

**SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
BOARD OF TRUSTEES  
REGULAR MEETING OF OCTOBER 28, 2015**

**TAB 3**

**ACTION**

**Subject: Approval of 2016 Board of Trustees Meeting Schedule**

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**Background**

WAC 132G-104-010 (Time and Place of Board Meetings) and Policy 7511 (Meetings of the Board of Trustees) of the Shoreline Community College Board of Trustees Bylaws state, “The Board of Trustees shall hold one regular meeting on the fourth Wednesday of each month at 4:00 pm and such special meetings may be requested by the Chair of the Board or by a majority of the members of the Board and announced in accordance with law.”

In order to hold six, 90-minute long Study Sessions during 2016, a start time of 4:30 PM for the January, March, April, September, October and December 2016 Regular Meetings is proposed.

Proposed Regular Meeting dates and start times for calendar year 2016:

<b>Winter Quarter</b>	<b>Spring Quarter</b>	<b>Fall Quarter</b>
January 27, 2016 <b>4:30 PM</b>	April 27, 2016 <b>4:30 PM</b>	September 28, 2016 <b>4:30 PM</b>
February 24, 2016 4:00 PM	May 25, 2016 4:00 PM	October 26, 2016 <b>4:30 PM</b>
March 16, 2016 <sup>1</sup> <b>4:30 PM</b>	June 22, 2016 4:00 PM	December 7, 2016 <sup>2</sup> <b>4:30 PM</b>

<sup>1</sup>Third Wednesday in March.

<sup>2</sup>The November and December 2016 meetings are combined with the meeting scheduled for the first Wednesday in December.

**Recommendation**

It is recommended that the Board of Trustees approve the Regular Meeting dates and times proposed for calendar year 2016.

Prepared by: Lori Yonemitsu  
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Shoreline Community College  
October 23, 2015

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