

**SHORELINE COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING OF JANUARY 25, 2017**

3:00 PM Study Session – Board Room (#1010M), Administration Building (#1000) → Room 2926, 2900 Building

4:30 PM Regular Session – Board Room (#1010M), Administration Building (#1000)

A G E N D A

3:00 PM – STUDY SESSION (BOARD ROOM (#1010M) ▪ BLDG. 1000) → ROOM 2926 - 2900 BUILDING			
No.	AGENDA ITEM	RESPONSIBILITY	TAB
	<ul style="list-style-type: none"> •Program Overview: Biotechnology •Program Overview: Dental Hygiene •Program Overview: Nursing 	<ul style="list-style-type: none"> •<i>Dina Kovarik</i> •<i>Maryrose Bellert</i> •<i>Lynn Von Schlieder</i> 	
4:30 PM – REGULAR SESSION (BOARD ROOM (#1010M) ▪ BLDG. 1000)			
No.	AGENDA ITEM	RESPONSIBILITY	TAB
1.	Convene Meeting	<i>Phil Barrett</i>	
2.	Report: Chair, Board of Trustees	<i>Phil Barrett</i>	
3.	Consent Agenda a. Approval of Previous Meeting Minutes ▪ Regular Meeting of December 7, 2016	<i>Phil Barrett & Trustees</i>	
4.	Open Comment Period Share a compliment or concern. All comments are welcome.	<i>Phil Barrett</i>	
5.	College Updates <ul style="list-style-type: none"> • <i>Write Your Story</i> 	• <i>Mary Brueggeman</i>	
6.	Report: Shoreline President	<i>Cheryl Roberts</i>	
7.	Report: 2017 Washington ACT Transforming Lives Awards <ul style="list-style-type: none"> • Campus Nominees • Board's Nominee 	<i>Doug Jackson & Clara Pellham</i>	
8.	Action: Memorandum of Understanding By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers	<i>Alison Stevens & Stuart Trippel</i>	
9.	Report: Shoreline Faculty	<i>DuValle Daniel</i>	
10.	Report: Shoreline Classified	<i>Jerry Owens</i>	
11.	Report: Shoreline Associated Student Government	<i>Winston Lee</i>	

12.	Report: Closing Remarks – Board of Trustees	<i>Trustees</i>	
13.	Executive Session, if necessary	<i>Phil Barrett</i>	
14.	Action: Adjournment	<i>Phil Barrett</i>	
	Next Regular Meeting: Wednesday, February 22, 2017		

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MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

At 3:00 PM, the Trustees proceeded to room 818 located in building 800 (“Music Building”) for a Study Session on: Program Review; Program Overview: Music Technology; and Program Overview: Business Technology.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 4:30 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D’Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Barrett acknowledged the array of sentiments generated from the recent election and read Shoreline Community College’s Community Standard, noting that it was important for members of the campus community to adhere to the Community Standard.

CONSENT AGENDA

Chair Barrett asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of October 26, 2016 and one set of minutes from the Special Meeting of November 30, 2016.

Motion 16:53: A motion was made by Trustee D’Ambrosio to approve the consent agenda.

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Trustee Lux seconded the motion, which was then unanimously approved by the Board.

OPEN COMMENT PERIOD

None.

COLLEGE UPDATE(S)

19th Annual Student Success Community Breakfast

Vice President Mary Brueggeman shared that the College's Foundation raised a record \$66,000 from its November 3, 2016 Annual Student Success Campaign Community Breakfast and attributed the upsurge to an increase in sponsorships and individual donations.

College Identity

Vice President Mary Brueggeman provided information on the *College Identity* work conducted by Clarus. Clarus is in the midst of completing its report for Shoreline Community College and the report will be shared with the Trustees at a future Regular Meeting of the Board of Trustees.

MentorLinks Recognition

Dean Guy Hamilton and Director of Clean Energy Technology Louise Petruzzella shared the recognition the College received from the American Association of Community Colleges (AACC), MentorLinks and the National Science Foundation (NSF) for "exceptional efforts to advance technological education through the MentorLinks program."

Director Petruzzella provided an overview of MentorLinks grant impacts, new and updated courses, events and partnerships.

