

**SHORELINE COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING OF DECEMBER 6, 2017**
3:00 PM Study Session – Board Room (#1010M), Bldg 1000
4:30 PM Regular Session – Board Room (#1010M), Bldg 1000

A G E N D A

3:00 PM – STUDY SESSION (BOARD ROOM (#1010M) ▪ BLDG 1000) → 5200 LEVEL (BLDG 5000) → 9300 LEVEL (BLDG 9000)			
NO.	AGENDA ITEM	RESPONSIBILITY	TAB
	•Student Success Division Factoids: <ul style="list-style-type: none"> • Counseling & Career Services • Multicultural Center 	<ul style="list-style-type: none"> •Sheryl Copeland •Jamie Ardeña 	
4:30 PM – REGULAR SESSION (BOARD ROOM (#1010M) ▪ BLDG 1000)			
NO.	AGENDA ITEM	RESPONSIBILITY	TAB
1.	Convene Meeting	<i>Douglass Jackson</i>	
2.	Report: Chair, Board of Trustees	<i>Douglass Jackson</i>	
3.	Consent Agenda a. Approval of Previous Meeting Minutes <ul style="list-style-type: none"> ▪ Regular Meeting of October 25, 2017 ▪ Special Meeting of November 29, 2017 b. College Policies <u>New</u> <ul style="list-style-type: none"> • Policy 1003 (Communicable Disease) <u>For Elimination</u> <ul style="list-style-type: none"> • Policy 5033 (Dishonesty in Academics) 	<i>Douglass Jackson & Trustees</i> <i>Veronica Zura</i>	1
4.	Communication from the Public	<i>Douglass Jackson</i>	
5.	College Update(s) <ul style="list-style-type: none"> •20th Annual Student Success Campaign Community Breakfast •NWAC Fall Sports Academic & Athletic Award Recipients 	<i>Mary Brueggeman</i> <i>Steve Eskridge</i>	
6.	Action: Renewal of Second-Year Tenure Track Faculty Candidate	<i>Alison Stevens</i>	2
7.	Action: Tenure Consideration	<i>Alison Stevens</i>	3
8.	Report: Shoreline President	<i>Cheryl Roberts</i>	

9.	Report: Tuition Revenue Status	<i>Stuart Trippel</i>	
10.	Report: College Policies &/or Rules	<i>Veronica Zura</i>	
11.	First Reading: College Policies &/or Rules <u>New</u> <ul style="list-style-type: none"> • Policy 3805 (Alcohol Consumption & Possession) <u>For Elimination</u> <ul style="list-style-type: none"> • Policy 5325 (Students – Alcoholic Beverages) 	<i>Veronica Zura</i>	4A 4B
12.	Report: Shoreline Faculty	<i>DuValle Daniel</i>	
13.	Report: Shoreline Classified Staff	<i>Jerry Owens</i>	
14.	Report: Shoreline Associated Student Government	<i>Yorin Anggari</i>	
15.	Report: Closing Remarks – Board of Trustees	<i>Trustees</i>	
16.	Executive Session, if necessary	<i>Douglass Jackson</i>	
17.	Action: Adjournment	<i>Douglass Jackson</i>	
	Next Regular Meeting: Wednesday, January 24, 2018		

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 25, 2017

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Douglass Jackson at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

Associate Dean Jennifer Coogan led a presentation related to information sessions, orientation, advising, Running Start, and success coaching.

At 3:55 PM, the Trustees proceeded to room 5229 in building 5000 (“FOSS”) for a visit to Advising and Success Coaching.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Douglass Jackson at 4:30 PM in the Board Room (#1010M), located in the Administration building (#1000) at Shoreline Community College. A quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D’Ambrosio, Douglass Jackson, Tom Lux, and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

EXECUTIVE SESSION

Chair Jackson announced a modification to the agenda.

Motion 17:54: A motion was made by Chair Jackson to add an executive session at the beginning of the meeting to discuss with legal counsel a matter in litigation.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

At 4:30 PM, Chair Jackson announced that the Board would convene in executive session for twenty minutes to discuss with legal counsel a matter in litigation and that the Board would reconvene in open session following the executive session.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 25, 2017

CONSENT AGENDA

Chair Jackson asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) Minutes from the Regular Meeting of September 27, 2017
- b) College Policies
Revised
 - Policy 4726 [Retirement Medical Expense Plan (VEBA)]
- c) Board of Trustees 2017 – 2018 Professional Learning Goals

Motion 17:55: A motion was made by Trustee Barrett to approve the consent agenda.

Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

COMMUNICATION FROM THE PUBLIC

None.

COLLEGE UPDATE(S)

None.

REPORT: SHORELINE PRESIDENT

President Roberts distributed and provided an overview of her *College & Community Engagement* report (September 28 – October 25, 2017). She shared that the Shoreline Rotary has been collecting non-perishable items for the campus food pantry and will continue to do so.

REPORT: ENROLLMENT UPDATE

Executive Director Bayta Maring shared enrollment related data and highlighted the progressive increase in enrollment over the course of several years.

REPORT: COLLEGE POLICIES &/OR RULES

Director Veronica Zura showed the current *Policies & Procedures* intranet page, as well as the *Policies & Procedures* website test page. The page on the website will eventually replace the one on the intranet.

SHORELINE COMMUNITY COLLEGE
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BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 25, 2017

FIRST READING: COLLEGE POLICIES AND/OR RULES

New – Policy 1003 (Communicable Disease)

Director Veronica Zura provided an overview of a new policy contained in TAB 3A (College Policies &/or Rules–New): Policy 1003 (Communicable Disease).

For Elimination – Policy 5033 (Dishonesty in Academics)

Director Veronica Zura provided an overview of a policy recommended for elimination, contained in TAB 3B (College Policies &/or Rules–Recommended for Elimination): Policy 5033 (Dishonesty in Academics).

DISCUSSION: BOARD OF TRUSTEES 2018 REGULAR MEETING SCHEDULE

Chair Jackson provided an overview of TAB 4 (Discussion: Board of Trustees 2018 Regular Meeting Schedule).

ACTION: BOARD OF TRUSTEES 2018 REGULAR MEETING SCHEDULE

Motion 17:56: A motion was made by Trustee Lux to approve the 2018 Board of Trustees regular meeting schedule as proposed.

Trustee D’Ambrosio seconded the motion.

The motion was unanimously approved by the Board.

Prior to the reports from the Shoreline Community College Federation of Teacher (SCCFT) President, Washington Federation of State Employees (WFSE) Chief Steward, and Associated Student Government (ASG) President, Chair Jackson communicated, “The Board receives the reports. If we have questions related to the reports, we will direct the questions through the President.”

REPORT: SHORELINE FACULTY

SCCFT President DuValle Daniel read her report containing information on National Campus Equity Week, shared governance, and a PERC complaint. (Report attached.)

REPORT: SHORELINE CLASSIFIED

WFSE Chief Steward Jerry Owens stated that the classified staff has a cordial relationship with the administration and updated the Trustees on nationwide concerns facing labor unions.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 25, 2017

REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

ASG President Yorin Anggari distributed the *Student Life* newsletter and shared outcomes (e.g. continued funding of the water refilling stations; installation of phone charging stations) resulting from the work of student-led committees.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee D’Ambrosio expressed the Board’s appreciation for Senior Executive Director & CFO Stuart Trippel and Executive Vice President Alison Stevens.

Trustee Barrett encouraged campus personnel to attend the Foundation’s November 2 breakfast.

EXECUTIVE SESSION

At 5:35 PM, Chair Jackson announced that the Board would convene in Executive Session for twenty minutes to discuss with legal counsel a matter in litigation. He added, “Everyone is welcome stay until we reconvene. However, when we return, we will not be taking final action on any matter other than adjourning the meeting.”

The Executive Session commenced at 5:37 PM.

At 5:57 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

At 6:02 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

ADJOURNMENT

Motion 17:57: A motion was made by Trustee Lux to adjourn the Regular Meeting of October 25, 2017.

Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

Chair Jackson adjourned the meeting at 6:09 PM.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 25, 2017

Signed _____
Douglass Jackson, Chair

Attest: December 6, 2017

Lori Y. Yonemitsu, Secretary

National Campus Equity Week—Next week, Oct. 30-Nov. 3- is National Campus Equity Week. It is an opportunity to educate everyone on the life of an adjunct faculty and the inequities they face. One of our adjunct faculty's proposal was awarded a grant for our Federation from AFT National to help plan and fund the events for the week. She and a number of other faculty have been instrumental in the efforts to create an educational and fun week. I hope you have an opportunity to stop by the PUB between 9:30-1:30 MTW of next week to see the display.

