

## MINUTES

### STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

International Education Executive Director Diana Sampson, Director Samira Pardanani and Manager Cory Anthony presented an overview of International Education at Shoreline Community College. Students Alla (from Mali) and Joseph (from Taiwan) spoke of their experiences at the College and student Brenna shared her experience in South Africa via the Study Abroad Program.

At 3:35 PM, the Trustees proceeded to the International Education Offices located in suite 9303 in the Pagoda Union Building (PUB) (#9000).

### CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 4:00 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

### MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

### CONSENT AGENDA

Chair D'Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Special Meeting of March 11, 2016, one set of minutes from the Special Meeting of March 14, 2016 and one set of minutes from the Regular Meeting of March 16, 2016.
- b) Changing Date of May 2016 Study Session & Regular Meeting of the Board of Trustees.

Motion 16:18: A motion was made by Trustee Jackson to approve the consent agenda.

Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

#### REPORT: BOARD OF TRUSTEES CHAIR

Chair D'Ambrosio noted that while the Executive Session was listed as item number 13 on the agenda, that the Board was moving the Executive Session to the next agenda item.

#### EXECUTIVE SESSION

At 4:00 PM, Chair D'Ambrosio announced that the Board would convene in Executive Session for thirty minutes to: 1. Discuss with legal counsel matters pertaining to litigation or potential litigation; 2. Review the performance of a public employee; and 3. Discuss matters related to the interpretation or the application of a labor agreement. Chair D'Ambrosio added that the Board would reconvene in open session following the Executive Session.

At 4:30 PM, Secretary to the Board of Trustees announced that the Board would extend its Executive Session by ten minutes.

#### RECONVENE IN OPEN SESSION

At 4:40 PM, the Trustees reconvened in open session.

#### OPEN COMMENT PERIOD

None.

#### COLLEGE UPDATE(S)

##### Toyota Motors North America Meeting in Washington, D.C.

Toyota T-TEN Faculty member and Instructor Kevin Roner provided an overview of his recent trip to Washington, DC where he had an opportunity to join 100+ others who were also invited by Toyota Motor Sales, USA, for the *Toyota Fly-In*. Instructor Roner was the sole invitee representing education at the *Fly-In* and had an opportunity to meet with legislative staff and to speak to the benefits and encourage the reauthorization of, the Carl D. Perkins Career and Technical Education Act.

REPORT: HOUSING

Executive Director for Business & Student Support Services Stuart Trippel reported that Spectrum Development Solutions has completed its draft feasibility study on housing. Messaging to the campus will occur shortly after receipt of the final report.

The draft feasibility study indicates that 200 – 220 beds on campus is feasible. Executive Director Trippel stated that the College is looking at several different funding entities and management of the 501c3 that would issue the bonds.

REPORT: INTERNATIONAL STUDENT CONTRACT WITH THE SHORELINE COMMUNITY COLLEGE FOUNDATION

Executive Director for Business & Student Support Services Stuart Trippel informed the Board that the Foundation Board of Directors approved the *International Student Contract with the Shoreline Community College Foundation* at its Tuesday, April 26, 2016 meeting. In addition, he provided the history related to coding of international students, the new allocation model and changes to the way international students will be coded, based on direction from the State Board.

President Roberts added that there will be an annual review of the contract by the Foundation for quality assurance and oversight purposes.

Assistant Attorney General John Clark noted that the contract complies with what has been set forth by the State Board.

REPORT: SCC FACULTY

Professor DuValle Daniel spoke about three areas.

- Student Success Initiatives: While faculty are excited and want to participate, there are concerns about the increase in workload tied to implementation of such innovative measures. “They want to do their part but are feeling overwhelmed.”
- Appointment of Executive Vice President for Academic & Student Affairs: Sentiments expressed relate to the way in which the appointment was made and without input from faculty and students.
- Shared governance: There are complaints of top-down decision making and faculty are asking if the College is a place of shared governance.

REPORT: SCC CLASSIFIED

While acknowledging that the College's hands were tied "on the issue," Instructional Support Technician Jerry Owens spoke of the public records request from the Freedom Foundation for disclosure of the first name, last name, middle initial, birthdate and work email address of every Shoreline Community College employee represented by the Washington Federation of State Employees (WFSE). He noted that under state law, the College has to disclose the information and that he has received many calls from employees who are concerned about the request, as well as, the potential for making one vulnerable to identity theft.

REPORT: SCC ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Ashley Cowan spoke of recent and upcoming ASG activities including Earth Week, the Tech Expo, the Community Read and the hiring of Student Government positions.

Highlights:

- Attendance at a joint council meeting related to Shoreline – King County Transit and the advocating of reduced fares for students.
- Approval of the student-led proposal to convert three restrooms on campus, to all-gender restrooms.

REPORT: SCC PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (March 17, 2016 – April 27, 2016). In addition, she spoke about:

- Having the opportunity to meet with student speaker nominees for Commencement 2016.
- The phenomenal work by the students on the All-Gender Restrooms proposal and the unanimous support from the College Council and the Executive Team (ET).
- That close to fifty have applied for American Honors at Shoreline.
- An increase in spring 2016 enrollment due to the collective efforts of campus personnel.
- Tuition collection being up by 97%.
- The outcomes that have come to fruition as a result of the joint meeting less than two years ago between the Shoreline City Council and the Shoreline Community College Board of Trustees – College banners on Aurora Avenue North, the joint street signage (N 160<sup>th</sup> Street/College Way) and SIFF-Shoreline.

President Roberts closed her report by speaking about what the College needs to do now in regard to enrollment and the factors surrounding her decision to appoint Dr. Allison Stevens as the Executive Vice President for Academic & Student Affairs.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Chair D'Ambrosio reiterated that it is an honor to serve as a Trustee at Shoreline Community College and that Board places "high expectations on Presidents Roberts to perform and make decisions."

ADJOURNMENT

Motion 16:19: A motion was made by Trustee Barrett to adjourn the Special Meeting of April 27, 2016.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 5:34 PM.

Signed \_\_\_\_\_  
Catherine D'Ambrosio, Chair

Attest: May 31, 2016

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Lori Y. Yonemitsu, Secretary