

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF JUNE 28, 2017**

TAB 4

ACTION

Subject: Policy 3811 (Accessible Information Technology)

Background

President Roberts communicated to the Trustees in advance of the June 28, 2017 Regular Meeting, the urgency related to the development and approval by the Board of Trustees of an Accessible Information Technology policy. Normally, a first reading of a policy would transpire at a Regular Meeting, followed by Board action on the policy at a subsequent Regular Meeting.

The Washington State Office of the Chief Information Officer communicated that “agencies must develop policies and processes to support and ensure compliance” with Web Content Accessibility Guidelines (WCAG) 2.0 by June 30, 2017. As a result, the College developed a new policy: Policy 3811 (Accessible Information Technology).

Due to the brief timeframe between the development and completion of Policy 3811 and the June 30, 2017 deadline, Policy 3811 is contained on the June 28, 2017 Regular Meeting as a First Reading (#8), as well as, for Action (#9).

Recommendation

It is recommended that the Board of Trustees approve Policy 3811 as presented.

Prepared by: Cheryl Roberts, President
Veronica Zura, Director of Human Resources
Shoreline Community College June 23, 2017

To follow

- Policy 3811



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| Policy Name: | ACCESSIBLE INFORMATION TECHNOLOGY |
| Policy Number: | 3811 |
| Applicable Code/Law: | Americans with Disabilities Act (ADA); Core Services legislation, RCW 28B.10.912; OCIO Policy 188 - Accessibility Sections 504 and 508 of the Rehabilitation Act, as amended January 18, 2017; 3.20.30b SBCTC Policy on Access for Students with Disabilities; Washington State Law Against Discrimination, RCW 49.60 |

Policy:

The policy of Shoreline Community College District Number Seven (7) is to ensure that information technology (IT) and electronic content provide comparable functionality, experience, and information access to students, employees, and community members with disabilities, including those who use assistive technology.

This policy applies to the procurement, development and implementation of instructional, administrative and/or communications technologies/content deployed at Shoreline by individuals or groups responsible for electronic content publishing/management.

Further, the policy applies to both current and emerging technologies (including both hardware and software) in use or being evaluated for purchase or adoption at the College.

This policy encompasses, but is not limited to, College website, learning management tools, student information system, human resources technology, training materials, instructional materials, and assessment tools.