Just a note though, something that exemplifies the plight of adjunct faculty. When I asked the member who wrote the grant if I could mention her name at this meeting, she asked not to be named. I wish I could say it was out of modesty, but in reality, it is a testament to the difficult position our adjuncts find themselves in when it comes to union affiliation, participation and advocacy. They sometimes fear, that their ability to get long-term employment, or retain their employee status might be impacted based on the appearance of advocating strongly for their rights. Whether the fears are justified or not, that they feel that vulnerable is what makes it imperative that we all continue to fight for more job security for all of our members.

Shared Governance—Last year we ended our year in discussions with the administration about shared governance. I introduced this concept to you two years ago. However, we started the year pretty rocky on this particular issue as there were several instances in which the College had created unilateral policies, procedures and guidelines without discussing it with faculty leadership first. This created a great deal of frustration and tension within the faculty ranks.

However, I am happy to report that the Administration heard our concerns regarding some of the issues and responded positively by putting some of the new policies on hiatus and moving discussions into JUMC and to the Faculty Senate Council. I hope this is a sign that defining Shared Governance at Shoreline CC will become a priority as well as that the process of working together to make decisions on

how to implement the CBA will continue to be an expectation and reality for both faculty and administration as it has been in the past.

PERC Complaint—As you are aware, the Federation has filed an Unfair Labor Practice with PERC over our disagreement regarding Compensation, which I brought to your attention at the last BOT meeting. While I was disappointed that the BOT did not respond directly to me, upon research, I did see that Trustees can choose to designate the College President or other representative to make decisions on their behalf instead of retaining that responsibility themselves. Dr. Roberts' response on your behalf was received, and while it was not satisfying, it was instructive in terms of your role being Policy making versus what I and others always assumed. I will continue to share information with you, and address my concerns to you as I have in the past, but I now understand that you will not be responding to faculty directly.

I also want to make it clear that faculty leadership does not want this particular issue to permeate all of our interactions with administrators or the BOT. Our hope is that trust can be rebuilt and the business of the College will continue because it is in all of our best interest, especially our students' best interest, to work collaboratively and with the best intentions on all matters that impact students, faculty, staff, and administrators at this college. I make the commitment to you, to our students, to the faculty that I represent and to the Administrators I work with every day that I will continue to bring to the table my integrity and good intentions to support efforts that enrich our students, enhance our working environment and that encourages equity and inclusion.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF NOVEMBER 29, 2017
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MINUTES

The Special Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Douglass Jackson at 2:10 PM in the Central Conference Room (#1020M), located in the Administration Building (#1000) at Shoreline Community College, 16101 Greenwood Avenue North, Shoreline, Washington 98133.

MEMBERS PRESENT

Trustees Phil Barrett, Douglass Jackson, Tom Lux, and Clara Pellham were present.

Also present: President Cheryl Roberts and Executive Vice President for Student Learning & Success Alison Stevens.

COMMUNICATION FROM THE PUBLIC

None.

EXECUTIVE SESSION

At 2:10 PM, Chair Jackson announced that the Board would convene in Executive Session for eighty-five minutes (1 hour and 25 minutes) to review the performance of public employees.

At 3:35 PM, Chair Jackson stated that the Board would extend its Executive Session by ten minutes.

RECONVENE IN SPECIAL SESSION

The Trustees reconvened in Special Session at 3:45 PM.

ADJOURNMENT

Motion 17:58: A motion was made by Trustee Barrett to adjourn the Special Meeting of November 29, 2017.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

Chair Jackson adjourned the meeting at 3:45 PM.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF NOVEMBER 29, 2017
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Signed _____
Douglass L. Jackson, Chair

Attest: December 6, 2017

Lori Y. Yonemitsu, Secretary

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF DECEMBER 6, 2017**

TAB 1

CONSENT AGENDA

Subject: College Policies

Background

The Board of Trustees conducted a first reading at its Regular Meeting of October 25, 2017 of College policies that have been created and that have been recommended for elimination:

New

- Policy 1003 (Communicable Diseases)

For Elimination

- Policy 5033 (Academic Dishonesty)

Recommendation

It is recommended that the Board of Trustees approve:

