

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present. The Trustees then proceeded to the Library (building #4000) for a Study Session related to the Library, Media & Technology Center.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 4:03 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair D'Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of June 24, 2015, one set of minutes from the Special Meeting of August 11, 2015 and one set of minutes from the Special Meeting of August 12, 2015.
- b) Changing Date of December 2015 Regular Meeting of the Board of Trustees.

Motion 15:36: A motion was made by Trustee Lux to approve the minutes of the Regular Meeting of June 24, 2015, the minutes from the Special Meeting of August 11, 2015 and the minutes from the Special Meeting of August 12, 2015.

Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF SEPTEMBER 23, 2015

Motion 15:37: A motion was made by Trustee Barrett to approve changing the date of the December 2015 Regular Meeting of the Board of Trustees from Wednesday, December 2, 2015, to Thursday, December 3, 2015.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

EXECUTIVE SESSION

At 4:07 PM, Chair D'Ambrosio announced that the Board would convene in Executive Session for ten minutes to discuss the performance of a public employee and would reconvene in open session following the Executive Session.

RECONVENE IN REGULAR (OPEN) SESSION

At 4:17 PM, the Trustees reconvened in Regular Session.

ACTION: ADDENDUM TO PRESIDENT'S CONTRACT

Chair D'Ambrosio read the background and recommendation as written on TAB 2 (Addendum to President's Contract).

Motion 15:37: A motion was made by Trustee Barrett "that the Board of Trustees for Shoreline Community College increase the President's annual salary by three percent effective July 1, 2015, and that such salary increase be evidenced by an addendum to the President's contract."

Trustee Jackson seconded the motion,

Trustee Barrett referred to the recent commencement of the three percent salary increase for Community and Technical College employees and noted that the increase in the President's annual salary was a matter of equity.

Motion carried.

REPORT: BOARD OF TRUSTEES CHAIR

Chair D'Ambrosio spoke of the multitude of services provided in the Library, Media & Technology Center.

OPEN COMMENT PERIOD

Shoreline School District Superintendent Rebecca Miner thanked President Roberts and the College for working with the district in exploring a myriad of ways to partner.

Acting Dean Guy Hamilton shared the outcomes and benefits of the 2015 Project Biotech Summer Camps. He noted that a total of forty-one high school students participated in the camps.

Acting Director Rezina Habtemariam spoke of two very successful events for students... Welcome Week and the New Student Orientations. She added that the orientations served over three-hundred students.

COLLEGE UPDATES

September 22, 2015 Event Honoring the President of the People's Republic of China

Executive Director Diana Sampson shared her experience from the September 22 event honoring China's President Xi Jinping and mentioned President Xi's remarks about the importance of the relationship between the United States and China and of, people to people diplomacy.

REPORT: SHORELINE 101

Vice President for Academic & Student Affairs Robert Francis provided an overview of the forthcoming 2015 – 2016 Study Sessions—designed as a year-long course (Shoreline 101) for the Board.

REPORT: FY 2014 – 2015 YEAR END STATUS

Executive Director for Budget & Capital Dawn Vinberg shared with the Board, the contents of the *Operating Budget Financial Review (Period Ending June 30, 2015)* and the *Operating Budget Status Report (As of June 30, 2015)*.

FIRST READING: BOARD OF TRUSTEES 2015 – 2016 GOALS

Chair D'Ambrosio stated that Special Assistant to the President Laura Rehrmann assisted the Trustees in the drafting of the 2015 – 2016 Board Goals at the Board's Summer Retreat. The Trustees discussed its 2015 – 2016 goals as presented on TAB 3 (Board of Trustees 2015 – 2016 Goals) and recommended adding:

- a statement denoting the Board's support of the leadership of the College President; and
- the College's Vision and Mission statements.

REPORT: SCC FACULTY

Professor DuValle Daniel shared that the 2015 – 2016 Shoreline Community College Federation of Teachers (SCCFT) officers were recently inducted at the breakfast of the Federation’s membership. She added that members of the Federation’s Negotiation Team will participate in a joint PERC (Public Employment Relations Commission) training with members of the Administration and that the team is looking forward to working with the Administration collaboratively.

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens expressed the Classified Staff’s contentment with the funding of the Washington Federation of State Employees (WFSE) contract. He shared his concern about the challenges in attracting the younger generation to careers in Higher Education, as well as, retaining employees in Classified Staff positions.

Instructional Support Technician Owens noted that the all-day Fall Convocation has received very positive feedback from Classified Staff and that they are encouraged by President Roberts’ focus on student success.

REPORT: SCC ASSOCIATED STUDENT GOVERNMENT

Associated Student Government President (ASG President) Ashley Cowan informed the Trustees that the Student Government Leaders are no longer named the Parliament. She reported that the ASG will have comprehensive monthly reports to show what the student government is doing in relation to SS&A (Student Services & Activities) monies beginning in October.

ASG Sustainability Officer Laura Humiston provided information on the water bottle refilling stations on campus.

REPORT: SCC PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (June 25, 2015 – September 23, 2015) and distributed and provided an overview of the initiatives that were started during the 2014 – 2015 year and continue to move forward. She shared with the Board, the focus and successes related to the Fall Convocation, the benefits of site visits to Olympic College (Bremerton, WA), Wake Technical Community College (Raleigh, NC) & Davidson County Community College (Thomasville, NC), and the number of community leaders attending meetings related to the College’s Strategic Plan.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF SEPTEMBER 23, 2015

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Each Trustee expressed her/his appreciation for the College's work and the dedication and leadership of the members of the campus community.

ADJOURNMENT

Motion 15:38: A motion was made by Trustee Lux to adjourn the Regular Meeting of September 23, 2015.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 6:28 PM.

Signed _____
Catherine D'Ambrosio, Chair

Attest: October 28, 2015

Lori Y. Yonemitsu, Secretary