

**SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
BOARD OF TRUSTEES  
REGULAR MEETING OF JUNE 28, 2017**

**TAB 12**

**ACTION**

**Subject: Elect Board of Trustees Officers (2017 - 2018)  
•Chair •Vice Chair**

**Background**

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| <b>•POLICY TYPE: GOVERNANCE PROCESS</b>   |
| <b>•POLICY TITLE: BOARD STRUCTURE AND ELECTIONS</b>   |
| <b>•POLICY NUMBER: GP-4</b>   |
| <b>•ADOPTED BY BOARD OF TRUSTEES IN OPEN MEETING: JUNE 24, 2009<br/>•REVISION ADOPTED BY BOARD OF TRUSTEES IN OPEN MEETING(S): SEPTEMBER 28, 2011;<br/>SEPTEMBER 26, 2012; SEPTEMBER 25, 2013; SEPTEMBER 28, 2016</b> |

*The Governor of the State of Washington appoints all members of the Board of Trustees. The officers of the Board of Trustees shall be a Chair, a Vice-Chair, and a Secretary.*

Accordingly:

- 4.1. The Board will elect from its membership the Chair and Vice-Chair. As specified by state law, the Secretary will be the President of Shoreline Community College, or his/her designee.
- 4.2. The Board will elect the Chair and Vice-Chair at the regularly scheduled Board meeting in June, to serve for the ensuing year, from July through the following June.
- 4.3. The term of the office of Chair and Vice-Chair shall be for one year. The Board may elect the Chair to serve a consecutive term under extraordinary circumstances. Discussions concerning the extraordinary circumstances are to be held in a full Board open meeting.
- 4.4. Traditionally, the responsibility as Chair and Vice-Chair will be rotated through all members in the order of appointment or reappointment.
- 4.5. Traditionally, the Vice Chair will move into the position of Chair of the Board, at the election of the Board.
- 4.6. If a Board member does not wish to serve when his/her name is moved into officer position, the replacement will be the next senior Board member who qualifies according to the order of appointment or reappointment.

- 4.7. Board members reserve the right to nominate candidates to stand for election in addition to those who qualify on the basis of the order of appointment or reappointment. This nomination process and discussion can take place only in an open meeting attended by all Board Members unless any Board Member is excused.
- 4.8. In the event of a vacancy in the office of the Chair, the Vice-Chair will succeed as Chair for the remainder of the unexpired term, plus the term for which he/she was elected. The Board will conduct an election to elect a new Vice-Chair at the next regular meeting after a vacancy has occurred. The new Vice-Chair will serve for the remainder of the unexpired term.

### **Recommendation**

It is recommended that the Board of Trustees take action on electing its Chair and Vice-Chair for 2017 – 2018 (July – June).

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