

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

2017 – 2018 Services & Activities (S&A) Budget

Director of Student Life Rezina Habtemariam provided an overview of the *2017 – 2018 Services & Activities (S&A) Fee Allocation Proposal* slide presentation which included the following:

- 2017-18 S&A Fee Allocation Overview
- 2017-18 S&A Budget Allocation Breakdown
- Allocation Rationale
- Recommendations

Director Habtemariam expressed that the 2016-17 S&A Committee focused on improving the funding application and increasing transparency and access.

Chair Barrett and Trustee Jackson noted that it was evident that there was an increase in transparency related to the S&A process and that, the presentation was very well thought-out.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 4:01 PM in the Board Room (#1010M), located in the Administration Building (#1000) at Shoreline Community College. A quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Barrett congratulated President Roberts and the Executive Team for implementing conservative fiscal policies and practices.

CONSENT AGENDA

Chair Barrett asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) Minutes from the Regular Meeting of April 26, 2017
- b) Approval of College Calendar (2018 – 2019; 2019 – 2020)

Motion 17:23: A motion was made by Trustee Lux to approve the consent agenda.

Trustee Jackson seconded the motion, which was then unanimously approved by the Board.

Motion 17:24: A motion was made by Trustee Jackson to amend the agenda to include an action item related to the conferral of an honorary degree.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

ACTION: CONFERRAL OF HONORARY ASSOCIATE IN ARTS DEGREE TO ELIZABETH (SAM) VANNOY

Chair Barrett read the background and recommendation for TAB 9 (Conferral of Honorary Associate in Arts Degree to Elizabeth (Sam) Vannoy).

Professor Pam Dusenberry shared Sam's story and her lifetime battle with a terminal illness. She spoke of Sam's brilliant mind, great sense of humor and Sam's fervent dream to obtain her degree from Shoreline Community College. "She worked so hard, loved to learn, is still learning and is the perfect candidate for an honorary degree."

Motion 17:25: A motion was made by Trustee Jackson to confer an honorary Associate in Arts degree to Ms. Elizabeth (Sam) Vannoy (Elizabeth M. Vannoy), in recognition of her significant contributions to the college, its students and our community.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

OPEN COMMENT PERIOD

None.

ACTION: RENEWAL SECOND-YEAR TENURE TRACK FACULTY CANDIDATE

Executive Vice President Alison Stevens read the background and recommendation for TAB 3 (Renewal of Second-Year Tenure Track Faculty Candidate).

Motion 17:26: Trustee Lux stated, “After having given reasonable consideration to the recommendation of the candidate’s Appointment Review Committee, the Executive Vice President for Student Learning & Success, and the President, I move that the Board continue the tenure-track candidate status of:

Second year candidate Jessica Simpson.”

Trustee Jackson seconded the motion, which was then unanimously approved by the Board.

ACTION: TENURE CONSIDERATIONS

Executive Vice President Alison Stevens read the background and recommendation for TAB 4 (Tenure Considerations).

Motion 17:27: Trustee D’Ambrosio stated, “After having given reasonable consideration to the recommendations of the respective Appointment Review Committees, the Executive Vice President for Student Learning & Success, and the President, I move that the Board grant tenure status to Kathleen (Kate) Boyd, Sheryl Copeland and Rosemary Whiteside.”

Trustee Lux seconded the motion.

Trustee D’Ambrosio communicated, “See tenure not as an end, but as a beginning. We are proud of your work and contributions to the community.”

Trustee Lux noted that all of the three candidates “are impressive” and Chair Barrett added, “The Appointment Review Committees do tremendous work and it is a pleasure and honor to award tenure.”

The motion was unanimously approved by the Board.

At 4:25 PM, Chair Barrett called for a recess to celebrate and congratulate the newly tenured Faculty members.

COLLEGE UPDATE(S)

The Regular Meeting resumed at 4:40 PM.

DECA International Career Development Conference • All-Washington Academic Team Members • UW Undergraduate Research Symposium Presenters • Student (Scholar) Athlete Successes • Students of Color Conference • Washington Campus Compact (WACC) Presidents’ Leadership Award

College personnel provided overviews of the College’s many co-curricular activities and the benefits of student participation in conferences, symposiums, competitions, etc., as well as, how the activities contribute to student success – in and out of the classroom.

A roomful of current and former students shared their experiences, plans for the future and how the co-curricular activities have been “life changing.”

