

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present. The Trustees then proceeded to room 1515 (building #1500) for a Study Session related to the College's Transfer Programs.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 4:03 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson (via conference call), Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair D'Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of October 28, 2015.

Motion 15:46: A motion was made by Trustee Lux to approve the consent agenda.

Trustee Barrett noted that he was not in attendance at the October 28, 2015 Regular Meeting and therefore, abstained from voting.

Trustee Pellham seconded the motion, which was then approved by Chair D'Ambrosio, Trustee Jackson, Trustee Lux and Trustee Pellham.

REPORT: BOARD OF TRUSTEES CHAIR

Chair D'Ambrosio invited attendees to remain after the adjournment of the meeting for refreshments, celebration and socializing.

OPEN COMMENT PERIOD

Dr. Diana Knauf read a statement related to the tenure process. (Statement attached.)

COLLEGE UPDATE(S)

Online Faculty & Quality Matters (QM)

Virtual Campus, eLearning & Instructional Technology Executive Director Ann Garnsey-Harter, Professor & QM Master Reviewer Stephanie Diemel, Business Technology Faculty Gail Dalton and eLearning Instructional Designer, Nutrition Associate Faculty & QM Coordinator/Peer Reviewer Amy Rover provided information about the Quality Matters Program and Shoreline's commitment to the program. They noted that, students consistently express wanting clear instructions related to "how do I/we start" an online and/or hybrid course.

Community College Business Officers (CCBO)

Executive Director for Budget/Capital Dawn Vinberg provided an overview of Community College Business Officers (CCBO), a national association specifically designed for business officers from community colleges. Executive Director Vinberg was recently appointed to serve as the CCBO's Vice President of Regional Services.

ACTION: RENEWAL OF FIRST-YEAR & SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

Vice President for Academic & Student Affairs Robert Francis read the background and recommendation for TAB 1 (Renewal of First-Year & Second-Year Tenure Track Faculty Candidates).

Motion 15:47: Trustee Lux stated, "After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic & Student Affairs, and the President, I move that the Board continue the tenure-track candidate status of Claire Fant, Alison Armstrong, Jeffrey Cromwell, Nancy Felke, Kevin Roner and Ginger Villanueva."

Trustee Barrett seconded the motion.

Trustee Barrett and Chair D'Ambrosio commended the candidates, the changes made to the Appointment Review Committee (ARC)

reports and the work of the Appointment Review Committees (ARCs).

The motion was approved unanimously by the Board.

ACTION: TENURE CONSIDERATIONS

Vice President for Academic & Student Affairs Robert Francis read the background and recommendation for TAB 2 (Tenure Considerations).

Motion 15:48: Trustee Lux stated, “After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic & Student Affairs, and the President, I move that the Board renew the following faculty appointments for 2016 – 2017 and in addition, grant tenure status to Jessica Galan and John Tankersley.”

Trustee Pellham seconded the motion.

Trustees Barrett and Jackson noted the quality of candidates and the “outstanding process in place.”

The motion was approved unanimously by the Board.

FIRST READING: CHANGE TO POLICY 7511 (MEETINGS OF THE BOARD OF TRUSTEES)-SHORELINE COMMUNITY COLLEGE BOARD OF TRUSTEES BYLAWS

Chair D’Ambrosio provided an overview of TAB 3 (First Reading: Change to Policy 7511 (Meetings of the Board of Trustees) – Shoreline Community College Board of Trustees Bylaws).

Trustee Barrett noted that the proposed modifications align with the Board’s Regular Meeting schedule.

The Board will take action on the proposed modifications to Policy 7511 (Meetings of the Board of Trustees) at it January 27, 2016 Regular Meeting.

REPORT(S): STRATEGIC ENROLLMENT MANAGEMENT (SEM)

Vice President for Academic & Student Affairs Robert Francis and Special Assistant to the President for Communications & Marketing Jim Hills provided information on the work of the Student Success Coordinating Committee as well as an update on the College’s recruiting activities.

UPDATE: 2015 – 2016 AREAS OF FOCUS

President Roberts and members of the Executive Leadership Team (ELT) provided an update on the doable actions, progress &/or completion, outcomes & results of the 2015 – 2016 Areas of Focus related to:

- Initiative # 1 – Increase Enrollment, Retention, and Completion
- Initiative #2 – Leverage Community Engagement
- Initiative #3 – Develop Human Resources and Physical/Technical Infrastructure

REPORT: SCC FACULTY

Professor DuValle Daniel congratulated the newly tenured Faculty members.

She communicated that there is concern about the new allocation model and its potential impact on Faculty. In addition, she noted that sabbatical applications have been disseminated.

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens congratulated the newly tenured Faculty members.

He expressed the Classified Staff's appreciation for the training program and noted that President Roberts and the administration have been doing an incredible job in working with the changes to the allocation model.

Instructional Support Technician Owens shared his concern about the upcoming legislative session.

REPORT: SCC ASSOCIATED STUDENT GOVERNMENT

Associated Student Government President (ASG President) Ashley Cowan congratulated the newly tenured Faculty members.

She distributed and provided an overview of the *December 3, 2015 Associated Student Government's Report for the Board of Trustees* and noted, "We are working very hard to make sure students are informed and engaged in the Student Services & Activities (SS&A) budgeting process."

REPORT: SCC PRESIDENT

President Roberts conveyed her congratulations to the newly tenured Faculty members. She distributed and provided an overview of her *Community Connections Report* (October 29, 2015 –

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF DECEMBER 3, 2015

December 3, 2015) and shared the positive progress resulting from a meeting between the City and the College related to the 160th and Greenwood five-way intersection.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

The Trustees congratulated newly tenured Faculty members Jessica Galan and John Tankersley.

ADJOURNMENT

Motion 15:49: A motion was made by Trustee Barrett to adjourn the Regular Meeting of December 3, 2015.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 5:37 PM.

Signed _____
Catherine D'Ambrosio, Chair

Attest: January 27, 2016

Lori Y. Yonemitsu, Secretary

Good afternoon –

To refresh your memories, although I just spoke with you on Monday - I am Dr. Diana Knauf, and I am a full-time, tenured faculty member here at Shoreline where I have taught for 18 years.

I have to tell you, I sure wish I wasn't standing here today. My brief message will seem cryptic to some, and for that I apologize in advance.

Although I cannot speak specifically at this time, I would like the record to reflect a recent trend that appears to have arisen over the last few years with regards to the process of tenure. While there may be reasonable justification for some of the decisions made, the trend is troubling.

The letter of the law, and the spirit of the law are often two different things. I suggest that what is legal is not always just, or fair, or humane, or honorable. I vote for honorable, every time.

Thank you for listening.