow the programs by 12 FTEs (GM ASEP) and 10 FTEs (Toyota T-TEN). He noted that the grants were “awarded in strong recognition of our relationship with our dealers and the need for new technicians.” In closing, Executive Dean Hamilton expressed appreciation to/for the GM and Toyota faculty, as well as to Zack Thill, Acting Director of Grants.

The Trustees inquired about commitments from GM and Toyota regarding diversity and inclusion.

Commencement 2020

Regarding the [virtual 2020 Commencement Ceremony](#), Vice President Marisa Herrera noted, “this was the largest class participating, with almost 1,000 graduates...a historical first—with global participation.” She thanked chairs Sundi Musnicki and Sarah Pearce, committee members Rob Berg and Randy Gottfried, and the employees who put together the grad packs to mail to the graduates in advance of the virtual ceremony. “A debt of gratitude to all, and a great end to a challenging school year.”

REPORT: SHORELINE PRESIDENT

President Roberts read the *President's Report*. (Report attached.) Following her report, the [Student Reflections 2020](#) and [Staff and Faculty Poem to Graduates](#) videos, were shown.

-Five (5) minute break from 4:55 – 5:00 PM-

REPORT: ENROLLMENT (YEAR-END & PERSPECTIVE FOR FALL 2020)

The presentation by Executive Director Bayta Maring included the following:

- Enrollment Summary 2018-2019 to 2019-2020 (Annual FTEs) – “Expected to see more FTE in Worker Retraining due to COVID-19.”
- Summer 2020 – “Enrollment is up...an anomaly as most colleges are down in enrollment for summer quarter.”
- Fall 2020 – “The registration date for fall was delayed by 2 weeks. As a result, the fall to fall comparison is skewed.”

(Slide presentation attached.)

In response to a question from Trustee D'Ambrosio about optimizing the College's ability to accommodate worker retraining needs, Executive Director Maring shared that data informed decisions are always made in regard to what is on the class schedule and includes feedback from the Workforce Education area. In addition, on ongoing dialogue occurs between Advising, Student Learning, and Workforce Education.

Based on a question from Trustee D'Ambrosio, Executive Director Maring stated that she will have to look into whether summer enrollment is elevated due to the College's student housing.

FIRST READING: PARENT EDUCATION INSTRUCTION FEE CHANGE PROPOSAL

Vice President Phillip King provided an overview of the information contained on tab 1 (First Reading: Parent Education Instruction Fee Change Proposal).

ACTION: PARENT EDUCATION INSTRUCTION FEE CHANGE

Chair Lux read the recommendation contained on tab 2 (Action: Parent Education Instruction Fee Change).

Motion 20:32: Motion made by Trustee D'Ambrosio to approve the recommendation contained on tab 2 (“to increase the Parent Education fee from \$16/credit to \$22/credit”).

Motion seconded by Trustee Pobee.

Vice President Phillip King will look into the following questions from the Trustees regarding the Parent Co-op Preschools:

1. Concern that this increase will be a hardship for some parents...do we have a mechanism to support parents?
2. How many families were contacted to get their feedback regarding the hardship this increase may have on them? Good representation of all voices?
3. The demographics of Co-ops...are they accessible to everyone or only available to certain people?

All four Trustees (Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

REPORT: FISCAL UPDATE & CONTINUING OPERATIONS OF SHORELINE COMMUNITY COLLEGE

President Roberts introduced new Vice President for Business & Administrative Services Dawn Beck. Vice President Beck shared her background and joined President Roberts in recapping the presentation from the study session, providing background about the continuing budget resolution, and noting the following:

- “Spending is right on target.”
- “Revenue is off due to enrollment.”
- “Plans to hold a discussion with the City about deferring the \$1.8 million traffic mitigation project to 2023.”
- “Further declines in enrollment.”

Trustees D'Ambrosio and Jackson expressed concern about cost escalations if the traffic mitigation project were to be delayed.

ACTION: BOARD RESOLUTION NO. 157 (AUTHORIZING CONTINUING OPERATIONS OF SHORELINE COMMUNITY COLLEGE)

Chair Lux read tab 3 (Action: Board Resolution No. 157–Authorizing Continuing Operations of Shoreline Community College).

Motion 20:33

Motion made by Trustee Jackson to approve Resolution No. 157.

Motion seconded by Trustee Pobee. All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

ACTION: 2020-2021 SERVICES & ACTIVITIES (S&A) BUDGET

Director Sundi Musnicki provided an overview of tab 4 (Action: 2020-2021 Services & Activities (S&A) Budget) and Chair Lux read the recommendation as delineated on tab 4:

- S&A fee increase from \$9.90/credit to \$11/credit (for up to 10 credits)
- S&A budget allocation proposal of \$593,842 for the first half of FY 2020-2021
- SCOF fee reduction from \$34/quarter to \$23/quarter

Motion 20:34 Motion made by Trustee Jackson to approve the recommendation as outlined on tab 4.

Motion seconded by Trustee D’Ambrosio.

Trustee Jackson expressed appreciation for the hard work of the students—“They had to go through tough times as well and real-world budgeting.”

Director Musnicki responded to questions from Trustee D’Ambrosio related to the allocation of S&A dollars to Athletics when no games are scheduled. She also confirmed that unspent S&A dollars remain in the S&A budget and are “swept into the S&A reserve budget.”

Director Musnicki will look into a question from Trustee D’Ambrosio about whether “students are aware that an x percentage of their fees go toward Athletics.”

All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

ACTION: MEMORANDUM OF UNDERSTANDING–FACULTY COLLECTIVE BARGAINING AGREEMENT, APPENDIX A, ARTICLE III: STUDENT AND INSTRUCTIONAL RELATED ACTIVITIES

Vice President Phillip King provided an overview of tab 5 (Action: Memorandum of Understanding–Faculty Collective Bargaining Agreement, Appendix A, Article III: Student and Instructional Related Activities).

Motion 20:35 Motion made by Trustee Pobee to approve the Memorandum of Understanding–Faculty Collective Bargaining Agreement, Appendix A, Article III: Student and Instructional Related Activities.

Motion seconded by Trustee Jackson.

Trustee Pobee thanked Vice President King, SCCFT President Eric Hamoko, and the teams for coming to a mutual agreement on the Memorandum of Understanding.

SCCFT President Hamako was invited to share his input and added his appreciation for the work involved toward coming to a mutual agreement on the Memorandum of Understanding.

All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

ACTION: BOARD OF TRUSTEES 2021 REGULAR MEETING SCHEDULE

Chair Lux provided an overview of tab 6 (Action: Board of Trustees 2021 Regular Meeting Schedule).