- The creation of Policy 1003 (Communicable Diseases)
- The elimination of Policy 5033 (Academic Dishonesty)

Prepared by: Cheryl Roberts, President
Veronica Zura, Director of Human Resources
Shoreline Community College
December 1, 2017

To Follow

- New Policy 1003 (Communicable Diseases)
- Policy 5033(Academic Dishonesty) for elimination



Policy Name:	COMMUNICABLE DISEASE
Policy Number:	1003
Applicable Code/Law:	WAC 246-100

Policy:

The policy of Shoreline Community College District Number Seven (7) is to provide a safe environment for students, employees and the public; therefore care will be taken to ensure that individuals on campus are not exposed to unreasonable risk and those affected with illness are assisted.

Shoreline Community College recognizes that students and employees with communicable disease, as defined by WAC 246-101-010(8) and within [Washington Department of Health list of notifiable conditions](#), may wish to continue to engage in their normal pursuits, including work, as their condition allows. Students and employees who are able to meet acceptable performance standards and provide medical evidence that attendance at Shoreline is not a threat to themselves or others, will be provided with reasonable accommodation to do so.

Shoreline will provide educational resources and referral to agencies and organizations offering supportive services for communicable diseases to impacted employees and students. Shoreline will make reasonable attempts to ensure that all information remains confidential concerning a specific person with a communicable disease.



POLICY 5033

DISHONESTY IN ACADEMICS

POLICY

Shoreline Community College is dedicated to providing an excellent learning environment for all students. In accord with this, we strive to create an atmosphere of the highest academic standards, and each student is expected to exhibit academic integrity. Shoreline Community College reserves the right to take disciplinary action for any form of academic dishonesty, such as cheating or plagiarism.

Approved by:
 Board of Trustees 10/20/00
 Revisions reviewed and recommended by:
 College Council. 10/07/14
 Revisions approved by:
 Executive Leadership Team 10/21/14

The President hereby revises Policy 5033.

Shoreline Community College

By: _____

A handwritten signature in black ink, appearing to read "Cheryl Roberts", is written over a horizontal line.

President

Date: January 5, 2015

POLICY 5033

DISHONESTY IN ACADEMICSPROCEDURAL GUIDELINES1. Purpose

The purpose of the procedure is two-fold:

- a. to define academic dishonesty, and
- b. to provide a process for reporting and/or implementing penalties when academic dishonesty occurs.

2. Definitions

- a. Academic dishonesty occurs when a student provides or receives unauthorized academic benefits not earned through his/her own efforts by cheating or plagiarizing.
- b. Cheating includes, but is not limited to doing another student's work for him or her, copying another's work on an exam, preparing for an exam by using test questions from a stolen exam, accessing unauthorized materials, or turning in another person's work as one's own. Other examples include the use of unauthorized materials, unapproved collaboration, falsification of research, scientific misconduct, multiple submissions of the same work without the instructor's knowledge, or sabotage of the work of others.
- c. Plagiarism occurs when one intentionally or unintentionally represents someone else's words, or ideas or any form of artistic or intellectual expression as one's own. Plagiarism includes but is not limited to: quoting, paraphrasing, or summarizing portions of another's work from a published, unpublished or electronic source without documenting or acknowledging that source; using assignments from previous classes (the student's or someone else's) without the permission of the instructor; receiving extraordinary help from someone while writing or revising a paper without informing the instructor or the audience of the extent of the assistance; or acquiring through purchase or any other means whole or partial papers written by others and submitting them as one's original work.

Unintentional plagiarism and intentional plagiarism are often assessed differently in terms of the resulting consequences. It is up to the instructor to determine if the plagiarism is intentional or not and to determine the

POLICY 5033**DISHONESTY IN ACADEMICS**

consequences accordingly within the guidelines provided in the plagiarism policy written in the syllabus for the class.

- d. Plagiarism and cheating in online classes includes copying material off the internet during an online test and presenting it as one's own work; copying another student's answers and presenting them as one's own work; and sharing questions and answers with another student while taking an online test.

