

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MAY 31, 2016

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

Enken Ketsela, the Associated Student Government (ASG) Budget & Finance Officer, provided an overview of the *2016 – 2017 Student Services & Activities Budget Proposal* slide presentation which included the following:

- 2015 – 2016 Budget Overview
- Executive Summary
- Current SS&A Fee
- General Allocation Considerations
- SS&A Survey
- SS&A Fee Allocation Overview
- SS&A Budget Allocation Breakdown
- Anticipated Program Expenditures
- Discretionary Funding
- Club Funding
- Conclusion

Trustee Jackson remarked that it was evident that the ASG heard the Board's feedback from last May's meeting about providing opportunities for broader input from the student body on the SS&A Budget.

Chair D'Ambrosio requested that the SS&A Survey data be shared with the Trustees prior to or at, the Board's next Regular Meeting.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 4:00 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

MEMBERS PRESENT

Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

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Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair D'Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of April 27, 2016 and one set of minutes from the Special Meeting of May 23, 2016.

Motion 16:21: A motion was made by Trustee Jackson to approve the consent agenda.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair D'Ambrosio stated, "Commencement is upon us and is the culmination of a lot of hard work...by the faculty and especially, by the students. We are incredibly proud of each of our graduates." She conveyed her appreciation to the faculty and staff for providing outstanding education.

OPEN COMMENT PERIOD

None.

COLLEGE UPDATE(S)

DECA International Career Development Conference

Faculty members Ailsa Kellam, Steve McCloskey and Kyle Winslow provided an overview of Shoreline's Collegiate DECA (Delta Epsilon Chi) program and the successes from the DECA International Career Development Conference. Students Cuong, Kelsey, Nick and Taylor spoke about the competitive events she/he/they participated in, as well as, her/his/their experiences and achievements from the conference and, as DECA members.

All-Washington Academic Team Members

Professor and Phi Theta Kappa (PTK) Advisor Terry Taylor provided an overview of PTK, an International Honor Society of the two-year college and introduced and presented certificates to Shoreline's 2016 All-Washington Academic Team members Joseph Chin and Sophie Morse.

UW Undergraduate Research Symposium Presenters

Professor Terry Taylor shared that two Shoreline students participated in the 19th Annual UW Undergraduate Research Symposium. Ashley Cowan's research project: *Youth on the Margin: An Analysis of Youth Political Participation and Diversity in the United States*. Sophie Morse's research project: *Establishing a Feasible Sanitation System after a Natural Disaster to Protect from Waterborne Diseases*.

Student Athlete Academic Honors Recipients

Athletics Director Steve Eskridge introduced Student Athletes earning academic honors: Taylor Alexander (3.93 GPA) and David Becker (4.0 GPA). Director Eskridge communicated, "David and Taylor are outstanding models of the types of Student Athletes the College recruits."

Students of Color Conference

Multicultural Center Program Manager Jamie Ardeña spoke about the annual Students of Color Conference and introduced four students who shared the impact that the conference had on each of them. Program Manager Ardeña noted that each of the four students have led efforts to create inclusive spaces on campus for all students.

ACTION: RENEWAL OF SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

Vice President for Academic & Student Affairs Robert Francis read the background and recommendation for TAB 2 (Renewal of Second-Year Tenure Track Faculty Candidates).

Motion 16:22: Trustee Lux stated, "After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic & Student Affairs, and the President, I move that the Board continue the tenure-track candidate status of Kathleen Boyd, Sheryl Copeland and Rosemary Whiteside."

Trustee Jackson seconded the motion.

The motion was approved unanimously by the Board.

ACTION: TENURE CONSIDERATION

Vice President for Academic & Student Affairs Robert Francis read the background and recommendation for TAB 3 (Tenure Consideration).

Motion 16:23: Trustee Lux stated, "After having given thoughtful consideration to the recommendations of the respective Appointment Review Committee, the Vice President for Academic & Student Affairs, and

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the President, I move that the Board renew the following faculty appointment for the 2016 – 2017 academic year, and in addition, grant tenure status to Annamária Winters.”

Trustee Jackson seconded the motion.

The motion was approved unanimously by the Board.

At 4:40 PM, Chair D’Ambrosio called for a recess to celebrate and congratulate the newly tenured Faculty member.

REPORT: SPRING QUARTER 2016 ENROLLMENT

The Regular Meeting resumed at 4:55 PM.

Institutional Assessment & Data Management Director Bayta Maring provided an update on Spring 2016 enrollment and noted that multiple factors have assisted with recruitment and retention.

FIRST READING: PROPOSED BUDGET FOR FY 2016 - 2017

Executive Director for Budget/Capital Dawn Vinberg went over the proposed budget for FY 2016 – 2017 which included information on, but not limited to, external forces, the budget process, guiding principles and strategically aligned investments in relation to the College’s Strategic Plan.

REPORT (QUARTERLY): FINANCIAL REPORT

Executive Director for Budget/Capital Dawn Vinberg went over the *Budget Financial Review (Period Ending March 31, 2016)* which included financial information from July 1, 2016 through March 31, 2016.

REPORT: SCC FACULTY

Shoreline Community College Federation of Teachers (SCCFT) 3rd Vice President Tim Wright recognized the Faculty members who will be retiring and spoke of the impact full-time Faculty have on student retention. He added that an information session for part-time Faculty about applying for unemployment benefits was held.

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens stated that he and other members of the Washington Federation of State Employees (WFSE) are in the midst of negotiating the WFSE contract for the

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next 2 fiscal years. He referenced a recent state salary survey and noted the percentages of state employees whose salaries are at, above or below the market. In addition, Instructional Support Technician Owens spoke of King County's *Living Wage Ordinance* and plans for a letter advocating for a similar action related to state employee salary inequities to be sent to Governor Inslee.

REPORT: SCC ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Ashley Cowan distributed and provided an overview of the *May 31, 2016 Associated Student Government Report to the Board of Trustees* and introduced incoming ASG President Winston Lee.

REPORT: SCC PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (April 28, 2016 – May 31, 2016) which included details on the Shoreline STEM Festival & Science Fair, the Bio Expo, SIFF-Shoreline and the upcoming Commencement ceremony. She noted that the College continues to have conversations with the City of Shoreline regarding the multi-intersection at North 160th Street and Greenwood Avenue North.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee Lux shared that he and his wife attended the SIFF-Shoreline Opening Night events and mentioned that everything was well organized, the quality of the sound system in the theater and the great performance by the student band Funk 'N Groove.

EXECUTIVE SESSION

At 6:15 PM, Chair D'Ambrosio announced that the Board would convene in Executive Session for fifteen minutes to review the performance of a public employee. Chair D'Ambrosio added that the Board would reconvene in open session following the Executive Session.

RECONVENE IN OPEN SESSION

At 6:30 PM, the Trustees reconvened in open session.

ADJOURNMENT

Motion 16:24: A motion was made by Trustee Lux to adjourn the Special Meeting of May 31, 2016.

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Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 6:30 PM.

Signed _____
Catherine D'Ambrosio, Chair

Attest: June 22, 2016

Lori Y. Yonemitsu, Secretary