Motion 20:36 Motion made by Trustee Jackson to approve the Board of Trustees 2021 regular meeting schedule as presented.

Motion seconded by Trustee Pobee. All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

ACTION: BOARD RESOLUTION NO. 158 (RESOLUTION OF APPRECIATION FOR BILL SARACENO, INTERIM CHIEF FINANCIAL OFFICER)

Chair Lux read tab 7 (Action: Resolution No.158–Resolution of Appreciation for Bill Saraceno, Interim Chief Financial Officer).

Motion 20:37 Motion made by Trustee Jackson to approve Resolution No. 158.

Motion seconded by Trustee Pobee.

Trustee D’Ambrosio expressed appreciation to Mr. Saraceno for “sticking with us during difficult times.”

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All four Trustees (Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobe) voted *aye* to approve the motion.

ACTION: BOARD RESOLUTION NO. 159 (COMMENDING SERVICE OF SHORELINE COMMUNITY COLLEGE FEDERATION OF TEACHERS (SCCFT) • LOCAL 1950 • AFT WASHINGTON/AFT/AFL-CIO PRESIDENT: PROFESSOR ERIC HAMAKO)

Trustee D'Ambrosio read tab 8 (Action: Resolution No.159–Commending Service of Shoreline Community College Federation of Teachers (SCCFT) • Local 1950 • AFT Washington/AFT/AFL-CIO President: Professor Eric Hamako).

Motion 20:38 Motion made by Trustee Jackson to approve Resolution No. 159.

Motion seconded by Trustee D'Ambrosio.

The Trustees expressed appreciation for Professor Hamako's passion, representing the faculty's perspective, and service to the College.

All four Trustees (Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobe) voted *aye* to approve the motion.

ACTION: BOARD RESOLUTION NO. 160 (COMMENDING SERVICE OF WASHINGTON FEDERATION OF STATE EMPLOYEES (WFSE) CHIEF SHOP STEWARD PAUL FERNANDEZ)

Trustee Jackson read tab 9 (Action: Resolution No.160–Commending Service of Washington Federation of State Employees (WFSE) Chief Shop Steward Paul Fernandez).

Motion 20:39 Motion made by Trustee Jackson to approve Resolution No. 160.

Motion seconded by Trustee D'Ambrosio.

The Trustees expressed appreciation for Chief Shop Steward Fernandez's work, representing the classified staff, dedication, and advocacy.

All four Trustees (Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobe) voted *aye* to approve the motion.

ACTION: BOARD RESOLUTION NO. 161 (COMMENDING SERVICE OF ASSOCIATED STUDENT GOVERNMENT (ASG) PRESIDENT ISAAC TCHAO)

Chair Lux read tab 9 (Action: Resolution No.161–Commending Service of Associated Student Government (ASG) President Isaac Tchao).

Motion 20:40 Motion made by Trustee Jackson to approve Resolution No. 161.

Motion seconded by Trustee D’Ambrosio.

The Trustees remarked on ASG President Tchao’s “amazing job” at representing student voices, very well.

All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobe) voted *aye* to approve the motion.

ACTION: PRESIDENT’S CERTIFICATION OF COMPLIANCE DOCUMENT

Chair Lux read tab 11 (Action: President’s Certification of Compliance Document).

Motion 20:41 Motion made by Trustee Jackson to approve the President’s Certification of Compliance document.

Motion seconded by Trustee D’Ambrosio. All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobe) voted *aye* to approve the motion.

CONSTITUENT REPORT: SHORELINE FACULTY

Professor and SCCFT President Eric Hamako read *Statement to the SCC Board of Trustees*. (Statement attached.)

CONSTITUENT REPORT: SHORELINE CLASSIFIED

Media Maintenance Tech 3 and WFSE Chief Shop Steward Paul Fernandez read statement on behalf of the Washington Federation of State Employees, Local 304. (Statement attached.)

CONSTITUENT REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

ASG President Isaac Tchao read the *SCC ASG President* statement. (Statement attached.)

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee D’Ambrosio: “Impressed by the tenacity of the Shoreline family to keep pushing forward. We are all here for the same purposes. Not adversarial. All here with good intentions. Beside you in this.”

Chair Lux thanked everyone. “It’s been a very difficult year. The coming year is not going to be much better.”

Trustee Jackson thanked Chair Lux for his service as Board Chair and for his steadfast vision.

Trustee D’Ambrosio expressed appreciation for Chair Lux’s leadership, diligence, kindness, and ability to listen.

ACTION: ELECT BOARD OF TRUSTEES OFFICERS (2020-2021) – CHAIR • VICE CHAIR

The Trustees shared in the reading of tab 12 (Action: Elect Board of Trustees Officers (2020-2021)–Chair • Vice Chair).

Motion 20:42 Motion made by Trustee Jackson, nominating Trustee D’Ambrosio to serve as the 2020-2021 Chair of the Board of Trustees.

Seconded by Trustee Pobee. All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

Motion 20:43 Motion made by Trustee Pobee, nominating Trustee Jackson to serve as the 2020-2021 Vice Chair of the Board of Trustees.

Seconded by Trustee D’Ambrosio. All four Trustees (Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion 20:44: Motion made by Trustee D’Ambrosio to adjourn the special meeting of June 24, 2020.

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Motion seconded by Trustee Pobee. All four Trustees (Catherine D'Ambrosio, Douglass Jackson, Tom Lux, and Eben Pobee) voted *aye* to approve the motion.

Chair Lux adjourned the meeting at 6:30 PM.

Signed _____
Tom Lux, Chair

Attest: July 15, 2020

Lori Y. Yonemitsu, Secretary

**Fiscal Update & College Operating Budget
Development Process**

Board of Trustees Study Session



Cheryl Roberts, Ed.D.

President



External Factors Affecting our College

Impact of COVID-19 on state revenue and Shoreline:

- Anticipated \$7–10 billion state revenue shortfall
- Community & Technical Colleges share is 15% cut
- Permanent state funding loss is estimated to be as high as \$7.3M
 - 66% of our operating funds come from the state
 - 9.2% decline in enrollment in the past two years
- 86–87% of our budget is people

External Factors Affecting our College

The College needs to be responsive to a fast-moving environment:

- Governor can make a proclamation requiring action in 30 days
- Legislature will convene in the summer and can make decisions to immediately remove our appropriation
- Still receiving clarity about CARES Act Funding
- Received an additional (\$10K) federal funding to offset COVID-19 pandemic expenses

**Please join me in thanking
Bill Saraceno for his
outstanding leadership and
dedication!**

Thank you for a job well done!