3. Consequences of Academic Dishonesty

Consequences of any breach of academic integrity shall be clearly defined in a course syllabus and may include withholding of credit, lowering of grade, and/or failure (0.0) for the assignment and/or course, or lesser sanctions, such as completing a tutorial on plagiarism (http://www.clark.edu/Library/iris/use/use_home.shtml) or cheating. If a student plagiarizes and/or cheats three times or more, he/she will be called in or contacted directly by the Dean of Students or designee for additional disciplinary actions up to and including dismissal from the college.

4. Procedure

- a. Upon discovery of material facts of an alleged violation of academic dishonesty, the instructor will inform the student within five instructional days of discovery. The instructor will present the assertion of dishonesty and a plan of corrective action or a statement of consequences to the student. If there is an agreement, no further action is necessary. It is recommended that the instructor file a record of each academic integrity violation as described in Step 4d. If such a report is filed, the student will be told by the instructor that the Dean of Students will be notified of this breach of academic integrity.
- b. If an agreement is not reached as a result of Step 4a, for example, in the event that the student disputes the alleged violation of academic integrity, the plan of corrective action or the statement of consequences, a meeting of the instructor, student and the division dean or his/her designee will be scheduled within three instructional days. The division dean or his/her designee will act as mediator.
- c. If an agreement is not reached as a result of Step 4b, the matter may be pursued no later than the end of the next regular academic quarter, excluding Summer quarter, under Policy 5030 (Student Conduct and Discipline). The student shall be advised in writing of his/her right to challenge the grade sanction and the time constraints for filing such a challenge. (See Policy 5035 under Student Grievance Procedures – Academic Evaluation).

POLICY 5033

DISHONESTY IN ACADEMICS

- d. In cases of academic dishonesty where the penalty includes failure of the course, the instructor must file a record with the Dean of Students using the approved form. When the report is filed, the student will be told by the instructor that the Dean of Students has been notified of this breach of academic integrity. This information can then be monitored for multiple violations. Upon discovery of three violations of academic dishonesty, the Dean of Students will request a meeting with the student to review these multiple violations. This process can lead to additional disciplinary action(s) including suspension and expulsion.

Approved by:
 President's Staff 10/09/00
 Revisions reviewed and recommended by:
 College Council10/07/14
 Revisions reviewed and recommended by:
 Executive Leadership Team.....10/21/14
 Revisions approved by:
 President 01/05/15

POLICY 5033

DISHONESTY IN ACADEMICS

Shoreline Community College

PLAGIARISM & CHEATING REPORTING FORM

This form may be completed and submitted to the Dean of Students for cases of plagiarism and cheating, with a copy sent to the student. Please attach all relevant information, including the course syllabus.

Quarter and Year of Violation: _____

Name of Student: _____

Student identification number _____

Section Number & Name of Course: _____

Description of Violation:

On a separate sheet of paper please provide the relevant factual information, including, but not limited to:

- Specific violation and date;
- Specific project, exam, or paper involved;
- Your reasons for determining that the work is plagiarized;
- Student response (e-mail correspondence), if any;
- Anything else you feel relevant to the case.

Is there supporting documentation to substantiate the violation? ___ Yes ___ No

If yes, please attach.

Consequence of Violation:

___ Failure for the Course

___ Failure for the Assignment

___ Other (please explain): _____

Has the student been informed of the violation?

___ Yes, I have had a conversation with the student (Date: _____)

___ Yes, I have had an email exchange with the student.

___ Yes, I sent the student an email.

___ No. (Please explain):

___ The student has already left for the quarter.

___ Other reason: _____

Instructor's Signature Date

Department/Division

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF DECEMBER 6, 2017**

TAB 2

ACTION

Subject: Renewal of Second-Year Tenure Track Faculty Candidate

Background

Under separate cover the Board received a copy of the appointment review committee's report for one second-year tenure track faculty candidate. On November 29, 2017, the Board met in executive session with the faculty chair of the appointment review committee to review and discuss the Appointment Review Committee report.

<u>Faculty Member</u>	<u>Discipline/Area</u>	<u>Years on Probation</u>	<u>Committee Chair</u>
Sunny Ybarra	Academic Advising	2	Caroline Conley

Recommendation

At this time the Board may consider taking action on the tenure track faculty candidate.

Prepared by: Alison Stevens
Executive Vice President for Student Learning & Success
Shoreline Community College
December 1, 2017

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
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TAB 3

ACTION

Subject: Tenure Consideration

Background

Under separate cover the Board received a copy of the appointment review committee's report and recommendation for one third-year faculty candidate. On November 29, 2017, the Board met in executive session with the faculty chair of the appointment review committee to review and discuss the Appointment Review Committee report.

