

MINUTES

CONVENE IN REGULAR SESSION:

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Shoubee Liaw at 5:00 PM in the Board Room of the Administration Building at Shoreline Community College.

MEMBERS PRESENT:

Trustees Phil Barrett, Shoubee Liaw and Tom Lux were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair Liaw asked the Board to consider approval of the Consent Agenda.

Trustee Lux read two areas from the minutes of the Regular Meeting of March 19, 2014 needing correction:

ACTION: RENEWAL OF FIRST AND SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

The Trustees spoke of the value of having the opportunity to meet with the Chairs of the Second-Year Appointment Review Committees (ARCs) and pointed out that the most active comments contained in the candidates' reports from the ARCs, came from students. Several Trustees noted that they would like to see more suggestions related to "ways in which to improve skills" from peer reviewers contained in the reports. In response, Faculty Federation President Amy Kinsel stated ~~that each member of the ARC is assigned a specific task and that the structure of the report calls for the improvement piece to be assigned to the student(s)~~ **that in compiling tenure reports, the tenure committees sometimes assign each member of the committee to write a specific part of the report, with students often assigned to write the section about student evaluations.**

REPORT: SCC FACULTY

Professor Kinsel closed her report by noting, "We have to come up with some new ideas." ~~and the Faculty Unions have come up with a proposal."~~

On the agenda for approval:

- a) One set of minutes from the Regular Meeting of March 19, 2014, the Special Meetings of March 17 & 31, 2014 and the Special Meetings of April 7, 11 & 14, 2014
- b) Pass-Through Fee for Manufacturing Technology Courses

Motion 14:15: A motion was made by Trustee Lux to approve the Consent Agenda as amended.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Liaw shared that the team visiting Chemeketa Community College were able to meet and speak with many employees. In addition, she thanked the campus community for its thoughts and support.

OPEN COMMENT PERIOD

After sharing that “Shoreline helped me find a voice,” Student Advocate Josh Aamodt read a statement, resigning his position as the Student Body Association’s (SBA) Student Advocate. He reiterated the statements made by Michelle Wu, when she resigned as the SBA President. He spoke of being bullied and silenced, the enabling of straight, white males and encouraged the mandating of multicultural understanding and cross cultural skills for all members of the campus community.

Director Yvonne Terrell-Powell acknowledged Josh’s and Michelle’s sentiments. She spoke about events that support student persistence and engagement (BREATHE, Students of Color Conference) as well as events that facilitate interaction amongst all campus constituencies (Community Read).

Kira Wennstrom, Professor and Chair of the Faculty Senate expressed her gratitude for being a member of the team that visited Chemeketa Community College. She stated that the visit was very productive and that she had an opportunity to get to know Chair Liaw and Vice Chair Washburn. Professor Wennstrom added that she hopes that “there will be more open communication between the Faculty and the Board.”

Vice President Alison Stevens stated that she wanted to recognize our “unsung heroes” and shared that it was Administrative Professionals Day.

Information Technology Technician II Patricia Wade introduced Professor Bruce Spitz, recipient of a Leadership and Innovation in eLearning Award for three online Music Technology courses. Professor Spitz provided an overview of the courses and how an illuminating lecture decades ago, contributed to his work as well as to, the development of the courses.

Tony Costa (Acting Director – Student Life, Tutoring Coordinator, Associate Faculty – P.E) announced that Dean of Students Kim Thompson received an Outstanding Member/Educator Award from the WAPED (Washington Association on Postsecondary Education and Disability).

Student Alan Charnley stated that he noticed that the Seattle District dropped community from its name(s). “Please don’t drop community from our name.” He added that he would like to again, raise the topic of a Student Trustee on the Board of Trustees and requested that the Board hold a Study Session and take action on the matter in the very near future.

Dean of Students Kim Thompson announced that the College’s Foundation received a check from the Rotary Club of Lake Forest Park in the amount \$13,000.00 for the Veterans Emergency Fund.

REPORT: INSTITUTIONAL ASSESSMENT

Director of Institutional Research Bayta Maring went over a series of graphs (Quarterly Total Enrollment (FTEs) Comparisons) related to the 2014 winter and spring quarters in the following categories: eLearning – Online and Hybrid; eLearning – Face-to-Face or Other Online and Web Enhanced; International and Domestic; Veteran and Non-Veteran.

In response to a question from Trustee Barrett, Director Maring stated that information related to student type is oftentimes “self-reported” by the student when she/he submits an application.

Director Maring showed a video of the freshly launched Student Voice Project (*Student Voice: Take stock, take the survey and take control*) and asked campus personnel to encourage students to complete the survey.

REPORT (QUARTERLY): BUDGET

Executive Director for Budget, Capital Financing and Physical Plant Holly Woodmansee provided an overview of the *Shoreline Community College Budget Status Report (As of March 31, 2014)* containing the revenue and expenditures related to the College’s operating budget. To note:

- Appropriation from the state will be reduced in the form of “efficiency savings.”
- Tuition collections are on target.
- Innovation funds are being transferred to the appropriate budgets.
- Seventy-Five budgets have been moved from old codes to new codes.
- Reserves are less than last year’s reserves.
- The College is in a favorable position.