**Bill Saraceno, MBA
Interim Chief Financial Officer (CFO)
and
Dawn Beck, CPA
Vice President
Business & Administrative Services**

State Auditor and Financial Statement Update

- The State Auditor is wrapping up our 2018-2019 audit. They finished all the on campus work.
- Kudos to Cliff, Satoko and Jennifer for supporting all the auditors request for information.
- Cliff Frederickson will be doing all our future Financial Statements with an approximate \$40,000 per year savings to the College.

Student Housing Update

- **Weekly Statistics:**
- **Current Occupancy:** 47.0%
- **Total Leased %:** 49.4%
- **Total Leased w/enrollment verification:** 49.4%
-
- **Net to rent current:** 126 beds (50.6%)
- **Net to rent previous week:** 126 beds (50.6%)
-
- **Current Demographics**
- 46.5% Domestic Applicants
- 53.5% International Applicants
-
- **Traffic:**
- 34 Interest List Additions
- 1 Summer Quarter Application

Board Approved Budget FY2019-2020

Items	Amount
Estimated Expenditure	\$47,362,876
Revenues:	
State Allocation	27,499,624
Domestic Tuition*	10,774,260
International Education*	5,010,974
Running Start	1,430,413
Career Education Options	718,589
Total Revenues	\$45,433,860
Budgeted Over-expenditure	(1,929,016)
Cash Balance	1,929,016
Balance Budget	- 0 -

3% reduction for Domestic and 5% reduction for International are applied.

Expense by Program

3-Year Comparison May 31, 2020 - 2018

	May 31, 2020		May 31, 2019		May 31, 2018	
Instruction (01x)	24,442,708.58	56%	22,210,152.49	55%	23,125,295.56	56%
Budget Planning Reserve (02x)	0.00	0%	0.00	0%	0.00	0%
IT / Instructional Support (04x)	2,408,214.60	6%	2,349,618.06	6%	1,999,233.20	5%
Library / Media (05x)	1,326,494.67	3%	1,323,956.14	3%	1,491,289.12	4%
Student Services (06x)	5,159,530.37	12%	4,485,838.75	11%	4,457,512.57	11%
Institutional Support (08x)	6,632,979.56	15%	6,148,509.88*	15%	6,942,403.76	17%
Plant Operations (09x)	3,716,386.77	8%	3,584,266.11	9%	3,273,636.94	8%
Total	43,686,314.55	100%	40,102,341.43	100%	41,289,371.15	100%

*Among \$4,868,634.81, we received reimbursement of \$1,836,133.45 from OST FY19-20 includes an 8% salary increase + 17% benefits also Nursing Allocation

Expense by Category

	May31, 2020		May31, 2019		May31, 2018	
FT Faculty	8,863,940.09	20%	8,259,016.53	21%	7,972,288.16	19%
PT Faculty, Pro-Rata, Stipend	9,416,228.02	22%	8,002,759.40	20%	9,245,191.10	22%
Classified	5,786,550.56	13%	5,038,032.03	13%	4,884,372.87	12%
Exempt	4,044,475.82	9%	3,953,685.75	10%	3,448,759.76	8%
Overtime, Sick & Terminal Leave	335,832.85	1%	329,025.04	1%	166,766.24	0%
Hourly, Student, Others	512,386.02	1%	492,332.06	1%	396,580.56	1%
Benefit	9,301,843.26	21%	8,710,987.21	22%	8,768,122.05	21%
Subtotal – Labor Cost	38,261,256.62	87%	34,785,838.02	87%	34,882,080.74	84%
Goods & Services	3,457,186.43	8%	3,534,510.75**	9%	3,498,734.67	8%
Travel	97,671.81	.5%	234,681.07	1%	178,043.61	0%
Furniture & Equipment	388,932.18	1%	275,118.99	1%	331,889.20	1%
Client Services/Financial Aid	775,732.49	2%	609,176.03	2%	789,739.43	2%
Debt Finance	51,790.08	.5%	58,613.55	0%	0.00	0%
Personal Services	653,744.94	1%	604,403.02	2%	1,608,883.50	4%
Subtotal – Non-Labor Cost	5,425,057.93	12%	5,316,503.41	13%	6,407,290.41	16%
Grand Total	43,686,314.55	100%	40,102,341.43	100%	41,289,371.15	100%

**Among \$2,787,748.52, we received reimbursement of \$1,836,133.45 from OST

Balance Remaining

3-Year Comparison, May 31, 2020 - 2018

	May 31, 2020	May 31, 2019	May 31, 2018
State Allocation (#5)	27,537,499	23,888,880	23,235,667
SBCTC Reimbursement (Sx)	258,218	258,218	305,217
Tuition – Domestic Enrollment	10,774,260	10,861,538	11,290,874
International Student Contract	5,010,974	5,731,418	6,047,145
Running Start	1,430,413	460,140	460,140
CEO	728,589	514,591	514,591
Total Revenue	45,739,953	41,714,785	41,853,634
Cumulative Expense at Month-End	43,686,315	40,102,341	41,289,371
Balance [Over / (Short)]	2,053,638	1,612,444	564,263

Tuition Revenue 2019-2020

as of 6/5/2020

YRQ	Domestic Tuition		International Education		Running Start		CEO Program		All Sources of Tuition Revenue available to support Operating Funds	
	Enrollment	Projected Amount	Enrollment	Projected Amount	Enrollment	Projected Amount	Enrollment	Projected Amount		
B901	1484	\$1,359,156.41	349	\$1,139,144.20	0	\$0.00	67	\$55,738.07	Domestic Tuition	\$8,328,589.75
B902	3394	\$3,862,574.93	830	\$2,581,102.00	306	\$771,152.24	235	\$493,049.48	International Education	\$5,219,474.33
B903	3071	\$2,911,782.53	811	\$2,593,751.07	299	\$558,576.71	255	\$473,055.56	Running Start	\$1,691,352.72
B904	2987	\$3,001,475.98	565	\$1,822,304.06	261	\$561,595.77	208	\$397,557.81	CEO	\$792,981.92
Total		\$11,134,989.85		\$8,136,301.33		\$1,891,324.72		\$1,419,400.92	Total Estimate for available Funds for Operating Funds	\$16,032,398.72
Tuition Distribution (Use TR)										
Distribution To	Rate	Amount	IE Operating Budget		RS Operating Budget		CEO Operating Budget		Approved by the BOT	
Building Fund	0.10525177	\$1,171,977.38	(\$2,876,827.00)		(\$199,972.00)		(\$626,419.00)		Domestic Tuition	\$10,774,260.00
Innovation	0.02399889	\$267,227.47	Shared Funding (\$35 x # of IE Students)		Available		\$1,691,352.72		International Education	\$5,010,974.00
Operating Fund	0.74796564	\$8,328,589.75	(\$40,000.00)				\$792,981.92		Running Start	\$1,430,413.00
S&A	0.0877837	\$977,470.60							CEO	\$718,589.00
Financial Aid	0.035	\$389,724.64							Total Transfer Amount	\$17,934,236.00
Total	1	\$11,134,989.85	Available	\$5,219,474.33					Approved by the BOT	\$17,934,236.00
Presented to BOT		\$10,774,260.00		\$5,010,974.00		\$1,430,413.00		\$718,589.00	Short/Over	
Over / Short		(\$2,445,670.25)		\$208,500.33		\$260,939.72		\$74,392.92	Domestic Tuition	(\$2,445,670.25)
									International Education	\$208,500.33
									Running Start	\$260,939.72
									CEO	\$74,392.92
									Estimated Shortfall	(\$1,901,837.28)