<u>Faculty</u>	<u>Discipline/Area</u>	<u>Committee Chair</u>
Claire Fant	Interactive Media Design	Al Yates

Recommendation

At this time the Board has three options: 1) to grant tenure, 2) to deny tenure, or 3) to take no action, which results in a passive granting of tenure.

Prepared by: Alison Stevens
Executive Vice President for Student Learning & Success
Shoreline Community College
December 1, 2017

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF DECEMBER 6, 2017**

TAB 4A

FIRST READING

Subject: College Policies &/or Rules - New

Background

Shoreline Community College is in the process of reviewing and, where appropriate, creating revising and/or replacing existing rules, policies and procedures to ensure alignment and compliance with State Board for Community and Technical Colleges (SBCTC) as well as the Northwest Commission for Colleges and Universities (NWCCU) guidelines.

As part of this process, rules and policies are reviewed by the appropriate College council (such as Faculty Senate Council, College Council, or the Strategic Planning/Budget Council), and the Executive Team for recommendation to be presented to the Board of Trustees.

The following new rule and/or policy has been created during the policy review process:

Policy 3805 – Alcohol Consumption & Possession

To Follow

- Policy 3805 – Alcohol Consumption & Possession

Prepared by: Cheryl Roberts, President
Veronica Zura, Director of Human Resources
Shoreline Community College
December 1, 2017



Policy Name:	Alcohol Consumption & Possession
Policy Number:	3805
Applicable Code/Law:	WAC 314-18-070, WAC 314-11-025, RCW 66-040-11(42)

Policy:

The possession, sale, or use of alcohol is prohibited on the campus of Shoreline Community College. Exemptions for beer and wine may be requested for authorized College sponsored events, non-College events associated with the rental of College owned facilities, and continuing education or fundraising activities. Limited exemptions for spirits as defined by RCW 66-040-11(42) at non-College events may be made on a case-by-case basis. In addition, the President may grant permission to bring alcohol on campus upon determination that the presence of alcohol is reasonably related to a legitimate pedagogical purpose. Such permission shall be in writing and shall be subject to the terms and conditions incorporated in the written permission.

No one under the age of 21 years will be served alcohol at any event on the campus of Shoreline Community College. College sponsored events involving alcohol that are intended to include College employees as guests shall not take place during the normal business hours of the College, and employees shall not receive compensation for attending such events. College employees will not be required to attend any event where alcohol is served.

**SHORELINE COMMUNITY COLLEGE
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TAB 4B

FIRST READING

Subject: College Policies &/or Rules – For Elimination

Background

As Shoreline continues to review and update policies, certain policies have been identified as no longer applicable to the operation of the College.

Recommendation

The following policy was recommended for elimination by the appropriate College administrative and/or governance bodies and approved for elimination by the Executive Team during the policy review process:

- Policy 5325 – Students, Alcoholic Beverages

To Follow

- Policy 5325 – Students, Alcoholic Beverages

Prepared by: Cheryl Roberts, President
Veronica Zura, Director of Human Resources
Shoreline Community College
December 1, 2017

Alcoholic Beverages

5325

POLICY

THE UNLAWFUL POSSESSION OR USE OF ALCOHOLIC BEVERAGES ON COLLEGE PROPERTY OR ON PROPERTY UNDER THE SUPERVISION AND CONTROL OF THE COLLEGE IS PROHIBITED, AND STUDENTS VIOLATING THIS REGULATION MAY BE SUBJECT TO DISCIPLINARY ACTION.*

Approved by:
Board of Trustees 2/9/70

Procedural Guidelines

1. The Vice President for Student Services is responsible for initiating disciplinary proceedings for infractions of this policy.
2. The disciplinary proceedings and appeals will be conducted according to the regulations set forth in the "Discipline Code." (See Policy 5030)

Approved by:
College Cabinet 1/12/70

*Legal Justification/Clarification

State law prohibits the possession or use of alcoholic beverages in a public place. Unless the President of the College specifies otherwise, the definition of public place includes the buildings and grounds of a college campus or those used for college purposes. State law also prohibits intoxication in a public place and possession, use, purchase or sale, or furnishing of liquor to a minor.