REPORT: SHORELINE PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (October 27 – December 6, 2016) and the *Executive Team Highlights to the Board of Trustees* (December 7, 2016) which included information related to:

- The topics and discussion at the November 18th Campus Update.
- Community Outreach (e.g. the November 30th Neighborhood Community Meeting; Neighborhood Association Meetings).
- Washington Association of Community & Technical Colleges (WACTC) topics of discussion.
- The January 18, 2017 Library & Learning Centers Grand Reopening Celebration.

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REPORT: TUITION REVENUE STATUS

Executive Director & CFO Stuart Trippel provided an overview of revenue streams (state allocation; tuition), an update on summer and fall 2016 enrollments and an update on the ctcLink project.

Chair Barrett noted that at some point, the Board will need further information on ctcLink.

ACTION: RENEWAL OF FIRST-YEAR & SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

Executive Vice President for Academic & Student Affairs Alison Stevens read the background and recommendation for TAB 1 (Renewal of First-Year & Second-Year Tenure Track Faculty Candidates).

Motion 16:54: Trustee Lux stated, “After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Executive Vice President for Academic & Student Affairs, and the President, I move that the Board continue the tenure-track candidate status of Claire Fant and Sunny Ybarra.”

Trustee Jackson seconded the motion.

Trustee D’Ambrosio stated, “We, as a Board, have an expectation to see continuous growth and learning and are excited to see the creation of outstanding faculty.”

The motion was approved unanimously by the Board.

ACTION: TENURE CONSIDERATIONS

Executive Vice President for Academic & Student Affairs Alison Stevens read the background and recommendation for TAB 2 (Tenure Considerations).

Motion 16:55: Trustee Lux stated, “After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Executive Vice President for Academic & Student Affairs, and the President, I move that the Board renew the following faculty appointments and in addition, grant tenure status to Alison Armstrong, Jeffrey Cromwell and Kevin Roner.”

Trustee Jackson seconded the motion.

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Individually and collectively, the Trustees expressed, appreciation for the newly tenured Faculty members' contributions and the positive changes in the Appointment Review Committee process and reports.

The motion was approved unanimously by the Board.

At 5:20 PM, Chair Barrett called for a recess to celebrate and congratulate the newly tenured Faculty members.

The Regular Meeting resumed at 5:37 PM.

REPORT: SHORELINE FACULTY

Professor DuValle Daniel congratulated the newly tenured Faculty members. She shared information regarding:

- The Federation's successful food drive for the Student Food Pantry.
- Legislative day for Higher Education, scheduled for February 20, 2017.
 - The American Federation of Teachers (AFT) Washington's three initiatives: Converting part-time positions, to full-time; diversifying the workforce; pro-rata pay for part-time Faculty.

REPORT: SHORELINE CLASSIFIED

Instructional Support Technician Jerry Owens reiterated concerns about whether the Washington Federation of State Employees (WFSE)-Higher Education contract would be accepted by the Legislature.

REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Winston Lee:

- Distributed and provided an overview of the Washington State Community Technical College Student Association (WACTCSA) Legislative Agenda 2016 – 2017.
- Shared information on past and future ASG related events.

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REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee Jackson joined President Roberts and members of the Executive Team at the November 30th Neighborhood Community Meeting, noting that the meeting was very refreshing and that the community is wanting to help and be a part of the College.

Trustee D’Ambrosio acknowledged the many events on campus and stated, “As a Board, we care very much about what is going on and do our best to attend events.”

EXECUTIVE SESSION

At 6:05 PM, Chair Barret announced that the Board would convene in Executive Session for ten minutes:

- To discuss planning or adopting the position to be taken during the course of collective bargaining.

Chair Barrett added that the Board would reconvene in open session following the Executive Session.

The Executive Session commenced at 6:09 PM.

The Board reconvened in open session at 6:19 PM.

ACTION: MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SHORELINE COMMUNITY COLLEGE AND THE SHORELINE COMMUNITY COLLEGE FEDERATION OF TEACHERS

Motion 16:56: A motion was made by Trustee Lux to approve the Memorandum of Understanding By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers regarding Article XXVI and the Duration of the Agreement.

Trustee D’Ambrosio seconded the motion, which was then unanimously approved by the Board.

ADJOURNMENT

Motion 16:57: A motion was made by Trustee Lux to adjourn the Regular Meeting of December 7, 2016.

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Trustee Jackson seconded the motion, which was then unanimously approved by the Board.

Chair Barrett adjourned the meeting at 6:19 PM.

Signed _____
Phil Barrett, Chair

Attest: January 25, 2017

Lori Y. Yonemitsu, Secretary