Cash Balance Report

Account Summary for 06/04/2020

Account Search



Printable Format

Account Name / Account Number	Bank Name ▲	CCY	Ledger Balance ?	Collected Balance ?	Opening ? Available Balance
SHORELINE C C GENERAL	US Bank Washington	USD	\$22,338,983.61	\$22,338,284.23	\$22,338,883.61
MUNICIPAL INVESTMENT ACCT	US Bank Washington	USD	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00

Cash Uses for FY2019-2020

Using the US Bank Balance

Present Cash Balance	\$23,338,883
- Current Budget Shortfall	(\$1,929,016)
- Tuition Shortfall	(\$1,901,837)
- City of Shoreline Traffic Mitigation est.	(\$1,850,000)
Subtotal	\$17,658,033
Less: Board Reserves to be set aside	\$10,014,253
Cash Available Balance for Operation	\$7,643,777

- * Traffic Mitigation could be as high as \$2,000,000

Board Reserve Accounts

BOT Reserve

Budget Account	Title	GL1110 Balance	Note
149-500-RBOT	Reserve Board Trustee	\$643,284.00	
149-500-RCAP	Reserve Capital Fund	\$1,500,000.00	
149-500-RGEN	Reserve General Fund	\$4,258,576.00	
149-500-RINO	Reserve Innovation Fund	\$1,776,884.00	Awarded \$223,116 for FY1920 Innovation Grants. Prev Balance was \$2,000,000.
149-500-RTUI	Reserve Tuition Cont	\$1,835,509.00	
Total Reserve Fund		\$10,014,253.00	

Budget Scenarios

Draft Initial Operating Budget for FY2020-2021

USING initial SBCTC Allocation

Revenue Source	Projected Baseline 2020-2021 No Change	USING initial SBCTC Allocation			RS and CEO @ 10%	
		Scenario 9 15% Allocation 10% Tuition Reduction minus 15% & 10%	Scenario 12 20% Allocation 15% Tuition Reduction minus 20% & 15%	Scenario 13 25% Allocation 20% tuition Reduction minus 25% & 20%	Scenario 14 15% Allocation 15% Tuition Reduction minus 15% & 15%	Scenario 15 20% Allocation 20% Tuition Reduction minus 20% & 15%
State Allocation Estimated (mostly 101)	\$29,948,652	\$25,456,354	\$23,958,921	\$22,461,489	\$25,456,354	\$23,958,921
Other State Reimbursement (OBIS)	0	0	0	0	0	0
Tuition Revenue (840 to 149)(2.2%)	8,300,000	7,470,000	7,055,000	6,640,000	7,055,000	6,640,000
Internation Education (145 to 149)	5,660,000	5,040,000	4,760,000	4,480,000	4,760,000	4,480,000
Running Start (145 to 149)	2,205,000	1,984,500	1,874,250	1,764,000	1,984,500	1,984,500
CEO (145 to 149)	760,000	684,000	646,000	608,000	684,000	684,000
	0	0	0	0	0	0
	0	0	0	0	0	0
Total Operating Budget Revenue	\$46,873,652	\$40,634,854	\$38,294,171	\$35,953,489	\$39,939,854	\$37,747,421
Total Estimated Expenditures less 2.4 million	\$44,962,876	\$44,962,876	\$44,962,876	\$44,962,876	\$44,962,876	\$44,962,876
3% COLA Increase included in base*	\$0	\$0	\$0	\$0	\$0	\$0
Total/Total	\$44,962,876	\$44,962,876	\$44,962,876	\$44,962,876	\$44,962,876	\$44,962,876
Difference Budget Balance	\$1,910,776	(\$4,328,022)	(\$6,668,705)	(\$9,009,387)	(\$5,023,022)	(\$7,215,455)

Continuing Budget Resolution Highlights

- The Board of Trustees (BOT) budget authorization for operation of the Shoreline Community College District 7 expires on June 30, 2020
- The BOT of the Shoreline Community College District 7 finds that the disruption of operations of the District to be unduly burdensome to the communities served by the College and needs to operate at a reduced level
- The Shoreline Community College will receive a re-based allocation of **\$25,456,354 (-15%) and has expected revenues to operate at reduced expected capacity for a period of at least four months?**
- The Resolution allows the BOT to approve a budget in October that reflects better revenue information from the State Board of Community & Technical Colleges (SBCTC)

Principles for the Continuing Resolution

- Already reduced the operating budget by 2.2 million and working on the rest of the target budget reductions based on the \$8.8B state revenue deficit
- Prudent spending
 - Limited travel, no non-emergency equipment, minimal Goods and Services expenditures
- Freeze positions
- Use the Governor's guidance on Furloughs and Salary Reduction
- Use Employee survey results and budget principles if reductions need to be made prior to the Board of Trustees meeting on October 28

Phillip King, M.S., ABD
VP for Student Learning

Shoreline
COMMUNITY COLLEGE



Budget Principles

The Board directs the President of the College to maintain basic aspects of the College's mission, with a balance between equity, quality, and access, to the greatest extent possible. Through our budget development process, we are committed to the following principles and processes:

- Be respectful, inclusive, and treat each person with dignity
- Incorporate long-term planning and forecasting that aligns with the Strategic Plan
- Alignment to realistic projections
 - Washington state allocation model (as a growth model)
 - Forecasting of tuition
 - Enrollment and retention patterns
 - Allow for innovation that increases enrollment, revenue generation, and encourages efficiencies
- Proposals be guided by historical data and future projections with input from all employees
- Budget reductions/efficiencies should not be based simply on reallocating the workload to other employees. As we make budget adjustments, we also adjust how we do our work
- Ensure reserves according to board policy

2020-21 Budget Development Process

1. Completed the budget survey by May 31
2. Participated in the three (3) Zoom Hall Budget Meetings
 - May 19
 - May 28
 - And today ... June 12
3. Stay informed via Day-At-A-Glance, [Budget SharePoint](#) site, All Staff Emails

