

## MINUTES

### STUDY SESSION

Executive Director for Business & Student Support Services Stuart Trippel and Special Assistant to the President for Community Engagement Laura Rehrmann provided information to the Board on the following:

#### **Strategic Planning**

- History and context of strategic planning at the College
- Current efforts
- Points of contact across the College
- Link with strategic enrollment management initiative
- Link with accreditation
- Draft Strategic Planning Process

#### **Community Engagement**

- Involvement of the broader community in the College's Strategic Planning Process via an external advisory committee

Trustee Barrett requested that the Board be updated on the Strategic Planning Process "every other month."

### CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Tom Lux at 4:00 PM in the Board Room of the Administration Building at Shoreline Community College.

### MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

### CONSENT AGENDA

Chair Lux asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of February 25, 2015.

Motion 15:08: A motion was made by Trustee Jackson to approve the consent agenda.

Trustee D'Ambrosio seconded the motion, which was then unanimously approved by the Board.

#### REPORT: BOARD OF TRUSTEES CHAIR

Chair Lux welcomed new Trustees Doug Jackson and Clara Pellham.

#### OPEN COMMENT PERIOD

None.

#### COLLEGE UPDATES

##### Shoreline Students – Women in Science and Engineering Conference

Women's Center Program Manager Lynette Peters provided data related to women and women of color in STEM education and STEM fields. Program Manager Peters introduced student Hawa Coulibaly. Hawa was one of nine students who attended the February 2015 Women in Science and Engineering Conference at the University of Washington with Program Manager Peters.

#### ACTION: RENEWAL OF FIRST-YEAR AND SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

President Roberts read the background and recommendation for TAB 1 (Renewal of First-and Second-Year Tenure Track Faculty Candidates).

Motion 15:09: Trustee Barrett stated, "After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic and Student Affairs, and the President, I move that the Board continue the tenure-track candidate status of Matthew Allison, Mary Burroughs, Gail Dalton, Katie Fleming, Brad Fader, Jessica Gibson, Eric Hamako, Gwynith Hoffman-Robinson, Michelle Kleisath, Marjorie (Betty) Kost, Adria Magrath, Sasha Malinsky, Tiffany Meier, Trena Redman, Maya Smorodinsky, Rosalie Tepper and Ailsa Yamamoto."

Trustee Jackson seconded the motion, which was then unanimously approved by the Board.

ACTION: TENURE CONSIDERATIONS

President Roberts read the background and recommendation for TAB 2 (Tenure Considerations).

Motion 15:10: Trustee Jackson stated, “After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic and Student Affairs, and the President, I move that the Board renew the following faculty appointments for the 2015 – 2016 academic year and, in addition, grant tenure status to Corinne (Corki) Budnick, Caroline Conley and James Elenteny.”

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

ACTION: TWO-YEAR COLLEGE CALENDAR (2016 – 2017 • 2017 – 2018)

Chris Melton provided the background on the action item and read the recommendation for TAB 3 (Two-Year College Calendar (2016-2017 • 2017-2018)).

Motion 15:11: A motion was made by Trustee D’Ambrosio to approve the permanent 2016 – 2017 and the tentative 2017 – 2018 College Calendar as presented.

Trustee Jackson seconded the motion, which was then unanimously approved by the Board.

REPORT: WINTER QUARTER 2015 ENROLLMENT

Director for Institutional Assessment & Data Management Bayta Maring distributed and provided an overview of a document entitled *Quarterly Total Enrollment Comparisons (QENR), Winter Quarter*.

Trustee D’Ambrosio inquired if there was a way to link the student outcomes to success, post Shoreline Community College. She also asked if it was possible to determine who takes what courses and how their success is measured.

REPORT: LEGISLATIVE UPDATES

Chair Lux provided an update of current Legislative matters including upcoming 32<sup>nd</sup> and 46<sup>th</sup> District Town Hall meetings as well as the status on a number of bills.

President Roberts provided an update on the capital budget process and the efforts of the Community and Technical Colleges to keep Legislators informed of matters concerning Higher Education.

REPORT: SCC FACULTY

Professor Amy Kinsel congratulated the newly tenured Faculty and provided an update on a number of Faculty related matters—including preparation for collective bargaining, the successful joint PERC (Public Employment Relations Commission) Training for Faculty and Administrators and outreach to Legislators regarding Faculty increments.

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens acknowledged that while Classified Staff receive step increases, he expressed concern about the long-term effects related to the lack of salary increases and its impact on the recruiting and retaining of personnel from all employee groups.

REPORT: SCC STUDENT BODY ASSOCIATION

Student Body Association President (SBA President) Ashley Cowan distributed information related to recent and upcoming Student Leadership Center events.

REPORT: SCC PRESIDENT

President Roberts congratulated the newly tenured Faculty and noted that the Board takes the tenure process very seriously. She updated the Board on the work transpiring related to College Governance, the coming together of campus constituencies related to the Strategic Plan and campus wide efforts in planning Earth Week 2015.

President Roberts distributed a draft of *Study Session Topics (February 2015 – June 2015) and Report Topics (February – June 2015)* as well as the President's *Community Connections* document for February 26, 2015 – March 18, 2015.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

The Trustees congratulated Corinne (Corki) Budnick, Caroline Conley and James Elenteny and noted that their care for students was very evident.

SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
BOARD OF TRUSTEES  
REGULAR MEETING OF MARCH 18, 2015

ADJOURNMENT

Motion 15:12: A motion was made by Trustee Barrett to adjourn the Regular Meeting of March 18, 2015.

Trustee D'Ambrosio seconded the motion, which was then unanimously approved by the Board.

Chair Lux adjourned the meeting at 5:17 PM.

Signed \_\_\_\_\_  
Tom Lux, Chair

Attest: April 22, 2015

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Lori Y. Yonemitsu, Secretary