REPORT: STUDENT HOUSING

Executive Director for Business and Student Support Services Stuart Trippel stated, “The next critical step for student housing is to receive an MDP permit” from the City of Shoreline. He spoke of testifying at the April 22 Hearing and that the Hearing Examiner also heard from six – seven of the College’s neighbors. “While there is a great deal of esteem for the college, there is not support for housing on campus.” Executive Director Trippel shared that the Hearing Examiner is expected to render a decision in the next ten days and that a twenty-one day appeal period would follow the rendering of the decision.

In response to a question from Trustee Barrett, Executive Director Trippel named the areas of concern (the conditions): storm water mitigation, pedestrian access, traffic, parking and frontage improvements. Executive Director Trippel and Interim President Campbell spoke of the College agreeing to respond to the robust transportation demand and noted that the City is impressed with the student initiated SCOF (Sustainable Commuter Options Fee).

Trustee Lux wondered about the defeat of Proposition 1 and its impact. “Could this work against us?” Trustee Barrett added that he thought it would be a good idea to have a longer report to the Board about “the conditions.”

REPORT: SCC FACULTY

Professor Kinsel stated that it was gratifying that the Presidential Search process has culminated in the hiring of a new President from among the candidates recommended by the elected Presidential Search Screening Committee (PSSC). She added, that while the Faculty “are gratified by the outcome of the process, the twists and turns in the process have created significant concerns among Faculty about the adherence of the Board to established processes and procedures.” Professor Kinsel echoed Professor and Faculty Senate Chair Kira Wennstrom about the importance to continue to work on communication and spoke about the importance of following deliberative processes.

Professor Kinsel thanked Interim President Campbell for his leadership and that the College’s new President Cheryl Roberts, “will have the full support of the Shoreline faculty.”

Professor Kinsel informed the Board that many Faculty members won’t be able to attend the May 2 All Campus Meeting due to presentation duties at the Assessment, Teaching and Learning Conference in Vancouver, Washington. In closing, she spoke of the passing of Marty Olsen—long-term Faculty member, retired Counselor and Professor Emeritus.

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens thanked Interim President Campbell for his wonderful work. He added that the Classified Staff will support Dr. Roberts and noted that “this is the first time in a decade, where we did not have a failed search.”

Instructional Support Technician Owens stated that a Community College Coalition will begin bargaining with the Office of Financial Management in May and expressed that the Classified Staff would appreciate efforts by the Board “to push for us.”

REPORT: SCC STUDENT BODY ASSOCIATION

Acting Student Body Association President (SBA President) Nick Begley acknowledged the comments made during the Open Comment Period. He stated that he was not made aware of any situations nor was given an opportunity to address the situations. He spoke of wanting to ensure the success of next year’s Student Parliament, including giving the incoming Parliament, “the proper tools to deal with a diverse workplace.”

SBA President Begley spoke of the importance of the Student Voice Project, that the Student Services & Activities (SS&A) Committee is preparing for its May presentation to the Board and that a group working on the SCOF (Sustainable Commuter Options Fee) has been working with the Student Parliament and looking at accessibility, safety and security.

New members of next year’s Student Parliament have just been voted in and have begun training with current members of the Parliament.

REPORT: SCC PRESIDENT

Interim President Campbell congratulated the Board for its selection of Dr. Cheryl Roberts and expressed his commitment to a seamless transition.

Interim President Campbell:

- Shared that the College’s proposal for a new Allied Health, Science and Manufacturing building is one of ten on the SBCTC’s (State Board for Community and Technical Colleges) list of recommended projects for addition to the 2015 – 2017 Capital Budget Request.
- Commended Director Bayta Maring and Dean Bob Francis for creating and guiding the aSAP (abbreviated Strategic Action Plan) process.
- Commended Executive Director Stuart Trippel for providing solid testimony at the April 22 Hearing.

Interim President Campbell provided an overview of his trip to Korea, China and Cambodia. He had an opportunity to meet with university partners, with students who will be enrolling in the summer and fall and also met with the housing partners in Xi'an, who are still solidly behind the Student Housing project.

Interim President Campbell ended his report by sharing that the College signed a Memorandum of Understanding with Beltei – the most influential institution in Cambodia. “Shoreline is Beltei’s first and only U.S partner.”

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

None.

EXECUTIVE SESSION

At 6:15 PM, Chair Liaw announced that the Board would convene in Executive Session for thirty minutes to evaluate the qualifications of an applicant for public employment.

At 6:45 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by ten minutes.

At 6:55 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by four minutes.

ADJOURNMENT

The Board reconvened into Regular Session and Chair Liaw adjourned the meeting at 6:59 PM.

Signed _____
Shoubee Liaw, Chair

Attest: May 28, 2014

Lori Y. Yonemitsu, Secretary