May 19 – June 1

- 1. College-level budget feedback – focused on 3 areas: reductions, efficiencies, and revenue enhancements:**
 - Open feedback comments and amount needed
 - Using prior assessments
- 2. Executive Team (ET), Deans, and Exec. Directors – focused on 3 areas: reductions, efficiencies, and revenue enhancements**
- 3. ET, Deans, and Exec. Directors – combined College and ET feedback**

June 1 – June 24

- 1. ET reviews combined proposals**
- 2. Zoom Hall Budget Meeting to present high-level proposals and budget update (June 15)**
- 3. At the June 24 Board of Trustees (BOT) meeting, present initial 2020-21 Budget Proposal and request BOT to consider a continuing budget resolution**

July 1 – October 28

1. ET reviews combined proposals (employee survey, Deans/Exec. Director) and develops budget scenarios using budget efficiencies, reductions, and revenue enhancements
2. October 18 – First Campus Budget Update – share any changes since the June 24 Board of Trustee meeting
3. Present 2020-21 Budget at the October 28 Board of Trustees meeting

Cheryl Roberts, Ed.D.
President
and

Phillip King, M.S. ABD
Vice President for Student Learning

Survey Results

Number of Suggestions by categories

Budget Efficiencies (92)

- Direct Submission to VPSL (6)
- Eliminate programs (4)
- Instructional change (8)
- Operations change (34)
- Personnel changes (17)
- Restructure program (5)
- Streamline process (7)
- Technology changes (7)
- Unspecified (4)

Budget Enhancements (95)

- Add/expand programs (21)
- Direct Submission VPSL (3)
- Fee increase (1)
- Funding change (13)
- Increase fees (20)
- Maintain program (1)
- Marketing change (11)
- Other (sell PPE) (2)
- Personnel changes (4)
- Rentals (17)
- Unspecified (2)

Survey Results

Number of Suggestions by categories

Reduction to program or area (121)

- Direct Submission to VPSL (3)
- Eliminate programs (32)
- Personnel changes (74)
- Reduce programs (9)
- Unspecified response (3)

N/A Nonparticipation (51)

- Question (4)
- Non-Participation (47)

Total: 175 Respondents
359 Comments/solutions

Executive Team Use of Data

- **Utilize budget principles**
 - Using best practice in organizational efficiencies
 - Focus on equity-minded practices in organizational structures
- **Make adjustments based on the State's loss of revenue**
- **Use full budget survey data and comments**
 - Transparency (yet anonymized)
- **Align our costs in scale to our known revenue**
 - Based on loss of permanent State funding

Budget Efficiencies

- **Continue remote operations/Work-from-home options**
- **Freezing of vacant positions**
- **Reduce/restrict travel**
- **Reduce work week/close on Friday**
- **ctcLink, process improvement: technology, student experience**
- **Program redesign**
- **Organizational consolidations (Including combining of positions)**

Budget Reduction Strategies

- Temporary furloughs (tiered)
- Layoffs
- Freezing of vacant positions
- Reduction in assigned hours (Including voluntary requests for reductions)
- Reduced contracts
- Reduced operations
 - Business operation, student services, and instruction reductions

*Employees have been notified of temporary furloughs starting June 16
Contracted exempt and faculty have been notified of
non-renewal of their contract*

Revenue Enhancement

(Ways to Generate Revenue)

- Increase fees
- Increase rental income
- New marketing strategies within a reduced budget
- Contract training for continuing education (CE) or instructional programs
- Developing new programs

Next Steps

Zoom Hall Budget Meeting

Scheduled throughout the summer
Watch for notices via DAAG and All Staff emails

Board of Trustees Regular Meeting

Wednesday, July 15

4:00 p.m.

Wednesday, October 28

4:30 p.m.

Board of Trustees Chair report 6-24-20

Justice and equity are core foundations to our shared values at Shoreline Community College.

The murders of George Floyd, Breonna Taylor, Rayshard Brooks, Ahmaud Arbery and others are stark reminders of the reality of systemic racism in our nation. We are simultaneously facing a climate crisis and a public health crisis that has Black and Brown communities dying at disproportionately higher rates. At the same time, we're experiencing the fallout of an unjust economic system that has more and more people living paycheck to paycheck without adequate paid leave or health coverage. Again, this injustice disproportionately impacts people of color.

The Board of Trustees of Shoreline Community College reaffirms our commitment to removing systemic barriers for Black community college students in our state by working collaboratively with the Washington State Community and Technical College system as well as local, state, and federal governments, K-12 schools, businesses, and community-based organizations to provide equity-minded and race-conscious decision-making in support of Black community college students as they complete their academic programs and transition to a four-year college or university or employment opportunities.

Furthermore the Board of Trustees of Shoreline Community College denounces anti-Asian racism and xenophobia and does not condone the rhetoric and racist remarks and actions of some national leaders regarding the COVID-19 virus. Shoreline Community College joins fellow community colleges, cities, counties and states across the country in affirming its commitment to the safety and well-being of Asian/Pacific Islanders and in combating harassment, discrimination and hate crimes targeting Asians and Pacific Islanders.

From: [Norah Peters](#)
To: [Yonemitsu, Lori](#)
Subject: Public Comment To BOT
Date: Friday, June 19, 2020 12:14:45 PM

My name is Norah Peters and I have worked at Shoreline Community College for 21 years. We, as classified staff, are demanding no more cuts to front line staff and faculty at our college! We need to look at progressive cuts. Cuts to people making over \$100,000. We would also like to request a zoom forum with E-Team regarding the budget and the cuts that are being made to classified staff and the front line.

Thank you for your time.

Norah Peters
Program Coordinator
Advising

From: [Blanchett, Mary](#)
To: [Yonemitsu, Lori](#)
Cc: [Blanchett, Mary](#)
Subject: Re: Public comments for the 6/24/20 BOT meeting
Date: Monday, June 22, 2020 4:32:40 PM

Hello, my name is Mary Blanchett. I've worked at Shoreline Community College for 26 years. We as classified staff are demanding no more cuts to front line staff and faculty at our college! We need to look at progressive cuts. Cuts to people making over \$100,000. I am asking for ZOOM Forums/Conversations with E Team for Classified staff/dialogue session with E Team regarding Budget, impacted staff/areas, point out grey areas, etc. Thank you.

From: [Norton, Jana A](#)
To: [Yonemitsu, Lori](#)
Subject: Public Comment
Date: Wednesday, June 24, 2020 9:50:37 AM

Hi Lori,

I forgot to request that my comments be recorded in the minutes. I have stated that below. Sorry for the second submission.

Board of Trustees Meeting June 24, 2020

I would like this to be included in the minutes.

