

## MINUTES

### STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 3:02 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

#### The Honors College at Shoreline

The Honors College team (Karla Repman, Director, Terry Taylor, Assistant Dean and Brooke Zimmers, Assistant Dean) shared information on The Honors College at Shoreline including:

- The beginnings (eleven years ago) of an Honors Program at the College;
- Academic and Support services;
- The Honors College research track; and
- Honors course criteria.

#### Phi Theta Kappa

Professor and Phi Theta Kappa (PTK) Advisor Terry Taylor provided an overview of PTK, an International Honor Society of the two-year college and noted that the College's 2017 All-Washington Academic Team honorees are Clarin Florentyna and Violet Laucirica.

### CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 4:02 PM in the Board Room (#1010M), located in the Administration Building (#1000) at Shoreline Community College. A quorum of the Board was present.

### MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

### REPORT: BOARD OF TRUSTEES CHAIR

Chair Barrett commended The Honors College at Shoreline program and team.

### CONSENT AGENDA

Chair Barrett asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of March 15, 2017 and the Special Meeting of April 10, 2017.

Motion 17:19: A motion was made by Trustee Jackson to approve the consent agenda.

Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

### OPEN COMMENT PERIOD

None.

### COLLEGE UPDATE(S)

None.

### REPORT: SHORELINE PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (March 16 – April 25, 2017). She spoke of:

- Michele Storms' presentation at the April 14, 2017 Campus Update, Aisha Hauser's Bystander Training for the April 17, 2017 Admin Team meeting and the series of conversations happening across campus related to equity, inclusiveness and creating a welcoming place for all students.
- Support from community groups—including the Shoreline Rotary, for the Student Food Pantry.
- Being a part of a panel at the AACC (American Association of Community Colleges) annual convention related to the *America's College Promise Act*.
- Congresswoman Pramila Jayapal's Town Hall at Shoreline Community College.

### REPORT: COLLEGE POLICIES

President Roberts informed the Trustees of the College's policy review process and that Director of Personnel Veronica Zura is now managing the process, as well as, serving as the College's [Rules Coordinator](#). Director Zura provided an overview of the policies in the queue and timelines. In

addition, she spoke of the Washington Administrative Code (WAC) process and timelines related to rule-making.

#### REPORT: VIRTUAL CAMPUS

Executive Director Ann Garnsey-Harter's report included information on the College's online students, where the students live, why they chose to do online classes and degrees/certificates that are available online.

#### SECOND READING: COLLEGE CALENDAR (2018 – 2019; 2019 – 2020)

Director & Registrar Chris Melton recapped the work of the Joint Union Management Committee (JU/MC) and the Calendar Committee in the development of the 2018 – 2019 calendar and tentative 2019 – 2020 calendar.

The Board will take action on the 2018 – 2019 calendar and tentative 2019 – 2020 calendar at its May 24, 2017 Regular Meeting.

#### REPORT: SHORELINE FACULTY

Professor DuValle Daniel thanked Chris Melton and the Calendar Committee. She spoke of the long and hard process related to the work on the Collective Bargaining Agreement and commended members of the administrative team noting, "We worked well together."

Professor Daniel shared information on the Federation's May Day event—planned as an on campus, educational day. She thanked Nancy Eichner and Caroline Conley for their leadership in organizing the event.

#### REPORT: SHORELINE CLASSIFIED

Instructional Support Technician Jerry Owens conveyed that the average Washington Federation of State Employees (WFSE) salary is \$32,000.00.

#### REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Winston Lee gave an overview of recent Student Life projects and activities including a smoking & shuttle bus extension survey, PUB survey, rain garden project, wheelchair life and ramp project, as well as, updates from the Multicultural Center.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee Lux thanked Professor Daniel, Instructional Support Technician Owens and ASG President Lee for their informative reports and the events organized by their respective constituencies.

EXECUTIVE SESSION

At 5:42 PM, Chair Barrett announced that the Board would convene in Executive Session for fifteen minutes to review proposals related to collective bargaining and to discuss with legal counsel matters in litigation or matters of potential litigation.

Chair Barrett added that the Board would reconvene in open session following the Executive Session.

The Executive Session commenced at 5:48 PM.

At 6:03 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by ten minutes.

At 6:13 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by fifteen minutes.

At 6:28 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by ten minutes.

At 6:38PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

At 6:43PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

At 6:48 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

RECONVENE IN REGULAR SESSION

Trustees Barrett, Jackson, Lux and Pellham reconvened in open session at 6:53 PM.

ACTION: BOARD RESOLUTION NO. 140 (SHORELINE COMMUNITY COLLEGE BOARD OF TRUSTEES RESOLUTION AUTHORIZING INDEMNIFICATION)

Motion 17:20: A motion was made by Trustee Jackson to approve Resolution No. 140 (Shoreline Community College Board of Trustees Resolution Authorizing Indemnification).

Trustee Lux seconded the motion, which was then approved by Trustees Barrett, Jackson, Lux and Pellham.

ADJOURNMENT

Motion 17:21: A motion was made by Trustee Lux to adjourn the Regular Meeting of April 26, 2017.

Trustee Pellham seconded the motion, which was then approved by Trustees Barrett, Jackson, Lux and Pellham.

Chair Barrett adjourned the meeting at 6:56 PM.

Signed \_\_\_\_\_  
Phil Barrett, Chair

Attest: May 24, 2017

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Lori Y. Yonemitsu, Secretary