ACTION: RATIFY AGREEMENT BY AND BETWEEN THE BOARD OF TRUSTEES OF SHORELINE COMMUNITY COLLEGE DISTRICT NUMBER VII AND THE SHORELINE COMMUNITY COLLEGE FEDERATION OF TEACHERS, LOCAL NO. 1950, AFT WASHINGTON/AFT/AFL-CIO

Executive Vice President Alison Stevens read the background and recommendation for TAB 5 (Ratify Agreement By and Between The Board of Trustees Of Shoreline Community College District Number VII and the Shoreline Community College Federation of Teachers, Local No. 1950, AFT Washington/AFT/AFL-CIO).

Motion 17:28: A motion was made by Trustee Jackson to approve the changes made to the Agreement By and Between The Board of Trustees Of Shoreline Community College District Number VII and the Shoreline Community College Federation of Teachers, Local No. 1950, AFT Washington/AFT/AFL-CIO, effective June 1, 2017 through June 30, 2019.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

REPORT: COLLEGE POLICIES
FIRST READING: COLLEGE POLICIES

Director Veronica Zura provided an overview of the policy review process and spoke about the policies that have been revised and the policies being recommended for elimination.

The following will be on the June 28, 2017 Consent Agenda:

Revised

- Policy 5020 (Attendance Requirements)
- Policy 6061 (Cancellation of Classes)

For Elimination

- Policy 3810 (Use of Vending Machine Proceeds on College Owned or Operated Facilities)
- Policy 4001 (Election of Bargaining Representative-Rules)
- Policy 4724 (Return to Work Program for Workers' Compensation Claimants)
- Policy 5017 (Continuing Student Status – Registration)
- Policy 5221 (Paid Student & Temporary Hourly Positions Funded by Student Services and Activities Budget)
- Policy 6020 (College Teaching Day)
- Policy 6400 (Summer School)

REPORT: ENROLLMENT (INQUIRY→ENROLLMENT)

Director Bayta Maring provided an enrollment update and included information on predicted and actual annualized FTEs (domestic) and domestic and international FTEs for 2015-16 and 2016-17.

REPORT (QUARTERLY): BUDGET

Senior Executive Director & CFO went over the *Shoreline Community College Financial Summary for Board of Trustees (Information for July 1, 2016 – March 31, 2017)* which included *Operating Budget Analysis by Program and Operating Budget Analysis by Category*.

FIRST READING: PROPOSED BUDGET FOR FY 2017 – 2018

Senior Executive Director & CFO went over the slide presentation entitled *Proposed Budget for Fiscal Year 2018 (First Reading)*.

Context:

- New allocation model
- State general fund revenue
- National and international environment
- College success in domestic enrollment growth
- Emphasis on enrollment, retention, and completion

REPORT: SHORELINE PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (April 27 – May 23, 2017). Included in her report, were meetings with legislators, a meeting with the Faculty Senate Council, a meeting with a Senior Vice President from the American Association of Community Colleges (AACC) and a meeting with National Coalition of Certification (NC3) personnel.

REPORT: SHORELINE FACULTY

Professor DuValle Daniel thanked the Board for ratifying the changes made to the Faculty contract and expressed appreciation to the Faculty members on the Interest Based Bargaining (IBB) team: Brad Fader, Nancy Kennedy, Brian Martin and Leslie Potter-Henderson.

She added that there were at least 200 participants at May Day related events on campus.

REPORT: SHORELINE CLASSIFIED

Instructional Support Technician Jerry Owens shared that the conversion of the Learning Center in the 2700 building to a chemistry lab has had a phenomenal impact.

He noted that with the Legislature still in session and the potential for a shutdown, “thirty-day notices” to some state employees will be sent beginning May 25.

REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Winston Lee communicated that he attended a recent Shoreline City Council meeting where he expressed concerns about the “five-way intersection.”

He provided an overview of the Student Life newsletter which included information on student-led events and initiatives.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee D’Ambrosio Catherine noted that she was excited to hear about the commitment to transparency and access in the S&A process.

EXECUTIVE SESSION

At 7:36 PM, Chair Barrett announced that the Board would convene in Executive Session for fifteen minutes to review the performance of a public employee and to discuss with legal counsel a matter of litigation.

Chair Barrett added that the Board would reconvene in open session following the Executive Session.

The Executive Session commenced at 7:41 PM.

RECONVENE IN REGULAR SESSION

The Board reconvened in open session at 7:56 PM.

ADJOURNMENT

Motion 17:29: A motion was made by Trustee Lux to adjourn the Regular Meeting of May 24, 2017.

Trustee D’Ambrosio seconded the motion, which was then unanimously approved by the Board.

Chair Barrett adjourned the meeting at 7:58 PM.

Signed _____
Phil Barrett, Chair

Attest: June 28, 2017

Lori Y. Yonemitsu, Secretary