I am Jana Norton, a Learning Assistant for SCC for over 27 years. My positions have encompassed six capacities including supervisory roles.

Lack of inclusion, collaboration, and involvement

This SCC Administration has not included or engaged classified, hourly, or any employees in discussions to cut the budget. Monthly “Budget Conversations” are held where the administration talks at us spewing out selective monologues of what they want us to hear. That is far different and less productive than actively listening and working with us in an ongoing dialogue. Collaboration produces the best ideas and work. This very concept is taught in many SCC classes, and yet our own campus administration refuses to practice this technique.

We have been asked to answer a survey and leave questions to be answered later in a link but still that is not talking and engaging with us. This gives us lip services but no inclusion in the budget cutting decisions. It prevents us from being involved in the budget processes.

In budget crises, people need strong leadership who include and collaborate with them. This administration does not operate with those qualities.

The administration still does not know what they are doing.

Lack of transparency

The administration does not want transparency in the budget process. If the administration wanted transparency, they would have held open meetings with the Faculty Union and Classified, Hourly Staff Union to exchange ideas and work together. But they have not and still don't want to. The Administration only wants to do what is in their own best interest. Thus, the lack of transparency.

From: [Pamela Kocaturk](#)
To: [Yonemitsu, Lori](#)
Subject: Public Comment
Date: Tuesday, June 23, 2020 7:35:57 PM

Hello. My name is Pamela Kocaturk. I have worked at Shoreline Community College for 3 years.

We as classified staff are demanding no more cuts to front line staff and faculty at our college!

Shoreline Community College needs to look at progressive cuts, such as cuts to people making over \$100,000.

Thank you.

From: [Mary Brueggeman](#)
To: [Yonemitsu, Lori](#)
Subject: Public Comment
Date: Wednesday, June 24, 2020 3:49:30 PM

Good Evening Board of Trustees,

Unfortunately, I feel it is necessary to inform you that the Budget Principles outlined by Phillip King and on the power point presentation today are not being observed. I was not treated with respect or dignity in losing my position of Vice President of Advancement and the Executive Director of the Foundation. The Foundation Board of Directors were not informed of this action taken by Dr. Roberts which violates the Foundation bylaws, but worse, was so disrespectful of these community members and donors. When they reached out to you, the Board of Trustees, they hoped to receive your assistance in reinstating their Executive Director of the Foundation. Instead you asked that they form a united front with you to the community. Since they are the community, this will be difficult. I do wish you could look further at the many complaints and law suits for discrimination for age, gender and race. Thank you,

Mary Brueggeman

Remarks for Board of Trustees Meeting June 24, 2020

Good afternoon Board Chair and Trustees, Members of our College Community, and Guests joining us via ZOOM.

The College has had a tremendous amount of disruption this year and I'm so proud of how we've come together with a focus on students, their learning, and providing support services.

First, let me say how amazing you've been at such a pivotal time in the lives of our students and the College. We had addressed head on our budget and enrollment shortfall this year and positioned our College for the future...then the COVID-19 pandemic came and turned our financial world on its head...

We are weathering two incredibly disruptive public health pandemics—the COVID-19 emergency and demonstrating the core values of our College and our deep commitment to our students' learning. We have assisted students in many ways including the Student Emergency Assistance Grant, CARES Act Spring quarter: 160 students served; 22 students awarded tuition (and used it to pay tuition!); 70 transfer and 90 professional technical students. The average award was \$1524. The total funds disbursed for spring was \$243,832. 520 applications were received. 360 did not receive funding because they were not Title IV eligible, international or DACA students. 235 applications were not reviewed due to the awards already being given out. Awards were reviewed according to submission date and CARES eligibility.

Attorney General Ferguson successfully sought a Ninth Court injunction to open up the eligibility for the CARES Act funding. It does not include international or DACA students.

More emergency funding...United Way of King County, and emergency support from the Foundation. Shoreline's inclusive vision, mission, and values are always at the heart of the work for our faculty, staff, and administrators.

We have completed our virtual Commencement celebrating over 900 graduates. I'm grateful to our faculty speaker, student speaker, and Chair Lux, for making it a special occasion...It's a bright sliver of blue in a COVID-19 gray sky.

Let's listen to the voices of our students...share their Shoreline experience!

This year we saw the character of our College and how its employees could pivot in response to unyielding change and uncertainty. We rose to the challenge in Shoreline fashion, focused on our students and supporting each other.

Here are a few high-level accomplishments we've achieved this year:

- Continued work on Pathways, learning outcomes assessment, and preparation for our accreditation visit with multiple teams across the campus involved.

- We opened our new residence hall, launched our CARES Act funding for students this fall with a plan to continue funding fall through spring 2021. Applied and awarded the SEA Grant for Emergency assistance to students (\$45K).
- Launched the COVID-19 web page and numerous communications to the campus community and students.
- Implemented the LIVE chat tool.
- Launched a new digital advertising campaign.
- Working on extensive website updates with a new front-page redesign, scheduled to open in mid-July.
- The Foundation and another successful year with their Student Success Breakfast yielding \$120+ to support our students in need.
- Donor gifts supported nine (9) formerly homeless students with housing assistance.
- The Foundation provided the \$25,000 match for the United Way Emergency grant to secure \$125,000 in support to our students. The Foundation has decided to provide the same match for the 2020-21 academic year.

Our faculty, staff, and administrators have been tireless in their support of students and each other during this year of unyielding change.

All employees have been working to listen and respond to students concerns. A unique role faculty play is in the governance of the curriculum and instructional policies which are within the Faculty Senate authority. In response to the student concerns I heard, VP for Student Learning Phillip King and I met with the Faculty for support, and the Faculty Senate listened and responded in a letter to students on actions they will take to support students to complete this quarter, knowing we are here coming alongside them during this most stressful time in our community and nation.

In closing...as I complete my sixth year, I am reminded, of the words of my mother *"Delight in the small things."*

Shoreline is amazing because of our campus community and our Board of Trustees. We all care about what we do and the difference it makes in the lives of our students and the dreams they represent.

Thank you for your continued support and belief in Shoreline and the work of our employees. We have overcome great challenges this year because when we come together, good things happen for our students and the diverse communities we care about. Thank you.

