

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF SEPTEMBER 4, 2013

MINUTES

The Special Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Shoubee Liaw at 8:37 AM in the Central Conference Room (#1020M) of the Administration Building (#1000) at Shoreline Community College, 16101 Greenwood Avenue North, Shoreline, Washington 98133.

MEMBERS PRESENT

Trustees Phil Barrett, Shoubee Liaw and Gidget Terpstra were present.

AUDIO/VIDEO INTERVIEW(S) WITH EXECUTIVE SEARCH FIRM(S)/SEARCH CONSULTANT(S)

The Trustees conducted Audio/Video interviews as follows:

- With Dr. Preston Pulliams of Gold Hill Associates from 8:40 AM – 9:30 AM
- With Kate Nolde and Dr. Donna Fish of RPA Inc. from 9:40 AM – 10:30 AM
- With Dr. Narcisa Polonio and Dr. Laura Saunders of the ACCT from 10:40 AM – 11:30 AM

The Representatives from Gold Hill Associates, RPA Inc. and the ACCT responded to questions from the Trustees related to, but not limited to:

- The background of the Firm and/or Search Consultant
- Experience with Community College Presidential Searches
- Experience with Presidential Searches in the state of Washington, Pacific Northwest or West Coast
- Successful Presidential Searches
- Recruiting candidates
- The attributes that the Firm and/or Search Consultant looks for in a President
- Efforts in putting together a diverse pool of candidates
- Finding candidates that fit Shoreline Community College's culture
- The Firm's and/or Search Consultant's Presidential Search process from start to finish as well as interface with candidates and finalists
- The number of concurrent searches that the Firm and/or Search Consultant is currently engaged in

At the end of each interview, Interim Executive Director for Business and Student Support Services Stuart Trippel asked for clarification of the cost structures submitted in the proposals from each Executive Search Firm/Search Consultant.

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The Trustees debriefed and Chair Liaw requested that Vice President for Human Resources and Legal Affairs Stephen Smith proceed with commence with reference checks on one of the Executive Search Firms/Search Consultants.

A Special Meeting of the Board of Trustees will be scheduled in order for the Board to select an Executive Search Firm/Search Consultant for the College's Presidential Search.

COMMUNICATION FROM THE PUBLIC

None.

ADJOURNMENT:

Chair Liaw adjourned the meeting 12:05 PM.

Signed _____
Shoubee Liaw, Chair

Attest: _____, 2013

Lori Y. Yonemitsu, Secretary