June 2020 Enrollment Update



Enrollment Summary 2018-2019 to 2019-2020 (Annual FTEs)

	2018-2019	2019-2020*	Difference	% Change
Total FTE	5263	5092	(171)	-3.2%
International Contract	984	933	(51)	-5.2%
State-Supported	3688	3562	(127)	-3.4%
CEO	281	255	(27)	-9.5%
Running Start	250	289	39	15.6%
Worker Retraining	223	288	65	29.3%
Aerospace 1000	107	91	(17)	-15.7%
New to Shoreline	953	950	(3)	-0.3%
Veterans	221	244	23	10.4%



Summer 2020

- + 5.6% Overall (96 Quarterly FTEs)
- + 27% International Contract (83 FTEs)
- + 2.9% State Supported (37 FTEs)

Fall 2020

- 21.1% Overall (333 FTEs)
 - 27% International Contract (114 FTEs)
 - 15% State Supported (141 FTEs)
- 

SCCFT President Eric Hamako
Statement to the SCC Board of Trustees
2020.06.24

I ask that my comments be read into the record.

Trustees of the Board:

My name is Eric Hamako. I am the President of the faculty's union, the Shoreline Community College Federation of Teachers (SCCFT), Local 1950 of the American Federation of Teachers (AFT).

Mahatma Gandhi said that the true measure of a society can be found in how it treats its most vulnerable members. This principle of acknowledging and challenging unjust hierarchies can be found across many faith traditions and movements for social justice. The prophet Isaiah criticized congregants who sought praise for their performances of piety; he said to them, "Yet, on the day of your fasting, you do as you please and exploit all your workers" (Isaiah 58:3). Instead, Isaiah proposed, "Is not *this* the kind of fasting I have chosen: to loose the chains of injustice and untie the cords of the yoke, to set the oppressed free and break every yoke?" (Isaiah 58:6) Stephen Mattson (2015) of [Sojourners magazine](#) said, "Even though Jesus loves everyone... he went out of his way to intentionally help specific groups of people – the alienated, mistreated, and those facing injustice." And, such is the case with the declaration and the movement: Black Lives Matter.

We can learn from and draw strength from such movements, as we also act in support of those movements. We can learn of the dangers of lack of transparency, the dangers of impunity, and the dangers of inequity.

Black Lives Matter is a challenge to the power of police and the power of those most protected and most served by the police. The movement challenges the lack of police transparency, such as the police's resistance to collecting data needed to document discriminatory enforcement and resistance to revealing the records of particularly abusive police.

The movement challenges police impunity – the ability to act without just consequences – such as the protections conferred by "qualified immunity" and the shuffling of particularly abusive officers from one department to another.

And, the movement challenges the police violence that disproportionately harms Black and Brown people, poor people, disabled people, transgender people, women, and other oppressed groups. But, the movement also challenges inequities in the allocation of our collective resources. A budget is an expression of one's values – and examining current city budgets

reveals how they value policing, relative to the lives of those who are policed. For example, the City of Seattle allocates more than a quarter of its annual budget to policing, to the tune of approximately \$400 million each year – by coincidence, an amount that approximates the city’s projected budget shortfall for next year. Seattle Mayor Durkan has recently proposed cutting the Seattle Police Department’s (SPD) budget by... [\\$20 million](#) – a cut of only 5% to something that makes up [27%](#) of the city’s budget. The rest of the cuts, then, will fall disproportionately on other city services. These inequities in the cuts to social services are a quieter form of violence.

Closer to campus, we can see similar problems regarding lack of transparency, regarding impunity, and regarding inequities.

Our College’s problems with transparency and finances have become more and more obvious over time. For example, recently, our union again requested that the College provide its budget; this time for Financial Year 2020-2021. This time, we requested the budget the College had constructed *before* it enacted a \$2.2 million budget cut and the budget the College had then constructed *after* it enacted that cut. It has now been more than three weeks since our union requested that information, although [RCW 42.56.520](#) requires the College must within five days either provide or deny the records – or provide reasonable estimate of the amount of time needed to respond. This year, the Board of Trustees has expressed consternation and confusion about why and how anyone would say the College doesn’t have a budget. So, if the College does have the initial 2020-21 budget, from which it cut \$2.2 million and is now cutting millions more, the College should be able to readily provide the initial budget, the current budget, and the evolving budget for 2020-21. Where are they?

Perhaps some of the Board’s confusion regards what is meant by a “budget.” The Board lives at a high supervisory level and may have seen high-level statements that summarize large areas of the budget into a few pages. But, our faculty’s jobs exist in the *details* of those summary budgets. When we request budgets, we are asking, “What will the College be doing to the budget lines on which each faculty’s individual job exists?” This level of transparency cannot be achieved by a few pages of budget summaries.

This lack of transparency extends into other aspects of the College’s finances and decision-making, as well. Although we don’t yet know the amount by which the state will reduce our state allocation, the College is proceeding to cut workers’ jobs. Most recently, among the faculty, the College has cut four faculty’s Full-Time Annual Contract positions – all of which serve as advisors to our students. Three of those faculty have asked me to say their names in public, so that they can be acknowledged: Anne Colpitts, Kanchana Kularatne, and Maria Tungol. The College has cited “declining enrollment” as its justification for these cuts. But, faculty in these areas have brought forward information indicating that, for Summer quarter, enrollment is *not* declining; it is up. And, compared to other colleges in the area, the overall decline in enrollment has been comparatively low. So, *do* these cuts make sense? Will future cuts? And what of the impact of the \$44.4 million dollars in [Governor’s Emergency Education Relief \(GEER\) funds](#) allocated to support Washington State community & technical colleges?

Without seeing the numbers, it's hard to say – and our willingness to trust without verification has been worn thin.

A lack of transparency enables impunity – a lack of consequences for one's actions. The College's increasing slide toward more and more Part-Time Faculty labor furthers its impunity – allowing it more latitude to hire or “not rehire” faculty, keeping some two-thirds of our faculty in unstable jobs with little security or recourse. Recourse unlike, for example, the lawsuits brought against the College by former and current administrators – which are open secrets on campus. The College's impunity is further enabled by the corrosion of credible shared governance practices and its circumvention of full hiring processes for any number of acting and interim positions – circumventions that serve to “[get the right people on the bus](#)” and “get the wrong people off the bus.” And, of course, we have seen little accountability or consequences for high-level Administrators' financial misfeasances over recent years.

What we *have* seen is further inequities among different castes of workers. Accounting faculty member Brad Fader has [previously and thoroughly documented](#) the inequitable ways that spending increases have favored the top two tiers of Administrators – with funding for those two tiers alone up by almost \$1 million compared to five years ago. Recently, I attended a small meeting with the College, at which it foretold some of its most recent cuts, including the cuts to our four faculty on Full-Time Annual Contracts. At that meeting, I asked whether the College would also be looking at cuts to the top two tiers of Administrators, the AA and AB levels. The College President said she opposes the “objectification” of Administrators and emphasized that *all* work is important, that *all* people are important – in effect, that *all* jobs matter. But, if “All Jobs Matter,” then why are we seeing the cuts falling disproportionately on some workers' jobs? An “All Jobs Matter” approach – equally or even proportionally distributing cuts is itself inequitable. *All* jobs have not been valued equally before; *all* jobs have not equally received increased funding before; and *all* jobs are not now equally at risk. There is a fiction that some parents tell their children, drawing a false equivalency of pain: “This is going to hurt me as much as it hurts you.” But that is untrue. And when it comes to the pain of cuts, the College is going to hurt some groups of workers a lot more than others.

So, in the face of lack of transparency, of impunity, and of inequity, movements for social justice push back. Our faculty union, together with the Classified Staff's union and the Associated Student Government, continues to advocate increased transparency, shared government, and progressive, rather than regressive, approaches to stabilizing our College's finances. Our faculty union has issued a demand to bargain over the College's COVID-19 pandemic response – bargaining that the College has cited as its means of “involving” the faculty union in governance. Our faculty union, in continued pursuit of resolution to the College's [Unfair Labor Practice in 2017](#), is pursuing legal action against the Public Employment Relations Commission (PERC) to ensure that public sector union workers across the state aren't bound by the [PERC's stunning abdication of responsibility](#). And, our faculty union is not only about learning from the movement for Black Lives – we are also taking concrete actions to support the movement. That is why, along with other AFT-Washington union locals in King County, we supported to the call of rank-and-file, anti-racist People of Color in King County,

[voting to expel](#) the Seattle Police Officer's Guild (SPOG) from the Martin Luther King County Labor Council. It is a concrete action of solidarity that will not be without cost – but, the [willingness to sacrifice of oneself](#) is a measure of the potential success of a social movement.

And, you, the Board of Trustees – and the College – will be measured by how, in dealing with crises, you treat our College's most vulnerable members.

Black Lives Matter.

Good night.

###

Hello,

My name is Paul Fernandez.

I am The Media Maintenance Technician here at Shoreline Community College and I am also its Chief Shop Steward.

I am proud to be representing my fellow Classified Staff members.

We are Members of the Washington Federation of State Employees, Local 304.

Classified Staff had two meetings since the Last BOT meeting. The attendance at these meetings was the largest that we have every had at, one 75 members attended the other 62.

The vast majority of our members want to still help the college get out of the current problem that we find ourselves in. But there is also a growing number who want to take a no confidence vote and for the first time sense I have been a shop steward there is a state wide strike committee.

So I am going to talk about how members want to help, also talk about the treatment that staff are seeing and a possible action to start the healing process.

On wanting to help:

Classified Staff are going to contact their State and Federal Legislators.

- **Members agreed to contact their State Representatives, Senators and our Governor to let them know about the importance of Community Colleges and to also discuss our state's tax structure – we ask that large corporations and the 1% be taxed appropriately.**
- **Members also agreed to contact their Federal Representatives and Senators. Once again to tell them who we are, how important Community Colleges are for training our country's workforce and remind them that community colleges are a stepping stone to a valuable four-year degree. An ask of our Federal Representatives and Senators is that, because of the COVID 19 and the Recession, that States, Counties and Local Governments be granted funds to replace the reduction in revenue / taxes.**

One item that came up recently and after the two meetings is a possible MOU between WFSEs Community College Coalition and Washington State's Office of Financial Management it includes the Governor's SharedWork Program. There is voting taking place right now on whether to either accept the MOU or reject it. The results will be known tomorrow. Some items in the MOU are:

- **Colleges can solicit volunteers for Temporary Lay-offs for one day per week, but not more than 50% of their weekly hours for the weeks between June 28th and July 25th.**
- **During this time Permanent employees' unemployment benefits will be up to 50% of lost wages and \$600 per week.**
- **There are additional items in this program, but this MOU's expectation is that the reductions are shared equally and That the Colleges do not balance their budgets on the backs of Classified Staff.**

On the growing anger:

Classified Staff also talked about the fact that the staff reductions have been unequally shared so far. Administration has removed, placed on hold or furloughed 32 Classified Staff Positions: There has been 12 Permanent Reductions in Force lay-offs. 6 positions being placed on hold and

14 Temporary Reductions / Furloughs

The college, before the reductions, had 180 Classified Staff position. These reductions affected 17.8% of Classified Staff positions.

As compared to 7 Exempt/Administration positions so far.

The college had 81 Exempt/Administration position. These reductions affected 8.6% of Exempt/Administration positions.

Please consider being fair and equal before you okay what the administration proposes. Prior to today in the last college budget, you agreed to reduce/eliminate Classified Staff positions, at a rate of nearly four times the number of administrative positions. Please consider reducing administrative positions, if not permanently, then temporary until the state allocation improves.

In addition, we would also like to know what plans are in place for furloughs for both the administrative staff and Classified Staff. If furloughs are part of the equation, are college administrators also going to be furloughed?

And a step to start the healing process:

Staff are asking for a meeting, like the Courageous Conversations meetings that were held with the Executive Team last year. This time it would be two-way conversations between the Executive Team and the Classified staff. This would be an on-going once a month meeting, to hopefully improve communications between management and Classified Staff. Which should, in turn, improve transparency and be a step in the right direction when it comes to inclusion and collaboration. Collectively Classified Staff have a lot to offer. We don't want another survey. We want true honest input.

Classified Staff continue to ask about the need for additional layers of management. This refers to the adding of executive deans and associate deans.

I would like to Thank You for listening.

2020.05.27

Isaac Tchao

SCC ASG President

Over the past year, I've been nothing but impressed by the enthusiasm and commitment to the community that I've seen from the employees that work on this campus. Every teacher leading a lecture, every staff member in the backrooms—as a student, I can firmly say that it's the passion of the people that really set this campus apart. I am here because of the opportunities that this campus provides to the community. My father, a 1st generation immigrant, was president of the international student body in 1984. My mother, an international student, met my father here at this campus, and was able to gain an education to support her parents back in Japan. My older brother was prime minister in 2011, packing buses of Shoreline students to lobby in our state capital for increased funding for colleges. I've met teachers and staff who have been here long enough to know members of my family. I felt a sense of home when I would walk on campus. But it wasn't because of the buildings, trees, or concrete sidewalks. It was the people on this campus that made this my home. The people who with sparkles in their eyes excitedly tell me that they look forward to hearing back from me when they see me as the president of my own company. The people who with genuine warmth in their hearts confidently say that they look forward to seeing my name on a ballot. The people who have only the highest hopes that I and students like me achieve their dreams. These people aren't numbers on a spreadsheet. Their contributions can't be quantified by what's in their job title. Anyone can instruct a classroom, but a teacher inspires one.

I am struck with disappointment for the students to come who may not have access to the same experiences that I've been able to have here. As the college moves forward into the next year, I pray that the college doesn't forget what made this campus so unique. It's not too late to start remembering now.